



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council and Special Meeting of the Successor Agency to the Guadalupe Redevelopment Agency Board

Tuesday, February 13, 2024, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, February 13, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.cityofguadalupe.org Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Megan Lizalde
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

2. **PLEDGE OF ALLEGIANCE**

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. CEREMONIAL CALENDAR

- Present Firefighter of the year 2023 – David Bonifacio, Fire Engineer
- [Proclamation – Black History Month – February 2024](#)

6. PRESENTATION

- Guadalupe Business Association

7. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

8. CONSENT CALENDAR (A-G)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending February 5, 2024, and ratify payment of warrants for the period ending January 15, 2024.](#)
- C. [Approve the Minutes of the City Council regular meeting of January 23, 2024.](#)
- D. [Adopt second reading of Ordinance No. 2024-514 amending Title 13 of the Guadalupe Municipal Code establishing a Public Safety Facilities Development Impact Fee.](#)
- E. [Adopt Resolution No. 2024-12 approving the updated wage and benefits information for unrepresented employees.](#)
- F. [Approve restoring \\$3,195.00 to the Guadalupe Public Safety Department from ARPA funds for the purchase of a cargo storage container for donated emergency preparedness supplies from the Santa Barbara Office of Emergency Management.](#)

- G. [Adopt Resolution No. 2024-13 authorizing the City Administrator to enter a contract with Caltrans on behalf of the City to execute agreements and any amendments with the California Department of Transportation for Guadalupe Transit Hub Renovation Project.](#)

MANAGEMENT REPORTS

9. **CITY ADMINISTRATOR REPORT:** *(Information Only)*
- A. [City Administrator’s report for February 13, 2024](#)
 - B. [Planning Department report for January 2024](#)
 - C. [Building Department report for January 2024](#)
10. **DIRECTOR OF PUBLIC SAFETY REPORT:** *(Information Only)*
- A. [Director of Public Safety report for February 13, 2024](#)
11. **CITY ENGINEER’S REPORT** *(Information Only)*
- A. [City Engineer’s report for January 2024](#)
12. **RECREATION SERVICES MANAGER REPORT:** *(Information Only)*
- A. [Recreation & Parks report for December 2023 & January 2024](#)

REGULAR BUSINESS

13. **[Resolution ratifying and proclaiming the existence of a Local State of Emergency.](#)**

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council adopt Resolution No. 2024-14 ratifying and proclaiming the existence of local state of emergency.

14. **[Senior and Community Center Activities Coordinator Job Description.](#)**

Written report: Amelia M. Villegas, Interim Human Resources Manager

Recommendation: That the City Council adopt Resolution No. 2024-15 approving the position and job description of Senior and Community Center Activity Coordinator and authorizing the recruitment process.

15. **[Technical Amendments to the Guadalupe Municipal Code.](#)**

Written report: Philip F. Sinco, City Attorney

Recommendation: That the City Council introduce on the first reading, and continue to its meeting of February 27, 2024, for second reading and adoption, Ordinance No. 2024-515 making technical (nonsubstantive or minor) amendments to the Guadalupe Municipal Code (GMC).

16. **Approval of the final composition of board of directors for the nonprofit corporation to be formed by the City and change funding granted to the nonprofit to a forgivable loan.**

Written report: Tom Brandeberry, Project Manager

Recommendation: That the City Council adopt Resolution No. 2024-16 rescinding the appointment of the Mayor as President of a new nonprofit corporation to be formed by the City, appointing the City Administrator as President of the board, appointing three members of the community to be board of directors, and changing the \$10,000 in startup funds for the new entity from a grant to a forgivable loan.

17. **FUTURE AGENDA ITEMS**

18. **ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

19. **ADJOURNMENT TO SUCCESSOR AGENCY BOARD MEETING**

SUCCESSOR AGENCY

20. **Approve the Minutes of the Successor Agency special meeting of January 23, 2024.**

21. **ADJOURNMENT TO CITY COUNCIL CLOSED SESSION**

22. **CLOSED SESSION AGENDA**

Conference with Labor Negotiators

(Subdivision (a) of Gov. Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources

Manager Employee organizations: International Association of Fire Fighters (IAFF),

Local 4403

23. **ADJOURNMENT TO OPEN SESSION MEETING**

24. **CLOSED SESSION ANNOUNCEMENTS**

25. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 9th day of

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, February 27, 2024, at 6:00 pm / Regular Meeting			
Waste Management Presentation		Presentation	
Website Policy		Consent Calendar	
Elected Officials Stipend Increase	City Attorney	Regular Business	
Tuesday, March 12, 2024, at 6:00 pm / Regular Meeting			
Grants Administrator Job Description	Human Resources	Regular Business	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Social Host Ordinance		City Attorney	New Business
Joint Meeting with the School Board			New Business
SBCAG Update on Black Road/166 Construction		SBCAG	Presentation
ARPA Funding & CAL OES Grant		Finance Department	New Business