



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council and Special Meeting of the Successor Agency to the Guadalupe Redevelopment Agency Board

Tuesday, February 13, 2024, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, February 13, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.cityofguadalupe.org Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Megan Lizalde
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

2. **PLEDGE OF ALLEGIANCE**

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. CEREMONIAL CALENDAR

- Present Firefighter of the year 2023 – David Bonifacio, Fire Engineer
- Proclamation – Black History Month – February 2024

6. PRESENTATION

- Guadalupe Business Association

7. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

8. CONSENT CALENDAR (A-G)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A.** Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B.** Approve payment of warrants for the period ending February 5, 2024, and ratify payment of warrants for the period ending January 15, 2024.
- C.** Approve the Minutes of the City Council regular meeting of January 23, 2024.
- D.** Adopt second reading of Ordinance No. 2024-514 amending Title 13 of the Guadalupe Municipal Code establishing a Public Safety Facilities Development Impact Fee.
- E.** Adopt Resolution No. 2024-12 approving the updated wage and benefits information for unrepresented employees.
- F.** Approve restoring \$3,195.00 to the Guadalupe Public Safety Department from ARPA funds for the purchase of a cargo storage container for donated emergency preparedness supplies from the Santa Barbara Office of Emergency Management.

- G. Adopt Resolution No. 2024-13 authorizing the City Administrator to enter a contract with Caltrans on behalf of the City and to execute agreements and any amendments with the California Department of Transportation for the Guadalupe Transit Hub Renovation Project.

MANAGEMENT REPORTS

9. **CITY ADMINISTRATOR REPORT:** *(Information Only)*
- A. City Administrator's report for February 13, 2024
 - B. Planning Department report for January 2024
 - C. Building Department report for January 2024
10. **DIRECTOR OF PUBLIC SAFETY REPORT:** *(Information Only)*
- A. Director of Public Safety report for February 13, 2024
11. **CITY ENGINEER'S REPORT** *(Information Only)*
- A. City Engineer's report for January 2024
12. **RECREATION SERVICES MANAGER REPORT:** *(Information Only)*
- A. Recreation & Parks report for December 2023 & January 2024

REGULAR BUSINESS

13. **Resolution ratifying and proclaiming the existence of a Local State of Emergency.**

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council adopt Resolution No. 2024-14 ratifying and proclaiming the existence of local state of emergency.

14. **Senior and Community Center Activities Coordinator Job Description.**

Written report: Amelia M. Villegas, Interim Human Resources Manager

Recommendation: That the City Council adopt Resolution No. 2024-15 approving the position and job description of Senior and Community Center Activity Coordinator and authorizing the recruitment process.

15. **Technical Amendments to the Guadalupe Municipal Code.**

Written report: Philip F. Sinco, City Attorney

Recommendation: That the City Council introduce on the first reading, and continue to its meeting of February 27, 2024, for second reading and adoption, Ordinance No. 2024-515 making technical (nonsubstantive or minor) amendments to the Guadalupe Municipal Code (GMC).

16. **Approval of the final composition of board of directors for the nonprofit corporation to be formed by the City and change funding granted to the nonprofit to a forgivable loan.**

Written report: Tom Brandeberry, Project Manager

Recommendation: That the City Council adopt Resolution No. 2024-16 rescinding the appointment of the Mayor as President of a new nonprofit corporation to be formed by the City, appointing the City Administrator as President of the board, appointing three members of the community to be board of directors, and changing the \$10,000 in startup funds for the new entity from a grant to a forgivable loan.

17. **FUTURE AGENDA ITEMS**

18. **ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

19. **ADJOURNMENT TO SUCCESSOR AGENCY BOARD MEETING**

SUCCESSOR AGENCY

20. **Approve the Minutes of the Successor Agency special meeting of January 23, 2024.**

21. **ADJOURNMENT TO CITY COUNCIL CLOSED SESSION**

22. **CLOSED SESSION AGENDA**

Conference with Labor Negotiators

(Subdivision (a) of Gov. Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Manager

Employee organizations: International Association of Fire Fighters (IAFF), Local 4403

23. **ADJOURNMENT TO OPEN SESSION MEETING**

24. **CLOSED SESSION ANNOUNCEMENTS**

25. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 9th day of February 2024.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, February 27, 2024, at 6:00 pm / Regular Meeting			
Waste Management Presentation		Presentation	
Website Policy		Consent Calendar	
Elected Officials Stipend Increase	City Attorney	Regular Business	
Tuesday, March 12, 2024, at 6:00 pm / Regular Meeting			
Grants Administrator Job Description	Human Resources	Regular Business	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Social Host Ordinance		City Attorney	New Business
Joint Meeting with the School Board			New Business
SBCAG Update on Black Road/166 Construction		SBCAG	Presentation
ARPA Funding & CAL OES Grant		Finance Department	New Business

City of Guadalupe



Guadalupe, California

Proclamation

FEBRUARY 2024 - BLACK HISTORY MONTH

WHEREAS, During Black History Month, we celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, in 1926, Black History Month grew out of the establishment of Negro History Week by Carter G. Woodson and the Association for the Study of African American Life and History; and

WHEREAS, in 1976, Black History Month was formally adopted to honor and affirm the importance of Black history throughout our American experience, which dates thousands of years and includes some of the greatest, most advanced and innovative societies that we can all draw inspiration from; and

WHEREAS, since 1976, every American president has designated February as Black History Month and endorsed a specific theme; and

WHEREAS, the 2024 Black History Month theme is “African Americans and the Arts”; and

WHEREAS, the observance of Black History Month calls our attention to the continued need to battle racism and build a society that lives up to its democratic ideals; and

WHEREAS, the City of Guadalupe continues to work toward becoming an inclusive community in which all citizens – past, present and future – are respected and recognized for their contributions and potential contributions to our community, the state, the country, and the world; and

WHEREAS, the City of Guadalupe is proud to honor the history and contributions of African Americans in our community, throughout our state, and nation.

NOW, THEREFORE, BE IT RESOLVED, by virtue of the authority vested in me as Mayor and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, do hereby proclaim February 2024 as:

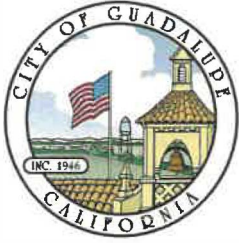
BLACK HISTORY MONTH

and encourage all citizens to celebrate our diverse heritage and culture and continue our efforts to create a world that is more just, peaceful, and prosperous for all.

IN WITNESS WHEREOF, I hereunto set my hand and caused the Seal of the City of Guadalupe to be affixed on this 13th day of February 2024.

Ariston Julian

Ariston Julian, Mayor



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of February 13, 2024**

Prepared by:
Veronica Fabian
Finance Account Clerk

Reviewed by:
Janice Davis
Finance Director

Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending February 5, 2024, to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approved the listing of hand checks and warrants to be paid on February 14, 2024.

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [A&V01 - ASHLEY & VANCE ENGINEERIN](#) **Vendor Total:** 8,800.00

75040	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	8,800.00	0.00	0.00	0.00	8,800.00
PW-303 OBISPO SITE IMPROVEMENTS		Warr Bank Acct - Warrants Bank Account		No						
JOB#:230344										

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-303 OBISPO SITE IMPROVEMENTS	NA	0.00	0.00	8,800.00	0.00	0.00	0.00	8,800.00

JOB#:230344

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
089-4444-3104	308 Obispo Street Site Improvements...		8,800.00	100.00%

Vendor: [AES01 - ALPHA ELECTRICAL SERVICE](#) **Vendor Total:** 493.00

11368	Invoice	1/4/2024	1/4/2024	1/4/2024	1/4/2024	493.00	0.00	0.00	0.00	493.00
WWTP-NEW FLOW METER		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-NEW FLOW METER	NA	0.00	0.00	493.00	0.00	0.00	0.00	493.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		493.00	100.00%

Vendor: [AMA02 - AMAZON BUSINESS](#) **Vendor Total:** 1,529.84

11VK-GJMJ-4F67	Invoice	1/9/2024	1/9/2024	1/9/2024	1/9/2024	235.38	0.00	0.00	0.00	235.38
WWTP-ACCT#:A19RD4DAF93AUQ HYBRID LIGHT TUBE		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-ACCT#:A19RD4DAF93AUQ HYBRID LIGHT TUE	NA	0.00	0.00	235.38	0.00	0.00	0.00	235.38

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-1550	Operating Supplies & Exp.		235.38	100.00%

[13YK-K4JM-FLGR](#) Invoice 1/15/2024 1/15/2024 1/15/2024 1/15/2024 67.16 0.00 0.00 0.00 67.16

FINANCE-ACCT#:A10RD4DAF93AUQ COIN TRAY, CASH BOX		Warr Bank Acct - Warrants Bank Account		No						
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Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FINANCE-ACCT#:A10RD4DAF93AUQ COIN TRAY, CASH BOX	NA	0.00	0.00	67.16	0.00	0.00	0.00	67.16

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4120-1200	Office Supplies & Postage		67.16	100.00%

[167D-NTT3-7RTT](#) Invoice 1/3/2024 1/3/2024 1/3/2024 1/3/2024 99.78 0.00 0.00 0.00 99.78

WWTP-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account		No						
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Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-ACCT#:A19RD4DAF93AUQ	NA	0.00	0.00	99.78	0.00	0.00	0.00	99.78

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-1200	Office Supplies & Postage		99.78	100.00%

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
16CC-H6FD-LXJC	Invoice	1/21/2024	1/21/2024	1/21/2024	1/21/2024	325.41	0.00	0.00	0.00	325.41
WWTP-ACCT#:A19RDAF93AUQ UTILITY KNIFE,DESK CHAIR		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-ACCT#:A19RDAF93AUQ	NA	0.00	0.00	39.65	0.00	0.00	0.00	39.65

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-1550	Operating Supplies & Exp.		39.65	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-ACCT#:A19RDAF93AUQ	NA	0.00	0.00	285.76	0.00	0.00	0.00	285.76

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-1200	Office Supplies & Postage		285.76	100.00%

199X-43F9-THCV	Invoice	1/12/2024	1/12/2024	1/12/2024	1/12/2024	211.65	0.00	0.00	0.00	211.65
ADM-SENIOR CENTER - CV2/3 GRANT EXPENSES		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-SENIOR CENTER - CV2/3 GRANT EXPENSES	NA	0.00	0.00	211.65	0.00	0.00	0.00	211.65

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
107-4018-2166	Activity		211.65	100.00%

1C71-9QRY-1CNC	Invoice	1/3/2024	1/3/2024	1/3/2024	1/3/2024	18.25	0.00	0.00	0.00	18.25
WWTP-ACCT#:A19RD4DAF93AUQ BALLPOINT PENS		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-ACCT#:A19RD4DAF93AUQ	NA	0.00	0.00	18.25	0.00	0.00	0.00	18.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-1200	Office Supplies & Postage		18.25	100.00%

1MK6-HTRP-3TGT	Invoice	1/18/2024	1/18/2024	1/18/2024	1/18/2024	106.71	0.00	0.00	0.00	106.71
WWTP-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CENTER PULL TOWEL, PAPER TOWELS	NA	0.00	0.00	106.71	0.00	0.00	0.00	106.71

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-1550	Operating Supplies & Exp.		106.71	100.00%

1NHX-M6VL-NPHC	Invoice	1/22/2024	1/22/2024	1/22/2024	1/22/2024	23.39	0.00	0.00	0.00	23.39
PD-ACCT#:A19RD4DAF93AUQ - FILE FOLDERS		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-ACCT#:A19RD4DAF93AUQ - FILE FOLDERS	NA	0.00	0.00	23.39	0.00	0.00	0.00	23.39

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-1200	Office Supplies & Postage		23.39	100.00%

1PGM-LMTP-YRN1	Invoice	1/27/2024	1/27/2024	1/27/2024	1/27/2024	128.11	0.00	0.00	0.00	128.11
PD-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code					On Hold				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
STAPLER,PENS,BANDAGES,FILE JACKETS,PAPER	NA	0.00	0.00	128.11	0.00	0.00	0.00	128.11		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1200	Office Supplies & Postage		128.11	100.00%						
1PQ3-GKNN-QDRG	Invoice	1/11/2024	1/11/2024	1/11/2024	1/11/2024	42.34	0.00	0.00	0.00	42.34
PD-ACCT#:A19RD4DAF93AUQ	Warr Bank Acct - Warrants Bank Account			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WALL CALENDAR, AA BATTERIES, MEMO PADS	NA	0.00	0.00	42.34	0.00	0.00	0.00	42.34		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1200	Office Supplies & Postage		42.34	100.00%						
1RCD-D9F4-C943	Invoice	1/5/2024	1/5/2024	1/5/2024	1/5/2024	59.50	0.00	0.00	0.00	59.50
FIRE-ACCT#:A19RD4DAF93AUQ - WARNING SIGN	Warr Bank Acct - Warrants Bank Account			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
VIDEO & AUDIO SURVEILLANCE - WARNING SIGN	NA	0.00	0.00	59.50	0.00	0.00	0.00	59.50		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1550	Operating Supplies & Exp.		59.50	100.00%						
1RCD-D9F4-FX9X	Invoice	1/6/2024	1/6/2024	1/6/2024	1/6/2024	33.83	0.00	0.00	0.00	33.83
WWTP-ACCT#:A19RD4DAF93AUQ	Warr Bank Acct - Warrants Bank Account			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-ACCT#:A19RD4DAF93AUQ	NA	0.00	0.00	33.83	0.00	0.00	0.00	33.83		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
012-4425-1200	Office Supplies & Postage		33.83	100.00%						
1T3J-J9HW-7PW3	Invoice	1/9/2024	1/9/2024	1/9/2024	1/9/2024	47.84	0.00	0.00	0.00	47.84
FINANCE-ACCT#:A19RD4DAF93AUQ KEYBOARD AND MOUSE	Warr Bank Acct - Warrants Bank Account			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FINANCE-ACCT#:A19RD4DAF93AUQ KEYBOARD AND MOUSE	NA	0.00	0.00	47.84	0.00	0.00	0.00	47.84		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4120-1200	Office Supplies & Postage		47.84	100.00%						
1VNT-MWMY-L4LK	Invoice	12/25/2023	12/25/2023	12/25/2023	12/25/2023	130.49	0.00	0.00	0.00	130.49
WWTP-ACCT#:A19RD4DAF93AUQ METAL LOCKERS	Warr Bank Acct - Warrants Bank Account			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-ACCT#:A19RD4DAF93AUQ METAL LOCKERS	NA	0.00	0.00	130.49	0.00	0.00	0.00	130.49		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
012-4425-1200	Office Supplies & Postage		130.49	100.00%						

Vendor: [ARA01 - ARAMARK UNIFORM SERVICES](#)

Vendor Total: 601.49

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
5020464944	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	73.55	0.00	0.00	0.00	73.55
P&R-ACCT#:170454000 UNIFORM SERVICE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:170454000 UNIFORM SERVICE	NA	0.00	0.00	73.55	0.00	0.00	0.00	73.55

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		73.55	100.00%

5020467531	Invoice	1/10/2024	1/10/2024	1/10/2024	1/10/2024	25.41	0.00	0.00	0.00	25.41
WWTP-ACCT#:170454000 UNIFORM SERVICE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-ACCT#:170454000 UNIFORM SERVICE	NA	0.00	0.00	25.41	0.00	0.00	0.00	25.41

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		25.41	100.00%

5020470480	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	73.55	0.00	0.00	0.00	73.55
P&R-ACCT#:170454000 UNIFORM SERVICE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:170454000 UNIFORM SERVICE	NA	0.00	0.00	73.55	0.00	0.00	0.00	73.55

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-2150	Professional Services		73.55	100.00%

5020470481	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	14.14	0.00	0.00	0.00	14.14
PW-ACCT#:170454000		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-ACCT#:170454000	NA	0.00	0.00	2.61	0.00	0.00	0.00	2.61

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-0100	Salaries - Regular		2.61	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-ACCT#:170454000	NA	0.00	0.00	2.61	0.00	0.00	0.00	2.61

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-0100	Salaries - Regular		2.61	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-ACCT#:170454000	NA	0.00	0.00	5.35	0.00	0.00	0.00	5.35

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
071-4454-0100	Salaries - Regular		5.35	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-ACCT#:170454000	NA	0.00	0.00	0.89	0.00	0.00	0.00	0.89

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-0100	Salaries - Regular		0.89	100.00%

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-ACCT#:170454000	NA		0.00	0.00		0.89	0.00	0.00	0.00	0.89
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-0100	Salaries - Regular					0.89	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-ACCT#:170454000	NA		0.00	0.00		0.89	0.00	0.00	0.00	0.89
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
023-4461-0100	Salaries - Regular					0.89	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-ACCT#:170454000	NA		0.00	0.00		0.45	0.00	0.00	0.00	0.45
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
060-4490-0100	Salaries - Regular					0.45	100.00%			
5020475385	Invoice	1/22/2024	1/22/2024	1/22/2024	1/22/2024	17.06	0.00	0.00	0.00	17.06
WATER-ACCT#:170454000 UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WATER-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00		17.06	0.00	0.00	0.00	17.06
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
010-4420-2150	Professional Services					17.06	100.00%			
5020475387	Invoice	1/22/2024	1/22/2024	1/22/2024	1/22/2024	73.55	0.00	0.00	0.00	73.55
P&R-ACCT#:170454000 UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00		73.55	0.00	0.00	0.00	73.55
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-2150	Professional Services					73.55	100.00%			
5020475388	Invoice	1/22/2024	1/22/2024	1/22/2024	1/22/2024	14.14	0.00	0.00	0.00	14.14
PW-ACCT#:170454000 STREETS-UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-ACCT#:170454000 STREETS-UNIFORM SERVICE	NA		0.00	0.00		2.61	0.00	0.00	0.00	2.61
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-0100	Salaries - Regular					2.61	100.00%			

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:170454000 STREETS-UNIFORM SERVICE	NA		0.00	0.00	2.61	0.00	0.00	0.00	2.61	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4300-0100	Salaries - Regular				2.61	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:170454000 STREETS-UNIFORM SERVICE	NA		0.00	0.00	5.35	0.00	0.00	0.00	5.35	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-0100	Salaries - Regular				5.35	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:170454000 STREETS-UNIFORM SERVICE	NA		0.00	0.00	0.89	0.00	0.00	0.00	0.89	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-0100	Salaries - Regular				0.89	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:170454000 STREETS-UNIFORM SERVICE	NA		0.00	0.00	0.89	0.00	0.00	0.00	0.89	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-0100	Salaries - Regular				0.89	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:170454000 STREETS-UNIFORM SERVICE	NA		0.00	0.00	0.89	0.00	0.00	0.00	0.89	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
023-4461-0100	Salaries - Regular				0.89	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:170454000 STREETS-UNIFORM SERVICE	NA		0.00	0.00	0.45	0.00	0.00	0.00	0.45	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
060-4490-0100	Salaries - Regular				0.45	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:170454000 STREETS-UNIFORM SERVICE	NA		0.00	0.00	0.45	0.00	0.00	0.00	0.45	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
063-4472-0100	Salaries - Regular				0.45	100.00%				
5020475389	Invoice	1/22/2024	1/22/2024	1/22/2024	1/22/2024	121.66	0.00	0.00	0.00	121.66
PD-ACCT#:792932905 UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD-ACCT#:792932905 UNIFORM SERVICE	NA		0.00	0.00	121.66	0.00	0.00	0.00	121.66	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4200-1550	Operating Supplies & Exp.				121.66	100.00%				
5020480318	Invoice	1/29/2024	1/29/2024	1/29/2024	1/29/2024	17.06	0.00	0.00	0.00	17.06
WATER-ACCT#:170454000 UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WATER-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00		17.06	0.00	0.00	0.00	17.06
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
010-4420-2150	Professional Services					17.06	100.00%			
5020480320	Invoice	1/29/2024	1/29/2024	1/29/2024	1/29/2024	73.55	0.00	0.00	0.00	73.55
P&R-ACCT#:170454000 UNIFORM SERVICE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00		73.55	0.00	0.00	0.00	73.55
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-2150	Professional Services					73.55	100.00%			
792224355	Invoice	1/17/2024	1/17/2024	1/17/2024	1/17/2024	63.70	0.00	0.00	0.00	63.70
WWTP-ACCT#:170454000 UNIFORM SERVICE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WWTP-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00		63.70	0.00	0.00	0.00	63.70
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-2200	Equipment Rental					63.70	100.00%			
792224356	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	17.06	0.00	0.00	0.00	17.06
P&R-ACCT#:170454000 UNIFORM SERVICE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00		17.06	0.00	0.00	0.00	17.06
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
010-4420-2150	Professional Services					17.06	100.00%			
INV0000521	Invoice	1/22/2024	1/22/2024	1/22/2024	1/22/2024	17.06	0.00	0.00	0.00	17.06
WATER-ACCT#:170454000 UNIFORM SERVICE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WATER-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00		17.06	0.00	0.00	0.00	17.06
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
010-4420-2150	Professional Services					17.06	100.00%			

Vendor: [BOD02 - TODD BODEM](#)

Vendor Total: 68.07

01222024	Invoice	1/22/2024	1/22/2024	1/22/2024	1/22/2024	18.07	0.00	0.00	0.00	18.07
ADM-CHECK REQUEST-REIMBURSEMENT FOR MEAL -GBA		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
GBA MEETING AT DON CHARLEY'S PLACE 01-22-24	NA		0.00	0.00		18.07	0.00	0.00	0.00	18.07
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4105-1300	Business Expense/Training					18.07	100.00%			

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
01232024	Invoice	1/23/2024	1/23/2024	1/23/2024	1/23/2024	50.00	0.00	0.00	0.00	50.00
ADM-CHECK REQUEST-JANUARY		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-CHECK REQUEST-MONTHLY CELL PHONE REIMBURSEMENT	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4105-1300	Business Expense/Training		50.00	100.00%

Vendor: [BOU01 - BOUND TREE MEDICAL LLC](#) **Vendor Total:** 431.61

85229414	Invoice	1/25/2024	1/25/2024	1/25/2024	1/25/2024	431.61	0.00	0.00	0.00	431.61
FIRE-GLOVES,SAFEGRIP,BURN DRESSING STERILE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FIRE-GLOVES,SAFEGRIP,BURN DRESSING STERILE	NA	0.00	0.00	40.13	0.00	0.00	0.00	40.13

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-1550	Operating Supplies & Exp.		40.13	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FIRE-GLOVES,SAFEGRIP,BURN DRESSING STERILE	NA	0.00	0.00	391.48	0.00	0.00	0.00	391.48

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4220-1550	Operating Supplies & Exp.		391.48	100.00%

Vendor: [BOY04 - BOYS & GIRLS CLUBS OF MID](#) **Vendor Total:** 360.00

313360	Invoice	1/10/2024	1/10/2024	1/10/2024	1/10/2024	360.00	0.00	0.00	0.00	360.00
P&R-LEROY PARK YARD MAINTENANCE FOR DEC 2023		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REIMBURSEMENT	NA	0.00	0.00	360.00	0.00	0.00	0.00	360.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-2150	Professional services		360.00	100.00%

Vendor: [BUR04 - BURTON'S FIRE,INC.](#) **Vendor Total:** 186.64

562590	Invoice	11/21/2023	11/21/2023	11/21/2023	11/21/2023	186.64	0.00	0.00	0.00	186.64
FIRE-DISCHARGE VALVE REPAIR KIT 2.5STD		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FIRE-DISCHARGE VALVE REPAIR KIT 2.5STD	NA	0.00	0.00	186.64	0.00	0.00	0.00	186.64

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4220-1550	Operating Supplies & Exp.		186.64	100.00%

Vendor: [CAE01 - CALIFORNIA ELECTRIC SUPP](#) **Vendor Total:** 181.19

78-26-1120451	Invoice	12/18/2023	12/18/2023	12/18/2023	12/18/2023	46.45	0.00	0.00	0.00	46.45
P&R-SP 20A LKG AC SW		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-SP 20A LKG AC SW	NA		0.00	0.00	46.45	0.00	0.00	0.00	46.45	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-1550	Operating Supplies & Exp.				46.45	100.00%				
7826-1123532	Invoice	1/19/2024	1/19/2024	1/19/2024	1/19/2024	134.74	0.00	0.00	0.00	134.74
P&R-ACCT#:62-24930 OCTRON FLUOR LAMP	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-ACCT#:62-24930 OCTRON FLUOR LAMP	NA		0.00	0.00	134.74	0.00	0.00	0.00	134.74	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-1550	Operating Supplies & Exp.				134.74	100.00%				

Vendor: [CAR02 - CARR'S BOOTS INC.](#) Vendor Total: 535.51

15800	Invoice	1/16/2024	1/16/2024	1/16/2024	1/16/2024	250.09	0.00	0.00	0.00	250.09
WATER-ROCKY STEEL TOE 75 8, WOLVERINE L	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BOOTS & SOCKS	NA		0.00	0.00	250.09	0.00	0.00	0.00	250.09	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-0450	Other Benefits				250.09	100.00%				
15803	Invoice	1/17/2024	1/17/2024	1/17/2024	1/17/2024	285.42	0.00	0.00	0.00	285.42
WATER-TB 0A42GN 001	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER-TB 0A42GN 001	NA		0.00	0.00	285.42	0.00	0.00	0.00	285.42	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-0450	Other Benefits				285.42	100.00%				

Vendor: [CAS07 - CASSIA LANDSCAPE](#) Vendor Total: 2,606.00

012403	Invoice	1/17/2024	1/17/2024	1/17/2024	1/17/2024	300.00	0.00	0.00	0.00	300.00
P&R-WEED MOWING AT JACK O'CONNEL PARK	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-WEED MOWING AT JACK O'CONNEL PARK	NA		0.00	0.00	300.00	0.00	0.00	0.00	300.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4300-2150	Professional services				300.00	100.00%				
012447	Invoice	1/19/2024	1/19/2024	1/19/2024	1/19/2024	871.00	0.00	0.00	0.00	871.00
PW-LANDSCAPE AT DEL MAR AND ESPERANZA PARKS -JAN24	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-LANDSCAPE AT DEL MAR AND ESPERANZA PARKS -JAN24	NA		0.00	0.00	871.00	0.00	0.00	0.00	871.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
063-4472-2150	Professional services				871.00	100.00%				

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
012448	Invoice	1/19/2024	1/19/2024	1/19/2024	1/19/2024	1,435.00	0.00	0.00	0.00	1,435.00
P&R-LANSCAPE MAINTENANCE FOR JACK		Warr Bank Acct - Warrants Bank Account		No						
O'CONNEL-JAN 24										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-LANSCAPE MAINTENANCE FOR JACK	NA	0.00	0.00	1,435.00	0.00	0.00	0.00	1,435.00		
O'CONNEL-JAN 24										
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-2150	Professional services		1,435.00	100.00%						

Vendor: [CEI01 - CRISP ENTERPRISES, INC.](#) **Vendor Total:** 283.45

316206	Invoice	1/24/2024	1/24/2024	1/24/2024	1/24/2024	283.45	0.00	0.00	0.00	283.45
ADM-6 COPIES OF ZONING MAP		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-6 COPIES OF ZONING MAP	NA	0.00	0.00	283.45	0.00	0.00	0.00	283.45		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4405-1550	Operating Supplies & Exp.		283.45	100.00%						

Vendor: [CHA03 - CHARTER COMMUNICATIONS](#) **Vendor Total:** 2,198.64

119116501122123	Invoice	12/21/2023	12/21/2023	12/21/2023	12/21/2023	1,235.66	0.00	0.00	0.00	1,235.66
P&r-ACCT#:119116501122123		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&r-ACCT#:119116501122123	NA	0.00	0.00	1,235.66	0.00	0.00	0.00	1,235.66		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-1150	Communications		1,235.66	100.00%						

170585201010124	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	962.98	0.00	0.00	0.00	962.98
P&R-ACCT#:170585201		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:170585201	NA	0.00	0.00	962.98	0.00	0.00	0.00	962.98		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-1150	Communications		962.98	100.00%						

Vendor: [CIT14 - CITY OF SANTA MARIA - FINANCE DIVISION](#) **Vendor Total:** 15,228.15

95387A	Invoice	12/14/2023	12/14/2023	12/14/2023	12/14/2023	30.00	0.00	0.00	0.00	30.00
P&R-ACCT#:99389 LANDFILL BILLING - NOV 2023		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:99389 REPLACEMENT	NA	0.00	0.00	30.00	0.00	0.00	0.00	30.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-2150	Professional services		30.00	100.00%						

95761	Invoice	1/11/2024	1/11/2024	1/11/2024	1/11/2024	7,961.84	0.00	0.00	0.00	7,961.84
PW-FUEL USAGE - NOV 2023		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-FUEL USAGE - NOV 2023	NA	0.00	0.00	7,961.84	0.00	0.00	0.00	7,961.84		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
023-4461-1560	Fuel & lubricants		7,961.84	100.00%						

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
95850	Invoice	1/19/2024	1/19/2024	1/19/2024	1/19/2024	6,210.25	0.00	0.00	0.00	6,210.25
PD-DISPARCH SERVICES/MAINTENACE SUPPORT					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-DISPARCH SERVICES/MAINTENACE SUPPORT	NA	0.00	0.00	4,197.06	0.00	0.00	0.00	4,197.06

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-2350	Services by other Agencies		4,197.06	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-DISPARCH SERVICES/MAINTENACE SUPPORT	NA	0.00	0.00	2,013.19	0.00	0.00	0.00	2,013.19

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4220-2350	Services by other Agencies		2,013.19	100.00%

95851	Invoice	1/19/2024	1/19/2024	1/19/2024	1/19/2024	1,026.06	0.00	0.00	0.00	1,026.06
PD-ACCOUNTS RECEIVABLE BILLING-MDC SERVICES JAN 24					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-ACCOUNTS RECEIVABLE BILLING-MDC SERVICES JAN 24	NA	0.00	0.00	1,026.06	0.00	0.00	0.00	1,026.06

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-2350	Services by other Agencies		1,026.06	100.00%

Vendor: [CLA02 - CLAY'S SEPTIC & JETTING](#) Vendor Total: 16,498.69

77274	Invoice	12/16/2023	12/16/2023	12/16/2023	12/16/2023	2,116.32	0.00	0.00	0.00	2,116.32
WWTP-JETTING					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-JETTING	NA	0.00	0.00	2,116.32	0.00	0.00	0.00	2,116.32

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		2,116.32	100.00%

77277	Invoice	1/4/2024	1/4/2024	1/4/2024	1/4/2024	3,001.44	0.00	0.00	0.00	3,001.44
WWTP-JETTING					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-JETTING	NA	0.00	0.00	3,001.44	0.00	0.00	0.00	3,001.44

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		3,001.44	100.00%

77406	Invoice	1/16/2024	1/16/2024	1/16/2024	1/16/2024	1,268.28	0.00	0.00	0.00	1,268.28
WWTP-JETTING					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-JETTING	NA	0.00	0.00	1,268.28	0.00	0.00	0.00	1,268.28

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		1,268.28	100.00%

78935	Invoice	12/15/2023	12/15/2023	12/15/2023	12/15/2023	1,113.84	0.00	0.00	0.00	1,113.84
WWTP-JETTING					Warr Bank Acct - Warrants Bank Account	No				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
79037	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	858.16	0.00	0.00	0.00	858.16
WWTP-JETTING	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-JETTING	NA		0.00	0.00	858.16	0.00	0.00	0.00	858.16	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				1,113.84	100.00%				
79147	Invoice	1/10/2024	1/10/2024	1/10/2024	1/10/2024	3,003.57	0.00	0.00	0.00	3,003.57
WWTP-JETTING	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-JETTING	NA		0.00	0.00	3,003.57	0.00	0.00	0.00	3,003.57	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				858.16	100.00%				
79177	Invoice	1/11/2024	1/11/2024	1/11/2024	1/11/2024	2,253.68	0.00	0.00	0.00	2,253.68
WWTP-JETTING	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-JETTING	NA		0.00	0.00	2,253.68	0.00	0.00	0.00	2,253.68	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				2,253.68	100.00%				
79210	Invoice	1/25/2024	1/25/2024	1/25/2024	1/25/2024	1,718.60	0.00	0.00	0.00	1,718.60
WWTP-JETTING	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-JETTING	NA		0.00	0.00	1,718.60	0.00	0.00	0.00	1,718.60	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				1,718.60	100.00%				
79266	Invoice	1/22/2024	1/22/2024	1/22/2024	1/22/2024	517.40	0.00	0.00	0.00	517.40
WWTP-JEETING SEWER	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-JEETING SEWER	NA		0.00	0.00	517.40	0.00	0.00	0.00	517.40	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				517.40	100.00%				
79307	Invoice	1/26/2024	1/26/2024	1/26/2024	1/26/2024	647.40	0.00	0.00	0.00	647.40
WWTP-JETTING	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-JETTING	NA		0.00	0.00	647.40	0.00	0.00	0.00	647.40	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				647.40	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: COR01 - CORBIN WILLITS SYSTEM COR										Vendor Total: 691.78
000C401151	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	691.78	0.00	0.00	0.00	691.78
FINANCE-ENHANCEMENT AND SERVICE FEES		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FINANCE-ENHANCEMENT AND SERVICE FEES	NA	0.00	0.00	691.78	0.00	0.00	0.00	691.78

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4120-2150	Professional services		691.78	100.00%

Vendor: DAN01 - DANA SAFETY SUPPLY,INC.										Vendor Total: 52.63
888557	Invoice	1/11/2024	1/11/2024	1/11/2024	1/11/2024	52.63	0.00	0.00	0.00	52.63
PD-SAK1 WEC UNIVERSAL "L" SPEAKER BRACKET		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-SAK1 WEC UNIVERSAL "L" SPEAKER BRACKET	NA	0.00	0.00	52.63	0.00	0.00	0.00	52.63

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
076-4320-3200	Equipment		52.63	100.00%

Vendor: DAN02 - DANNY LANOCH WELDING										Vendor Total: 22,800.00
1263	Invoice	11/12/2023	11/12/2023	11/12/2023	11/12/2023	22,800.00	0.00	0.00	0.00	22,800.00
WWTP-LABOR AND MATERIALS		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-LABOR AND MATERIALS	NA	0.00	0.00	22,800.00	0.00	0.00	0.00	22,800.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		22,800.00	100.00%

Vendor: DAV02 - JANICE DAVIS										Vendor Total: 50.00
01232024	Invoice	1/23/2024	1/23/2024	1/23/2024	1/23/2024	50.00	0.00	0.00	0.00	50.00
FINANCE-CHECK REQUEST-JANUARY		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FINANCE-CHECK REQUEST-CELL PHONE REIMBURSEMENT	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4120-1300	Business Expense/Training		50.00	100.00%

Vendor: DEP09 - DEPARTMENT OF JUSTICE										Vendor Total: 425.00
707206	Invoice	1/4/2024	1/4/2024	1/4/2024	1/4/2024	390.00	0.00	0.00	0.00	390.00
PD-CUST#:147785 FINGERPRINT, CHILD ABUSE		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-CUST#:147785 FINGERPRINT, CHILD ABUSE	NA	0.00	0.00	390.00	0.00	0.00	0.00	390.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-2350	Services by other Agencies		390.00	100.00%

710501	Invoice	1/9/2024	1/9/2024	1/9/2024	1/9/2024	35.00	0.00	0.00	0.00	35.00
PD-BLOOD ALCOHOL ANALYSIS		Warr Bank Acct - Warrants Bank Account		No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-BLOOD ALCOHOL ANALYSIS	NA		0.00	0.00		35.00	0.00	0.00	0.00	35.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1550	Operating Supplies & Exp.					35.00	100.00%			

Vendor: [EIK01 - EIKHOF DESIGN GROUP INC.](#) **Vendor Total:** 4,317.50

2024-004	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	237.50	0.00	0.00	0.00	237.50
ADM-DEVELOPMENT		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ALVAREZ LA GUADIA TOWNHOMES	NA		0.00	0.00		47.50	0.00	0.00	0.00	47.50
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-2077	La Guardia Townhomes					47.50	100.00%			

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
LOPEZ H-2A HOUSING COP "LLA"	NA		0.00	0.00		95.00	0.00	0.00	0.00	95.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-2055	Guadalupe H-2A Housing "Lopez CUP"					95.00	100.00%			

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ALVAREZ 11TH STREET LLA	NA		0.00	0.00		95.00	0.00	0.00	0.00	95.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-2058	Alvarez Lot Line Adjustment – 11th St...					95.00	100.00%			

2024-005	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	95.00	0.00	0.00	0.00	95.00
ADM-ESCALANTE MEADOWS		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-ESCALANTE MEADOWS	NA		0.00	0.00		95.00	0.00	0.00	0.00	95.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-2271	Guadalupe Ranch Acres					95.00	100.00%			

2024-006	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	1,705.00	0.00	0.00	0.00	1,705.00
ADM-STREETS & STORM DRAINAGE		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-STREETS & STORM DRAINAGE	NA		0.00	0.00		1,705.00	0.00	0.00	0.00	1,705.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
020-4430-2150	Professional Services					1,705.00	100.00%			

2024-007	Invoice	1/10/2024	1/10/2024	1/10/2024	1/10/2024	1,710.00	0.00	0.00	0.00	1,710.00
ADM-ENGINEERING SERVICES		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-ENGINEERING SERVICES	NA		0.00	0.00		513.00	0.00	0.00	0.00	513.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
010-4420-2150	Professional Services					513.00	100.00%			

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-ENGINEERING SERVICES	NA		0.00	0.00		513.00	0.00	0.00	0.00	513.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-2150	Professional Services					513.00	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-ENGINEERING SERVICES	NA		0.00	0.00		513.00	0.00	0.00	0.00	513.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
071-4454-2150	Professional Services					513.00	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-ENGINEERING SERVICES	NA		0.00	0.00		171.00	0.00	0.00	0.00	171.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
023-4461-2150	Professional Services					171.00	100.00%			
2024-008	Invoice	1/11/2024	1/11/2024	1/11/2024	1/11/2024	285.00	0.00	0.00	0.00	285.00
ADM-PASADERA			Warr Bank Acct - Warrants Bank Account		No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-PASADERA	NA		0.00	0.00		285.00	0.00	0.00	0.00	285.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-2004	D.J. FARMS					285.00	100.00%			
2024-009	Invoice	1/11/2024	1/11/2024	1/11/2024	1/11/2024	95.00	0.00	0.00	0.00	95.00
ADM-TRANSIT			Warr Bank Acct - Warrants Bank Account		No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-TRANSIT	NA		0.00	0.00		95.00	0.00	0.00	0.00	95.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
023-4461-2150	Professional Services					95.00	100.00%			
2024-010	Invoice	1/11/2024	1/11/2024	1/11/2024	1/11/2024	190.00	0.00	0.00	0.00	190.00
ADM-WATER FUND PROJECTS			Warr Bank Acct - Warrants Bank Account		No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-WATER FUND PROJECTS	NA		0.00	0.00		190.00	0.00	0.00	0.00	190.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
010-4420-2150	Professional Services					190.00	100.00%			

Vendor: [ELE02 - ELECTICRAFT](#) Vendor Total: 249.00

19161A	Invoice	8/25/2023	8/25/2023	8/25/2023	8/25/2023	249.00	0.00	0.00	0.00	249.00
WATER-SERVICE CALL - DIFFERENCE			Warr Bank Acct - Warrants Bank Account		No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WATER-SERVICE CALL - DIFFERENCE	NA		0.00	0.00		249.00	0.00	0.00	0.00	249.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
010-4420-2150	Professional Services					249.00	100.00%			

Vendor: [ENG02 - ENGEL & GRAY, INC.](#) Vendor Total: 13,035.24

3CX00398	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	13,035.24	0.00	0.00	0.00	13,035.24
WWTP-WASTE HANDLING			Warr Bank Acct - Warrants Bank Account		No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WWTP-WASTE HANDLING	NA		0.00	0.00		13,035.24	0.00	0.00	0.00	13,035.24
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-2150	Professional Services					13,035.24	100.00%			

Vendor: ERN01 - ERNEST PACKAGING SOLUTION										Vendor Total:	6,442.15
10701951	Invoice	1/22/2024	1/22/2024	1/22/2024	1/22/2024	2,440.35	0.00	0.00	0.00	2,440.35	
P&R-TABLES ALERA 65601 96X30X29 RECT FOLDING -DROP		Warr Bank Acct - Warrants Bank Account			No						

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-TABLES ALERA 65601 96X30X29 - ARPA FUNDS	NA		0.00	0.00		2,440.35	0.00	0.00	0.00	2,440.35
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-1550	Operating Supplies & Exp.					2,440.35	100.00%			

90882417	Invoice	1/12/2024	1/12/2024	1/12/2024	1/12/2024	3,093.93	0.00	0.00	0.00	3,093.93
P&R-CHAIRS ALERA FOLDING MOLD RESN - DROP		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-CHAIRS ALERA FOLDING MOLD RESN - DROP	NA		0.00	0.00		3,093.93	0.00	0.00	0.00	3,093.93
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-1550	Operating Supplies & Exp.					3,093.93	100.00%			

90885326	Invoice	1/18/2024	1/18/2024	1/18/2024	1/18/2024	907.87	0.00	0.00	0.00	907.87
P&R-TT US 4056 -2-PLY 9" X 1000' STOCK		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-TT US 4056 -2-PLY 9" X 1000' STOCK	NA		0.00	0.00		907.87	0.00	0.00	0.00	907.87
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-1550	Operating Supplies & Exp.					907.87	100.00%			

Vendor: FER02 - FERGUSON ENTERPRISES,INC.										Vendor Total:	851.04
4707522	Invoice	11/16/2023	11/16/2023	11/16/2023	11/16/2023	851.04	0.00	0.00	0.00	851.04	
P&R-WATER HEARTER		Warr Bank Acct - Warrants Bank Account			No						

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-WATER HEARTER	NA		0.00	0.00		851.04	0.00	0.00	0.00	851.04
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-1550	Operating Supplies & Exp.					851.04	100.00%			

Vendor: FRO01 - FRONTIER COMMUNICATIONS										Vendor Total:	682.93
01012024	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	82.14	0.00	0.00	0.00	82.14	
P&R-ACCT#:805-343-1451-071975-5		Warr Bank Acct - Warrants Bank Account			No						

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:805-343-1451-071975-5	NA		0.00	0.00		82.14	0.00	0.00	0.00	82.14
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-1150	Communications					82.14	100.00%			

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
01042024	Invoice	1/4/2024	1/4/2024	1/4/2024	1/4/2024	130.73	0.00	0.00	0.00	130.73
P&R-ACCT#:805-343-0362-071975-5		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:805-343-0362-071975-5	NA	0.00	0.00	130.73	0.00	0.00	0.00	130.73

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-1150	Communications		130.73	100.00%

01042024A	Invoice	1/4/2024	1/4/2024	1/4/2024	1/4/2024	215.00	0.00	0.00	0.00	215.00
P&R-ACCT#:805-343-5512-041588-5		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:805-343-5512-041588-5	NA	0.00	0.00	215.00	0.00	0.00	0.00	215.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-1150	Communications		215.00	100.00%

01072024	Invoice	1/7/2024	1/7/2024	1/7/2024	1/7/2024	255.06	0.00	0.00	0.00	255.06
P&R-ACCT#:805-343-5713-061406-5		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:805-343-5713-061406-5	NA	0.00	0.00	255.06	0.00	0.00	0.00	255.06

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-1150	Communications		255.06	100.00%

Vendor: [GOL02 - GOLD COAST ENVIRONMENTAL](#)

Vendor Total: 1,136.25

13850	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	1,136.25	0.00	0.00	0.00	1,136.25
WWTP-12/11/23 SERVICE LABOR-RE-INSTALL GREYLINE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-12/11/23 SERVICE LABOR-RE-INSTALL GREYLINE	NA	0.00	0.00	1,136.25	0.00	0.00	0.00	1,136.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		1,136.25	100.00%

Vendor: [GUA02 - GUADALUPE HARDWARE COMPAN](#)

Vendor Total: 2,428.75

1126448	Invoice	9/12/2023	9/12/2023	9/12/2023	9/12/2023	1,273.43	0.00	0.00	0.00	1,273.43
P&R-BUILDING-PACKOUT ROLLING TOOL BOX		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-BUILDING-PACKOUT ROLLING TOOL BOX	NA	0.00	0.00	1,273.43	0.00	0.00	0.00	1,273.43

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-1550	Operating Supplies & Exp.		1,273.43	100.00%

1135260	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	47.12	0.00	0.00	0.00	47.12
P&R-BUILDING-MILKHOUSE HEATER 1500W		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-BUILDING-MILKHOUSE HEATER 1500W	NA	0.00	0.00	47.12	0.00	0.00	0.00	47.12

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-2150	Professional Services		47.12	100.00%

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
1135665	Invoice	12/5/2023	12/5/2023	12/5/2023	12/5/2023	54.35	0.00	0.00	0.00	54.35
P&R-BUILDING-3M HALF FACE RESPIRATR LG		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-BUILDING-3M HALF FACE RESPIRATR LG	NA	0.00	0.00	54.35	0.00	0.00	0.00	54.35

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-1550	Operating Supplies & Exp.		54.35	100.00%

1135709	Invoice	12/6/2023	12/6/2023	12/6/2023	12/6/2023	43.49	0.00	0.00	0.00	43.49
WATER-HALF FACE RESP P95 PNT M		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER-HALF FACE RESP P95 PNT M	NA	0.00	0.00	43.49	0.00	0.00	0.00	43.49

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-1550	Operating Supplies & Exp.		43.49	100.00%

1135848	Invoice	12/7/2023	12/7/2023	12/7/2023	12/7/2023	23.42	0.00	0.00	0.00	23.42
P&R-BUILDING-12PK WHITE PAINT MARKERS		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-BUILDING-12PK WHITE PAINT MARKERS	NA	0.00	0.00	23.42	0.00	0.00	0.00	23.42

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-1550	Operating Supplies & Exp.		23.42	100.00%

1136297	Invoice	12/12/2023	12/12/2023	12/12/2023	12/12/2023	16.94	0.00	0.00	0.00	16.94
P&R-BUILDING-CLEANR KRUD KUTTER 32OZ		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-BUILDING-CLEANR KRUD KUTTER 32OZ	NA	0.00	0.00	16.94	0.00	0.00	0.00	16.94

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-1550	Operating Supplies & Exp.		16.94	100.00%

1136615	Invoice	12/14/2023	12/14/2023	12/14/2023	12/14/2023	24.96	0.00	0.00	0.00	24.96
P&R-BUILDING-PINE SOL CLEANER 144OZ		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-BUILDING-PINE SOL CLEANER 144OZ	NA	0.00	0.00	24.96	0.00	0.00	0.00	24.96

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-1550	Operating Supplies & Exp.		24.96	100.00%

1136670	Invoice	12/15/2023	12/15/2023	12/15/2023	12/15/2023	26.09	0.00	0.00	0.00	26.09
P&R-BUILDING-ZIRON STUDESSENSOR E30		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-BUILDING-ZIRON STUDESSENSOR E30	NA	0.00	0.00	26.09	0.00	0.00	0.00	26.09

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-1550	Operating Supplies & Exp.		26.09	100.00%

1136680	Invoice	12/15/2023	12/15/2023	12/15/2023	12/15/2023	70.63	0.00	0.00	0.00	70.63
P&R-BUILDING-LED PAR38 E26 90W 1PK		Warr Bank Acct - Warrants Bank Account		No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
1136709	Invoice	12/15/2023	12/15/2023	12/15/2023	12/15/2023	10.37	0.00	0.00	0.00	10.37
P&R-BUILDING-HARD PLASTIC ID TAG Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-BUILDING-LED PAR38 E26 90W 1PK	NA		0.00	0.00	70.63	0.00	0.00	0.00	70.63	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-1550	Operating Supplies & Exp.				70.63	100.00%				
1137016	Invoice	12/19/2023	12/19/2023	12/19/2023	12/19/2023	2.16	0.00	0.00	0.00	2.16
P&R-BUILDING-GENERAL KEY-CAR/TRUCK/HOUSE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-BUILDING-HARD PLASTIC ID TAG	NA		0.00	0.00	10.37	0.00	0.00	0.00	10.37	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-1550	Operating Supplies & Exp.				10.37	100.00%				
1137099	Invoice	12/19/2023	12/19/2023	12/19/2023	12/19/2023	10.58	0.00	0.00	0.00	10.58
P&R-BUILDING-HARD PLASTIC ID TAG Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-BUILDING-GENERAL KEY-CAR/TRUCK/HOUSE	NA		0.00	0.00	2.16	0.00	0.00	0.00	2.16	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4300-1550	Operating Supplies & Exp.				2.16	100.00%				
1137134	Invoice	12/20/2023	12/20/2023	12/20/2023	12/20/2023	39.36	0.00	0.00	0.00	39.36
P&R-BUILDING - TINGELY BROWN PVC KNEE BOOT - 10 Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-BUILDING - TINGELY BROWN PVC KNEE BOOT - 10	NA		0.00	0.00	39.36	0.00	0.00	0.00	39.36	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4300-1550	Operating Supplies & Exp.				39.36	100.00%				
1137243	Invoice	12/21/2023	12/21/2023	12/21/2023	12/21/2023	6.51	0.00	0.00	0.00	6.51
P&R-BUILDING-BATTERY ALKLN AA 4PK Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-BUILDING-BATTERY ALKLN AA 4PK	NA		0.00	0.00	6.51	0.00	0.00	0.00	6.51	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-1550	Operating Supplies & Exp.				6.51	100.00%				
1137811	Invoice	12/28/2023	12/28/2023	12/28/2023	12/28/2023	16.30	0.00	0.00	0.00	16.30
P&R-BUILDING-LIBMAN ANGLE BRM IN/OUT Warr Bank Acct - Warrants Bank Account No										

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-BUILDING-LIBMAN ANGLE BRM IN/OUT	NA		0.00	0.00	16.30	0.00	0.00	0.00	16.30	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-1550	Operating Supplies & Exp.		16.30	100.00%						
1138254	Invoice	1/3/2024	1/3/2024	1/3/2024	1/3/2024	199.56	0.00	0.00	0.00	199.56
071-4454-1550		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
071-4454-1550	NA		0.00	0.00	199.56	0.00	0.00	0.00	199.56	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
071-4454-1550	Operating Supplies & Exp.		199.56	100.00%						
1138261	Invoice	1/3/2024	1/3/2024	1/3/2024	1/3/2024	46.58	0.00	0.00	0.00	46.58
PW-STREETS-GOOF OFF SPRAY VOC 12OZ		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-GOOF OFF SPRAY VOC 12OZ	NA		0.00	0.00	46.58	0.00	0.00	0.00	46.58	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
071-4454-1550	Operating Supplies & Exp.		46.58	100.00%						
1138357	Invoice	1/4/2024	1/4/2024	1/4/2024	1/4/2024	44.57	0.00	0.00	0.00	44.57
PW-STREETS-TRASH BAGS DRWG 33G 48PK		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-TRASH BAGS DRWG 33G 48PK	NA		0.00	0.00	44.57	0.00	0.00	0.00	44.57	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
071-4454-1550	Operating Supplies & Exp.		44.57	100.00%						
1138690	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	8.68	0.00	0.00	0.00	8.68
PW-STREETS-MARK PNT PL FLR PINK SB		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-MARK PNT PL FLR PINK SB	NA		0.00	0.00	8.68	0.00	0.00	0.00	8.68	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
071-4454-1550	Operating Supplies & Exp.		8.68	100.00%						
1138790	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	155.60	0.00	0.00	0.00	155.60
PW-STREETS-GRINDER SHROUD HOSE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-GRINDER SHROUD HOSE	NA		0.00	0.00	155.60	0.00	0.00	0.00	155.60	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
071-4454-1550	Operating Supplies & Exp.		155.60	100.00%						
1138955	Invoice	1/10/2024	1/10/2024	1/10/2024	1/10/2024	14.66	0.00	0.00	0.00	14.66
P&R-BUILDING- ANT/ROACH RAID 17.05OZ		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-BUILDING- ANT/ROACH RAID 17.05OZ	NA		0.00	0.00	14.66	0.00	0.00	0.00	14.66	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-1550	Operating Supplies & Exp.		14.66	100.00%						
1139029	Invoice	1/10/2024	1/10/2024	1/10/2024	1/10/2024	1.84	0.00	0.00	0.00	1.84
WWTP-1-1/4 PVC COUPLING SXS	NA									
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-1-1/4 PVC COUPLING SXS	NA		0.00	0.00	1.84	0.00	0.00	0.00	1.84	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
012-4425-1550	Operating Supplies & Exp.		1.84	100.00%						
1139122	Invoice	1/11/2024	1/11/2024	1/11/2024	1/11/2024	40.65	0.00	0.00	0.00	40.65
P&R-BUILDING- PRIMER SEALER 123 GRY GL	NA									
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-BUILDING- PRIMER SEALER 123 GRY GL	NA		0.00	0.00	40.65	0.00	0.00	0.00	40.65	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-1550	Operating Supplies & Exp.		40.65	100.00%						
1139259	Invoice	1/12/2024	1/12/2024	1/12/2024	1/12/2024	6.49	0.00	0.00	0.00	6.49
PD-GENERAL KEY (CAR/TRUCK/HOUSE)	NA									
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD-GENERAL KEY (CAR/TRUCK/HOUSE)	NA		0.00	0.00	6.49	0.00	0.00	0.00	6.49	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1550	Operating Supplies & Exp.		6.49	100.00%						
1139609	Invoice	1/16/2024	1/16/2024	1/16/2024	1/16/2024	60.87	0.00	0.00	0.00	60.87
P&R-BUILDING- WASH BRUSH FLO-THRU 10"	NA									
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-BUILDING- WASH BRUSH FLO-THRU 10"	NA		0.00	0.00	60.87	0.00	0.00	0.00	60.87	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-1550	Operating Supplies & Exp.		60.87	100.00%						
1139847	Invoice	1/16/2024	1/16/2024	1/16/2024	1/16/2024	18.01	0.00	0.00	0.00	18.01
WATER-3/4" GARDEN HOSE MALE	NA									
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER-3/4" GARDEN HOSE MALE	NA		0.00	0.00	18.01	0.00	0.00	0.00	18.01	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-1550	Operating Supplies & Exp.		18.01	100.00%						
1139911	Invoice	1/18/2024	1/18/2024	1/18/2024	1/18/2024	46.94	0.00	0.00	0.00	46.94
PW-STREETS-CASTER PLATE SFTRBR 3"	NA									
Warr Bank Acct - Warrants Bank Account No										

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-STREETS-CASTER PLATE SFTRBR 3"	NA		0.00	0.00		46.94	0.00	0.00	0.00	46.94
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
071-4454-1550	Operating Supplies & Exp.					46.94	100.00%			
1140330	Invoice	1/23/2024	1/23/2024	1/23/2024	1/23/2024	33.69	0.00	0.00	0.00	33.69
P&R-BUILDING-SWIV STPL HASP ZN PLT 6"	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-BUILDING-SWIV STPL HASP ZN PLT 6"	NA		0.00	0.00		33.69	0.00	0.00	0.00	33.69
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4300-1550	Operating Supplies & Exp.					33.69	100.00%			
1140469	Invoice	1/24/2024	1/24/2024	1/24/2024	1/24/2024	41.59	0.00	0.00	0.00	41.59
WWTP-M-GRN SOLID FRNT MESH BACK	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WWTP-M-GRN SOLID FRNT MESH BACK	NA		0.00	0.00		41.59	0.00	0.00	0.00	41.59
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-1550	Operating Supplies & Exp.					41.59	100.00%			
1140477	Invoice	1/25/2024	1/25/2024	1/25/2024	1/25/2024	29.18	0.00	0.00	0.00	29.18
P&R-BUILDING-ELECTRIC TAPE VNYL BLK 60'	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-BUILDING-ELECTRIC TAPE VNYL BLK 60'	NA		0.00	0.00		29.18	0.00	0.00	0.00	29.18
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-1550	Operating Supplies & Exp.					29.18	100.00%			
1140697	Invoice	1/26/2024	1/26/2024	1/26/2024	1/26/2024	14.13	0.00	0.00	0.00	14.13
PD-BATTERY ALKLN DURA 9V CD2	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-BATTERY ALKLN DURA 9V CD2	NA		0.00	0.00		14.13	0.00	0.00	0.00	14.13
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1550	Operating Supplies & Exp.					14.13	100.00%			

Vendor: [HAR05 - HARRY & KIMIKO MASATANI](#) **Vendor Total:** 50.00

01232024	Invoice	1/23/2024	1/23/2024	1/23/2024	1/23/2024	50.00	0.00	0.00	0.00	50.00
FINANCE-CHECK REQUEST-JANUARY	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FINANCE-CHECK REQUEST-LEASE PAYMENT	NA		0.00	0.00		50.00	0.00	0.00	0.00	50.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4300-2150	Professional services					50.00	100.00%			

Vendor: [HDL02 - HDL COREN & CONE](#) **Vendor Total:** 1,488.78

SIN035307	Invoice	1/19/2024	1/19/2024	1/19/2024	1/19/2024	1,488.78	0.00	0.00	0.00	1,488.78
FINANCE-CONTRACT PROPERTY TAX-JAN-MARCH 2024	Warr Bank Acct - Warrants Bank Account				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-CONTRACT PROPERTY TAX-JAN-MARCH 2024	NA		0.00	0.00	1,488.78	0.00	0.00	0.00	1,488.78	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4105-2150	Professional Services		1,488.78	100.00%						

Vendor: HEA01 - HEALTH SANITATION SERVICE										Vendor Total:	404.76
26-51796-93007	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	404.76	0.00	0.00	0.00	404.76	
P&R-LEROY PARK		Warr Bank Acct - Warrants Bank Account			No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-LEROY PARK	NA		0.00	0.00	404.76	0.00	0.00	0.00	404.76	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-2150	Professional services		404.76	100.00%						

Vendor: HENO1 - EAGLE ENERGY, INC										Vendor Total:	2,779.18
203541	Invoice	9/30/2023	9/30/2023	9/30/2023	9/30/2023	316.34	0.00	0.00	0.00	316.34	
P&R-LOCKOUT DATE:10-15-23 FUEL CHARGES		Warr Bank Acct - Warrants Bank Account			No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-LOCKOUT DATE:10-15-23 FUEL CHARGES	NA		0.00	0.00	316.34	0.00	0.00	0.00	316.34	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-1560	Fuel & lubricants		316.34	100.00%						

205893	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	282.57	0.00	0.00	0.00	282.57
FIRE-LOCKOUT DATE:1-30-24 FUEL CHARGES		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FIRE-LOCKOUT DATE:1-30-24 FUEL CHARGES	NA		0.00	0.00	282.57	0.00	0.00	0.00	282.57	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4220-1560	Fuels and Lubricants		282.57	100.00%						

205895	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	119.73	0.00	0.00	0.00	119.73
WATER-LOCKOUT:01-30-24 FUEL CHARGES		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER-LOCKOUT:01-30-24 FUEL CHARGES	NA		0.00	0.00	119.73	0.00	0.00	0.00	119.73	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-1560	Fuel & lubricants		119.73	100.00%						

205896	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	181.19	0.00	0.00	0.00	181.19
WWTP-LOCKOU DATE:01-30-24 FUEL CHARGES		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-LOCKOU DATE:01-30-24 FUEL CHARGES	NA		0.00	0.00	181.19	0.00	0.00	0.00	181.19	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
012-4425-1560	Fuel & lubricants		181.19	100.00%						

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
205897	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	332.74	0.00	0.00	0.00	332.74
PW-ACCT#:1208 STREETS FUEL CHARGES		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-ACCT#:1208 STREETS FUEL CHARGES	NA	0.00	0.00	332.74	0.00	0.00	0.00	332.74		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
071-4454-1560	Fuels & Lubricants		332.74	100.00%						
205905	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	141.90	0.00	0.00	0.00	141.90
P&R-LOCKOUT DATE:01-30-24 FUEL CHARGES		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-LOCKOUT DATE:01-30-24 FUEL CHARGES	NA	0.00	0.00	141.90	0.00	0.00	0.00	141.90		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-1560	Fuel & lubricants		141.90	100.00%						
205914	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	1,404.71	0.00	0.00	0.00	1,404.71
PD-ACCT#:1280 FUEL CHARGES		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-ACCT#:1280 FUEL CHARGES	NA	0.00	0.00	1,404.71	0.00	0.00	0.00	1,404.71		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1560	Fuel & lubricants		1,404.71	100.00%						
Vendor: ICO01 - ICONIX WATERWORKS (US) IN										Vendor Total: 1,434.62
U2416001619	Invoice	1/16/2024	1/16/2024	1/16/2024	1/16/2024	145.85	0.00	0.00	0.00	145.85
WATER-1 AY PVC PJ X MIP ADAPTER NL		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FOR WATER LEAK	NA	0.00	0.00	145.85	0.00	0.00	0.00	145.85		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-1550	Operating Supplies & Exp.		145.85	100.00%						
U2416002862	Invoice	1/26/2024	1/26/2024	1/26/2024	1/26/2024	326.04	0.00	0.00	0.00	326.04
WATER-3/4X1 AY METER ADAPTER NL A34		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WATER-3/4X1 AY METER ADAPTER NL A34	NA	0.00	0.00	326.04	0.00	0.00	0.00	326.04		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-1550	Operating Supplies & Exp.		326.04	100.00%						
U2416002863	Invoice	1/26/2024	1/26/2024	1/26/2024	1/26/2024	381.31	0.00	0.00	0.00	381.31
WATER-U2416002863 - METER FITTINGS FOR STOCK		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WATER-U2416002863 - METER FITTINGS FOR STOCK	NA	0.00	0.00	381.31	0.00	0.00	0.00	381.31		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-1550	Operating Supplies & Exp.		381.31	100.00%						
U2416002971	Invoice	1/26/2024	1/26/2024	1/26/2024	1/26/2024	581.42	0.00	0.00	0.00	581.42
WATER-8 MJXFLG ADAPTER IMP		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER-8 MJXFLG ADAPTER IMP	NA		0.00	0.00	581.42	0.00	0.00	0.00	581.42	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-1550	Operating Supplies & Exp.		581.42	100.00%						

Vendor: IND03 - INDEPENDENT ELECTRIC SUPP										Vendor Total:	3,574.61
S106025480.007	Invoice	1/4/2024	1/4/2024	1/4/2024	1/4/2024	3,574.61	0.00	0.00	0.00	3,574.61	
PW- UNDRGND PULL SECTION		Warr Bank Acct - Warrants Bank Account			No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
PW- UNDRGND PULL SECTION	NA		0.00	0.00	3,574.61	0.00	0.00	0.00	3,574.61		
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
089-4444-3075	Building Improvements (089-108)		3,574.61	100.00%							

Vendor: INT09 - INTERSTATE BATTERIES OF C										Vendor Total:	486.74
10022978	Invoice	1/27/2024	1/27/2024	1/27/2024	1/27/2024	486.74	0.00	0.00	0.00	486.74	
PD-MTX-94R/H7,MTX-48/H6		Warr Bank Acct - Warrants Bank Account			No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-CHIEF CAR - NEW BATTERY AFTER 4 1/2 YEARS	NA		0.00	0.00	486.74	0.00	0.00	0.00	486.74		
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
001-4200-1500	Equipment Replacement		486.74	100.00%							

Vendor: J&E01 - J&E CLEANING										Vendor Total:	346.00
46435	Invoice	1/29/2024	1/29/2024	1/29/2024	1/29/2024	346.00	0.00	0.00	0.00	346.00	
PD-JANUARY CLEANING SERVICE		Warr Bank Acct - Warrants Bank Account			No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-JANUARY CLEANING SERVICE	NA		0.00	0.00	346.00	0.00	0.00	0.00	346.00		
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
001-4200-1550	Operating Supplies & Exp.		346.00	100.00%							

Vendor: J&M01 - JONES & MAYER										Vendor Total:	1,837.50
120245	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	1,837.50	0.00	0.00	0.00	1,837.50	
ADM-LEGAL SERVICES-DEC 2023		Warr Bank Acct - Warrants Bank Account			No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-LEGAL SERVICES-DEC 2023	NA		0.00	0.00	1,837.50	0.00	0.00	0.00	1,837.50		
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
001-4110-2150	Professional services		1,837.50	100.00%							

Vendor: JAS01 - JAS PACIFIC, INC.										Vendor Total:	2,530.00
PC 6921	Invoice	1/5/2024	1/5/2024	1/5/2024	1/5/2024	2,530.00	0.00	0.00	0.00	2,530.00	
ADM-PLAN CHECK SERVICES - DEC 2023		Warr Bank Acct - Warrants Bank Account			No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-PLAN CHECK SERVICES - DEC 2023	NA		0.00	0.00	2,530.00	0.00	0.00	0.00	2,530.00		
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
001-4405-2150	Professional Services		2,530.00	100.00%							

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [JBM01 - JUAN BRIBIESCA ALCALA](#) **Vendor Total:** 70.00

18	Invoice	1/18/2024	1/18/2024	1/18/2024	1/18/2024	70.00	0.00	0.00	0.00	70.00
PD-CAR WASH & DETAIL - UNIT 19-01, 16-01						Warr Bank Acct - Warrants Bank Account		No		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-CAR WASH & DETAIL - UNIT 19-01, 16-01	NA	0.00	0.00	70.00	0.00	0.00	0.00	70.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-2150	Professional services		70.00	100.00%

Vendor: [KUH01 - MICHAEL KUHBANDER](#) **Vendor Total:** 532.36

01312024	Invoice	1/31/2024	1/31/2024	1/31/2024	1/31/2024	532.36	0.00	0.00	0.00	532.36
PD-CHECK REQUEST - POST PERISHABLE SKILLS 2024						Warr Bank Acct - Warrants Bank Account		No		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-CHECK REQUEST - POST PERISHABLE SKILLS 2024	NA	0.00	0.00	532.36	0.00	0.00	0.00	532.36

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-1300	Business Expense/Training		532.36	100.00%

Vendor: [LCW01 - LIEBERT CASSIDY WHITMORE](#) **Vendor Total:** 425.00

257931	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	425.00	0.00	0.00	0.00	425.00
ADM-NEGOTIATIONS 2021 LEGAL SERVICES						Warr Bank Acct - Warrants Bank Account		No		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-NEGOTIATIONS 2021 LEGAL SERVICES	NA	0.00	0.00	425.00	0.00	0.00	0.00	425.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4110-2150	Professional services		425.00	100.00%

Vendor: [LMM01 - LEIBOLD MCCLENDON & MANN](#) **Vendor Total:** 3,547.85

12	Invoice	1/16/2024	1/16/2024	1/16/2024	1/16/2024	3,547.85	0.00	0.00	0.00	3,547.85
ADM-GUADALUPE SUCCESSOR AGENCY						Warr Bank Acct - Warrants Bank Account		No		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-GUADALUPE SUCCESSOR AGENCY	NA	0.00	0.00	3,547.85	0.00	0.00	0.00	3,547.85

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
026-4500-2150	Professional Services		3,547.85	100.00%

Vendor: [LUP01 - LUPE'S COMPANY](#) **Vendor Total:** 250.00

01302024	Invoice	1/30/2024	1/30/2024	1/30/2024	1/30/2024	250.00	0.00	0.00	0.00	250.00
P&R-CHECK REQUEST- REFUNDABLE-CLEANING						Warr Bank Acct - Warrants Bank Account		No		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-CHECK REQUEST- REFUNDABLE-CLEANING	NA	0.00	0.00	250.00	0.00	0.00	0.00	250.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-2044	Auditorium/Park Deposits		250.00	100.00%

Vendor: [MED01 - FRANK MEDINA](#) **Vendor Total:** 532.36

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
01312024	Invoice	1/31/2024	1/31/2024	1/31/2024	1/31/2024	532.36	0.00	0.00	0.00	532.36
PD-CHECK REQUEST -POST PERISHABLE SKILLS 2024					No					
Warr Bank Acct - Warrants Bank Account										

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
MEALS, MILLAGE	NA	0.00	0.00	532.36	0.00	0.00	0.00	532.36

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-1300	Business Expense/Training		532.36	100.00%

Vendor: [MER02 - JOSUE MERAZ](#)

Vendor Total: 872.98

01192024	Invoice	1/19/2024	1/19/2024	1/19/2024	1/19/2024	872.98	0.00	0.00	0.00	872.98
PD-CHECK REQUEST-ICS E0101 & 105 TRAINING					No					
Warr Bank Acct - Warrants Bank Account										

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
MEALS, FLIGHT, MILEAGE REIMBURSEMENT	NA	0.00	0.00	872.98	0.00	0.00	0.00	872.98

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-1300	Business Expense/Training		872.98	100.00%

Vendor: [NAP01 - NAPA, RAYS AUTO PARTS](#)

Vendor Total: 14.75

640806	Invoice	1/25/2024	1/25/2024	1/25/2024	1/25/2024	14.75	0.00	0.00	0.00	14.75
P&R-WIP WIPER BLADE					No					
Warr Bank Acct - Warrants Bank Account										

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-WIP WIPER BLADE	NA	0.00	0.00	14.75	0.00	0.00	0.00	14.75

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-1550	Operating Supplies & Exp.		14.75	100.00%

Vendor: [NOL01 - NO LIMIT TIRE INC.](#)

Vendor Total: 1,051.00

46187	Invoice	1/11/2024	1/11/2024	1/11/2024	1/11/2024	1,051.00	0.00	0.00	0.00	1,051.00
PW-REARS - RUDYS F-350 245/75R17					No					
Warr Bank Acct - Warrants Bank Account										

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-REARS - RUDYS F-350 245/75R17	NA	0.00	0.00	1,051.00	0.00	0.00	0.00	1,051.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
071-4454-1460	Vehicle Maintenance		1,051.00	100.00%

Vendor: [ORK01 - ORKIN](#)

Vendor Total: 1,200.00

422652	Invoice	1/23/2024	1/23/2024	1/23/2024	1/23/2024	1,200.00	0.00	0.00	0.00	1,200.00
WWTP-COMM PC-SPECIAL SVC					No					
Warr Bank Acct - Warrants Bank Account										

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-COMM PC-SPECIAL SVC	NA	0.00	0.00	1,200.00	0.00	0.00	0.00	1,200.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		1,200.00	100.00%

Vendor: [ORO01 - CHRISTOPHER OROZCO](#)

Vendor Total: 400.00

01232024	Invoice	1/23/2024	1/23/2024	1/23/2024	1/23/2024	400.00	0.00	0.00	0.00	400.00
PD-CHECK REQUEST - UNIFORM ALLOWANCE					No					
Warr Bank Acct - Warrants Bank Account										

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code			On Hold						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
MENS BOOTS	NA	0.00	0.00	400.00	0.00	0.00	0.00	400.00		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
001-4200-0450	Other Benefits			400.00	100.00%					

Vendor: [PAC01 - PACIFIC GAS & ELECTRIC](#) **Vendor Total:** 13,740.14

01022024	Invoice	1/2/2024	1/2/2024	1/2/2024	1/2/2024	278.92	0.00	0.00	0.00	278.92
P&R-ACCT#:3731491075-5 - 1015 GUADALUPE		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:3731491075-5 - 1015 GUADALUPE	NA	0.00	0.00	278.92	0.00	0.00	0.00	278.92		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
001-4145-1000	Utilities			278.92	100.00%					

01022024A	Invoice	1/2/2024	1/2/2024	1/2/2024	1/2/2024	1,505.12	0.00	0.00	0.00	1,505.12
P&R-ACCT#:5398176331-0		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:5398176331-0	NA	0.00	0.00	1,505.12	0.00	0.00	0.00	1,505.12		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
001-4145-1000	Utilities			1,505.12	100.00%					

12212023	Invoice	12/21/2023	12/21/2023	12/21/2023	12/21/2023	5,622.95	0.00	0.00	0.00	5,622.95
PW-ACCT#:5783036442-8		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-ACCT#:5783036442-8	NA	0.00	0.00	228.94	0.00	0.00	0.00	228.94		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
063-4472-1000	Utilities			228.94	100.00%					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-ACCT#:5783036442-8	NA	0.00	0.00	5,394.01	0.00	0.00	0.00	5,394.01		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
071-4454-1000	Utilities			5,394.01	100.00%					

12262023A	Invoice	12/26/2023	12/26/2023	12/26/2023	12/26/2023	6,087.13	0.00	0.00	0.00	6,087.13
PW-ACCT#:3849410881-4 - 5125 W MAIN ST		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:3849410881-4 - 5125 W MAIN ST	NA	0.00	0.00	6,087.13	0.00	0.00	0.00	6,087.13		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
012-4425-1000	Utilities			6,087.13	100.00%					

12262023B	Invoice	12/26/2023	12/26/2023	12/26/2023	12/26/2023	246.02	0.00	0.00	0.00	246.02
PW-ACCT#:5697249118-9		Warr Bank Acct - Warrants Bank Account		No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-ACCT#:5697249118-9	NA		0.00	0.00		246.02	0.00	0.00	0.00	246.02
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
063-4472-1000	Utilities					246.02	100.00%			

Vendor: PAC04 - PACIFIC PETROLEUM CALIFOR									Vendor Total:	6,180.48
184998	Invoice	1/4/2024	1/4/2024	1/4/2024	1/4/2024	1,395.00	0.00	0.00	0.00	1,395.00
WWTP-VACUUM BIN - 25 YARD		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WWTP-VACUUM BI	NA		0.00	0.00		1,395.00	0.00	0.00	0.00	1,395.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-2200	Equipment Rental					1,395.00	100.00%			

186385	Invoice	1/22/2024	1/22/2024	1/22/2024	1/22/2024	39.68	0.00	0.00	0.00	39.68
WWTP-ANALYTHICAL TESTING - OEC		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WWTP-ANALYTHICAL TESTING - OEC	NA		0.00	0.00		39.68	0.00	0.00	0.00	39.68
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-2150	Professional Services					39.68	100.00%			

186821	Invoice	1/30/2024	1/30/2024	1/30/2024	1/30/2024	4,745.80	0.00	0.00	0.00	4,745.80
WWTP-BARE EQUIPMENT-ROLL OFF TRUCK		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WWTP-BARE EQUIPMENT-ROLL OFF TRUCK	NA		0.00	0.00		4,745.80	0.00	0.00	0.00	4,745.80
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-2150	Professional Services					4,745.80	100.00%			

Vendor: PER02 - PERRY'S ELECTRIC MOTORS I									Vendor Total:	2,358.38
27261	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	2,358.38	0.00	0.00	0.00	2,358.38
WWTP-NO NONAMEPLATE - CHICAGO PUMP		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WWTP-NO NONAMEPLATE - CHICAGO PUMP	NA		0.00	0.00		2,358.38	0.00	0.00	0.00	2,358.38
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-2150	Professional Services					2,358.38	100.00%			

Vendor: POA01 - ISSAC P PORTER									Vendor Total:	231.51
51344	Invoice	1/24/2024	1/24/2024	1/24/2024	1/24/2024	231.51	0.00	0.00	0.00	231.51
PD-CITY OF GUAD - POLOS		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-CITY OF GUAD - POLOS	NA		0.00	0.00		231.51	0.00	0.00	0.00	231.51
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1550	Operating Supplies & Exp.					231.51	100.00%			

Vendor: POL02 - POLYDYNE INC.									Vendor Total:	4,271.63
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Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
1795737	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	4,271.63	0.00	0.00	0.00	4,271.63
WWTP-CLARIFLOC WE-1289		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-CLARIFLOC WE-1289	NA	0.00	0.00	4,271.63	0.00	0.00	0.00	4,271.63

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-1550	Operating Supplies & Exp.		4,271.63	100.00%

Vendor: [QUI01 - QUILL CORPORATION](#)

Vendor Total: 19.59

36604791	Invoice	1/10/2024	1/10/2024	1/10/2024	1/10/2024	19.59	0.00	0.00	0.00	19.59
ADM-PROCLAMATIONS -OFFICE SUPPLIES FOR ADMIN DEPT		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-PROCLAMATIONS -OFFICE SUPPLIES FOR ADMIN DEPT	NA	0.00	0.00	19.59	0.00	0.00	0.00	19.59

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4105-1200	Office Supplies & Postage		19.59	100.00%

Vendor: [REY01 - REYNA AUTO REPAIR](#)

Vendor Total: 122.00

5385	Invoice	1/16/2024	1/16/2024	1/16/2024	1/16/2024	122.00	0.00	0.00	0.00	122.00
PD- MOTOR OIL - 2022 FORD 1FM5K2ABGNGA27339		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD- MOTOR OIL - 2022 FORD 1FM5K2ABGNGA27339	NA	0.00	0.00	122.00	0.00	0.00	0.00	122.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-1460	Vehicle Maintenance		122.00	100.00%

Vendor: [RIN02 - RINCON CONSULTANTS, INC.](#)

Vendor Total: 353.80

54142	Invoice	1/24/2024	1/24/2024	1/24/2024	1/24/2024	353.80	0.00	0.00	0.00	353.80
ADM-ZONING MAP UPDATE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-ZONING MAP UPDATE	NA	0.00	0.00	353.80	0.00	0.00	0.00	353.80

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4405-2150	Professional Services		353.80	100.00%

Vendor: [SAN02 - SANTA MARIA TIRE CORP](#)

Vendor Total: 1,447.26

161266	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	1,447.26	0.00	0.00	0.00	1,447.26
ADM-TRANSIT MAINTENANCE EXPENSE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
MAKE MODEL 159 GILLIG VIN#15GGE2716K309348Z	NA	0.00	0.00	1,447.26	0.00	0.00	0.00	1,447.26

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
023-4461-1400	Equipment Maintenance		1,447.26	100.00%

Vendor: [SAN05 - SANTA BARBARA COUNTY](#)

Vendor Total: 535.00

R11924-R6	Invoice	1/23/2024	1/23/2024	1/23/2024	1/23/2024	535.00	0.00	0.00	0.00	535.00
WATER-APCD PERMIT REEVALUATION FEE		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code			On Hold						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
OBISPO STATION GENERAL PERMIT	NA	0.00	0.00	535.00	0.00	0.00	0.00	535.00		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
010-4420-2350	Services by other Agencies			535.00	100.00%					

Vendor: [SAN14 - SANTA BARBARA COUNTY-PUBL](#) **Vendor Total:** 17,318.00

FY23-24Q2	Invoice	1/26/2024	1/26/2024	1/26/2024	1/26/2024	17,318.00	0.00	0.00	0.00	17,318.00
ADM-ANIMAL SERVICES 2ND QUARTER FY 23/24	Warr Bank Acct - Warrants Bank Account			No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-ANIMAL SERVICES 2ND QUARTER FY 23/24	NA	0.00	0.00	17,318.00	0.00	0.00	0.00	17,318.00		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
001-4140-2350	Services by other Agencies			17,318.00	100.00%					

Vendor: [SAN25 - SAN LUIS POWER HOUSE, INC](#) **Vendor Total:** 1,040.71

50646	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	695.71	0.00	0.00	0.00	695.71
WATER-OIL FITLER, CHEVRON DELO 400SDE QUART	Warr Bank Acct - Warrants Bank Account			No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WATER-OIL FITLER, CHEVRON DELO 400SDE QUART	NA	0.00	0.00	695.71	0.00	0.00	0.00	695.71		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
010-4420-2150	Professional Services			695.71	100.00%					

50647	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	345.00	0.00	0.00	0.00	345.00
WATER-LABOR SERVICE-SERVICE CALL	Warr Bank Acct - Warrants Bank Account			No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WATER-LABOR SERVICE-SERVICE CALL	NA	0.00	0.00	345.00	0.00	0.00	0.00	345.00		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
010-4420-2150	Professional Services			345.00	100.00%					

Vendor: [SAN49 - SANTA MARIA GLASS & MIRRO](#) **Vendor Total:** 313.00

58203	Invoice	11/10/2023	11/10/2023	11/10/2023	11/10/2023	313.00	0.00	0.00	0.00	313.00
P&R-GYM CITY HALL WINDOW	Warr Bank Acct - Warrants Bank Account			No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-GYM CITY HALL WINDOW	NA	0.00	0.00	313.00	0.00	0.00	0.00	313.00		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
001-4145-2150	Professional Services			313.00	100.00%					

Vendor: [SMI01 - SMITH PIPE & SUPPLY](#) **Vendor Total:** 1,088.68

4090025	Invoice	11/15/2023	11/15/2023	11/15/2023	11/15/2023	65.28	0.00	0.00	0.00	65.28
P&R-BUILDING - CUST#:11869 - CATCHY CAN 30GAL	Warr Bank Acct - Warrants Bank Account			No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-BUILDING - CUST#:11869 - CATCHY CAN 30GAL	NA		0.00	0.00	65.28	0.00	0.00	0.00	65.28	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4300-1550	Operating Supplies & Exp.				65.28	100.00%				
4104068	Invoice	1/9/2024	1/9/2024	1/9/2024	1/9/2024	361.55	0.00	0.00	0.00	361.55
PW-ROUNDUP PRO MAX 2.5 GAL CONC	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ROUNDUP PRO MAX 2.5 GAL CONC	NA		0.00	0.00	361.55	0.00	0.00	0.00	361.55	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				361.55	100.00%				
4104069	Invoice	1/9/2024	1/9/2024	1/9/2024	1/9/2024	93.84	0.00	0.00	0.00	93.84
PW-CUST#:11869 TURFLON PINT (POST EMERGENT)	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-CUST#:11869 TURFLON PINT (POST EMERGENT)	NA		0.00	0.00	93.84	0.00	0.00	0.00	93.84	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
063-4472-1550	Operating Supplies & Exp.				93.84	100.00%				
4106444	Invoice	1/17/2024	1/17/2024	1/17/2024	1/17/2024	568.01	0.00	0.00	0.00	568.01
PW-SCOTTS HAND-HELD SPREADER	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-SCOTTS HAND-HELD SPREADER	NA		0.00	0.00	568.01	0.00	0.00	0.00	568.01	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
063-4472-1550	Operating Supplies & Exp.				568.01	100.00%				

Vendor: SMS01 - SANTA MARIA SEEDS INC										Vendor Total:	2,925.00
00049524	Invoice	1/4/2024	1/4/2024	1/4/2024	1/4/2024	2,925.00	0.00	0.00	0.00	2,925.00	
WWTP-COVER CROP - SMS PASTURE MIX - LA HEARNE COMP	Warr Bank Acct - Warrants Bank Account				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-COVER CROP - SMS PASTURE MIX - LA HEARNE COMP	NA		0.00	0.00	2,925.00	0.00	0.00	0.00	2,925.00		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
012-4425-1550	Operating Supplies & Exp.				2,925.00	100.00%					

Vendor: SOU01 - SOUTHERN CALIFORNIA GAS										Vendor Total:	670.57
01262024	Invoice	1/26/2024	1/26/2024	1/26/2024	1/26/2024	3.73	0.00	0.00	0.00	3.73	
P&R-ACCT#:12998753870	Warr Bank Acct - Warrants Bank Account				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:12998753870	NA		0.00	0.00	3.73	0.00	0.00	0.00	3.73		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
001-4145-1000	Utilities				3.73	100.00%					
01262024A	Invoice	1/26/2024	1/26/2024	1/26/2024	1/26/2024	196.38	0.00	0.00	0.00	196.38	
P&R-ACCT#:1550150001	Warr Bank Acct - Warrants Bank Account				No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
01262024B	Invoice	1/26/2024	1/26/2024	1/26/2024	1/26/2024	110.94	0.00	0.00	0.00	110.94
P&R-ACCT#:09451463419										
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:1550150001	NA		0.00	0.00		196.38	0.00	0.00	0.00	196.38
Distributions										
Account Number	Account Name	Project Account Key				Amount	Percent			
001-4145-1000	Utilities					196.38	100.00%			
01262024C	Invoice	1/26/2024	1/26/2024	1/26/2024	1/26/2024	92.11	0.00	0.00	0.00	92.11
P&R-ACCT#:12784419280										
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:09451463419	NA		0.00	0.00		110.94	0.00	0.00	0.00	110.94
Distributions										
Account Number	Account Name	Project Account Key				Amount	Percent			
001-4145-1000	Utilities					110.94	100.00%			
12282023	Invoice	12/28/2023	12/28/2023	12/28/2023	12/28/2023	12.49	0.00	0.00	0.00	12.49
P&R-ACCT#:129-987-5387-0										
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:129-987-5387-0	NA		0.00	0.00		12.49	0.00	0.00	0.00	12.49
Distributions										
Account Number	Account Name	Project Account Key				Amount	Percent			
001-4145-1000	Utilities					12.49	100.00%			
12282023A	Invoice	12/28/2023	12/28/2023	12/28/2023	12/28/2023	71.17	0.00	0.00	0.00	71.17
P&R-ACCT#127-844-1928-0										
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-ACCT#127-844-1928-0	NA		0.00	0.00		71.17	0.00	0.00	0.00	71.17
Distributions										
Account Number	Account Name	Project Account Key				Amount	Percent			
001-4145-1000	Utilities					71.17	100.00%			
12282023B	Invoice	12/28/2023	12/28/2023	12/28/2023	12/28/2023	183.75	0.00	0.00	0.00	183.75
P&R-ACCT#:094-514-63419										
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:094-514-63419	NA		0.00	0.00		183.75	0.00	0.00	0.00	183.75
Distributions										
Account Number	Account Name	Project Account Key				Amount	Percent			
001-4145-1000	Utilities					183.75	100.00%			
Vendor: STA02 - STATEWIDE TRAFFIC SAFETY									Vendor Total:	515.96
03023228	Invoice	1/11/2024	1/11/2024	1/11/2024	1/11/2024	311.21	0.00	0.00	0.00	311.21
PW-ACCT#S0188601 CRAFTCO HP ASHALT REPAIR										
Warr Bank Acct - Warrants Bank Account No										

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-ACCT#S0188601 CRAFTCO HP ASHALT REPAIR	NA		0.00	0.00		311.21	0.00	0.00	0.00	311.21
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
071-4454-1550	Operating Supplies & Exp.					311.21	100.00%			
03023230	Invoice	1/11/2024	1/11/2024	1/11/2024	1/11/2024	204.75	0.00	0.00	0.00	204.75
PW-ACCT:0302330 CRAFTCO HP ASHPALT REPAIR 50#B	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-ACCT:0302330 CRAFTCO HP ASHPALT REPAIR 50#B	NA		0.00	0.00		204.75	0.00	0.00	0.00	204.75
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
071-4454-1550	Operating Supplies & Exp.					204.75	100.00%			

Vendor: [STC01 - SECURITAS TECHNOLOGY CORPORATION](#) **Vendor Total:** 242.51

6003763190	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	58.81	0.00	0.00	0.00	58.81
WWTP-ACCT#:10825143 MAINTENANCE CHARGE - 5125 MAIN	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WWTP-ACCT#:10825143 MAINTENANCE CHARGE - 5125 MAIN	NA		0.00	0.00		58.81	0.00	0.00	0.00	58.81
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-2150	Professional Services					58.81	100.00%			
6003852050	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	64.86	0.00	0.00	0.00	64.86
ADM-ALARM SYSTEM - ADMIN OFFICE - FEB 2024	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-ALARM SYSTEM - ADMIN OFFICE - FEB 2024	NA		0.00	0.00		64.86	0.00	0.00	0.00	64.86
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4105-2150	Professional Services					64.86	100.00%			

6003853143	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	58.81	0.00	0.00	0.00	58.81
WWTP-ACCT#:10825143 MAINTENANCE CHARGES 02/1/24	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WWTP-ACCT#:10825143 MAINTENANCE CHARGES 02/1/24	NA		0.00	0.00		58.81	0.00	0.00	0.00	58.81
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-2150	Professional Services					58.81	100.00%			

6003859762	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	60.03	0.00	0.00	0.00	60.03
FINANCE-ACCT#:30017291 MAINTENANCE CHARGES	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
918 OBISPO	NA		0.00	0.00		60.03	0.00	0.00	0.00	60.03
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4120-2150	Professional services					60.03	100.00%			

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [SWR01 - SWRCB-DWOCP](#) Vendor Total: 26,785.00

WD-0230428	Invoice	11/29/2023	11/29/2023	11/29/2023	11/29/2023	26,785.00	0.00	0.00	0.00	26,785.00
WWTP-STATE WATER RESOURCES CONTROL BOARD	Warr Bank Acct - Warrants Bank Account				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-STATE WATER RESOURCES CONTROL BOARD	NA	0.00	0.00	26,785.00	0.00	0.00	0.00	26,785.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2350	Services by other Agencies		26,785.00	100.00%

Vendor: [TEM01 - TEMPLETON UNIFORMS,LLC](#) Vendor Total: 1,211.98

4631	Invoice	1/17/2024	1/17/2024	1/17/2024	1/17/2024	1,211.98	0.00	0.00	0.00	1,211.98
PD-LIA WELKOU - NEW OFFICER UNIFORM	Warr Bank Acct - Warrants Bank Account				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-LIA WELKOU - NEW OFFICER UNIFORM	NA	0.00	0.00	1,211.98	0.00	0.00	0.00	1,211.98

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-0450	Other Benefits		1,211.98	100.00%

Vendor: [TMP01 - TRAFFIC MANAGEMENT PRODUCTS INC](#) Vendor Total: 1,356.93

06-104758	Invoice	1/15/2024	1/15/2024	1/15/2024	1/15/2024	1,356.93	0.00	0.00	0.00	1,356.93
PW-SC7030-HP-ACP COLD PATCH, 50 LBS	Warr Bank Acct - Warrants Bank Account				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-SC7030-HP-ACP COLD PATCH, 50 LBS	NA	0.00	0.00	1,356.93	0.00	0.00	0.00	1,356.93

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
071-4454-1550	Operating Supplies & Exp.		1,356.93	100.00%

Vendor: [TOW01 - TOWNSEND PUBLIC AFFAIRS I](#) Vendor Total: 5,000.00

21043	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	5,000.00	0.00	0.00	0.00	5,000.00
ADM-CONSULTING SERVICES FOR THE MONTH OF JAN 2024	Warr Bank Acct - Warrants Bank Account				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-CONSULTING SERVICES FOR THE MONTH OF JAN 2024	NA	0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4105-2150	Professional Services		5,000.00	100.00%

Vendor: [UPC01 - URBAN PLANNING CONCEPTS, INC](#) Vendor Total: 8,505.00

11496	Invoice	1/7/2024	1/7/2024	1/7/2024	1/7/2024	8,505.00	0.00	0.00	0.00	8,505.00
ADM-GENERAL SERVICES - CONSULTING	Warr Bank Acct - Warrants Bank Account				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-GENERAL SERVICES - CONSULTING	NA	0.00	0.00	8,505.00	0.00	0.00	0.00	8,505.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4405-2150	Professional Services		8,505.00	100.00%

Vendor: [VAL03 - DAVIN VALDIVIA](#) Vendor Total: 261.00

11252023	Invoice	11/25/2023	11/25/2023	11/25/2023	11/25/2023	261.00	0.00	0.00	0.00	261.00
WWTP-CHECK REQUEST-DANNER QUARRY 8" WORK BOOT	Warr Bank Acct - Warrants Bank Account				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-CHECK REQUEST-DANNER QUARRY 8" WORK BOOT	NA		0.00	0.00	261.00	0.00	0.00	0.00	261.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-0450	Other Benefits				261.00	100.00%				

Vendor: [VER05 - VERIZON WIRELESS](#) **Vendor Total:** 987.80

01-18-24	Invoice	1/18/2024	1/18/2024	1/18/2024	1/18/2024	749.94	0.00	0.00	0.00	749.94
ADM-ACCT#:642087942-00001	CELL PHONE CHARGES	Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-ACCT#:642087942-00001	CELL PHONE CHARGES	NA	0.00	0.00	120.50	0.00	0.00	0.00	120.50	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-1150	Communications				120.50	100.00%				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-ACCT#:642087942-00001	CELL PHONE CHARGES	NA	0.00	0.00	171.43	0.00	0.00	0.00	171.43	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-1150	Communications				171.43	100.00%				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-ACCT#:642087942-00001	CELL PHONE CHARGES	NA	0.00	0.00	251.45	0.00	0.00	0.00	251.45	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-1150	Communications				251.45	100.00%				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-ACCT#:642087942-00001	CELL PHONE CHARGES	NA	0.00	0.00	51.64	0.00	0.00	0.00	51.64	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4200-1150	Communications				51.64	100.00%				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-ACCT#:642087942-00001	CELL PHONE CHARGES	NA	0.00	0.00	103.28	0.00	0.00	0.00	103.28	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4300-1150	Communications				103.28	100.00%				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-ACCT#:642087942-00001	CELL PHONE CHARGES	NA	0.00	0.00	51.64	0.00	0.00	0.00	51.64	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-1150	Communications				51.64	100.00%				

9953730373	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	237.86	0.00	0.00	0.00	237.86
FIRE-ACCT#:942045079-00001	CELL PHONES	Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Packet: APPKT00170 - 01.23.24 BIWEEKLY RUN PT.1

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code	On Hold							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FIRE-ACCT#:942045079-00001 CELL PHONES	NA		0.00	0.00	237.86	0.00	0.00	0.00	237.86	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4220-1150	Communications				237.86	100.00%				

Vendor: VIK01 - VIKING MECHANICAL REFRIGE										Vendor Total:	5,616.25
24602	Invoice	1/9/2024	1/9/2024	1/9/2024	1/9/2024	216.25	0.00	0.00	0.00	216.25	
P&R-SET CORRECT TIME ON 2 DAIKIN MINI SPLIT SYSTEM		Warr Bank Acct - Warrants Bank Account		No							

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-SET CORRECT TIME ON 2 DAIKIN MINI SPLIT SYSTEM	NA		0.00	0.00	216.25	0.00	0.00	0.00	216.25	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-2150	Professional Services				216.25	100.00%				

24698	Invoice	1/12/2024	1/12/2024	1/12/2024	1/12/2024	5,400.00	0.00	0.00	0.00	5,400.00
FINANCE-INSTALLED MINI-SPLIT AS PER QUOTE		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-INSTALLED MINI-SPLIT AS PER QUOTE	NA		0.00	0.00	5,400.00	0.00	0.00	0.00	5,400.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4300-2150	Professional services				5,400.00	100.00%				

Vendor: VLO01 - V. LOPEZ JR. & SONS										Vendor Total:	7,459.00
12894	Invoice	1/29/2024	1/29/2024	1/29/2024	1/29/2024	7,459.00	0.00	0.00	0.00	7,459.00	
PW-578 GUADALUPE ST		Warr Bank Acct - Warrants Bank Account		No							

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-578 GUADALUPE ST	NA		0.00	0.00	7,459.00	0.00	0.00	0.00	7,459.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-2150	Professional Services				7,459.00	100.00%				

Vendor: VRC01 - VITAL RECORDS CONTROL										Vendor Total:	350.85
3981686SBP1	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	350.85	0.00	0.00	0.00	350.85	
ADM-SHRED SERVICES - DEC 2023		Warr Bank Acct - Warrants Bank Account		No							

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-SHRED SERVICES - DEC 2023	NA		0.00	0.00	43.85	0.00	0.00	0.00	43.85	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4105-2150	Professional Services				43.85	100.00%				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-SHRED SERVICES - DEC 2023	NA		0.00	0.00	43.85	0.00	0.00	0.00	43.85	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4405-2150	Professional Services				43.85	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code					On Hold				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-SHRED SERVICES - DEC 2023	NA	0.00	0.00	87.77	0.00	0.00	0.00	87.77		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-2150	Professional services		87.77	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-SHRED SERVICES - DEC 2023	NA	0.00	0.00	175.38	0.00	0.00	0.00	175.38		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4120-2150	Professional services		175.38	100.00%						

Vendor: WAL01 - WALLACE GROUP, A CALIFORNI										Vendor Total:	1,293.72
59976	Invoice	6/21/2023	6/21/2023	6/21/2023	6/21/2023	1,293.72	0.00	0.00	0.00	1,293.72	
PW-PROFESSIONAL SERVICES RENDERED THR		Warr Bank Acct - Warrants Bank Account				No					
JUNE 30-23											
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
PW-PROFESSIONAL SERVICES RENDERED	NA	0.00	0.00	1,293.72	0.00	0.00	0.00	1,293.72			
THR JUNE 30-23											
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
089-4444-3083	Effluent Irrigation Pump Station Rehab		1,293.72	100.00%							

Vendor: WCR01 - W.C. RANCH										Vendor Total:	9,800.00
DISC23	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	4,900.00	0.00	0.00	0.00	4,900.00	
WWTP-DISCING AND DEEP RIPPING		Warr Bank Acct - Warrants Bank Account				No					
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
WWTP-DISCING AND DEEP RIPPING	NA	0.00	0.00	4,900.00	0.00	0.00	0.00	4,900.00			
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
012-4425-2150	Professional Services		4,900.00	100.00%							
PLT23	Invoice	1/25/2023	1/25/2023	1/25/2023	1/25/2023	4,900.00	0.00	0.00	0.00	4,900.00	
WWTP-LAND LEVELING AND PLANTING		Warr Bank Acct - Warrants Bank Account				No					
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
WWTP-LAND LEVELING AND PLANTING	NA	0.00	0.00	4,900.00	0.00	0.00	0.00	4,900.00			
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
012-4425-2150	Professional Services		4,900.00	100.00%							

Vendor: WELO1 - WELLS FARGO VENDOR FINANC										Vendor Total:	727.58
5028197217	Invoice	2/1/2024	2/1/2024	2/1/2024	2/1/2024	666.45	0.00	0.00	0.00	666.45	
ADM-COPY MACHINE LEASE PAYMENT - JAN		Warr Bank Acct - Warrants Bank Account				No					
2024											
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
ADM-COPY MACHINE LEASE PAYMENT -	NA	0.00	0.00	666.45	0.00	0.00	0.00	666.45			
JAN 2024											
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
001-4140-4150	Lease Purchase		666.45	100.00%							
5028197218	Invoice	2/1/2024	2/1/2024	2/1/2024	2/1/2024	61.13	0.00	0.00	0.00	61.13	
ADM-FIRE DEPT COPY MACHINE LEASE		Warr Bank Acct - Warrants Bank Account				No					
PAYMENT - JAN 24											

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-FIRE DEPT COPY MACHINE LEASE PAYMENT - JAN 24	NA		0.00	0.00	61.13	0.00	0.00	0.00	61.13	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4140-4150	Lease Purchase		61.13	100.00%						

Vendor: WIL03 - WILLDAN FINANCIAL SERVICE									Vendor Total:	814.00
010-57256	Invoice	1/18/2024	1/18/2024	1/18/2024	1/18/2024	814.00	0.00	0.00	0.00	814.00
PD-PUBLIC SAFETY IMPACT FEE NEXUS STUDY	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD-PUBLIC SAFETY IMPACT FEE NEXUS STUDY	NA		0.00	0.00	814.00	0.00	0.00	0.00	814.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
042-4210-2350	Services by other Agencies		814.00	100.00%						

Vendor: WWT01 - WASTE WATER TREATMENT MET									Vendor Total:	456.75
05012023	Invoice	2/5/2024	2/5/2024	2/5/2024	2/5/2024	456.75	0.00	0.00	0.00	456.75
WWTP-HYDRANT METER	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-HYDRANT METER	NA		0.00	0.00	456.75	0.00	0.00	0.00	456.75	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
012-4425-2150	Professional Services		456.75	100.00%						

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	200	250,993.12	0.00	0.00	0.00	250,993.12	0.00	250,993.12
	Grand Total:	250,993.12	0.00	0.00	0.00	250,993.12	0.00	250,993.12

Account Summary

Account	Name	Amount
001-2004	D.J. FARMS	285.00
001-2044	Auditorium/Park Deposits	250.00
001-2055	Guadalupe H-2A Housing "Lopez CUP"	95.00
001-2058	Alvarez Lot Line Adjustment – 11th Street	95.00
001-2077	La Guardia Townhomes	47.50
001-2271	Guadalupe Ranch Acres	95.00
001-4105-1200	Office Supplies & Postage	19.59
001-4105-1300	Business Expense/Training	68.07
001-4105-2150	Professional Services	6,597.49
001-4110-2150	Professional services	2,262.50
001-4120-1200	Office Supplies & Postage	115.00
001-4120-1300	Business Expense/Training	50.00
001-4120-2150	Professional services	927.19
001-4140-2350	Services by other Agencies	17,318.00
001-4140-4150	Lease Purchase	727.58
001-4145-0100	Salaries - Regular	5.22
001-4145-1000	Utilities	2,454.61
001-4145-1150	Communications	2,933.21
001-4145-1550	Operating Supplies & Exp.	7,745.17
001-4145-1560	Fuel & lubricants	316.34
001-4145-2150	Professional Services	797.02
001-4200-0450	Other Benefits	1,611.98
001-4200-1150	Communications	51.64
001-4200-1200	Office Supplies & Postage	193.84
001-4200-1300	Business Expense/Training	1,937.70
001-4200-1460	Vehicle Maintenance	122.00
001-4200-1500	Equipment Replacement	486.74
001-4200-1550	Operating Supplies & Exp.	854.42
001-4200-1560	Fuel & lubricants	1,404.71
001-4200-2150	Professional services	157.77
001-4200-2350	Services by other Agencies	5,613.12
001-4220-1150	Communications	237.86
001-4220-1550	Operating Supplies & Exp.	578.12
001-4220-1560	Fuels and Lubricants	282.57
001-4220-2350	Services by other Agencies	2,013.19
001-4300-0100	Salaries - Regular	5.22
001-4300-1150	Communications	103.28
001-4300-1550	Operating Supplies & Exp.	1,606.88
001-4300-1560	Fuel & lubricants	141.90
001-4300-2150	Professional services	7,979.76
001-4405-1550	Operating Supplies & Exp.	283.45
001-4405-2150	Professional Services	11,432.65
Total:		80,303.29

Account	Name	Amount
010-4420-0100	Salaries - Regular	1.78
010-4420-0450	Other Benefits	535.51
010-4420-1150	Communications	251.45
010-4420-1550	Operating Supplies & Exp.	1,452.63
010-4420-1560	Fuel & lubricants	119.73
010-4420-2150	Professional Services	2,060.95
010-4420-2350	Services by other Agencies	535.00
Total:		4,957.05

Account	Name	Amount
012-4425-0100	Salaries - Regular	1.78
012-4425-0450	Other Benefits	261.00

Account Summary

Account	Name	Amount
012-4425-1000	Utilities	6,087.13
012-4425-1150	Communications	171.43
012-4425-1200	Office Supplies & Postage	568.11
012-4425-1550	Operating Supplies & Exp.	7,621.80
012-4425-1560	Fuel & lubricants	181.19
012-4425-2150	Professional Services	73,293.37
012-4425-2200	Equipment Rental	1,458.70
012-4425-2350	Services by other Agencies	26,785.00
Total:		116,429.51

Account	Name	Amount
020-4430-2150	Professional Services	1,705.00
Total:		1,705.00

Account	Name	Amount
023-4461-0100	Salaries - Regular	1.78
023-4461-1400	Equipment Maintenance	1,447.26
023-4461-1560	Fuel & lubricants	7,961.84
023-4461-2150	Professional Services	266.00
Total:		9,676.88

Account	Name	Amount
026-4500-2150	Professional Services	3,547.85
Total:		3,547.85

Account	Name	Amount
042-4210-2350	Services by other Agencies	814.00
Total:		814.00

Account	Name	Amount
060-4490-0100	Salaries - Regular	0.90
Total:		0.90

Account	Name	Amount
063-4472-0100	Salaries - Regular	0.90
063-4472-1000	Utilities	474.96
063-4472-1550	Operating Supplies & Exp.	661.85
063-4472-2150	Professional services	871.00
Total:		2,008.71

Account	Name	Amount
071-4454-0100	Salaries - Regular	10.70
071-4454-1000	Utilities	5,394.01
071-4454-1150	Communications	120.50
071-4454-1460	Vehicle Maintenance	1,051.00
071-4454-1550	Operating Supplies & Exp.	2,736.37
071-4454-1560	Fuels & Lubricants	332.74
071-4454-2150	Professional Services	7,972.00
Total:		17,617.32

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
076-4320-3200	Equipment	52.63
	Total:	52.63

<u>Account</u>	<u>Name</u>	<u>Amount</u>
089-4444-3075	Building Improvements (089-108)	3,574.61
089-4444-3083	Effluent Irrigation Pump Station Rehab	1,293.72
089-4444-3104	308 Obispo Street Site Improvements(089-607)	8,800.00
	Total:	13,668.33

<u>Account</u>	<u>Name</u>	<u>Amount</u>
107-4018-2166	Activity	211.65
	Total:	211.65



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of February 13, 2024**

Prepared by:
Veronica Fabian
Finance Account Clerk

Reviewed by:
Janice Davis
Finance Director

Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending **January 15, 2024**, to be ratified for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and ratify the listing of hand checks and warrants to be paid on January 23, 2024.

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: ABH01 - AETNA RESOURCES FOR LIVING										Vendor Total: 50.32
01042024	Invoice	1/4/2024	1/4/2024	1/4/2024	1/4/2024	50.32	0.00	0.00	0.00	50.32
ADM-EMPLOYEE ASSISTANCE PROGRAM - FEB 2024		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
ADM-EMPLOYEE ASSISTANCE PROGRAM - FEB 2024	NA	0.00	0.00	50.32	0.00	0.00	0.00	0.00	50.32	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4140-0400	Medical Insurance				50.32	100.00%				
Vendor: AKE01 - AKESO OCCUPATIONAL HEALTH										Vendor Total: 2,280.00
S20841	Invoice	12/12/2023	12/12/2023	12/12/2023	12/12/2023	860.00	0.00	0.00	0.00	860.00
PD-LUIS CASTELLANOS-COMPREHENSIVE PHYSICAL EXAM		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
PD-LUIS CASTELLANOS-COMPREHENSIVE PHYSICAL EXAM	NA	0.00	0.00	860.00	0.00	0.00	0.00	0.00	860.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4200-2150	Professional services				860.00	100.00%				
S20927	Invoice	12/14/2023	12/14/2023	12/14/2023	12/14/2023	830.00	0.00	0.00	0.00	830.00
PD-LIA WELKOM-COMPREHENSIVE PHYSICAL EXAM		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
PD-LIA WELKOM-COMPREHENSIVE PHYSICAL EXAM	NA	0.00	0.00	830.00	0.00	0.00	0.00	0.00	830.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4200-2150	Professional services				830.00	100.00%				
S21041	Invoice	12/20/2023	12/20/2023	12/20/2023	12/20/2023	295.00	0.00	0.00	0.00	295.00
HR-JOHN COSTA-BASIC PHYSICAL EXAM		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
HR-JOHN COSTA-BASIC PHYSICAL EXAM	NA	0.00	0.00	295.00	0.00	0.00	0.00	0.00	295.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				295.00	100.00%				
S21110	Invoice	12/26/2023	12/26/2023	12/26/2023	12/26/2023	295.00	0.00	0.00	0.00	295.00
HR-DANIEL RAMOS-BASIC PHYSICAL EXAM		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
HR-DANIEL RAMOS-BASIC PHYSICAL EXAM	NA	0.00	0.00	295.00	0.00	0.00	0.00	0.00	295.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				295.00	100.00%				
Vendor: AMA02 - AMAZON BUSINESS										Vendor Total: 921.44

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
11LM-7XDD-1Y6V	Invoice	1/11/2024	1/11/2024	1/11/2024	1/11/2024	26.72	0.00	0.00	0.00	26.72
FIRE-ACCT#:A19RD4DAF93AUQ - SCHMITZ		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CUFF & BLADDER	NA		0.00	0.00	26.72	0.00	0.00	0.00	26.72	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4220-1550	Operating Supplies & Exp.				26.72	100.00%				
196W-RYRT-Y3RD	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	107.55	0.00	0.00	0.00	107.55
FIRE-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
COPY PAPER,CLEAN LINEN, POP UP NOTES	NA		0.00	0.00	107.55	0.00	0.00	0.00	107.55	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4220-1200	Office Supplies & Postage				107.55	100.00%				
1KG7-D9KR-34T9	Invoice	1/2/2024	1/2/2024	1/2/2024	1/2/2024	29.62	0.00	0.00	0.00	29.62
FIRE-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FIRE-ACCT#:A19RD4DAF93AUQ	NA		0.00	0.00	29.62	0.00	0.00	0.00	29.62	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4220-1200	Office Supplies & Postage				29.62	100.00%				
1LXQ-4YF1-17KM	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	343.34	0.00	0.00	0.00	343.34
PD-ACCT#:A19RDA4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FIRE-ACCT#:A19RD4DAF93AUQ	NA		0.00	0.00	29.62	0.00	0.00	0.00	29.62	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4200-1550	Office Supplies & Postage				29.62	100.00%				
1NWQ-7NP6-71J7	Invoice	1/9/2024	1/9/2024	1/9/2024	1/9/2024	369.50	0.00	0.00	0.00	369.50
ADM-OFFICE SUPPLIES/COPY PAPER		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-OFFICE SUPPLIES/COPY PAPER	NA		0.00	0.00	153.29	0.00	0.00	0.00	153.29	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4105-1200	Office Supplies & Postage				153.29	100.00%				
1TJM-4JCY-K494	Invoice	12/24/2023	12/24/2023	12/24/2023	12/24/2023	44.71	0.00	0.00	0.00	44.71
PD-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CORDLESS VACUUM	NA		0.00	0.00	44.71	0.00	0.00	0.00	44.71	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4200-1550	Operating Supplies & Exp.				44.71	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [AQU01 - AQUA-METRIC SALES COMPANY](#) Vendor Total: 24,648.15

INV0098846	Invoice	12/26/2023	12/26/2023	12/26/2023	12/26/2023	24,621.00	0.00	0.00	0.00	24,621.00
WATER-ORDER#:SO0077406		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER-ORDER#:SO0077406	NA	0.00	0.00	24,621.00	0.00	0.00	0.00	24,621.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1535	Meters		24,621.00	100.00%

INV0099051	Invoice	1/10/2024	1/10/2024	1/10/2024	1/10/2024	27.15	0.00	0.00	0.00	27.15
WATER-CUST#:12052023 TR/PL HOUSING ASSEMBLY		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER-CUST#:12052023 TR/PL HOUSING ASSEMBLY	NA	0.00	0.00	27.15	0.00	0.00	0.00	27.15

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1535	Meters		27.15	100.00%

Vendor: [ARA01 - ARAMARK UNIFORM SERVICES](#) Vendor Total: 412.37

5020450191	Invoice	12/18/2023	12/18/2023	12/18/2023	12/18/2023	41.09	0.00	0.00	0.00	41.09
WATER-ACCT#:170454000 UNIFORM SERVICE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER-ACCT#:170454000 UNIFORM SERVICE	NA	0.00	0.00	41.09	0.00	0.00	0.00	41.09

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-2150	Professional Services		41.09	100.00%

5020450194	Invoice	12/18/2023	12/18/2023	12/18/2023	12/18/2023	36.39	0.00	0.00	0.00	36.39
PW-ACCT#:170454000 UNIFORM ALLOWANCE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-ACCT#:170454000 UNIFORM ALLOWANCE	NA	0.00	0.00	1.48	0.00	0.00	0.00	1.48

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-0100	Salaries - Regular		1.48	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-ACCT#:170454000 UNIFORM ALLOWANCE	NA	0.00	0.00	1.48	0.00	0.00	0.00	1.48

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-0100	Salaries - Regular		1.48	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-ACCT#:170454000 UNIFORM ALLOWANCE	NA	0.00	0.00	20.05	0.00	0.00	0.00	20.05

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
071-4454-0100	Salaries - Regular		20.05	100.00%

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:170454000 UNIFORM ALLOWANCE	NA		0.00	0.00	3.34	0.00	0.00	0.00	3.34	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-0100	Salaries - Regular				3.34	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:170454000 UNIFORM ALLOWANCE	NA		0.00	0.00	3.34	0.00	0.00	0.00	3.34	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-0100	Salaries - Regular				3.34	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:170454000 UNIFORM ALLOWANCE	NA		0.00	0.00	3.34	0.00	0.00	0.00	3.34	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
023-4461-0100	Salaries - Regular				3.34	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:170454000 UNIFORM ALLOWANCE	NA		0.00	0.00	1.68	0.00	0.00	0.00	1.68	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
060-4490-0100	Salaries - Regular				1.68	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:170454000 UNIFORM ALLOWANCE	NA		0.00	0.00	1.68	0.00	0.00	0.00	1.68	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
063-4472-0100	Salaries - Regular				1.68	100.00%				
5020455144	Invoice	12/25/2023	12/25/2023	12/25/2023	12/25/2023	46.19	0.00	0.00	0.00	46.19
WATER-ACCT#:170454000 UNIFORM SERVICES Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER-ACCT#:170454000 UNIFORM SERVICES	NA		0.00	0.00	46.19	0.00	0.00	0.00	46.19	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-2150	Professional Services				46.19	100.00%				
5020455147	Invoice	12/25/2023	12/25/2023	12/25/2023	12/25/2023	27.23	0.00	0.00	0.00	27.23
PW-STREETS-ACCT#:170454000 FUEL CHARGES Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-ACCT#:170454000 FUEL CHARGES	NA		0.00	0.00	2.61	0.00	0.00	0.00	2.61	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-0100	Salaries - Regular				2.61	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-STREETS-ACCT#:170454000 FUEL CHARGES	NA		0.00	0.00		2.61	0.00	0.00	0.00	2.61
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4300-0100	Salaries - Regular					2.61	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-STREETS-ACCT#:170454000 FUEL CHARGES	NA		0.00	0.00		13.20	0.00	0.00	0.00	13.20
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
071-4454-0100	Salaries - Regular					13.20	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-STREETS-ACCT#:170454000 FUEL CHARGES	NA		0.00	0.00		2.20	0.00	0.00	0.00	2.20
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
010-4420-0100	Salaries - Regular					2.20	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-STREETS-ACCT#:170454000 FUEL CHARGES	NA		0.00	0.00		2.20	0.00	0.00	0.00	2.20
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-0100	Salaries - Regular					2.20	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-STREETS-ACCT#:170454000 FUEL CHARGES	NA		0.00	0.00		2.20	0.00	0.00	0.00	2.20
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
023-4461-0100	Salaries - Regular					2.20	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-STREETS-ACCT#:170454000 FUEL CHARGES	NA		0.00	0.00		1.10	0.00	0.00	0.00	1.10
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
060-4490-0100	Salaries - Regular					1.10	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-STREETS-ACCT#:170454000 FUEL CHARGES	NA		0.00	0.00		1.11	0.00	0.00	0.00	1.11
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
063-4472-0100	Salaries - Regular					1.11	100.00%			
5020455148	Invoice	12/25/2023	12/25/2023	12/25/2023	12/25/2023	121.66	0.00	0.00	0.00	121.66
PD-ACCT#:792232905 - LAUNDRY SERVICE										
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-2150	Professional services					121.66	100.00%			

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
5020460123	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	46.19	0.00	0.00	0.00	46.19
WATER-ACCT#:170454000 UNIFORM SERVICE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WATER-ACCT#:170454000 UNIFORM SERVICE	NA	0.00	0.00	46.19	0.00	0.00	0.00	46.19		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-2150	Professional Services		46.19	100.00%						
5020460126	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	62.42	0.00	0.00	0.00	62.42
STREETS-ACCT#:170454000 FUEL CHARGES		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
STREETS-ACCT#:170454000 FUEL CHARGES	NA	0.00	0.00	20.20	0.00	0.00	0.00	20.20		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-0100	Salaries - Regular		20.20	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
STREETS-ACCT#:170454000 FUEL CHARGES	NA	0.00	0.00	20.20	0.00	0.00	0.00	20.20		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-0100	Salaries - Regular		20.20	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
STREETS-ACCT#:170454000 FUEL CHARGES	NA	0.00	0.00	13.20	0.00	0.00	0.00	13.20		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
071-4454-0100	Salaries - Regular		13.20	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
STREETS-ACCT#:170454000 FUEL CHARGES	NA	0.00	0.00	2.20	0.00	0.00	0.00	2.20		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-0100	Salaries - Regular		2.20	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
STREETS-ACCT#:170454000 FUEL CHARGES	NA	0.00	0.00	2.20	0.00	0.00	0.00	2.20		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
012-4425-0100	Salaries - Regular		2.20	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
STREETS-ACCT#:170454000 FUEL CHARGES	NA	0.00	0.00	2.20	0.00	0.00	0.00	2.20		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
023-4461-0100	Salaries - Regular		2.20	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
STREETS-ACCT#:170454000 FUEL CHARGES	NA	0.00	0.00	1.11	0.00	0.00	0.00	1.11		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
060-4490-0100	Salaries - Regular		1.11	100.00%						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
STREETS-ACCT#:170454000 FUEL CHARGES	NA		0.00	0.00	1.11	0.00	0.00	0.00	1.11	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
063-4472-0100	Salaries - Regular		1.11	100.00%						
5020464942	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	17.06	0.00	0.00	0.00	17.06
WATER-ACCT#:170454000 UNIFORM SERVICE	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00	17.06	0.00	0.00	0.00	17.06	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-2150	Professional Services		17.06	100.00%						
5020464945	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	14.14	0.00	0.00	0.00	14.14
P&R-ACCT#:170454000 UNIFORM SERVICE	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00	2.62	0.00	0.00	0.00	2.62	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-0100	Salaries - Regular		2.62	100.00%						
001-4300-0100	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	2.62	0.00	0.00	0.00	2.62
P&R-ACCT#:170454000 UNIFORM SERVICE	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00	2.62	0.00	0.00	0.00	2.62	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-0100	Salaries - Regular		2.62	100.00%						
001-4454-0100	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	5.35	0.00	0.00	0.00	5.35
P&R-ACCT#:170454000 UNIFORM SERVICE	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00	5.35	0.00	0.00	0.00	5.35	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
071-4454-0100	Salaries - Regular		5.35	100.00%						
010-4420-0100	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	0.89	0.00	0.00	0.00	0.89
P&R-ACCT#:170454000 UNIFORM SERVICE	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00	0.89	0.00	0.00	0.00	0.89	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-0100	Salaries - Regular		0.89	100.00%						
012-4425-0100	Invoice	1/8/2024	1/8/2024	1/8/2024	1/8/2024	0.89	0.00	0.00	0.00	0.89
P&R-ACCT#:170454000 UNIFORM SERVICE	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00	0.89	0.00	0.00	0.00	0.89	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
012-4425-0100	Salaries - Regular		0.89	100.00%						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:170454000 UNIFORM SERVICE	NA	0.00	0.00	0.89	0.00	0.00	0.00	0.89		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
060-4490-0100	Salaries - Regular		0.89	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:170454000 UNIFORM SERVICE	NA	0.00	0.00	0.44	0.00	0.00	0.00	0.44		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
060-4490-0100	Salaries - Regular		0.44	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:170454000 UNIFORM SERVICE	NA	0.00	0.00	0.44	0.00	0.00	0.00	0.44		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
063-4472-0100	Salaries - Regular		0.44	100.00%						

Vendor: BBK01 - BEST BEST & KRIEGER LLP									Vendor Total:	5,052.00
985097	Invoice	1/9/2024	1/9/2024	1/9/2024	1/9/2024	5,052.00	0.00	0.00	0.00	5,052.00
ADM-ELEVATED TANK CELL AGREEMENT REVIEW	Warr Bank Acct - Warrants Bank Account					No				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-ELEVATED TANK CELL AGREEMENT REVIEW	NA	0.00	0.00	5,052.00	0.00	0.00	0.00	5,052.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-2150	Professional Services		5,052.00	100.00%						

Vendor: BRE02 - BRENNTAG PACIFIC, INC.									Vendor Total:	2,164.08
BPI397431	Invoice	12/22/2023	12/22/2023	12/22/2023	12/22/2023	1,139.99	0.00	0.00	0.00	1,139.99
WATER-LA CHEMCHLOR SOD HYPOCHL	Warr Bank Acct - Warrants Bank Account					No				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WATER-LA CHEMCHLOR SOD HYPOCHL	NA	0.00	0.00	1,139.99	0.00	0.00	0.00	1,139.99		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-1550	Operating Supplies & Exp.		1,139.99	100.00%						

BPI397432	Invoice	12/22/2023	12/22/2023	12/22/2023	12/22/2023	1,024.09	0.00	0.00	0.00	1,024.09
WATER-AMMONIUM SULFATE BULK	Warr Bank Acct - Warrants Bank Account					No				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WATER-AMMONIUM SULFATE BULK	NA	0.00	0.00	1,024.09	0.00	0.00	0.00	1,024.09		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-1550	Operating Supplies & Exp.		1,024.09	100.00%						

Vendor: BUR04 - BURTON'S FIRE, INC.									Vendor Total:	167.14
S62913	Invoice	1/5/2024	1/5/2024	1/5/2024	1/5/2024	167.14	0.00	0.00	0.00	167.14
FIRE-GAUGE 0-400 2.5 BOW	Warr Bank Acct - Warrants Bank Account					No				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FIRE-GAUGE 0-400 2.5 BOW	NA		0.00	0.00		167.14	0.00	0.00	0.00	167.14
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4220-1460	Vehicle Maintenance					167.14	100.00%			

Vendor: [CAC01 - CALIFORNIA ASSOCIATION OF](#) **Vendor Total:** 100.00

300019416	Invoice	1/5/2024	1/5/2024	1/5/2024	1/5/2024	100.00	0.00	0.00	0.00	100.00
PD-PROFESSIONAL MEMBERSHIP DUES - JOSU MERAZ	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-PROFESSIONAL MEMBERSHIP DUES	NA		0.00	0.00		100.00	0.00	0.00	0.00	100.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1350	Memberships, dues,subscript.					100.00	100.00%			

Vendor: [CAE01 - CALIFORNIA ELECTRIC SUPP](#) **Vendor Total:** 46.45

7826-1120451	Invoice	12/18/2023	12/18/2023	12/18/2023	12/18/2023	46.45	0.00	0.00	0.00	46.45
P&R-ACCT#:62-24930 - SP 20A LKG AC SW	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:62-24930 - SP 20A LKG AC SW	NA		0.00	0.00		46.45	0.00	0.00	0.00	46.45
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-1550	Operating Supplies & Exp.					46.45	100.00%			

Vendor: [CAR09 - CARDMEMBER SERVICE](#) **Vendor Total:** 478.22

1216	Invoice	12/30/2023	12/30/2023	12/30/2023	12/30/2023	281.00	0.00	0.00	0.00	281.00
ADM-CAL CHAMBER OF COMMERCE	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-CAL CHAMBER OF COMMERCE	NA		0.00	0.00		281.00	0.00	0.00	0.00	281.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4105-2150	Professional Services					281.00	100.00%			

1228	Invoice	12/28/2023	12/28/2023	12/28/2023	12/28/2023	105.08	0.00	0.00	0.00	105.08
LATE AND INTEREST FEE	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
LATE AND INTEREST FEE	NA		0.00	0.00		105.08	0.00	0.00	0.00	105.08
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4140-1750	Bank Service Charges					105.08	100.00%			

2713	Invoice	12/18/2023	12/18/2023	12/18/2023	12/18/2023	18.99	0.00	0.00	0.00	18.99
ADM-DREAMHOST	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-DREAMHOST	NA		0.00	0.00		18.99	0.00	0.00	0.00	18.99
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4140-2150	Professional Services					18.99	100.00%			

2740	Invoice	12/9/2023	12/9/2023	12/9/2023	12/9/2023	34.78	0.00	0.00	0.00	34.78
FINANCE-AMAZON	Warr Bank Acct - Warrants Bank Account				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-AMAZON	NA		0.00	0.00	34.78	0.00	0.00	0.00	34.78	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4120-1200	Office Supplies & Postage				34.78	100.00%				
3874	Invoice	12/14/2023	12/14/2023	12/14/2023	12/14/2023	37.00	0.00	0.00	0.00	37.00
P&R-AMERICAN RED CROSS										
	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-AMERICAN RED CROSS	NA		0.00	0.00	37.00	0.00	0.00	0.00	37.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4120-1550	Operating Supplies & Exp.				37.00	100.00%				
8085	Invoice	12/13/2023	12/13/2023	12/13/2023	12/13/2023	1.37	0.00	0.00	0.00	1.37
ADM-BACKBLAZE										
	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-BACKBLAZE	NA		0.00	0.00	1.37	0.00	0.00	0.00	1.37	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4105-1550	Operating Supplies & Exp.				1.37	100.00%				

Vendor: [CIT08 - CITY OF GUADALUPE \(FINANC](#) **Vendor Total:** 9,809.78

012224	Invoice	1/22/2024	1/22/2024	1/22/2024	1/22/2024	9,809.78	0.00	0.00	0.00	9,809.78
FINANCE-UTILITY BILLS										
	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-UTILITY BILLS	NA		0.00	0.00	2,471.66	0.00	0.00	0.00	2,471.66	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-1000	Utilities				2,471.66	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-UTILITY BILLS	NA		0.00	0.00	207.66	0.00	0.00	0.00	207.66	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-1000	Utilities				207.66	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-UTILITY BILLS	NA		0.00	0.00	4,775.68	0.00	0.00	0.00	4,775.68	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4300-1000	Utilities				4,775.68	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-UTILITY BILLS	NA		0.00	0.00	138.44	0.00	0.00	0.00	138.44	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
060-4490-1000	Utilities				138.44	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-UTILITY BILLS	NA		0.00	0.00	716.01	0.00	0.00	0.00	716.01	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-1000	Utilities				716.01	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FINANCE-UTILITY BILLS	NA		0.00	0.00		90.54	0.00	0.00	0.00	90.54
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
079-4542-1000	Utilities					90.54	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FINANCE-UTILITY BILLS	NA		0.00	0.00		485.84	0.00	0.00	0.00	485.84
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
063-4472-1000	Utilities					485.84	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FINANCE-UTILITY BILLS	NA		0.00	0.00		923.95	0.00	0.00	0.00	923.95
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
063-4472-1000	Utilities					923.95	100.00%			

Vendor: [CIT14 - CITY OF SANTA MARIA - FINANCE DIVISION](#) **Vendor Total:** 60.00

[95387](#) Invoice 12/14/2023 12/14/2023 12/14/2023 12/14/2023 30.00 0.00 0.00 0.00 30.00
 P&R-ACCT#:99389 LANDFILL BILLING Warr Bank Acct - Warrants Bank Account No

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:99389 LANDFILL BILLING	NA		0.00	0.00		30.00	0.00	0.00	0.00	30.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-2150	Professional services					30.00	100.00%			

[98387](#) Invoice 12/14/2023 12/14/2023 12/14/2023 12/14/2023 30.00 0.00 0.00 0.00 30.00
 PD-ACCT#:99389 LANDFILL BILLING NOVEMBER 2023 Warr Bank Acct - Warrants Bank Account No

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-ACCT#:99389 LANDFILL BILLING NOVEMBER 2023	NA		0.00	0.00		30.00	0.00	0.00	0.00	30.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1550	Operating Supplies & Exp.					30.00	100.00%			

Vendor: [CLI01 - CLIN.LAB-SAN BERNADINO IN](#) **Vendor Total:** 456.00

[1001332](#) Invoice 12/27/2023 12/27/2023 12/27/2023 12/27/2023 456.00 0.00 0.00 0.00 456.00
 WATER-COLIFORM BACTERIA - WATER Warr Bank Acct - Warrants Bank Account No

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WATER-COLIFORM BACTERIA - WATER SAMPLES	NA		0.00	0.00		456.00	0.00	0.00	0.00	456.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
010-4420-2150	Professional Services					456.00	100.00%			

Vendor: [COR08 - CORRPRO COMPANIES INC](#) **Vendor Total:** 2,250.00

[746875](#) Invoice 12/31/2023 12/31/2023 12/31/2023 12/31/2023 2,250.00 0.00 0.00 0.00 2,250.00
 WATER-INSPECTION SERVICE-ELEVATED WATER Warr Bank Acct - Warrants Bank Account No

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code					On Hold				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WATER-INSPECTION SERVICE-ELEVATED WATER	NA	0.00	0.00	2,250.00	0.00	0.00	0.00	2,250.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-2150	Professional Services		2,250.00	100.00%						

Vendor: CUL01 - CULLIGAN/CENTRAL COAST WA										Vendor Total:	207.31
105946	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	44.10	0.00	0.00	0.00	44.10	
ADM-ACCT#:887745-WATER FOR ADMIN OFFICE		Warr Bank Acct - Warrants Bank Account		No							

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-ACCT#:887745-WATER FOR ADMIN OFFICE	NA	0.00	0.00	44.10	0.00	0.00	0.00	44.10		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4105-2150	Professional Services		44.10	100.00%						

105958	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	56.05	0.00	0.00	0.00	56.05
FINANCE-ACCT#:887737 - 5 GALLON DELIVERY		Warr Bank Acct - Warrants Bank Account		No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FINANCE-ACCT#:887737 - 5 GALLON DELIVERY	NA	0.00	0.00	56.05	0.00	0.00	0.00	56.05		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4120-2150	Professional services		56.05	100.00%						

11302023	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	3.09	0.00	0.00	0.00	3.09
FINANCE-5 GALLON DELIVERY		Warr Bank Acct - Warrants Bank Account		No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FINANCE-5 GALLON DELIVERY	NA	0.00	0.00	3.09	0.00	0.00	0.00	3.09		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4120-2150	Professional services		3.09	100.00%						

12312023	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	68.56	0.00	0.00	0.00	68.56
FINANCE-ACCT#:SM-01-887745 - 5GAL DELIVERY		Warr Bank Acct - Warrants Bank Account		No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FINANCE-ACCT#:SM-01-887745 - 5GAL DELIVERY	NA	0.00	0.00	68.56	0.00	0.00	0.00	68.56		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4120-2150	Professional services		68.56	100.00%						

85029	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	35.51	0.00	0.00	0.00	35.51
FIRE-STONGBASE 9" TANK RENTAL		Warr Bank Acct - Warrants Bank Account		No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FIRE-STONGBASE 9" TANK RENTAL	NA	0.00	0.00	35.51	0.00	0.00	0.00	35.51		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4220-2150	Professional Services		35.51	100.00%						

Vendor: FRO01 - FRONTIER COMMUNICATIONS										Vendor Total:	197.64
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Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
1136620	Invoice	12/7/2023	12/7/2023	12/7/2023	12/7/2023	197.64	0.00	0.00	0.00	197.64
P&R-ACCT#:805-343-5713-061406-5		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:805-343-5713-061406-5	NA	0.00	0.00	197.64	0.00	0.00	0.00	197.64

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-1150	Communications		197.64	100.00%

Vendor: [GUA02 - GUADALUPE HARDWARE COMPAN](#)

Vendor Total: 185.27

1136620	Invoice	12/14/2023	12/14/2023	12/14/2023	12/14/2023	10.42	0.00	0.00	0.00	10.42
WATER-TAPE MOUNTING CLR 1"X60"		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER-TAPE MOUNTING CLR 1"X60"	NA	0.00	0.00	10.42	0.00	0.00	0.00	10.42

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1550	Operating Supplies & Exp.		10.42	100.00%

1137004	Invoice	12/18/2023	12/18/2023	12/18/2023	12/18/2023	24.72	0.00	0.00	0.00	24.72
WATER-3M THINSULATE DRIVER 9456L		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER-3M THINSULATE DRIVER 9456L	NA	0.00	0.00	24.72	0.00	0.00	0.00	24.72

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1550	Operating Supplies & Exp.		24.72	100.00%

1137222	Invoice	12/20/2023	12/20/2023	12/20/2023	12/20/2023	6.19	0.00	0.00	0.00	6.19
WATER-PLAIN TAGS		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER-PLAIN TAGS	NA	0.00	0.00	6.19	0.00	0.00	0.00	6.19

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1550	Operating Supplies & Exp.		6.19	100.00%

1137266	Invoice	12/21/2023	12/21/2023	12/21/2023	12/21/2023	5.43	0.00	0.00	0.00	5.43
WATER-PACKAGE TAPE CLR 2"X800"		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER-PACKAGE TAPE CLR 2"X800"	NA	0.00	0.00	5.43	0.00	0.00	0.00	5.43

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1550	Operating Supplies & Exp.		5.43	100.00%

1137426	Invoice	12/22/2023	12/22/2023	12/22/2023	12/22/2023	123.96	0.00	0.00	0.00	123.96
WATER-318 MULTI TOOL BARE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER-318 MULTI TOOL BARE	NA	0.00	0.00	123.96	0.00	0.00	0.00	123.96

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1550	Operating Supplies & Exp.		123.96	100.00%

1137753	Invoice	12/27/2023	12/27/2023	12/27/2023	12/27/2023	7.06	0.00	0.00	0.00	7.06
PD-10X3-1/2 CONSTRUCTION SCREW T25 1M		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD-10X3-1/2 CONSTRUCTION SCREW T25 1M	NA		0.00	0.00	7.06	0.00	0.00	0.00	7.06	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1550	Operating Supplies & Exp.		7.06	100.00%						
1138334	Invoice	1/3/2024	1/3/2024	1/3/2024	1/3/2024	7.49	0.00	0.00	0.00	7.49
FIRE-BLADE SAW HACK 12" 18TPI	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FIRE-BLADE SAW HACK 12" 18TPI	NA		0.00	0.00	7.49	0.00	0.00	0.00	7.49	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4220-1460	Vehicle Maintenance		7.49	100.00%						

Vendor: GWA01 - GREAT WESTERN ALARM & COM										Vendor Total:	110.00
231201752101	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	110.00	0.00	0.00	0.00	110.00	
WATER-MONITORING OF FIRE SYSTEM	Warr Bank Acct - Warrants Bank Account				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
WATER-MONITORING OF FIRE SYSTEM	NA		0.00	0.00	110.00	0.00	0.00	0.00	110.00		
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
010-4420-2150	Professional Services		110.00	100.00%							

Vendor: HEN01 - EAGLE ENERGY, INC										Vendor Total:	2,659.50
205226	Invoice	12/15/2023	12/15/2023	12/15/2023	12/15/2023	254.75	0.00	0.00	0.00	254.75	
WATER-ACCT#:1202 FUEL CHARGES	Warr Bank Acct - Warrants Bank Account				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
WATER-ACCT#:1202 FUEL CHARGES	NA		0.00	0.00	254.75	0.00	0.00	0.00	254.75		
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
010-4420-1560	Fuel & lubricants		254.75	100.00%							
205227	Invoice	12/15/2023	12/15/2023	12/15/2023	12/15/2023	236.90	0.00	0.00	0.00	236.90	
PW-ACCT#:1208 FUEL CHARGES	Warr Bank Acct - Warrants Bank Account				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-ACCT#:1208 FUEL CHARGES	NA		0.00	0.00	236.90	0.00	0.00	0.00	236.90		
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
071-4454-1560	Fuels & Lubricants		236.90	100.00%							
205234	Invoice	12/15/2023	12/15/2023	12/15/2023	12/15/2023	303.44	0.00	0.00	0.00	303.44	
P&R-ACCT#:1228 FUEL CHARGES	Warr Bank Acct - Warrants Bank Account				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:1228 FUEL CHARGES	NA		0.00	0.00	303.44	0.00	0.00	0.00	303.44		
Distributions											
Account Number	Account Name	Project Account Key	Amount	Percent							
001-4300-1560	Fuel & lubricants		303.44	100.00%							
205243	Invoice	12/15/2023	12/15/2023	12/15/2023	12/15/2023	1,411.69	0.00	0.00	0.00	1,411.69	
PD-ACCT#:1280 FUEL CHARGES	Warr Bank Acct - Warrants Bank Account				No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
205524										
Invoice 12/31/2023 12/31/2023 12/31/2023 12/31/2023 312.62 0.00 0.00 0.00 312.62										
FIRE-ACCT#:1197 FUEL CHARGES Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FIRE-ACCT#:1197 FUEL CHARGES	NA		0.00	0.00	312.62	0.00	0.00	0.00	312.62	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4200-1560	Fuel & lubricants				1,411.69	100.00%				
205526										
Invoice 12/31/2023 12/31/2023 12/31/2023 12/31/2023 140.10 0.00 0.00 0.00 140.10										
WATER-ACCT#:1202 FUEL CHARGES Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER-ACCT#:1202 FUEL CHARGES	NA		0.00	0.00	140.10	0.00	0.00	0.00	140.10	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4220-1560	Fuels and Lubricants				312.62	100.00%				
010-4420-1560										
Invoice 12/31/2023 12/31/2023 12/31/2023 12/31/2023 140.10 0.00 0.00 0.00 140.10										
WATER-ACCT#:1202 FUEL CHARGES Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER-ACCT#:1202 FUEL CHARGES	NA		0.00	0.00	140.10	0.00	0.00	0.00	140.10	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-1560	Fuel & lubricants				140.10	100.00%				
Vendor: HOM02 - HOME DEPOT CREDIT SERVICE										Vendor Total: 574.18
5018692										
Invoice 11/13/2023 11/13/2023 11/13/2023 11/13/2023 104.17 0.00 0.00 0.00 104.17										
PW-STREETS-HOLE DOZER Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-HOLE DOZER	NA		0.00	0.00	104.17	0.00	0.00	0.00	104.17	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				104.17	100.00%				
5018693										
Invoice 11/13/2023 11/13/2023 11/13/2023 11/13/2023 217.43 0.00 0.00 0.00 217.43										
PW-STREETS-FLOOD LIGHT Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-FLOOD LIGHT	NA		0.00	0.00	217.43	0.00	0.00	0.00	217.43	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
023-4461-1550	Operating Supplies & Exp.				217.43	100.00%				
9023411										
Invoice 11/29/2023 11/29/2023 11/29/2023 11/29/2023 226.12 0.00 0.00 0.00 226.12										
PW-STREETS-BEHR Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-BEHR - ARPA FUNDS-	NA		0.00	0.00	226.12	0.00	0.00	0.00	226.12	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-1550	Operating Supplies & Exp.				226.12	100.00%				
FCH-007955150										
Invoice 7/9/2023 7/9/2023 7/9/2023 7/9/2023 6.46 0.00 0.00 0.00 6.46										
LATE FEE Warr Bank Acct - Warrants Bank Account No										

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code					On Hold				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
LATE FEE	NA	0.00	0.00	6.46	0.00	0.00	0.00	6.46		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
001-4140-1750	Bank Service Charges			6.46	100.00%					
FCH-008078582	Invoice	12/8/2023	12/8/2023	12/8/2023	12/8/2023	20.00	0.00	0.00	0.00	20.00
LATE FEE	Warr Bank Acct - Warrants Bank Account					No				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
LATE FEE	NA	0.00	0.00	20.00	0.00	0.00	0.00	20.00		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
001-4140-1750	Bank Service Charges			20.00	100.00%					

Vendor: [INT09 - INTERSTATE BATTERIES OF C](#) **Vendor Total:** 237.93

10022258	Invoice	1/9/2024	1/9/2024	1/9/2024	1/9/2024	237.93	0.00	0.00	0.00	237.93
PD-MTX-65	Warr Bank Acct - Warrants Bank Account					No				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-MTX-65- 2000 Crown Vic Slick Top	NA	0.00	0.00	237.93	0.00	0.00	0.00	237.93		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
001-4200-1460	Vehicle Maintenance			237.93	100.00%					

Vendor: [ITE01 - ITECH SOLUTIONS](#) **Vendor Total:** 8,783.02

12924	Invoice	2/1/2024	2/1/2024	2/1/2024	2/1/2024	2,085.50	0.00	0.00	0.00	2,085.50
ADM-MICROSOFT LICENSES-FEB 2024	Warr Bank Acct - Warrants Bank Account					No				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-MICROSOFT LICENSES-FEB 2024	NA	0.00	0.00	2,085.50	0.00	0.00	0.00	2,085.50		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
001-4140-2151	Information Technology Svs			2,085.50	100.00%					

12973	Invoice	2/1/2024	2/1/2024	2/1/2024	2/1/2024	6,447.52	0.00	0.00	0.00	6,447.52
ADM-IT SERVICES - FEB 2024	Warr Bank Acct - Warrants Bank Account					No				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-IT SERVICES - FEB 2024	NA	0.00	0.00	6,447.52	0.00	0.00	0.00	6,447.52		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
001-4140-2151	Information Technology Svs			6,447.52	100.00%					

13026	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	250.00	0.00	0.00	0.00	250.00
PD-ONBOARDING CHARGE-LUIS CASTELLANOS	Warr Bank Acct - Warrants Bank Account					No				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-ONBOARDING CHARGE-LUIS CASTELLANOS	NA	0.00	0.00	250.00	0.00	0.00	0.00	250.00		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
001-4200-2151	Information Technolgy Svcs			250.00	100.00%					

Vendor: [JUL01 - ARISTON JULIAN](#) **Vendor Total:** 60.30

01102024	Invoice	1/10/2024	1/10/2024	1/10/2024	1/10/2024	60.30	0.00	0.00	0.00	60.30
ADM-CHECK REQUEST-NORTH COUNTY SUBREGIONAL MEETING	Warr Bank Acct - Warrants Bank Account					No				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code			On Hold						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-CHECK REQUEST-NORTH COUNTY SUBREGIONAL MEETING	NA	0.00	0.00	60.30	0.00	0.00	0.00	60.30		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4100-1300	Business Expense/Training		60.30	100.00%						

Vendor: MAI03 - MAIN LINE ENGINEERING CON									Vendor Total:	4,600.00
1548	Invoice	1/12/2024	1/12/2024	1/12/2024	1/12/2024	4,600.00	0.00	0.00	0.00	4,600.00
WATER-EMERGENCY SATURDAY SERVICE CALL		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WATER-EMERGENCY SATURDAY SERVICE CALL	NA	0.00	0.00	4,600.00	0.00	0.00	0.00	4,600.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-2150	Professional Services		4,600.00	100.00%						

Vendor: MED01 - FRANK MEDINA									Vendor Total:	30.00
12042023	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	30.00	0.00	0.00	0.00	30.00
PD-CHECK REQUEST-TRAINING EXPLORER POST FLASHLIGHT		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-CHECK REQUEST-TRAINING EXPLORER POST FLASHLIGHT	NA	0.00	0.00	30.00	0.00	0.00	0.00	30.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-3210	Explorers		30.00	100.00%						

Vendor: MEN01 - JOANA MENDOSA									Vendor Total:	174.56
12152023	Invoice	12/15/2023	12/15/2023	12/15/2023	12/15/2023	174.56	0.00	0.00	0.00	174.56
PD-CHECK REQUEST-PETTY CASH FUND		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-CHECK REQUEST-PETTY CASH FUND	NA	0.00	0.00	120.00	0.00	0.00	0.00	120.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1460	Vehicle Maintenance		120.00	100.00%						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-CHECK REQUEST-PETTY CASH FUND	NA	0.00	0.00	4.35	0.00	0.00	0.00	4.35		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1200	Office Supplies & Postage		4.35	100.00%						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-CHECK REQUEST-PETTY CASH FUND	NA	0.00	0.00	7.61	0.00	0.00	0.00	7.61		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1200	Office Supplies & Postage		7.61	100.00%						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-CHECK REQUEST-PETTY CASH FUND	NA	0.00	0.00	42.60	0.00	0.00	0.00	42.60		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1200	Office Supplies & Postage		42.60	100.00%						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [MID02 - MID STATE CONTAINER SALES](#) **Vendor Total:** 3,195.00

153810	Invoice	1/12/2024	1/12/2024	1/12/2024	1/12/2024	3,195.00	0.00	0.00	0.00	3,195.00
PD-20' STANDARD CARGO WORTHY GRADE STORAGE						Warr Bank Acct - Warrants Bank Account No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-20' STANDARD CARGO WORTHY GRADE STORAGE	NA	0.00	0.00	3,195.00	0.00	0.00	0.00	3,195.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-1550	Operating Supplies & Exp.		3,195.00	100.00%

Vendor: [NUN01 - MICHAEL K. NUNLEY & ASSOC](#) **Vendor Total:** 2,213.25

1039857	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	2,213.25	0.00	0.00	0.00	2,213.25
PW/WWTP --GUAD WW CONSULTING MEETINGS						Warr Bank Acct - Warrants Bank Account No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/WWTP --GUAD WW CONSULTING MEETINGS	NA	0.00	0.00	2,213.25	0.00	0.00	0.00	2,213.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		2,213.25	100.00%

Vendor: [OFF01 - OFFICE DEPOT CREDIT PLAN](#) **Vendor Total:** 113.06

342018167001	Invoice	11/27/2023	11/27/2023	11/27/2023	11/27/2023	113.06	0.00	0.00	0.00	113.06
PD-WALL,RY24,TRAD,MTHLY,LRG						Warr Bank Acct - Warrants Bank Account No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-WALL,RY24,TRAD,MTHLY,LRG	NA	0.00	0.00	113.06	0.00	0.00	0.00	113.06

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-1200	Office Supplies & Postage		113.06	100.00%

Vendor: [PAC01 - PACIFIC GAS & ELECTRIC](#) **Vendor Total:** 12,306.72

12262023	Invoice	12/26/2023	12/26/2023	12/26/2023	12/26/2023	6,300.14	0.00	0.00	0.00	6,300.14
WATER-ACCT#:2752777244-9 303 OBISPO						Warr Bank Acct - Warrants Bank Account No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER-ACCT#:2752777244-9 303 OBISPO	NA	0.00	0.00	6,300.14	0.00	0.00	0.00	6,300.14

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1000	Utilities		6,300.14	100.00%

12272023	Invoice	12/27/2023	12/27/2023	12/27/2023	12/27/2023	4,569.33	0.00	0.00	0.00	4,569.33
PW-ACCT#:5402032064-1 918 OBISPO ST						Warr Bank Acct - Warrants Bank Account No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-ACCT#:5402032064-1 918 OBISPO ST	NA	0.00	0.00	4,569.33	0.00	0.00	0.00	4,569.33

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-1000	Utilities		4,569.33	100.00%

12282023	Invoice	12/28/2023	12/28/2023	12/28/2023	12/28/2023	1,437.25	0.00	0.00	0.00	1,437.25
PW-ACCT#:3472146148-0						Warr Bank Acct - Warrants Bank Account No				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-ACCT#:3472146148-0	NA		0.00	0.00		1,437.25	0.00	0.00	0.00	1,437.25
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
012-4425-1000	Utilities					1,437.25	100.00%			

Vendor: PCL01 - PACIFIC COAST LAND DESIGN INC									Vendor Total:	1,997.50
22-013-17	Invoice	1/10/2024	1/10/2024	1/10/2024	1/10/2024	1,997.50	0.00	0.00	0.00	1,997.50
ADM-CENTRAL PARK PROJECT			Warr Bank Acct - Warrants Bank Account		No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-CENTRAL PARK PROJECT	NA		0.00	0.00		1,997.50	0.00	0.00	0.00	1,997.50
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
089-4444-3053	Central Park (089-205)					1,997.50	100.00%			

Vendor: SAT01 - SATCOM GLOBAL FZE									Vendor Total:	85.50
AS01240626	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	85.50	0.00	0.00	0.00	85.50
FIRE-IRIDIUM SIM CARD			Warr Bank Acct - Warrants Bank Account		No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FIRE-IRIDIUM SIM CARD	NA		0.00	0.00		42.75	0.00	0.00	0.00	42.75
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4220-1150	Communications					42.75	100.00%			

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FIRE-IRIDIUM SIM CARD	NA		0.00	0.00		42.75	0.00	0.00	0.00	42.75
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1150	Communications					42.75	100.00%			

Vendor: SIR01 - SIRCHIE FINGER PRINT									Vendor Total:	67.44
0624822-IN	Invoice	12/26/2023	12/26/2023	12/26/2023	12/26/2023	67.44	0.00	0.00	0.00	67.44
PD-TEST 15 METHAMPHETAMINE/10			Warr Bank Acct - Warrants Bank Account		No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-TEST 15 METHAMPHETAMINE/10	NA		0.00	0.00		67.44	0.00	0.00	0.00	67.44
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1550	Operating Supplies & Exp.					67.44	100.00%			

Vendor: SMI01 - SMITH PIPE & SUPPLY									Vendor Total:	321.42
4098147	Invoice	12/13/2023	12/13/2023	12/13/2023	12/13/2023	184.01	0.00	0.00	0.00	184.01
PW-CUST#:11869 PASADERA			Warr Bank Acct - Warrants Bank Account		No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-CUST#:11869 PASADERA	NA		0.00	0.00		184.01	0.00	0.00	0.00	184.01
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
063-4472-1550	Operating Supplies & Exp.					184.01	100.00%			

4101575	Invoice	12/28/2023	12/28/2023	12/28/2023	12/28/2023	137.41	0.00	0.00	0.00	137.41
PW-ROUNDUP PRO MAX			Warr Bank Acct - Warrants Bank Account		No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ROUNDUP PRO MAX	NA		0.00	0.00	137.41	0.00	0.00	0.00	137.41	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
071-4454-1550	Operating Supplies & Exp.		137.41	100.00%						

Vendor: [SMO01 - SMOOTH INC.](#) **Vendor Total:** 56,959.18

17-2280	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	44,003.59	0.00	0.00	0.00	44,003.59
ADM-TRANSIT SERVICES-DEC 2023		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
TRANSIT SERVICES	NA		0.00	0.00	47,660.12	0.00	0.00	0.00	47,660.12	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
023-4461-2354	Purchased Transportation		47,660.12	100.00%						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LESS FARES & PASSES	NA		0.00	0.00	-4,141.53	0.00	0.00	0.00	-4,141.53	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
023-3511	Fare Revenues		-4,141.53	100.00%						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BUS SUBSTITUTION	NA		0.00	0.00	485.00	0.00	0.00	0.00	485.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
023-4461-2200	Equipment Rental		485.00	100.00%						

[17-2281](#) Invoice 12/31/2023 12/31/2023 12/31/2023 12/31/2023 12,955.59 0.00 0.00 0.00 12,955.59
ADM-TRANSIT MAINTENANCE - DEC 2023 Warr Bank Acct - Warrants Bank Account No

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-TRANSIT MAINTENANCE - DEC 2023	NA		0.00	0.00	12,955.59	0.00	0.00	0.00	12,955.59	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
023-4461-1400	Equipment Maintenance		12,955.59	100.00%						

Vendor: [SOU01 - SOUTHERN CALIFORNIA GAS](#) **Vendor Total:** 509.14

01122024	Invoice	1/12/2024	1/12/2024	1/12/2024	1/12/2024	49.49	0.00	0.00	0.00	49.49
P&R-ACCT#:12784419280		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-ACCT#:12784419280	NA		0.00	0.00	49.49	0.00	0.00	0.00	49.49	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-1000	Utilities		49.49	100.00%						

[01192024](#) Invoice 1/19/2024 1/19/2024 1/19/2024 1/19/2024 71.17 0.00 0.00 0.00 71.17
PW-ACCT#:12784419280 Warr Bank Acct - Warrants Bank Account No

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:12784419280	NA		0.00	0.00	71.17	0.00	0.00	0.00	71.17	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
063-4472-1000	Utilities		71.17	100.00%						

[12202023](#) Invoice 12/20/2023 12/20/2023 12/20/2023 12/20/2023 49.49 0.00 0.00 0.00 49.49
P&R/PW-ACCT#:12784419280 PASADERA Warr Bank Acct - Warrants Bank Account No

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code			On Hold						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R/PW-ACCT#:12784419280 PASADERA	NA	0.00	0.00	49.49	0.00	0.00	0.00	49.49		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
063-4472-1000	Utilities			49.49	100.00%					
12262023	Invoice	12/26/2023	12/26/2023	12/26/2023	12/26/2023	338.99	0.00	0.00	0.00	338.99
FINANCE-ACCT#:13401500874 - 4545 10TH ST Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FINANCE-ACCT#:13401500874 - 4545 10TH ST	NA	0.00	0.00	338.99	0.00	0.00	0.00	338.99		
Distributions										
Account Number	Account Name	Project Account Key		Amount	Percent					
107-4018-1000	Utilities			338.99	100.00%					

Vendor: STC01 - SECURITAS TECHNOLOGY CORPORATION										Vendor Total:	64.86
6003777300	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	64.86	0.00	0.00	0.00	64.86	
ADM-ALARM SYSTEM - JAN 2024 Warr Bank Acct - Warrants Bank Account No											
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
ADM-ALARM SYSTEM - JAN 2024	NA	0.00	0.00	64.86	0.00	0.00	0.00	64.86			
Distributions											
Account Number	Account Name	Project Account Key		Amount	Percent						
001-4105-2150	Professional Services			64.86	100.00%						

Vendor: SWR01 - SWRCB-DWOCP										Vendor Total:	8,183.40
LW-1045186	Invoice	12/20/2023	12/20/2023	12/20/2023	12/20/2023	8,183.40	0.00	0.00	0.00	8,183.40	
WATER-SYSTEM ANNUAL FEES INVOICE 07/23-6/24 Warr Bank Acct - Warrants Bank Account No											
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
DRINKING WATER PROGRAM FEES	NA	0.00	0.00	8,183.40	0.00	0.00	0.00	8,183.40			
Distributions											
Account Number	Account Name	Project Account Key		Amount	Percent						
010-4420-2350	Services by other Agencies			8,183.40	100.00%						

Vendor: TEM01 - TEMPLETON UNIFORMS,LLC										Vendor Total:	2,177.16
4140	Invoice	12/22/2023	12/22/2023	12/22/2023	12/22/2023	366.77	0.00	0.00	0.00	366.77	
FIRE-GUADALUPE REYES-FD2023051 -NOMEX PANTS Warr Bank Acct - Warrants Bank Account No											
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
FIRE-GUADALUPE REYES-FD2023051 - NOMEX PANTS	NA	0.00	0.00	366.77	0.00	0.00	0.00	366.77			
Distributions											
Account Number	Account Name	Project Account Key		Amount	Percent						
001-4220-0450	Other Benefits			366.77	100.00%						
4141	Invoice	12/22/2023	12/22/2023	12/22/2023	12/22/2023	329.55	0.00	0.00	0.00	329.55	
FIRE-2023049 NOMEX SHIRT - BONIFACIO Warr Bank Acct - Warrants Bank Account No											
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
FIRE-2023049 NOMEX SHIRT - BONIFACIO	NA	0.00	0.00	329.55	0.00	0.00	0.00	329.55			
Distributions											
Account Number	Account Name	Project Account Key		Amount	Percent						
001-4220-0450	Other Benefits			329.55	100.00%						

Payable Register

Packet: APPKT00165 - 01.23.24 BIWEEKLY RUN

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
4373	Invoice	1/5/2024	1/5/2024	1/5/2024	1/5/2024	1,480.84	0.00	0.00	0.00	1,480.84
PD-LUIS CASTELLANOS		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-LUIS CASTELLANOS-NEW OFFICER UNIFORM	NA	0.00	0.00	1,480.84	0.00	0.00	0.00	1,480.84

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-0450	Other Benefits		1,480.84	100.00%

Vendor: [TYL01 - TYLER TECHNOLOGIES,INC.](#)

Vendor Total: 1,367.50

025-450499	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	932.50	0.00	0.00	0.00	932.50
FINANCE-INSITE TRANSACTION FEES		Warr Bank Acct - Warrants Bank Account			No					
IVR,SITE,AUTO PAY										

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FINANCE-INSITE TRANSACTION FEES	NA	0.00	0.00	466.25	0.00	0.00	0.00	466.25
IVR,SITE,AUTO PAY								

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		466.25	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FINANCE-INSITE TRANSACTION FEES	NA	0.00	0.00	466.25	0.00	0.00	0.00	466.25
IVR,SITE,AUTO PAY								

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-2150	Professional Services		466.25	100.00%

025-451403	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	435.00	0.00	0.00	0.00	435.00
FINANCE-GABRIELLE PENA		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FINANCE-GABRIELLE PENA	NA	0.00	0.00	435.00	0.00	0.00	0.00	435.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
089-4444-3044	Financial Accounting Software (089-1...	089-104-4000	435.00	100.00%

Vendor: [UPC01 - URBAN PLANNING CONCEPTS, INC](#)

Vendor Total: 2,774.25

11445	Invoice	12/7/2023	12/7/2023	12/7/2023	12/7/2023	2,774.25	0.00	0.00	0.00	2,774.25
ADM-PLANNING SERVICES - NOV 2023		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-PLANNING SERVICES - NOV 2023	NA	0.00	0.00	2,774.25	0.00	0.00	0.00	2,774.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4405-2150	Professional Services		2,774.25	100.00%

Vendor: [VRC01 - VITAL RECORDS CONTROL](#)

Vendor Total: 95.00

3915381SBP1	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	95.00	0.00	0.00	0.00	95.00
ADM-SHRED SERVICES-NOV 2023		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-SHRED SERVICES-NOV 2023	NA	0.00	0.00	23.75	0.00	0.00	0.00	23.75

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4105-2150	Professional Services		23.75	100.00%

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-SHRED SERVICES-NOV 2023	NA		0.00	0.00		23.75	0.00	0.00	0.00	23.75
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4405-2150	Professional Services					23.75	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-SHRED SERVICES-NOV 2023	NA		0.00	0.00		23.75	0.00	0.00	0.00	23.75
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-2150	Professional services					23.75	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-SHRED SERVICES-NOV 2023	NA		0.00	0.00		23.75	0.00	0.00	0.00	23.75
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4120-2150	Professional services					23.75	100.00%			

Vendor: [WEL01 - WELLS FARGO VENDOR FINANC](#) **Vendor Total:** 727.58

5027799096	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	666.45	0.00	0.00	0.00	666.45
ADM-CUST#:3000213685-COPY MACHINES						Warr Bank Acct - Warrants Bank Account		No		
LEASE -DEC 2024										
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-CUST#:3000213685-COPY MACHINES	NA		0.00	0.00		666.45	0.00	0.00	0.00	666.45
LEASE -DEC 2024										
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4140-4150	Lease Purchase					666.45	100.00%			
5027799097	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	61.13	0.00	0.00	0.00	61.13
ADM-FIRE DEPT-COPY MACHINE LEASE						Warr Bank Acct - Warrants Bank Account		No		
PAYMENT-DEC 2023										
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-FIRE DEPT-COPY MACHINE LEASE	NA		0.00	0.00		61.13	0.00	0.00	0.00	61.13
PAYMENT-DEC 2023										
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4140-4150	Lease Purchase					61.13	100.00%			

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	100	159,873.62	0.00	0.00	0.00	159,873.62	0.00	159,873.62
Grand Total:		159,873.62	0.00	0.00	0.00	159,873.62	0.00	159,873.62

Project Summary

Project Number	Project Name	Count	Account Key	Account Name	Amount
089-104	Financial Accounting Softwar...	1	089-104-4000	Total Expenditures	435.00
Project 089-104 Total:					435.00
Grand Total:					435.00

Account Summary

Account	Name	Amount
001-4100-1300	Business Expense/Training	60.30
001-4105-1200	Office Supplies & Postage	153.29
001-4105-1550	Operating Supplies & Exp.	1.37
001-4105-2150	Professional Services	413.71
001-4120-1200	Office Supplies & Postage	34.78
001-4120-1550	Operating Supplies & Exp.	37.00
001-4120-2150	Professional services	151.45
001-4140-0400	Medical Insurance	50.32
001-4140-1200	Office Supplies & Postage	216.21
001-4140-1750	Bank Service Charges	131.54
001-4140-2150	Professional Services	18.99
001-4140-2151	Information Technology Svcs	8,533.02
001-4140-4150	Lease Purchase	727.58
001-4145-0100	Salaries - Regular	26.91
001-4145-1000	Utilities	5,285.34
001-4145-1150	Communications	197.64
001-4145-1550	Operating Supplies & Exp.	272.57
001-4200-0450	Other Benefits	1,480.84
001-4200-1150	Communications	42.75
001-4200-1200	Office Supplies & Postage	167.62
001-4200-1350	Memberships, dues,subscript.	100.00
001-4200-1460	Vehicle Maintenance	357.93
001-4200-1550	Operating Supplies & Exp.	3,687.55
001-4200-1560	Fuel & lubricants	1,411.69
001-4200-2150	Professional services	1,865.41
001-4200-2151	Information Technolgy Svcs	250.00
001-4200-3210	Explorers	30.00
001-4220-0450	Other Benefits	696.32
001-4220-1150	Communications	42.75
001-4220-1200	Office Supplies & Postage	137.17
001-4220-1460	Vehicle Maintenance	174.63
001-4220-1550	Operating Supplies & Exp.	26.72
001-4220-1560	Fuels and Lubricants	312.62
001-4220-2150	Professional Services	35.51
001-4300-0100	Salaries - Regular	26.91
001-4300-1000	Utilities	4,825.17
001-4300-1560	Fuel & lubricants	303.44
001-4405-2150	Professional Services	2,798.00
Total:		35,085.05

Account	Name	Amount
010-4420-0100	Salaries - Regular	8.63
010-4420-1000	Utilities	6,300.14
010-4420-1535	Meters	24,648.15
010-4420-1550	Operating Supplies & Exp.	2,334.80
010-4420-1560	Fuel & lubricants	394.85
010-4420-2150	Professional Services	13,084.78
010-4420-2350	Services by other Agencies	8,183.40
Total:		54,954.75

Account	Name	Amount
012-4425-0100	Salaries - Regular	8.63
012-4425-1000	Utilities	3,908.91
012-4425-2150	Professional Services	3,269.50
Total:		7,187.04

Account Summary

Account	Name	Amount
023-3511	Fare Revenues	-4,141.53
023-4461-0100	Salaries - Regular	7.74
023-4461-1400	Equipment Maintenance	12,955.59
023-4461-1550	Operating Supplies & Exp.	217.43
023-4461-2200	Equipment Rental	485.00
023-4461-2354	Purchased Transportation	47,660.12
Total:		57,184.35

Account	Name	Amount
060-4490-0100	Salaries - Regular	5.22
060-4490-1000	Utilities	138.44
Total:		143.66

Account	Name	Amount
063-4472-0100	Salaries - Regular	4.34
063-4472-1000	Utilities	1,530.45
063-4472-1550	Operating Supplies & Exp.	184.01
Total:		1,718.80

Account	Name	Amount
071-4454-0100	Salaries - Regular	51.80
071-4454-1000	Utilities	207.66
071-4454-1550	Operating Supplies & Exp.	241.58
071-4454-1560	Fuels & Lubricants	236.90
Total:		737.94

Account	Name	Amount
079-4542-1000	Utilities	90.54
Total:		90.54

Account	Name	Amount
089-4444-3044	Financial Accounting Software (089-104)	435.00
089-4444-3053	Central Park (089-205)	1,997.50
Total:		2,432.50

Account	Name	Amount
107-4018-1000	Utilities	338.99
Total:		338.99

MINUTES

City of Guadalupe
Regular Meeting of the Guadalupe City Council
Tuesday, January 23, 2024, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

1. ROLL CALL:

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Megan Lizalde
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

Mayor Julian called the meeting to order at 6:00 p.m. All members were present but CM Lizalde. (Note: The abbreviation, "CM", for "Council Member" will be used in these minutes.)

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

Mayor Julian offered condolences to the family of Darcy Oliveira. He said, "Her family are long-time members of the community. She was one of the biggest cheerleaders at Righetti High School."

CM Costa, Jr. said, "I want to give recognition to David Bonifacio for being named 'Firefighter of the Year'. He was not present at the awards dinner. Thank you, David, for being awarded as 'Elks Firefighter of the Year' for Guadalupe."

4. AGENDA REVIEW

There were no changes requested for the agenda.

5. CEREMONIAL CALENDAR

- Swearing in:
 - Luis Castellanos, Police Officer
 - Lia Welkom, Police Officer

After being sworn in at the same time, both new Police Officers were given the opportunity to say a few words. Prior to the new employees making any comments, Father Luis, Officer Castellanos' godfather, gave an overall blessing to keep Officer Castellanos, Officer Welkom and everyone else,

physically safe. Father Luis pinned the badge on Officer Castellanos. Officer Welkom's mother, Wendy, was present to pin on her badge.

Chief Cash said, "I want to thank the police staff, background investigator and office staff. Everyone was putting things together. The work that went into making this happen....These officers are 'Blue Chippers'. Everyone was trying to pursue them. We're now adding two (2) to our staff."

Officer Welkom said, "It's an honor to be serving the City of Guadalupe." Officer Castellanos then said, "Thank you to the Police Department and City for the opportunity to serve this community." Mayor Julian added, "Thank you for choosing Guadalupe. We're glad to have you both on board."

- Proclamation – Human Trafficking Awareness Month – January 2024

Mayor Julian read the proclamation, which said, in part: "Human trafficking is a form of modern slavery that occurs in every state, including California...victims are forced to work in various forms of labor exploitation including, but not limited to, commercial sex acts and other services that are induced through force, fraud or coercion. It is a crime that can take many forms, and one that tears at our social fabric, debases our common humanity, and violates what we stand for as a country.

The Santa Barbara County Human Trafficking Task Force is committed to using all applicable laws and resources for investigating human trafficking and prosecuting those engaged in it...Human Trafficking Task Force has worked diligently to bring awareness to the fact that human trafficking occurs closer to home than one might think...Santa Barbara County is home to hundreds of survivors of trafficking and exploitation. Human Trafficking Awareness Month is an opportunity to recognize the critical role all Santa Barbara county resident pay in preventing, reporting, and adjudicating these heinous crimes."

Mayor Julian then added that the individual who was to receive this proclamation was unable to attend the meeting tonight.

6. PRESENTATION

- Free for the Weekend – Fighting Back Santa Maria Valley

Gina Cortez and Brenda Pena from 'Fighting Back Santa Maria Valley' (FBSMV) attended the meeting to present their program to the City Council. FBSMV was founded in 2003. The theme then was to address methamphetamine, drinking and marijuana use by the youth. The new initiative is fentanyl and underage drinking with 7th and 8th grade junior high school students. This is when students begin to experiment. Some statistics given were: During their lifetime, 11 percent of 7th graders use alcohol; 7 percent use marijuana, vape and/or smoke, and 11% of 7th graders use one or more.

"Free for the Weekend" – grant for events for 7th and 8th grade students in the Santa Maria Valley, Santa Mara, Orcutt and Guadalupe at Abel Maldonado Center. Hard for Guadalupe students to attend. The goal is to show them that they could have a good time without being under the influence. Problem now we're now facing is violence and drugs, fentanyl and vaping. We want to bring the event to Guadalupe. If you don't play sports here, there are limited things to do.

We're looking for a large space to hold this event here. Food donations, money, sponsors, etc. are needed. Christina (CM Hernandez) is part of the coalition effort. Community assessment is needed...asking for support. Brenda Pena said that the two dates they're looking at for this event are 7/28/24 and 8/2/24, depending on availabilities...series of events. Our kids won't have to worry about transportation.

Mayor Julian asked, "How large a space are you looking at for this event?" Ms. Cortez said, "Le Roy Park or O'Connell Park...large outdoor area." The mayor asked if they've connected with the Boys & Girls Club. Ms. Pena said, "No, Hannah said that there are no spaces available." Mayor Julian said, "This is a no-brainer. Connect with us and the school. Getting to Santa Maria is tough." CM Hernandez said, "Questions can go through Hannah."

CM Robles asked, "Have you reached out to the School District?" Ms. Cortez said, "That would be a next step but want community-wide event. We'll coordinate with Hannah and Christina."

7. COMMUNITY PARTICIPATION FORUM

Request to Speak:

Belinda Popovich: I'm the new Marketing Director for the Santa Maria Valley Railroad. We are seeking your support for our bid on a Federal Railroad Administration grant called "The Consolidated Rail Infrastructure & Safety Improvement Grant", or "CRISI" for short.

Currently, we are operating with two(2) older locomotives that hold a Tier 0 rating from the EPA and FRA. This tier is designated for older locomotives that lack the current energy efficiencies that modern Tier 4 locomotives have. Currently, the Tier 4 designation is the highest and cleanest tier for locomotives on the market and it is our hope to replace ours with two (2) new Tier 4 locomotives.

Railroads have always been cleaner and greener than other modes of transportation and since 2006, our freight traffic has been in a steady rate of increase that is continuing to this day. We are proud of the service we offer our clients and we are currently working to re-open the public excursion rides between Santa Maria and Guadalupe. These new Tier 4's will help our reliability and efficiency for any years to come.

We hope we can count on the city for your support through this letter and if the city is also able to provide a donation towards our matching funds drive, we would also greatly appreciate that. A draft of this letter with all the information was emailed to the City Administrator. Thank you for your consideration.

Mayor Julian asked about the cost. Ms. Popovich said, "\$4M for one...going for two. We're seeking additional funds through Volkswagen." Mr. Bodem asked when the letter needed to be sent in. Ms. Popovich said, "In the next few weeks."

8. CONSENT CALENDAR (A-F)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. Ratify payment of warrants for the period ending January 1, 2024.
- C. Approve the Minutes of the City Council regular meeting of January 9, 2024.
- D. Adopt Resolution No. 2024-05 approving the Public Works Director job description and salary range.
- E. Adopt Resolution No. 2024-06 extending the Santa Maria Organization of Transportation Helpers Inc. (SMOOTH) transit contract for an additional year, with a rate adjustment of 12.0%.
- F. Adopt Resolution No. 2024-07 accepting the grant award of \$17,715.42 to the Guadalupe Fire Department from the Firehouse Sub Public Safety Foundation toward the purchase of four (4) Zoll AED's (Automated External Defibrillator).

No items were pulled. Motion was made by Council Member Robles and seconded by Council Member Costa, Jr. to approve the full Consent Calendar. 4-0 Absent: Lizalde Motion passed.

MANAGEMENT REPORTS

9. CITY ADMINISTRATOR REPORT: *(Information Only)*

- A. City Administrator's report for January 23, 2024

Mr. Bodem mentioned that Shannon Sweeney left in June 2023. The City has hired the Eikhof Design Group to perform the City Engineer functions. He introduced Mr. Jeff van den Eikhof who said, "I was with the City from 2014 to 2019 before the position was brought in-house. There's a lot happening in this community. I'm happy to be ack to help the City." Mayor Julian said, "We had a meeting with SBCAG staff. Your name was mentioned there." CM Hernandez added a thank you for working with us again.

Mr. Bodem did not give his report as Mayor Julian went on to Chief Cash to give his report.

10. DIRECTOR OF PUBLIC SAFETY REPORT: *(Information Only)*

- A. Director of Public Safety report for January 23, 2024
 - [2023 RIPA Board Annual Report – Racial and Identity Profiling Advisory Board – California Department of Justice](#) (223-page document)
- B. Police Department report for December 2023: *Now we have two (2) police officers added to our staff...to be EMT trained which will give additional medical response to our community.*

- C. Fire Department report for December 2023: *There is a Fire Engineer vacancy in the department.*
- D. Code Compliance report for December 2023: *Josue Meraz, Code Compliance Officer, is in the last phase in the Emergency Preparedness Academy. He will come back as a graduate.*

We also have the Emergency Plan. The Council asked to add the railroad derailment aspect to the plan which is now being completed. We'll be able to put that online on our web page as soon as possible.

Mayor Julian said, "There was an incident at the Senior Center." Chief said, "Our (police) staff doesn't dispatch. There's a number for Santa Maria/Guadalupe dispatch." The mayor said, "It's important to know. People need to understand...people need to know to call the Santa Maria phone number, not the City police staff at 343-2112. People need to know the number, for whatever reason." CM Robles said, "Add the number to the water bill." At this point, Janice Davis said, "The number in Santa Maria is 805-928-3781, ext. 2277, for non-emergency calls. That number would contact Guadalupe PD. But for an emergency, call 911."

Jeannie Mello spoke saying, "At 12:45 a.m. on a weekend, there was a really loud party. I called the Police Department here at 343-2112, and someone answered. The issue got resolved. Mayor Julian reiterated, "People need that number to keep on hand."

11. HUMAN RESOURCES MANAGER: (Information Only)

- A. Human Resources report for December 2023

Ms. Villegas gave a brief summary of her report:

- *The two (2) police officers sworn in tonight were those mentioned in the report.*
- *Two (2) Operator-in-Training candidates were going through pre-employment processes.*
- *The Recreation Services Manager position was reposted due to the increase in salary with the 5% COLA granted at the 12/12/23 City Council meeting. (Interviews are scheduled for 1/25/24.)*
- *The HR Manager position was put on "pause" pending the approval of a salary range increase request targeted for the 1/09/24 meeting, which was approved.*
- *All necessary retroactive salary actions and health insurance premium changes, per the SEIU MOU, were completed. The union and City agreed to defer one other change for "Standby Pay" to be effective in January rather than the 12/29/23 effective date for all other salary actions.*
- *A new job description being developed for an attendant/coordinator for the Senior Center is targeted for the 2/13/24 City Council meeting for approval.*

CM Hernandez asked where job postings are placed. Ms. Villegas said, "On the City's website, Indeed website, City Hall main bulletin board and department bulletin boards. When there is a specialized position, we look for specialized websites to post, as well."

PUBLIC HEARING

12. Public Safety Facilities Development Impact Fee Nexus Study.

Written report: Philip F. Sinco, City Attorney and Wendy Stockton, Assistant City Attorney

Recommendation: That the City Council:

1. Hold a combined public hearing for the Study and Ordinance. Consider all evidence including testimony, evidence, staff report, and the "City of Guadalupe Public Safety Facilities Development Impact Fee Nexus Study Dated October 6, 2023"; and
2. Adopt Resolution No. 2024-08, "A Resolution of the City Council of the City of Guadalupe, approving the City of Guadalupe Public Safety Facilities Development Impact Fee Nexus Study Dated October 6, 2023"; and
3. Introduce and conduct the first reading by title only, waiving further reading, of Ordinance No. 2024-514, amending Title 13 of the Guadalupe Municipal Code to establish a Public Safety Facilities Development Impact Fee; and
4. Make the finding that the approval of the Study and the Ordinance are exempt from CEQA.

Philip Sinco, City Attorney, deferred to Ms. Wendy Stockton, Assistant City Attorney, to present this item. Ms. Stockton said, "I'm the Assistant City Attorney. When Philip is not here, I'm his backup. I'm here to present the Public Safety Facilities Impact Fee ordinance. It's proposed that Guadalupe adopt its first development impact fee. The groundwork for this fee was begun by Chief Cash, and also, Carlos Villareal and a company called 'Willdan Financial Services'.

Chief Cash envisions the situation where development, when it's new, comes to Guadalupe. Those developers would pay a per square footage fee which would help to build and equip new public safety facilities. These proposed fees are in the study that was prepared by Willdan Financial Services, based on a large amount of data from Guadalupe that they considered the role which is to keep Guadalupe in the same situation it is now for public safety facilities when new development comes in.

The State does allow cities to charge developers impact fees. Sacramento requires cities to give different quotes, before, during and after starting impact fees. Before the City can charge a fee, a detailed study needs to occur, and the basis of the fee should be a square footage fee. And that has to be stated clearly in the report. Tonight, we asked to combine the public hearings on the study and the fee. After the hearing, you'd approve the study and approve the fee by resolution and ordinance."

Ms. Stockton further said, "There would be no environmental impact; there's an exemption. Consider fees very carefully. The laws are getting more explicit and onerous. It's important to follow all procedures." Ms. Stockton also cited a correction on page two of the ordinance, Section 1.D., it states, "City's police facilities" She said that it should say "public safety facility".

City Attorney Sinco said, "The firm that prepared the study is here and would like to say something." Chief Cash then introduced Carlos Villareal. Chief Cash said, "This came about as every city in Santa Barbara County have impact fees. We'll kind of be the last to get onboard. You can see that the City

is growing. Currently, all of our police and fire resources are at the north end of the City. The southside is growing. We're looking at this to cover that portion of the City that don't currently have any police or fire facilities there."

Mr. Carlos Villareal, the project manager, then gave a presentation on the detailed study. The report summarized an analysis of the need for public safety facilities and capital improvements to support future development with the City of Guadalupe through 2050. It is the City's intent that the costs representing future development's share of these facilities and improvements be imposed on that development in the form of a development impact fee. The primary policy objective for a development impact fee program is to ensure that new development pays the capital costs associated with growth.

The primary purpose of the report is to document a comprehensive nexus analysis that identifies the maximum justified development impact fee levels to impose on new development to maintain the City's existing facilities standards for public safety facilities. This means that the City plans to expand facilities to add capacity to meet the needs of new development, as opposed to providing maintenance on existing facilities. The fees per square footage would vary depending on residential dwelling or nonresidential units.

The study identifies the maximum development fee levels for public safety facilities that can be justified, as explained in the study, are as follows:

<u>Land Use</u>	<u>Fee per Square Foot</u>
Residential Dwelling Units	\$2.92*
Non-Residential Commercial	\$3.80
Non-Residential Office	\$5.82
Non-Residential Industrial	\$2.07

*Fees for Accessory Dwelling Units are to be charged as a percentage of this fee.

(The full report can be read on the City's website at www.cityofguadalupe.org under Council Agenda for 1/23/24 meeting or viewed on YouTube.)

CM Hernandez asked, "Who would be overseeing the fees from the City-side?" Ms. Davis said, "Probably would go into the Master Fee Schedule; hitting developers – go through Planning." Mr. Bodem then asked, "In development phase or at point of building permit part? When would developer pay the fee? Pasadera has 400 homes approved." Mr. Villareal said, "If there's a development agreement, defer to that agreement. If a development agreement is not yet in place, each lot would pay fees at point of building permit." City Attorney Sinco said, "Pasadera does have a development agreement. So, as building permits come on, we're not going to be able to charge this fee. This just might reduce the projected revenue."

Ms. Stockton said, "Refer to the ordinance on page 4, subsection E. Fee Reduction. It talks about fee reduction. It says, 'The Planning Director may approve a partial or complete reduction of the fee

when: 1. The applicant enters into a development agreement which obligated the developer to provide payments or install improvements for public safety facilities as identified in the most current capital facilities plan or City budget.’.”

Public Hearing opened at 7:06 p.m.

Ms. Jeannie Mello said, “When Josue (Meraz) comes back, are we ever going to have like a collective class, demonstration or instruction on what to do when there’s an emergency, like an earthquake or any kind of emergency?” CM Hernandez said, “On the next agenda item, we’ll be speaking about that.”

Garret Matsuura said, “Just a quick question on the impact fee study. I was wondering if there was a development agreement already for the Pasadera commercial properties. I understand there’s one for the homes, but there’s acreage for commercial.” City Attorney Sinco said, “I don’t know. But we’ll report back on that at the next meeting, as well as the potential difference in the revenue projections for the homes.”

Mayor Julian then asked if there were any further comments from the public.

Public Hearing closed at 7:08 p.m.

At this point, City Attorney Sinco referenced a late document which was received on this item. Mayor Julian said, “Yes, there is a document that was sent to the City which will be included in the minutes.

A citizen called in to voice opposition to this item stating this issue is similar to one before the U.S. Supreme Court. (Please see the article which is an attachment to these minutes.)

Ms. Stockton asked, “Mr. Mayor, would you like a response to that?” The mayor said to go ahead and respond. Ms. Stockton then said, “It is true that development impact fees can present a legal issue if not probably done. In our ordinance, there’s an extra procedure if it’s felt that the fee is wrong. There can be an appeal that goes to staff, then to the City Council. We’re a little different than that case.”

Motion was made by Council Member Hernandez and seconded by Council Member Costa, Jr. to adopt Resolution No. 2024-08 approving the city of Guadalupe Public Safety Facilities Development Impact Fee Nexus Study dated October 6, 2023. Roll Call: Ayes: 4 Absent: Lizalde 4-0 Motion passed.

Motion was made by Council Member Hernandez and seconded by Council Member Robles to approve first reading of Ordinance No. 2024-514 amending Title 13 of the Guadalupe Municipal Code to establish a public safety facilities development impact fee. Roll Call: Ayes: 4 Absent: Lizalde 4-0 Motion passed.

REGULAR BUSINESS

13. Facility Use Agreement with Guadalupe Union School District for the City Gymnasium.

Written report: Hannah Sanchez, Recreation Services Manager

Recommendation: That the City Council adopt Resolution No. 2024-09 authorizing the City to enter into a facility use agreement with the Guadalupe Union School District.

Ms. Sanchez gave a brief background: There is a long overdue item. The Guadalupe Union School District (GUSD) doesn't have their own gym to use for their athletic program. The City has allowed the school district to use the auditorium/gymnasium for volleyball, basketball, for 7th and 8th grades, as well as wrestling. Volleyball season runs from August until October. Basketball is from October until March. GUSD will no longer need to use the City's gym once the new school is built, which will include a new gymnasium.

GUSD will pay for use of the facility: \$70 per practice days, and \$80 per game day. This payment will pay for the maintenance of the floor as well as a building attendant provided for game days. The cleaning service will clean twice a week for \$312.59 per month. The six (6) practices per month, at \$70 per practice, will cover this cost. It was determined that a building attendant isn't needed for practices. The fiscal impact was determined by how much an outside vendor would cost per day...clean two (2) days per week. If the City has a rental on the weekend, the City would be responsible for the cleaning. Remainder of monies will be saved and used to refinish the floor.

Ms. Sanchez said, "The coordination for the gym's use between the Recreation Department and GUSD has been good. The school sends the athletic schedule so, that's working well. The school has been flexible with changes to their athletic schedule if the City has need, providing the change doesn't affect game days. The Athletic Director and two (2) others have sets of keys for City Hall and the gym. Once basketball ends, March/April, we will collect those keys. Then when volleyball starts in August, the keys will be given back to them."

Mr. Bodem added, "If this Fee Use Agreement is approved tonight, an invoice for \$3,100, retroactive to August 2023, will be sent to GUSD."

CM Costa, Jr. said, "The building attendant will be there at the games for four (4) hours. \$80 is to cover toiletries, electricity and cost for attendant. GUSD has adequate staff to monitor things. Fee per game day should be raised...more than \$10 more than fee for practice." Ms. Sanchez said, "\$80 doesn't reflect that day. It averages out. We looked through the number of games, etc. It does cover the building attendant's cost. It would be more like two (2) hours rather than four (4) hours. I do understand about staffing...but they're spread thin."

CM Costa, Jr. said, "If you feel comfortable with the cost analysis, then okay. This (agreement) should be beneficial to the City." Mr. Bodem added, "For Superintendent Handall, it's 'hands-free'. The City takes care of things and they pay." Ms. Sanchez said, "GUSD is looking at this like straight rentals. It's a better way of doing things."

Ms. Davis (Finance Director) asked, "Safety position? GUSD having someone on staff for medical issues." Ms. Sanchez responded, "Other junior high schools don't have medical staff on site. If there's an emergency, they call 911. We have Fire and PD right here which should be called for non-emergency issues." Ms. Davis said, "Is there an injury waiver? Do we give to them?" Ms. Sanchez said that GUSD was given liability waivers for all students to sign.

Mayor Julian said, "There was a wrestler that got hurt and Fire had to attend to the issue. There should be some standby person." Ms. Sanchez said, "If there are multiple schools here, like for a tournament, Mr. Handall is okay having someone there who is trained in basic medical procedures." CM Robles said, "Last year a wrestler had a concussion. We may need to look into a standby person."

Motion was made by Council Member Hernandez and seconded by Council Member Robles to approve Resolution No.2024-09 authorizing the City of Guadalupe to enter into a facility use agreement between the City of Guadalupe and the Guadalupe Union School District. Roll Call: Ayes: 4 Absent: Lizalde 4-0 Motion passed.

14. Approval for the implementation of the volunteer Guadalupe Safety Support Team (GSST).

Written report: Michael Cash, Director of Public Safety

Recommendation: That the City Council adopt Resolution No. 2024-10 approving the implementation of the volunteer Guadalupe Safety Support Team (GSST) and to equip and support the program with uniforms and training under the direction of the Department of Public Safety.

Chief Cash gave some background on this item. This is a project that came forward with the flooding that occurred last January 2023. Volunteers came out to help but there was no specific plan. This is community-driven project. Guadalupe Safety Support Team (GSST) wanted this to be a community first program, not just for police. They'll lend any assistance needed.

A volunteer GSST member is anyone trained and authorized by the Guadalupe Public Safety Department to assist city employees to aid citizens, to conduct assigned duties and to perform services during any declaration of a National Emergency, State of Emergency, or Local Emergency. GSST will work at the direction of the City.

Some factors involving members eligibility are: 1) Age 16 and older; 2) No felony convictions; 3) Good moral character; 4) Pass background and fingerprint check; 5) Pass the GSST Academy; 6) Be physically and emotionally able to perform the duties of the position; 7) Volunteer a minimum of eight (8) hours a month, and 8) US Citizenship is **NOT** required.

Members will go through training. Here are some of the training topics: 1) Leadership; 2) Cultural Competency; 3) Community Emergency Response Team (C.E.R.T.); 4) First Aid, AED, CPR; 5) Psychological First Aid; 6) Check the Welfare/Senior Assistance Program; 7) School Safety and Response; 8) Fire Safety and Fire Extinguisher Training; 9) Traffic Control, and 10) Active Shooter Procedures and Response. All information is in both English and Spanish.

The GSST Academy will consist of ten (10) total academy sessions, consisting of five two-hour classes, and a 36-hour C.E.R.T. training course in Community Emergency Response Training. Also looking at a junior program to prepare to be volunteers.

The GSST Board consists of four (4) people now but want to expand. Garret Matsuura, Administrative Coordinator of GSST, said, "Think as a community to organize this. We're seeing the response that it's apparent that the City needs to be resilient on its own. Guadalupe has minimal resources. Tom Brandeberry has done a lot with the Resiliency Plan. Other communities have groups that aren't cohesive. GSST is being done in conjunction with the City. It's open to all in the community – bilingual, etc. We're looking at starting youth at age 16. As youth grow, they become part of the community."

Mayor Julian said, "Spanish speaking is important. Mixteco was spoken on Pioneer Street. A list of individuals and groups – minimum of 42 individuals and groups – this is perfect to help. They need to know about GSST. You really need more than six (6) volunteers...need at least up to twelve."

Ms. Davis asked about the budget, academy, etc. Chief said, "Currently, a small budget is being covered with this small group. We want to make sure the 'bugs' are all out." Ms. Davis asked when the projected start time would be. Chief said, "Approval first tonight. Start sometime in March. Now, we're putting all paperwork together, training, etc. We're not looking at impacting this fiscal year's budget. Fire and PD would be looked at to train."

Chief then said, "The core group on the GSST Board are Garret Matsuura, Administrator; Grace Bubulka, Response Nurse and disaster preparedness trained; Mireya Peña, Overall Coordinator, and San Durate, Planning Group. This is a pilot program."

Mayor Julian said, "The issue here is that it has to come from here first. Boots on the ground." CM Robles said, "We saw a need last January. We had a core group. Challenge City Council and Parks and Recreation Commission – no problem to be a volunteer."

Ms. Davis asked, "Who will get training? City staff? Managers?" Chief said, "EOC (emergency operations center) training for City Council and managers." The mayor added that an organizational chart would be important to see." CM Robles said that it would be important to reach out to someone in the community who speaks Mixteco. CM Hernandez said, "You need to be cautious to have all information distributed in Spanish." Mr. Matsuura said, "The group wants to be all inclusive with members who don't speak English. In an emergency, need open lines of communication. When GSST gets training, we want to give that back." CM Robles said, "I'd like to see twelve volunteers, rather than six (6) now." The mayor added that they'll have a lot of people.

Ms. Davis asked if there was any way for a grant for this program. Chief said, "Christine, the grant writer, contacted One805 which is preparing for a concert. We'll look into that."

Jeannie Mello then said "My question hasn't been answered. How do you plan to get citizens know who to contact?" Mayor Julian said that this is the first step. Ms. Mello said that a lot of citizens

don't know how to access the website. Chief Cash said, "Information can be put in the monthly water bill. We're limited right now."

Motion was made by Council Member Robles and seconded by Council Member Hernandez to approve Resolution No. 2024-10 to approve the implementation of the Volunteer Guadalupe Safety Support Team (GSST) and to equip and support the program with uniforms and training under the direction of the Department of Public Safety. Roll Call: Ayes: 4 Absent: Lizalde 4-0 Motion passed.

15. Approving the startup funding of the City nonprofit and review some of the most important rules for creating the nonprofit Bylaws.

Written Report: Tom Brandeberry, Project Manager

Recommendation: That the City Council adopt Resolution No. 2024-11 approving the startup funding in the amount of \$10,000 for the City nonprofit corporation and appointments of the President, and Treasurer/Secretary for the purposes of the nonprofit incorporation process.

Mr. Brandeberry explained that at the last City Council meeting, there was discussion about what a non-profit would need, by-laws, etc. He listed the following:

- *Start-Up Fund \$10,000*
- *Two members of the City Council to be nominated and approved by the City Council tonight*
- *By-Laws*
- *Name of the Non-Profit (not included in staff report) – "Guadalupe Community Action Coalition", proposed by Mayor Julian*
- *Mission Statement: "We serve the residents and businesses of Guadalupe through community support and economic development activities based on identified community needs and in partnership with the City of Guadalupe."*
- *Board Composition: start out with just five (5), maximum seven (7); City can't be in control of the non-profit; Board of Directors will also be officers, too. Others to consider would be Guadalupe Business Association, Guadalupe Unified School District and a non-profit that serves Guadalupe. All members must meet City Council's approval. The request tonight is to approve Mayor Julian and Janice Davis. Once Council approves the three (3) positions, one of the three will hold the secretary position.*
- *Corporate Office's official address will be 4545 10th Street, the Senior & Community Center.*
- *City staff is requesting an award of \$10,000 to support the non-profit startup. This \$10,000 can be reimbursed from HTC and NMTC. Costs would stay with the City.*

Mayor Julian said, "The three (3) members have been filled. They are Garret Matsuura, Michael Jimenez, SER Jobs and Dr. Emilio Handall. Can we approve them tonight?" City Attorney Sinco said, "No, this hasn't been agendized." Mr. Brandeberry added, "Two (2) directors would be appointed.

They would find three (3) others to be approved by the City Council.” City Attorney then said, “The Council has to approve all three (3).”

Mayor Julian said, “Part of the Royal Theatre shortfall with construction. This non-profit can help with that.”

Ms. Davis asked, “The Senior Center? Isn’t the maintenance staff there? The mayor said there’s a big space over there.

CM Costa, Jr. asked, “Our budget is able to fund this \$10,000?” Ms. Davis said she’d have to look into that. Mr. Bodem said, “There’s funds in the RDA (Redevelopment Agency) monies.” City Attorney added, “Not sure RDA monies can be used.” The mayor said, “There’s monies out there for this.” Ms. Davis said that there are reserves.

Mr. Bodem said, “Approve on condition funds are available. If we don’t do this, we won’t get HTC or MTC for the shortfall.” Ms. Davis asked if these funds are restricted. Mr. Brandeberry said, “HTC has numerous flexibility in uses. NMTC requires startup. If we don’t get any tax credits, City pays permanently. Non-profit would be used beyond the Royal Theatre, etc.” City Attorney Sinco said, “Even if we couldn’t use the \$10,000, on-profit status could get other monies.”

CM Costa, Jr. asked, “With our current budget, can the \$10,000 impact other areas?” Ms. Davis again said that we do have reserves if we needed to use them. City Attorney Sinco said, “The corporation hasn’t been filed yet. No place to pay monies to. Will have time to determine monies. Delay before monies to be spent.” Mayor Julian said, “We’ll have time. The question now is does the City Council want to approve the \$10,000 to fund seed monies? Approval tonight is to move forward.”

CM Hernandez asked, “At the next Council meeting, we vote for the three (3) names?” City Attorney Sinco said, “We don’t want to skip steps. City Council needs a review of full documents at the second meeting in February.” Mr. Brandeberry said, “Tonight is what is being proposed. By next meeting, we should have drafted by-laws completed.

Motion was made by Council Member Costa, Jr. and seconded by Council Member Hernandez to approve Resolution 2024-11 for startup fundings in the amount of \$10,000 for the approved City Non-Profit Corporation and approve the appointment of the president and treasurer/secretary for the purposes of the non-profit incorporation process. Roll Call: Ayes: 4 Absent: Lizalde 4-0 Motion passed.

16. FUTURE AGENDA ITEMS

*-February 27th meeting: Nomination and approval of by-laws for non-profit
-Senior & community Center Activities Coordinator Job Description*

17. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

CM Hernandez: last Saturday, 1/20/24, I attended the Women’s March; attended the Fire Appreciation Dinner. “Chief, that was a great speech.”

Mayor Julian: last Thursday, 1/18/24, I attended meetings from 10:00 a.m. to 4:00 p.m., with SBCAG and APCD. On 1/22/24, met with SBCAG Directors where all programs were discussed, \$4 Billion, Measure A road structure.

18. ADJOURNMENT

Motion was made by Council Member Costa, Jr. and seconded by Council Member Robles to adjourn the meeting. 4-0 Absent: Lizalde Motion passed. The meeting adjourned at 8:17 p.m.

Prepared by:

Approved by:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

ATTACHMENT 1

Supreme Court Hears Arguments in Landmark Impact Fees Case

The U.S. Supreme Court heard arguments Tuesday in a case brought by a California home owner regarding a \$23,000 traffic impact fee required to put a manufactured home on a small parcel of land. The case directly addresses jurisdictions trying to skirt the Takings Clause when seeking impact fees.

The case, [Sheetz v. El Dorado County](#), involved George Sheetz, a California resident who in 2016 applied for a permit to build an 1,800-square-foot manufactured home on a residential-zoned lot he owned. The county imposed a \$23,420 “traffic mitigation fee” on the permit. Sheetz protested the fee but ultimately paid it, and then immediately sued the county arguing the fee was improper.

At state court, Sheetz argued that the fee was not closely connected to or proportional to the actual impact his new residence would have on the roads, key tests laid out by precedent in two prior Supreme Court cases (commonly called the *Nollan/Dolan* test). The county countered that the test does not apply because the impact fee was authorized by legislation — from the county council in this case — rather than by bureaucracy.

A small number of state courts, including California’s, have carved out legal exceptions to the proportionality test if the fees in question are authorized by a legislative body. The *Sheetz* case directly addresses the constitutionality of such carve outs.

California state courts agreed with the county in this case, writing that the *Nollan/Dolan* test only applies to fees imposed on an individual basis, rather than fees — such as the traffic impact mitigation fee — authorized by legislation.

Sheetz further appealed the decision to the Supreme Court, noting there was disagreement on the question across states. NAHB and the California Building Industry Association (CBIA) supported Sheetz with an amicus brief urging the Supreme Court to take the case. After the Court agreed to hear it, NAHB and CBIA submitted a second brief supporting Sheetz on the merits of the case.

At oral arguments Tuesday, the justices — and even defendant’s council — seemed to agree with NAHB and CBIA on the pertinent question of legislative action shielding a government from the Takings Clause. NAHB and CBIA wrote that the Supreme Court has an opportunity to “make clear that there is no such ‘loophole’ in the prohibition against governmental demands for unconstitutional conditions.”

Justice Gorsuch noted that with such uniform agreement on the question, the case should simply be remanded to the lower courts so they can determine if the traffic fee falls under the Takings Clause.

An opinion is expected this spring. NAHB VP of Legal Advocacy Tom Ward also discusses the case and the Supreme Court arguments in the latest episode of NAHB’s podcast, [Housing Developments](#).



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of February 13, 2024**

Philip F. Sinco

Prepared by:
Philip F. Sinco, City Attorney

Todd Bodem

Approved by:
Todd Bodem, City Administrator

SUBJECT: Second reading of Ordinance No. 2024-514 establishing a public safety impact fee

RECOMMENDATION:

That the City Council adopt, on the second reading, Ordinance No. 2024-514 amending Title 13 of the Guadalupe Municipal Code establishing a public safety impact fee.

BACKGROUND:

The City Council introduced Ordinance No. 2024-514 amending Title 13 of the Guadalupe Municipal Code establishing a public safety impact fee at its meeting on January 23, 2024. This constitutes the second reading of the ordinance.

ATTACHMENTS

1. Ordinance No. 2024-514 entitled "An Ordinance of the City of Guadalupe, California Amending Title 13 of the Guadalupe Municipal Code to Establish a Public Safety Facilities Development Impact Fee."

ORDINANCE NO. 2024-514

AN ORDINANCE OF THE CITY OF GUADALUPE, CALIFORNIA, AMENDING TITLE 13 OF THE GUADALUPE MUNICIPAL CODE TO ESTABLISH A PUBLIC SAFETY FACILITIES DEVELOPMENT IMPACT FEE

WHEREAS, the City of Guadalupe (“City”) has authority, based on the Mitigation Fee Act (Government Code §§66000 and following) to establish and implement impact fees to assure that new development pays capital facilities costs associated with growth; and

WHEREAS, the City after duly noticed public hearing has adopted a resolution approving the “CITY OF GUADALUPE PUBLIC SAFETY FACILITIES DEVELOPMENT IMPACT FEE NEXUS STUDY DATED OCTOBER 6, 2023;” and

WHEREAS, on January 23, 2024, the City held a duly noticed public hearing regarding proposed establishment of a public safety facilities development impact fee; following receipt of all staff reports, public testimony and other evidence, the public hearing was closed; and

WHEREAS, City staff has evaluated the potential environmental impacts of adoption of this Ordinance, and staff has determined that pursuant to Section 15273(a)(4) of the California Environmental Quality Act (“CEQA”) Guidelines, there is no requirement to review the ordinance under CEQA because it would merely approve charges to obtain funds for capital projects needed to maintain levels of public safety service in existing service areas; and

WHEREAS, the City hereby makes the following findings, in compliance with the Mitigation Fee Act:

(1) The purpose of the fee is to accommodate the public safety facility needs of new growth by requiring developers to pay for those facilities.

(2) Funds collected will be used to finance and equip public safety facilities made necessary by projected new growth in Guadalupe. The initial facilities to be financed are identified in the City’s capital improvement plan as specified in Government Code Section 66002; the City adopted that plan as part of approving the “CITY OF GUADALUPE PUBLIC SAFETY FACILITIES DEVELOPMENT IMPACT FEE NEXUS STUDY DATED OCTOBER 6, 2023.” New facilities will be located in Guadalupe.

(3) There is a reasonable relationship between the fee’s use and the type of development project on which the fee is imposed because the fee all new development requires service by public safety personnel, who operate from public safety facilities. The proposed fees are intended to fund only acquisition of land, construction of facilities and buildings, and purchase of related equipment, furnishings, vehicles, apparatus, and services used to serve new development in the City of Guadalupe at the existing level of service.

(4) There is a reasonable relationship between the need for the identified public facilities and the types of development project on which the fee is imposed because the amount of fees collected pursuant to this ordinance are limited to the cost of public safety facilities necessary to mitigate impacts attributable to new development. Need is calculated based on weighted, per-capita standards that represent the demand for new facilities generated by new development, using projected number of residents and workers. The standards can be applied across land-use types to yield a fee that relates the facilities reasonably to the development.

(5) There is a reasonable relationship between the amount of the fees and the cost of facilities attributable to specific developments because each fee is based on the estimated new development growth the project will accommodate in size or increased population. Larger projects receive higher fees because they can result in a higher increase service population relative to smaller projects.

NOW, THEREFORE, the City Council of the City of Guadalupe does hereby ordain as follows:

SECTION 1. Chapter 28 is hereby added to Title 13 of the Guadalupe Municipal Code to read as follows:

13.28.010 Purpose and Intent.

A. New residential and non-residential development in the City has attracted and will continue to attract employees and residents to the City, and there is a causal connection between such development projects and the increased need for public safety facilities.

B. Failure to enhance the ability of the City's public safety facilities system to accommodate additional service calls will make it more difficult for residents, employers, and employees to obtain the public safety services they need.

C. Sources of city revenue other than public safety facilities development impact fees, including tax revenues that will be paid by new residential and non-residential development, will be needed for many public purposes and therefore will not be sufficient to offset the burdens on public safety facilities created by new development.

D. It is the intent of the City to require persons or organizations that develop land to mitigate the impacts of that development on the City's police facilities system. The City may therefore require developers to mitigate public safety facilities impacts caused by their development and to pay a public safety facilities development impact fee that will be used to mitigate those impacts by constructing public safety facilities pursuant to the most current capital improvement plan, or the annual budget process, as applicable.

E. The amount of public safety facilities development impact fees collected pursuant to this chapter shall be limited to the cost of public safety facilities necessary to mitigate the impact attributable to new development. The amount of public safety facilities development impact fees

collected shall not include the cost of public safety facilities necessary to address the impacts of existing development.

13.28.020 Definitions.

As used in this Chapter:

- A. “Certificate of occupancy” means a document issued by the proper authority allowing the occupancy or use of a building and certifying that the structure, building or development conforms to all the applicable provisions of this Code, ordinances, and conditions of approval.
- B. “Fee” means a monetary exaction other than a tax or special assessment, charged by the City to the applicant of a development project in connection with its approval, for the purpose of defraying all or a portion of the cost of public facilities related to the development project.
- C. “Final building inspection” means the physical inspection of the building by the Planning Department of the City for compliance with all applicable building codes and the issuance by all applicable city, county, regional, state, and federal agencies of their respective clearances for occupancy.
- D. “Nonresidential” means commercial, office, or industrial.
- E. “Public facilities” includes public improvements, public services, and community amenities.

13.28.030. Fees Required.

A. Residential Public Facilities Fee.

1. Timing. The applicant of a residential development project shall pay a lump-sum fee for public facilities on the date the first dwelling in the development or development phase receives its final building inspection, or certificate of occupancy, whichever occurs first.

2. Amount. The amount of the fee is:

i. \$2.92 per square foot for residential dwelling units that are not accessory dwelling units; and

ii. For accessory dwelling units less than 750 square feet, no fee;

iii. For accessory dwelling units greater than 750 square feet, a fee determined

by the following formula:

$$\frac{\text{accessory dwelling unit square feet}}{\text{primary residence square feet}} \times \text{residential impact fee} = \text{accessory dwelling unit fee}$$

B. Nonresidential Public Facilities Fee.

1. Timing. The applicant of a nonresidential development project shall pay a lump-sum fee for public facilities on the date a building permit is issued for the project.

2. Amount. The amount of the fee is:

- i. \$3.80 per square foot for commercial projects
- ii. \$5.82 per square foot for office projects
- iii. \$2.07 per square foot for industrial project

3. Adjustment of Amount Based on California Construction Cost Index. Annually, on the anniversary of the effective date of this Ordinance, the Planning Director, or his or her designee, shall adjust the amount of the fee for each category of development in accordance with the change in the California Construction Cost Index. Adjusted fee amounts take effect 60 days after the Planning Director, or his or her designee, make the adjustments.

4. Calculation and Notice of Fee.

i. The Planning Director, or his or her designee, shall be responsible for calculating the amount of the required fee for each project based on the applicable land use category and specified fee rate. In making the calculation, the Planning Director shall use the fee rate that is assigned to the land-use category most applicable to the development project.

ii. Should the City Council amend the amount of the fee owing during the time a project is pending, the applicant must pay the amount in effect when the fee becomes due.

iii. At the time when a fee is imposed, the Planning Director, or his or her designee, shall provide written notice to the applicant of the amount of fees and identify the public improvement that the fee will be used to finance.

D. Exemption. The following may be exempted from payment of the fee:

- 1. Any residential development that does not increase the number of permanent housing units on the parcel;
- 2. Accessory dwelling units as described above;
- 3. Remodeling or rebuilding of an existing nonresidential structure, provided none of the following occur:

i. Increase the structure's square footage more than 50 percent above that of the previously existing structure;

ii. Change the use to which the property or structure is to be put; or

iii. Increase the average daily vehicle trips generated from the property above the amount generated by a prior use of the property.

4. Publicly owned facilities;

5. Facilities serving the public health and safety.

E. Fee reduction. The Planning Director may approve a partial or complete reduction of the fee when:

1. The applicant enters into a development agreement which obligates the developer to provide payments or install improvements for public safety facilities as identified in the most current capital facilities plan or City budget; or

2. The applicant constructs public safety facilities improvements as identified in the most current capital facilities plan or City budget; or

3. The development is located in an assessment district that has been formed to construct public safety facilities pursuant to the most current capital facilities plan or City budget.

In the case of any subsequent change or intensification of use of the property, or any expansion of structures, the Planning Director shall calculate, and the applicant shall pay, the fee in effect at the time of the change, less any amount previously paid.

13.28.040. Appeal.

A. Upon receiving a fee calculation, the applicant may apply in writing to the Planning Director or his/her designee to appeal imposition of the fee. The appeal procedure is separate from the fee protest procedure in Section 66020 of the Mitigation Fee Act. The appeal application shall:

1. Be in writing; and
2. Be filed prior to the issuance of a building permit for the project; and
3. Contain a factual showing, based on substantial evidence:
 - i. That the project will have a lesser impact on public safety facilities level of service; or
 - ii. That another land-use category is more appropriate as the basis of the fee for the particular development.

B. The Planning Director, or his or her designee, shall make a decision on the appeal application within 30 calendar days after filing of the application. Notice of the decision shall be mailed to the applicant.

C. Appeal to City Council.

1. The applicant may appeal in writing to the City Council within 15 days after mailing of the Planning Director/designee's decision on the applicant's appeal. The appeal shall be filed with the City Clerk. At a minimum, the appeal to City Council shall contain all of the information required in subsection A.3, above.

2. The City Council shall consider the appeal at a public hearing within 60 calendar days after the appeal application has been filed. The decision of the City Council shall be final.

3. The City Clerk shall mail notice of the City Council's decision to the applicant.

4. If a fee exemption, reduction, or land-use category adjustment is granted pursuant to this section, any subsequent change or intensification of use of the property, or any expansion of structures, will invalidate the grant, and the applicant will be subject to the fee in effect at the time of the change, less any amount previously paid.

5. If a fee exemption, reduction, or land-use category adjustment is not granted pursuant to this section, then upon payment of the required fee, the City shall provide the applicant a written notice of the amount of fee owing and shall also provide notification that a 90-day protest period has begun, pursuant to Government Code Section 66020.

13.28.050. Accounting and Use of Fee Proceeds

Pursuant to Government Code Section 66006, all public safety impact fees paid and collected under this chapter shall be placed into one or more separate accounts established for the fee. The City shall invest, account for, and expend the fees according to Section 66006. Fees collected shall be used solely for the purpose of constructing public safety facilities improvements as shown in the most current capital improvement plan or annual budget.

13.28.060. Reporting.

A. Annual Review Required. For each fee account established, the City shall, within 180 days after the last day of each fiscal year, make available to the public the information required by Government Code 66006(b)(1).

B. Annual Public Meeting Required. At the next regularly scheduled public meeting 15 days or more after the City makes the information required by Government Code §66006 available to the public, the City shall review the information. The City shall provide mailed notice of the time and place of the meeting and the address where information may be reviewed as required by Section 66006.

C. Findings Required Every Five Fiscal Years Following First Deposit. The City shall make the findings required by Section 66001(d) every five years following receipt of the first deposit of fees. The City's findings shall be made in connection with the required annual review.

D. Identification of Completion Date and Other Actions Required. Upon collection of sufficient funds to complete financing on incomplete public safety improvements for which fees have been charged, as determined under Government Code Section 66006(1)(b)(F), the City shall take the actions required by Government Code Section 66001(e) and (f).

SECTION 2. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA guidelines, and has been found to be exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15273 (a)(4) of the CEQA Guidelines (Title 14, Chapter 3 of the California Code of Regulations) because the ordinance would create charges for capital projects to maintain service levels within existing service areas, to which CEQA does not apply.

SECTION 3. The City Council hereby directs City staff to prepare and file a Notice of Exemption with the County Clerk pursuant to CEQA Guidelines Section 15062 within five (5) days of the date that this Ordinance is adopted.

SECTION 4. The City Council declares that each section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance is severable and independent of every other section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance. If any section, subsection, paragraph, subparagraph, sentence, clause, or phrase of this Ordinance is held invalid, the City Council declares it would have adopted the remaining provisions of this Ordinance irrespective of the portion held invalid, and further declares its express intent that the remaining portions of this Ordinance should remain in effect after the invalid portion has been eliminated.

SECTION 5. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

SECTION 6. Within 15 days of its passage and adoption, the City Clerk is hereby directed to post a copy of this ordinance in three public places in the City.

SECTION 7. This ordinance will become effective sixty days after its approval on second reading.

INTRODUCED at a regular meeting of the City Council on the 23rd day of January 2024, by the following roll call vote:

MOTION: CHRISTINA HERNANDEZ / GILBERT ROBLES

AYES:	4	Councilmembers:	Costa Jr., Hernandez, Julian, Robles
NOES:	0		
ABSENT:	1	Councilmembers:	Lizalde
ABSTAINED:	0		

PASSED AND ADOPTED at a regular meeting of the City Council on the 13th day of February 2024, by the following roll call vote:

MOTION:

AYES:
NOES:
ABSENT:
ABSTAINED:

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney



Agenda Item No. 8E

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of February 13, 2024

Amelia M. Villegas

Todd Bodem

Prepared by:
Amelia M. Villegas, Interim HR Manager

Approved by:
Todd Bodem, City Administrator

SUBJECT: Wages and Benefits for Unrepresented Employees - Update

RECOMMENDATION:

That the City Council adopt Resolution No. 2024-12 approving the updated wage and benefits information for unrepresented employees.

BACKGROUND:

In 2013 there were two (2) positions that were not either represented by a union or under employment agreements. Those positions were the full-time Finance Director and part-time Human Resources Coordinator. Resolution No 2013-48 compiled wages and benefits information for these positions.

DISCUSSION:

Since 2013 there have been several more positions and benefits added to this unrepresented group. Resolution No. 2024-12 brings current all benefits and wage structure as of the date of the resolution.

FISCAL IMPACT:

There is no fiscal impact as employees in this group have received and continue to receive these benefits upon date of hire. There are no additional benefits added to Resolution 2024-12 other than what is currently in place.

ATTACHMENTS:

1. Resolution No. 2024-12

RESOLUTION NO. 2024-12

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE
ESTABLISHING A REVISED WAGE AND BENEFIT PACKAGE FOR UNREPRESENTED EMPLOYEES**

WHEREAS, the City Council is committed to a compensation policy that strengthens the recruitment and retention of well qualified and effective staff; and

WHEREAS, on December 10, 2013, the City Council adopted Resolution No. 2013-48, approving a wage and benefit package for unrepresented employees; and

WHEREAS, in the past ten years, additional job classifications and benefits have become a part of the wage and benefit package for unrepresented employees; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Guadalupe that the following shall replace the wage and benefit package previously approved on December 10, 2013, as follows:

Section 1: Designated Job Classifications

The City has job classifications which are not represented by labor unions. The classifications currently subject to the provisions of this solution are: Police Lieutenant, Public Works Director, Finance Director, Human Resources Manager, and Recreation Services Manager. The City Council may add additional designated job classifications and may change the full-time equivalent status of designated job classifications, as required.

Section 2: Salary Ranges

The current annual salary ranges for these listed unrepresented positions can be found in Exhibit A attached hereto and incorporated herein by reference. Upon approval by the City Council, additional designated job classifications with corresponding salary ranges may occur with the growth of the City.

Each job classification has a 7-step salary range. Progression through each salary range is at the determination of the City Administrator based on the employee's job performance and the City's financial health. Each step is at 5% increments. In no case may that progression exceed 5% in a 12-calendar month period without the express consent of the City Council.

Section 3: Medical Insurance

The City will provide medical insurance plan options for employees in these listed job classifications.

An employee is eligible for medical insurance upon the first of the month following his/her actual date of hire. The City currently provides employee medical insurance through the CalPERS Public Employees' Medical and Hospital Care Act (PEMCHA). While CalPERS provides a variety of medical plans, an employee's zip code determines eligibility for any plan.

Employees in these designated job classifications will receive the same monthly City contribution for medical insurance as is received by a similarly situated employee covered by the SEIU MOU. "Similarly situated" references the different City contributions made to employees based on the number of dependents covered and the specific medical plan selected by the employee.

Any portion of the monthly medical insurance premium not paid by the City is the responsibility of the employee in these designated job classifications.

An employee is not required to have medical insurance through the City. Employees who do not wish to elect to use the City-sponsored medical benefits shall provide evidence of major medical insurance coverage in compliance with Federal and State law and regulations. Once eligibility has been established, an employee in the designated job classifications may opt out of the City's medical insurance plan and receive \$850.00 per month as deferred compensation. To maintain continued eligibility to receive this option, an employee shall provide said documents prior to January 31st on an annual basis, or as requested by the City. The employee must notify the City within 30 days of the loss of other minimum essential coverage. This option to deferred compensation shall no longer be payable if the employee and family members cease to be enrolled in other minimum essential coverage.

If an employee in the designated job classifications does not want to receive City medical coverage, but cannot submit written proof of alternative coverage, the employee may decline City medical coverage and receive no compensation either direct or deferred.

Section 4: Dental & Vision Insurance

The City will provide dental and vision insurance plans for employees in the designated job classifications.

The City will pay 75% of the monthly cost of the dental and vision insurance plans. The employee will pay 25% of the monthly costs of both the dental and vision insurance plans.

Employees in the designated job classifications are not required to enroll in either or both the City-provided dental and vision insurance plans. If an employee declines coverage for one or both insurance plans noted here, he/she will receive no compensation either direct or deferred.

Section 5: Life Insurance

The City will provide a term life insurance plan covering employees in the designated job classifications equal in value to 100% of the employee's annual salary, with a minimum of \$40,000 to a maximum of \$105,000. The City will pay 100% of the monthly premium cost for this insurance. Employees are not eligible to opt out of this life insurance coverage.

Section 6: Holidays

A. Floating (Personal) Holiday

Employees in the designated job classifications are granted one (1) personal paid (floating) holiday per calendar year. That holiday must be taken during the course of the calendar year and no compensation will occur for the holiday if it is not taken during the calendar. An unused floating holiday cannot be carried over from one calendar year to the next calendar year.

B. Designated Holidays

The City will recognize the following thirteen (13) designated paid holidays:

- January 1, New Year’s Day
- January, Third Monday, Martin Luther King Day
- February, Third Monday, Presidents’ Day
- May, Last Monday, Memorial Day
- July 4, Independence Day
- September, First Monday, Labor Day
- November 11, Veterans Day
- November, Fourth Thursday, Thanksgiving Day
- November, Fourth Friday, Day After Thanksgiving Day
- December 24, Christmas Eve
- December 25, Christmas Day
- December 26, Day After Christmas Day
- December 31, New Year’s Eve

When any of the above listed holidays fall on Saturday, it will be recognized the day before (Friday). If the holiday falls on a Sunday, it will be recognized the day after (Monday).

Section 7: Vacation Leave

Vacation leave with pay shall be earned by employees in the designated job classifications according to the following accrual schedule:

<u>YEAR(S)</u>	<u>DAYS</u>	<u>HOURS PER MONTH</u>
01	10	6.67
02	12	8.00
03	13	8.67
04	14	9.34
05 - 06	15	10.00
07	16	10.67
08	17	11.34
09 - 11	18	12.00
12 - 13	19	12.67
14	20	13.33
15	21	14.00

Employees in these job classifications may accrue vacation hours up to a maximum of two (2) times the annual accrual allowed. An employee shall not accrue additional vacation hours above the maximum until the vacation balance is below the maximum.

Section 8: Constructive Receipt

Employees may wish to request a cash-out of vacation hours for the next calendar year. Employees will have the option to declare their intent to cash-out accrued vacation hours under the following conditions, in accordance with IRS Code Section 451:

- The employee may make a written irrevocable election to “cash out” accrued vacation hours, the form to be obtained from the Finance Department.
- Requests to “cash out” accrued vacation hours shall be submitted to the Finance Director no later than the last business day of the calendar year.
- Vacation “cash-out” will be paid on the same check as your regular paycheck.
- Vacation hours cashed out will be subtracted from the employee’s accumulated accrued vacation balance when paid.
- Vacation “cash-out” requests cannot be for more than forty (40) hours per request and only once within a four-month period.
- An employee cannot request a “cash-out” for vacation hours not yet accrued at the time of the cash out. A negative vacation balance is not permissible.

Section 9: Sick Leave

Sick leave will be granted to employees when they are incapacitated for the performance of duties by sickness, injury, or for medical, dental, or optical examination or treatment. Employees are eligible to use sick leave for bona fide illness/reason as it is accumulated. Employees will accrue eight (8) hours of sick leave pay for each calendar month of service. The maximum accumulation of earned sick leave shall be 2,080 hours. Unused sick leave accrual will not be converted to pay upon termination of employment.

An employee may use up to half of his/her annually accrued sick leave for family illness. The term “family” in this section shall be defined as a child, parent, spouse, or domestic partner who is ill, and the illness need not be a serious health condition. A physician’s certificate may be requested.

Section 10: Administrative Leave

Employees in the designated job classifications will be granted eighty (80) hours of administrative leave per calendar year. If an eligible employee is hired after the start of the calendar year, a pro-rated amount of administrative leave will be granted. Administrative leave will not carry over from one calendar year to the next, and no compensation will be paid for unused administrative leave at the end of each calendar year. Unused administrative leave will not be converted to pay on termination of employment.

Section 11: Bereavement Leave

An employee may be eligible for up to five (5) days with pay per calendar year to use for family bereavement leave. Under the new law which went into effect January 1, 2023, “family” is defined as a spouse, child, parent, sibling, grandparent, grandchild, domestic partner, or parent-in-law. Although the employee must complete bereavement leave within three (3) months of the family member’s death, the City may not require that the five (5) days be used consecutively. As a condition of granting bereavement leave, the City Administrator may request verification of the loss.

Section 12: Cell Phone

An employee has the option of using a City-provided cell phone or his or her personal cell phone for business purposes. If a personal cell phone is used for business purposes, the employee will receive \$50.00 per month.

Section 13. Retirement

The City will provide a CalPERS retirement plan for employees in the designated job classifications.

For “Classic” employees, the City will provide the CalPERS 2% @ 55 retirement benefit, based on the single highest year (one-year final compensation) retirement formula for employees hired before January 1, 2013. The employee portion shall be 4% of the total 7% of the employee’s obligation, via a payroll deduction. The City pays the Employer’s portion of 7% plus the employee’s 3%.

As defined under the Public Employee Pension Reform Act (PEPRA), miscellaneous “non-classic” employees (aka “new members”), shall be covered under the CalPERS 2% @ 62 retirement benefit, based on the last 36 months of employment (three-year average highest compensation). Public Safety employees in these job classifications under “PEPRA” will have a retirement formula of 2% @ 57. Employees shall pay fifty percent (50%) of the total “normal” cost of the benefit (as determined by CalPERS annually), via a payroll deduction.

Section 14. Effective Date

This Resolution shall become effective immediately upon City Council’s approval.

PASSED AND ADOPTED at the regular meeting on the 13th of February 2024 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe, DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. **2024-12** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held February 13, 2024, and that same as approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Aristo Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

CITY OF GUADALUPE - UNREPRESENTED POSITIONS
(as of 01/23/2024)

<u>POSITION</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step L1</u>	<u>Step L2</u>
Police Lieutenant	\$56.391 \$117,293	\$59.211 \$123,159	\$62.172 \$129,318	\$65.281 \$135,784	\$68.545 \$142,574	\$71.972 \$149,702	\$75.571 \$157,188
PW Director	\$54.162 \$112,657	\$56.870 \$118,290	\$59.714 \$124,205	\$62.700 \$130,416	\$65.835 \$136,937	\$69.127 \$143,784	\$72.583 \$150,973
Finance Director	\$47.857 \$99,543	\$50.250 \$104,520	\$52.763 \$109,747	\$55.401 \$115,234	\$58.171 \$120,996	\$61.080 \$127,046	\$64.134 133,399
Human Resources Manager	\$40.757 \$84,775	\$42.795 \$89,014	\$44.935 \$93,465	\$47.182 \$98,139	\$49.541 \$103,045	\$52.018 \$108,197	\$54.619 \$113,608
Recreation Services Manager	\$34.486 \$71,731	\$36.210 \$75,317	\$38.021 \$79,084	\$39.922 \$83,038	\$41.918 \$87,189	\$44.014 \$91,549	\$46.215 \$96,127



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of February 13, 2024**

Michael Cash

Todd Bodem

Prepared by:
Michael Cash, Director of Public Safety

Approved by:
Todd Bodem, City Administrator

SUBJECT: Request that the City Council provide funds in the amount of \$3,195 to the Public Safety Department for the purchase of a cargo storage container for donated emergency preparedness supplies from the Santa Barbara Office of Emergency Management.

BACKGROUND:

In November 2023, the Santa Barbara County Office of Emergency Preparedness awarded the City of Guadalupe emergency preparedness supplies worth \$15,512.07 to set up a supply cache for locations that could become isolated during a public emergency.

The city has limited space and needed a secure location and container to safely store the supplies. The supplies were delivered and a container was needed to store and inventory the supplies. A cargo storage container was located and purchased for this task at the cost of \$3,195.00. The Department of Public Safety purchased the item from their existing budget as this was not an item that had been foreseen during initial budget meetings.

RECOMMENDATION:

It is recommended that the City Council approve restoring \$3,195.00 to the Public Safety Department from ARPA funds for this purpose.

DISCUSSION:

The Public Safety Department is requesting funds used to purchase the cargo storage container be restored to the department budget to be able to ensure their maintenance of their fiscal budgetary needs.

FISCAL IMPACT:

The cost of the cargo storage container was \$3,195.00.

Mid State Container Sales, Inc.
 PO Box 1248
 Nipomo, CA 93444 US
 +1 8059254422
 AR@midstatecontainers.com
 www.midstatecontainers.com

Estimate



ADDRESS

Guadalupe Police Department
 4490 Tenth St.
 Guadalupe, CA 93434

SHIP TO

Guadalupe Police Department
 303 Obispo St.
 Guadalupe, CA 93434

ESTIMATE #	DATE
4129	01/11/2024

DOOR LOCATION	SITE CONTACT	SALES REP
doors to the rear	805-356-5054 Josue	JT

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	20-STD-CW-SM	20' Standard Cargo Worthy Grade Storage Container - Used - Original factory paint - 8' wide, 8'6" tall, 20' long	1	2,800.00	2,800.00T
	Delivery Charge for Sale	Delivery Charge for Container Sale	1	150.00	150.00

Please note prices are good for 7 days unless otherwise specified due to market instability.

SUBTOTAL	2,950.00
TAX	245.00
TOTAL	\$3,195.00

Feel free to contact us if you have any questions.
 We look forward to working with you.

Midstate Containers
<https://midstatecontainers.com/>
 800-936-0896

Accepted By

Accepted Date



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of February 13, 2024

Jeff van den Eikhof

Todd Bodem

Prepared by:
Jeff van den Eikhof, City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Clean California Local Grant for City of Guadalupe Transit Hub Renovation Project

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2024-13 authorizing the City Administrator to enter a contract with Caltrans on behalf of the City and to execute agreements and any amendments with the California Department of Transportation for the City of Guadalupe Transit Hub Renovation Project.

BACKGROUND:

On April 27, 2023, the Public Works Director submitted an application for the Clean California Local Grant Program (CCLGP) Cycle 2. The grant application was to upgrade the City's Amtrak Station to a multimodal transit hub. The project would include public restrooms, electric vehicle charging infrastructure, bicycle amenities, pervious pavers, improved signage, and site beautification upgrades. The site was originally designed for an average of 23 daily train passengers but now must accommodate an additional 140 passengers per day who ride the City's fixed route bus system.

On April 27, 2021, the City Council approved a resolution to apply for the Affordable Housing and Sustainable Communities Program Grant. This was a joint application with the Housing Authority and associated with the Escalante Meadows housing project. The application was successful, and the City has been awarded nearly \$5.2 million for various projects, including the Transit Hub Renovation Project.

DISCUSSION:

On Monday, December 4, 2023, the Interim Public Works Director received notification from Caltrans Local Assistance that the City was selected as an awardee for the Clean California Local Grant Program (CCLGP). To fully execute the grant and start reimbursable work, the City must enter a Restricted Grant Agreement (RGA) between the City and Caltrans.

FISCAL IMPACT:

Approval of the resolution will result in insignificant impacts to the general fund. The previous Public Works Director identified a project budget of \$1,310,000. Per the attached Amendment No. 1, the City's required local match is \$306,000 for a total grant of \$1,004,000.

The Affordable Housing Sustainable Community Grant will fund the local match, which set aside \$349,428.00 for these improvements.

ATTACHMENTS:

1. Resolution No. 2024-13
2. Restricted Grant Agreement – Agreement Number: CCL-5292-010
3. Amendment to Grant Agreement No. 1

RESOLUTION NO. 2024-13

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE
AUTHORIZING THE CITY ADMINISTRATOR TO ENTER A CONTRACT WITH CALTRANS ON BEHALF OF THE
CITY OF GUADALUPE AND TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF
TRANSPORTATION FOR THE CITY OF GUADALUPE TRANSIT HUB RENOVATION PROJECT**

WHEREAS, the City Council of the City of Guadalupe is eligible to receive Federal and/or State funding for certain transportation planning related plans, through the California Department of Transportation; and

WHEREAS, a Restricted Grant Agreement is needed to be executed with the California Department of Transportation before such funds can be claimed through the Clean California Local Grant Program; and

WHEREAS, the City of Guadalupe wishes to delegate authorization to execute these agreements and any amendments thereto; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. Authorize the City Administrator, or designee, to execute all Restricted Grant Agreements and any amendments thereto with the California Department of Transportation.

SECTION 2. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of February 2024 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2024-13**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held February 13, 2024, 2024 and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

Clean California Local Grant Program (State)

Restricted Grant Agreement

This Restricted Grant Agreement (RGA), between the State of California acting by and through its Department of Transportation, referred to herein as **CALTRANS**, and the **CITY OF GUADALUPE**, hereinafter referred to as **AGENCY**, will commence on September 15, 2023, or upon approval by **CALTRANS**, whichever occurs later. This RGA is of no effect unless approved by **CALTRANS**. **AGENCY** shall not receive payment for work performed prior to approval of this RGA and before receipt of Notice to Proceed from **CALTRANS**. This RGA shall expire on **December 31, 2026**.

Recitals

1. Under this RGA, **CALTRANS** intends to convey State restricted grant funds to **AGENCY**, pursuant to Budget Act Line Item 2660-130-0001, who will implement the project pursuant to the attached Approved Grant Application and Amendment(s) to Grant Application, Attachment III under the terms, covenants, and conditions of this RGA.
2. **CALTRANS** and **AGENCY** intend that only funds that are authorized as restricted grants will be subject to this RGA, and that no funds that should be the subject of a Joint Powers Agreement, Interagency Agreement, or other non-grant agreement shall be subject to this RGA.

Now, Therefore, based upon the terms, covenants, and conditions of this RGA, the parties agree as follows:

Section I

AGENCY Agrees:

To timely and satisfactorily complete all Project work described in **Attachment III** ("Project Work") within the project budget and in accordance with the items of this RGA.

Section II

CALTRANS Agrees:

That when conducting an audit of the costs claimed by **AGENCY** under the provisions of this RGA, to conduct the audit in accordance with applicable laws and regulations.

Section III

It Is Mutually Agreed:

1. Under this RGA, **CALTRANS** will convey State grant restricted funds to **AGENCY**, pursuant to Budget Act Line Item 2660-130-0001, and **AGENCY** will use the funds to only conduct the scope of work identified in this agreement and authorized by Streets and Highway Code section 91.41. The funds subject to this RGA must be identified as available to a public entity that is responsible for implementing the scope of work authorized under the Clean California Local Grant Program in **CALTRANS'** budget, and **AGENCY** represents and warrants that it is a public entity that is responsible for implementing the scope of work authorized under the Clean California Local Grant Program.

2. Under this restricted grant, funds may be only used for the purposes set forth in this RGA, **AGENCY** Resolution (**Attachment IV**), Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**), and the Grant Program Guidelines (**Attachment I**), and the funds may only be used for costs and expenses that are directly related to such purpose.
3. **AGENCY** shall perform all the duties and obligations described in the **City of Guadalupe Transit Hub Renovation Project**, hereinafter "Project", subject to the terms and conditions of this RGA and Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**), which are attached hereto as **Attachment III**.
4. The resolution authorizing **AGENCY** to execute this RGA pertaining to the above-described Project is attached hereto as **Attachment IV**.
5. **AGENCY** agrees that it is not requesting an advance payment, and that it may not hereafter request an advance payment.
6. All services performed by **AGENCY** pursuant to this RGA shall be subject to and performed in accordance with California Streets and Highways Code §91.41 including, but not limited to, Government Code Section 14460(a)(1), as well as all applicable Federal, State, and Local laws, regulations, and ordinances, all applicable **CALTRANS** policies and procedures, and all applicable **CALTRANS** published manuals, including, but not limited to, the Grant Program Guidelines (**Attachment I**).


California Government Code Section 14460(a)(1) provides: "The department [**CALTRANS**], and external entities that receive state and federal transportation funds from the department, are spending those funds efficiently, effectively, economically, and in compliance with applicable state and Federal requirements. Those external entities include, but are not limited to, private for profit and nonprofit organizations, local transportation agencies, and other local agencies that receive transportation funds either through a contract with the department or through an agreement or grant administered by the department."

7. Project funding is as follows:

Fund Title*	Fund Source	Dollar Amount
Clean California Local Grant Funds	State General Fund (0001) Budget Item 2660-130-0001 State Program Code 20.30.010.900 FY 2023/24	\$816,000.00
Cash Local Match	Agency Provided	\$494,553.00
Value of Third-Party In-Kind Contributions	Agency Provided	\$0.00
Total of Local Funds	Agency Provided	\$0.00
Total of other fund sources (not in-kind contributions)	Agency Provided	\$0.00
	Total Participating Costs	\$1,310,553
	Total Non-Participating Costs	\$0.00
	Total Project Costs	\$1,310,553
Notes: *Means the amounts in this column only include participating costs.		

No in-kind contributions may be made unless the amount and type of the contribution is identified above.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for encumbrance.			
Jie Chen		12/01/2023	\$816,000.00
Accounting Officer Printed Name	Accounting Officer Signature	Date	Amount Certified

8. This RGA is exempt from the legal review and approval by the Department of General Services, pursuant to Legal Opinions of the Attorney General: 58 Ops. Cal. Atty. Gen. 586 (1975), 63 Ops. Cal. Atty. Gen. 290 (1980), 74 Ops. Cal. Atty. Gen. 10 (1991), and 88 Ops. Cal. Atty. Gen. 56.

9. Notification of Parties

- a. **AGENCY's** Project Manager for Project is Dwayne Chisam, (805) 264-5592.
- b. **CALTRANS'** District Grant Manager is Zachary Cotter, (805) 478-6774. "District Grant Manager" as used herein includes his/her designee.
- c. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and received by the parties at their respective addresses:

City of Guadalupe

Attention: Dwayne Chisam, Interim Director of Public Works
Phone Number: (805) 264-5592
Email: dchisam@ci.guadalupe.ca.us
918 Obispo Street
Guadalupe, California 93434

California Department of Transportation

District 5/Division of Local Assistance
Attention: Zachary Cotter, Clean California District 5 Grant Manager
Phone Number: (805) 478-6774
Email: Zachary.Cotter@dot.ca.gov
50 Higuera Street
San Luis Obispo, California 93401

10. Period of Performance

- a. Reimbursable work under this RGA shall begin no earlier than on September 15, 2023, following the written approval of **CALTRANS** and **AGENCY's** receipt of the Notice to Proceed letter of this RGA by **CALTRANS**. All reimbursable work shall terminate no later than June 30, 2026. Project closeout and final invoicing to **CALTRANS** must be submitted no later than November 1, 2026. Work incurred after June 30, 2026 will not be reimbursed. Payment shall be forfeit for any and all invoicing submitted to **CALTRANS** after November 1, 2026. Notwithstanding the foregoing, Caltrans will reimburse for actual close out costs incurred by **AGENCY** through November 1, 2026 (which, in total, shall not exceed 5% of the grant award).
- b. If requested by the **CALTRANS District Grant Manager**, **AGENCY** will attend a kickoff meeting with **CALTRANS** to be scheduled within one (1) week from receipt of Notice to Proceed sent by **CALTRANS**.

11. Changes in Terms/Amendments

This Agreement may only be amended or modified by mutual written agreement of the parties.

12. Cost Limitation

- a. The maximum total amount granted and reimbursable to **AGENCY** pursuant to this RGA by **CALTRANS** shall not exceed **\$816,000.00**.
- b. It is agreed and understood that the CCLGP funds are limited to the amount granted. **CALTRANS** will only reimburse the cost of services actually incurred in accordance with the provisions of this RGA and as authorized by the **CALTRANS District Grant Manager** at or below that fund limitation established herein.

13. Termination

- a. **CALTRANS** reserves the right to terminate this RGA upon written notice to **AGENCY** at least 30 days in advance of the effective date of such termination in the event **CALTRANS** determines (at its sole discretion) that **AGENCY** failed to proceed with Project Work in accordance with the terms of this RGA. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all allowable, authorized, and non-cancelled costs up to the date of termination. **AGENCY** shall return any unused advance amounts which cannot be supported by eligible expenditure documentation.
- b. This RGA may be terminated by either party for any reason by giving written notice to the other

party at least 30 days in advance of the effective date of such termination. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all costs that are expressly allowable, pre-authorized in writing, and non-cancellable, up to the date of termination.

- c. **AGENCY** has 60 days after the Termination Date to submit accurate invoices to **CALTRANS** to make final allowable payments for Project costs in accordance with the terms of this RGA. Failure to submit invoices within this period of time shall result in a waiver by **AGENCY** of its right to reimbursement of expended costs. Costs that are reimbursed and later determined to be ineligible for reimbursement shall be returned by **AGENCY** to **CALTRANS**.

14. Budget Contingency Clause

- a. It is mutually agreed that if the US Congress or the State Legislature fail to appropriate or allocate funds during the current year and/or any subsequent years covered under this RGA do not appropriate sufficient funds for the program, this RGA shall be of no further force and effect. In this event, **CALTRANS** shall have no liability to pay any funds whatsoever to **AGENCY** or to furnish any other considerations under this RGA and **AGENCY** shall not be obligated to perform any provisions of this RGA.
- b. If funding for any fiscal year is reduced or deleted by US Congress or State Legislature for purposes of this program, **CALTRANS** shall have the option to either terminate this RGA with no liability occurring to **CALTRANS**, or offer an RGA Amendment to **AGENCY** to reflect reduced amount.

15. Payment and Invoicing

- a. **AGENCY**, its contractors, subcontractors, and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP) and any standards specified by the source of funds, to enable the determination of incurred costs at interim points of completion, and to provide support for reimbursement payment vouchers or invoices.
- b. The method of payment for this RGA will be based on the actual allowable costs that are incurred in accordance with the provisions of this RGA and in the performance of the Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**). **CALTRANS** will reimburse **AGENCY** for expended actual allowable direct costs, and including, but not limited to, labor costs, travel, and contracted consultant services costs incurred by **AGENCY** in performance of the Project Work. Indirect costs are reimbursable only if the **AGENCY** has identified the estimated indirect cost rate in **Attachment II** and an approved Indirect Cost Allocation Plan or an Indirect Cost Rate Proposal as set forth in **Section III–Cost Principles, Item 16d**. The total cost shall not exceed the cost reimbursement limitation set forth in **Section III–Cost Limitations, Item 11a**. Actual costs shall not exceed the estimated wage rates, labor costs, travel, and other estimated costs and fees set forth in **Attachment III** without an amendment to this RGA, as agreed between **CALTRANS** and **AGENCY**.
- c. Reimbursement of **AGENCY** expenditures will be authorized only for those allowable costs actually incurred by **AGENCY** in accordance with the provisions of this RGA and in the performance of Project Work. **AGENCY** must not only have incurred the expenditures on or after the start date and the issuance of the Notice to Proceed letter for this RGA and before the Expiration Date but must have also paid for those costs to claim any reimbursement.
- d. The **AGENCY** indirect cost rate must be approved in writing by the California Department of

Transportation Independent Office of Audits and Investigations or federal cognizant agency before any reimbursement payment is made by **CALTRANS** to **AGENCY** for such cost.

- e. Travel expenses and per diem rates are not to exceed the rate specified by the State of California Department of Human Resources for similar employees (i.e. non-represented employees) unless written verification is supplied that government hotel rates were not then commercially available to **AGENCY**, its subrecipients, contractors, and/or subcontractors, at the time and location required as specified in the California Department of Transportation's Travel Guide Exception Process at the following link: <https://travelpocketguide.dot.ca.gov/>.

Also see website for summary of travel reimbursement rules.

- f. **AGENCY** shall submit invoices to **CALTRANS** at least every six months, but no more frequently than monthly, in arrears upon completion of project tasks, milestone and/or deliverables in accordance with the Project Timeline in **Attachment III** to the satisfaction of **CALTRANS** District Grant Manager. Invoices shall reference this RGA Number and shall be signed and submitted to **CALTRANS** District Grant Manager, as stated in **Section III–Notification of Parties, Item 8c**.
- g. Invoices shall be complete with all of the following sections in the invoice completed:
 - 1) Section 1: Invoice
 - 2) Section 2: Indirect Cost Calculation, if the **AGENCY** is seeking reimbursement for indirect costs
 - 3) Section 3: Billing Summary
 - 4) **AGENCY** shall submit a completed detailed contractor award package, including final cost estimates, to **CALTRANS** after the project has been awarded to the contractor. The award package shall be submitted to **CALTRANS** with the first invoice that the **AGENCY** is seeking reimbursement for the contractor for.
- h. Incomplete or inaccurate invoices shall be returned to the **AGENCY** unapproved for correction. Failure to submit invoices on a timely basis may be grounds for termination of this RGA for material breach per Section III–Termination, Item 12.
- i. **CALTRANS** will reimburse **AGENCY** for all allowable Project costs at least every 6 months, but no more frequently than monthly, in arrears as promptly as **CALTRANS** fiscal procedures permit upon receipt of an itemized signed invoice.
- j. The RGA Expiration Date refers to the last date for **AGENCY** to incur valid Project costs or credits and is the date this RGA expires. **AGENCY** has until November 1, 2026 to make final allowable payments to Project contractors or vendors, and submit the Project's Final Report, as defined in **Attachment I** and a final invoice to **CALTRANS** for reimbursement for allowable Project costs. Any unexpended Project funds not invoiced by the 60th day will be reverted and will no longer be accessible to reimburse late Project invoices contractor.
- k. The final invoice will be paid upon submission by **AGENCY** to **CALTRANS** and acceptance by **CALTRANS** of the Final Delivery Report. Complete final delivery reports and invoices must be submitted to **CALTRANS** by November 1, 2026.

16. Local Match Funds

- a. **AGENCY** shall contribute not less than a proportional cash amount toward the services described herein on a monthly or 6-month basis. Notwithstanding the foregoing, to the extent that in-kind contributions are permitted and identified under this RGA, **Section III–Project Funding, Item 6**, the contributions may be counted as cash only when they are actually

received by the **AGENCY** and confirmed by **CALTRANS**. Except where expressly allowed in writing herein, reimbursement of credits for local matching funds and in-kind contributions will be made or allowed only for work performed on and after the initial date of this Agreement and on or before June 30, 2026.

- b. **AGENCY** agrees to contribute the statutorily required local contribution of matching funds if any is specified within this RGA or in any Attachment hereto, toward the actual cost of the services described in **Attachment III**. **AGENCY** shall contribute not less than its required match amount toward the services described herein. Local cash and in-kind match requirements can be found in the Grant Program Guidelines (**Attachment I**); but **AGENCY** must fully satisfy the local cash and in-kind match amount and percentage identified in **Section III, Paragraph 7** with the final invoice.

17. Quarterly Progress Reporting

- a. **AGENCY** shall submit written quarterly progress reports to the **CALTRANS** District Grant Manager to determine if **AGENCY** is performing to expectations, on schedule, within funding cost limitations, communicating interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.

18. Cost Principles

- a. **AGENCY** agrees to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- b. **AGENCY** agrees, and will assure that its contractors, sub-recipients, in-kind contributors, and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual Project cost items and (b) all parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Every sub-recipient receiving Project funds as a sub-recipient, contractor, or subcontractor under this RGA shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards to the extent applicable.
- c. Any Project costs for which **AGENCY** has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, and/or Part 48, Chapter 1, Part 31, are subject to repayment by **AGENCY** to **CALTRANS**. Should **AGENCY** fail to reimburse moneys due **CALTRANS** within 30 days of discovery or demand, or within such other period as may be agreed in writing between the parties hereto, **CALTRANS** is authorized to intercept and withhold future payments due **AGENCY** from **CALTRANS** or any third-party source, including, but not limited to, the State Treasurer, the State Controller, or any other fund source.
- d. Prior to **AGENCY** seeking reimbursement of indirect costs, **AGENCY** must have identified estimated indirect cost rate in **Attachment II**, prepare and submit annually to **CALTRANS** for review and approval an indirect cost rate proposal and a central service cost allocation plan (if any) in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and Chapter 5 of the Local Assistance Procedures Manual which may be accessed at: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch05.pdf>.

- e. **AGENCY** agrees and shall require that all its agreements with consultants and subrecipients contain provisions requiring adherence to this section in its entirety **except for section c, above.**

19. Americans with Disabilities Act

By signing this Agreement, **AGENCY** assures **CALTRANS** that in the course of performing Project Work, it will fully comply with the applicable provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 USC Section 12101 et seq.).

20. Iran Contracting Act and State of California Executive Order N-6-22

AGENCY must complete and submit to **CALTRANS** the Iran Contracting Act Certification certifying that **AGENCY'S** proposed contractor is not on the most current DGS list of Entities Prohibited from Contracting with Public Entities in California per the Iran Contracting Act, 2010 (<https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/List-of-Ineligible-Businesses>), before the Agreement has been executed, unless the proposed contractor is exempted from the certification requirement by Public Contract Code Section 2205(c) or (d). If claiming an exemption, the proposed contractor shall provide written evidence that supports an exemption under Public Contract Code Section 2203(c) or (d) before execution of the Agreement. Additionally, and to the extent applicable, **AGENCY** shall adhere to State of California Executive Order N-6-22, issued on March 4, 2022, with regard to proposed contractor.

21. Indemnification

- a. Neither **CALTRANS** nor any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, its contractors, its subrecipients, or its subcontractors under or in connection with any work, authority, or jurisdiction conferred upon **AGENCY** under this RGA. It is understood and agreed that **AGENCY** shall fully defend, indemnify, and save harmless **CALTRANS** and all of **CALTRANS'** officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, including, but not limited to, tortious, contractual, likeness statutes under California Civil Code §§ 3344 and 3344.1, inverse condemnation, or other theories or assertions of liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, contractors, subrecipients, or subcontractors under this RGA.
- b. **AGENCY** agrees to fully defend, indemnify, and save harmless **CALTRANS** and all of its officers and employees from any and all claims, lawsuits, or legal actions, including reasonable attorneys' fees and legal costs, relating to intellectual property claims arising from or related to the Project and/or any work procured under this RGA, including but not limited to claims based on (1) U.S. federal or state trademark infringement laws, (2) patent infringement laws (3) 17 U.S.C. §§ 101-810 (the Copyright Act of 1976, as modified), (4) 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA"), (5) 17 U.S.C. § 113, (6) California Civil Code § 987 (the California Art Preservation Act), California Civil Code §989, or (7) any other rights arising under U.S. federal or state laws or under the laws of any other country that conveys rights and protections of the same nature as those conveyed under 17 U.S.C. §106A(a) and California Civil Code §987, including intellectual property claims arising from or related to breach of contract, inverse condemnation, conversion, and/or taking of property.

22. Nondiscrimination Clause (2 CCR 11105 Clause b)

- a. During the performance of this RGA, the **AGENCY**, its contractors, its subrecipients, and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. **AGENCY** shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.
- b. **AGENCY** shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code Sections 12900 et seq.), the regulations promulgated thereunder (California Code of Regulations, Title 2, Sections 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code Sections 11135-11139.5), and the regulations or standards adopted by **CALTRANS** to implement such article.
- c. **AGENCY** shall permit access by representatives of the Department of Fair Employment and Housing and **CALTRANS** upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or **CALTRANS** shall require to ascertain compliance with this clause.
- d. **AGENCY** and its contractors, its sub-recipients, and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- e. **AGENCY** shall include the nondiscrimination and compliance provisions of this clause in all agreements with its sub-recipients, contractors, and subcontractors, and shall include a requirement in all agreements with all of same that each of them in turn include the nondiscrimination and compliance provisions of this clause in all contracts and subcontracts they enter into to perform work under this RGA.

23. Retention of Records/Audits

- a. **AGENCY**, its contractors, subcontractors, and sub-recipients, agree to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- b. **AGENCY**, its contractors, subcontractors, and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of **AGENCY**, its contractors, subcontractors, and sub-recipients connected with Project performance under this RGA shall be maintained for a minimum of three (3) years from the date of final payment to **AGENCY** and shall be held open to inspection, copying, and audit by representatives of **CALTRANS**, the California State Auditor, and auditors representing the federal government. Copies thereof will be furnished by **AGENCY**, its contractors, its subcontractors, and sub-recipients upon receipt of any request made by **CALTRANS** or its

agents. In conducting an audit of the costs and match credits claimed under this RGA, **CALTRANS** will rely to the maximum extent possible on any prior audit of **AGENCY** pursuant to the provisions of State and **AGENCY** law. In the absence of such an audit, any acceptable audit work performed by **AGENCY's** external and internal auditors may be relied upon and used by **CALTRANS** when planning and conducting additional audits.

- c. For the purpose of determining compliance with applicable State and **AGENCY** law in connection with the performance of **AGENCY's** contracts with third parties pursuant to Government Code Section 8546.7, **AGENCY**, **AGENCY's** sub-recipients, contractors, subcontractors, and **CALTRANS**, shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire Project period and for three (3) years from the date of final payment to **AGENCY** under this RGA. **CALTRANS**, the California State Auditor, or any duly authorized representative of **CALTRANS** or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent to a Project for audits, examinations, excerpts, and transactions, and **AGENCY** shall furnish copies thereof if requested.
- d. **AGENCY**, its subrecipients, contractors, and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by **CALTRANS**, for the purpose of any investigation to ascertain compliance with this RGA.
- e. Additionally, all grants may be subject to a pre-award audit prior to execution of this RGA to ensure **AGENCY** has an adequate financial management system in place to accumulate and segregate reasonable, allowable, and allocable costs.
- f. Any contract with a contractor, subcontractor, or sub-recipient entered into as a result of this RGA shall contain all the provisions of this article.

24. Adjudication of Facts in Disputes

- a. Any dispute concerning a question of fact arising under this RGA that is not disposed of by agreement shall be decided by the **CALTRANS** Contract Officer, who may consider any written or verbal evidence submitted by **AGENCY**. The **CALTRANS** Contract Officer shall issue a written decision within 30 days of receipt of the dispute. If **AGENCY** rejects the decision of the **CALTRANS** Contract Officer, **AGENCY** can pursue any and all remedies authorized by law. Neither party waives any rights to pursue remedies authorized by law.
- b. Neither the pendency of a dispute nor its consideration by **CALTRANS** Contract Officer will excuse **AGENCY** from full and timely performance in accordance with the terms of this RGA.

25. INTENTIONALLY DELETED

26. Third-Party Contracts

- a. **AGENCY** shall perform the work contemplated with resources available within its own organization and no portion of the work shall be contracted to a third party without prior

written notification by the **CALTRANS** District Grant Manager unless expressly included (subrecipient identified) in **Attachment III** as Project Work.

- b. All State-government-funded procurements must be conducted using a fair and competitive procurement process. **AGENCY** may use its own procurement procedures as long as the procedures comply with the local **AGENCY's** laws, rules, and ordinances governing procurement and all applicable provisions of State law, including, without limitation, the requirement that the **AGENCY** endeavor to obtain at least three (3) competitive bids for solicitation of goods, services, and consulting services (see Public Contract Code, Section 2000 et. seq.); a qualifications-based solicitation process, for which statements of qualifications are obtained from at least three (3) qualified firms for architecture and engineering services (see Government Code, Section 4525 et. seq. and Chapter 10 of the Caltrans Local Assistance Procedures Manual); and, the applicable provisions of the State Contracting Manual (SCM), Chapter 5, which are not inconsistent with this **Item 26, Third-Party Contracts**. The SCM can be found at the following link: <https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/State-Contracting>. Chapter 10 of the Caltrans Local Assistance Procedures Manual can be found at the following link: <https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>.
- c. Any contract entered into as a result of this RGA shall contain all the provisions stipulated in this RGA to be applicable to **AGENCY's** sub-recipients, contractors, and subcontractors. Copies of all agreements with sub-recipients, contractors, and subcontractors, must be able to be provided upon request to the **CALTRANS** District Grant Manager.
- d. **CALTRANS** does not have a contractual relationship with the **AGENCY's** subrecipients, contractors, or subcontractors, and the **AGENCY** shall be fully responsible for all work performed by its subrecipients, contractors, or subcontractors.
- e. Prior notification in writing by the **CALTRANS** District Grant Manager shall be required before **AGENCY** enters into any non-budgeted sub-agreement. **AGENCY** shall provide an evaluation of the necessity or desirability of incurring such costs. **AGENCY** shall retain all receipts for such purchases or services and shall submit them with invoices.
- f. Any contract entered into by **AGENCY** as a result of this RGA shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subrecipients, contractors, and subcontractors, will be allowable as Project costs only after those costs are incurred and paid for by the subrecipients, contractors, and subcontractors. Travel expenses and per diem rates for subcontractors shall be reimbursed pursuant to **Section III–Payment and Invoicing, Item 14b, above**.

27. Drug-Free Workplace Certification

By signing this RGA, **AGENCY** hereby certifies under penalty of perjury under the laws of California that **AGENCY** will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code Sections 8350 et seq.) and will provide a Drug-Free workplace by doing all of the following:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
- b. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(a)(2) to inform employees about all of the following:

- 1) The dangers of drug abuse in the workplace.
 - 2) The person's or organization's policy of maintaining a Drug-Free workplace.
 - 3) Any available counseling, rehabilitation, and employee assistance programs.
 - 4) Penalties that may be imposed upon employees for drug abuse violations.
- c. Provide, as required by Government Code Section 8355(a)(3), that every employee who works on the proposed contract or grant:
- 1) Will receive a copy of the company's Drug-Free policy statement.
 - 2) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.
- d. Failure to comply with these requirements may result in suspension of payments under this RGA or termination of this RGA or both, and **AGENCY** may be ineligible for the award of any future state contracts if **CALTRANS** determines that any of the following has occurred: (1) **AGENCY** has made a false certification or, (2) **AGENCY** violates the certification by failing to carry out the requirements as noted above.

28. Relationship of Parties

It is expressly understood that this agreement is executed by and between two (2) independent governmental entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of an independent party.

29. State-Owned Data

- a. **AGENCY** agrees to comply with the following requirements to ensure the preservation, security, and integrity of State-owned data on portable computing devices and portable electronic storage media:
- 1) Encrypt all State-owned data stored on portable computing devices and portable electronic storage media using government-certified Advanced Encryption Standard (AES) cipher algorithm with a 256-bit or 128-bit encryption key to protect **CALTRANS** data stored on every sector of a hard drive, including temp files, cached data, hibernation files, and even unused disk space.
 - 2) Data encryption shall use cryptographic technology that has been tested and approved against exacting standards, such as FIPS 140-2 Security Requirements for Cryptographic Modules.
 - 3) Encrypt, as described above, all State-owned data transmitted from one computing device or storage medium to another.
 - 4) Maintain confidentiality of all State-owned data by limiting data sharing to those individuals contracted to provide services on behalf of the State, and limit use of State information assets for State purposes only.
 - 5) Install and maintain current anti-virus software, security patches, and upgrades on all computing devices used during the course of the Agreement.
 - 6) Notify the **CALTRANS** District Grant Manager immediately of any actual or attempted violations of security of State-owned data, including lost or stolen computing devices, files, or portable electronic storage media containing State-owned data.

- 7) Advise the owner of the State-owned data, the **AGENCY** Information Security Officer, and the **AGENCY** Chief Information Officer of vulnerabilities that may present a threat to the security of State-owned data and of specific means of protecting that State-owned data.
 - b. **AGENCY** agrees to use the State-owned data only for State purposes under this Agreement.
 - c. **AGENCY** agrees to not transfer State-owned data to any computing system, mobile device, or desktop computer without first establishing the specifications for information integrity and security as established for the original data file(s) (State Administrative Manual (SAM) Section 5335.1).
30. **CALTRANS**' Use of "Before" and "After" Project Photographs
- a. **AGENCY** acknowledges it provided a "Before" photograph of the Project with the **AGENCY**'s application for the Clean California Local Grant Program. **AGENCY** acknowledges and agrees it must provide an "After" photograph of the Project as part of the close out reporting process.
 - b. **AGENCY** warrants it is the copyright owner of the "Before" and "After" Project photographs.
 - c. Neither the "Before" nor "After" Project photographs shall include the faces of any individuals.
 - d. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the "Before" and "After" Project photographs, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
 - e. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.
31. Limited Grant of Rights to **CALTRANS** for Use of Educational Programming ("educational programming") Created or Produced for Project and Visual Art Located Outside of State Right-of-Way ("**Artwork**") Created or Produced for Project
- a. Educational programming:
 - i. **AGENCY** shall obtain from any and all copyright owner(s) of educational programming a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this RGA.
 - ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns

(including television and social media campaigns), education, and exhibition catalogues or other similar publication.

- iii. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.
- iv. To the extent any logos, including trademarks or service marks, belonging to third parties and/or the **AGENCY** are used on educational programming created or produced for Project under this RGA, **AGENCY** agrees to obtain and grant all necessary rights for **CALTRANS** to use and allow agents of **CALTRANS** to use the logos in connection with use of the educational programming for non-commercial purposes or State government purposes. This includes but is not limited to reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education and exhibition catalogues or other similar publication. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

b. **Artwork:**

- i. **AGENCY** shall obtain from the artist(s), or any other copyright owner(s) of **Artwork**, a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of **Artwork** created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this RGA.
- ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of **Artwork** created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
- iii. **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

32. Government Purpose Rights for Inventions

- a. Inventions are any idea, methodologies, design, concept, technique, invention, discovery, improvement, or development regardless of patentability made solely by **AGENCY** or jointly with the **AGENCY's** contractor, subcontractor and/or subrecipient during the term of this RGA and in performance of any work under this RGA, provided that either the conception or reduction to practice thereof occurs during the term of this RGA and in performance of work issued under this

RGA.

- b. **CALTRANS** will have Government Purpose Rights to any inventions created as a result of the Project. "Government Purpose Rights" are the unlimited, irrevocable, worldwide, perpetual, royalty-free, non-exclusive rights, and licenses to use, modify, reproduce, perform, release, display, create derivative works from, and disclose any said invention. "Government Purpose Rights" also include the right to release or disclose said invention(s) outside **CALTRANS** for any State government purpose and to authorize recipients to use, modify, reproduce, perform, release, display, create derivative works from, and disclose the invention(s) for any State government purpose. "Government Purpose Rights" do not include any rights to use, modify, reproduce, perform, release, display, create derivative works from, or disclose the invention(s) for any commercial purpose.

33. Additional Intellectual Property Provisions

- a. To the extent any intellectual property is created or produced for Project under this RGA, and not covered in other provisions of this RGA, **AGENCY** agrees to take reasonable steps to ensure that **CALTRANS** has the rights necessary to allow for use of the intellectual property in a fashion substantially similar to other rights for non-commercial uses and State government purposes described in this RGA.
- b. If additional uses are reasonably determined to be needed by **CALTRANS** for public outreach purposes, **AGENCY** will obtain rights and grant **CALTRANS** and its agents said additional rights for use of the "Before" and "After" Project photos, **Artwork** created or produced for Project under this RGA, and educational programming created or produced for Project under this RGA. The grant will be an irrevocable, non-exclusive, perpetual, royalty-free, sublicensable, unlimited, worldwide license.
- c. When requested to so do by **AGENCY**, all reproductions and/or copies by **CALTRANS** of "Before" or "After" Project photographs, educational programming, and **Artwork** shall contain a credit to the Artist/ Copyright owner(s) and a copyright notice in substantially the following form: © [Artist/Copyright owner's name, date of publication]. **AGENCY** bears sole responsibility to promptly notify **CALTRANS**, in writing, about instances where such accreditation is requested and provide the Artist/ Copyright owner's name and date of publication. **CALTRANS** will make reasonable efforts to affix the copyright notice in a timely manner.
- d. Required disclaimer language for educational programming and **Artwork** created or produced for Project under this RGA.
 - i. Educational programming: **AGENCY** must place a disclaimer statement in a conspicuous manner on the educational programming created or produced for Project under this RGA a disclaimer that states the content of the educational programming does not reflect the official views or policies of **CALTRANS**. The educational programming does not constitute a standard, specification, or regulation.
 - ii. **Artwork**: **AGENCY** must place a disclaimer statement in a conspicuous manner on or in close proximately to the **Artwork** created or produced for Project under this RGA a disclaimer statement that the contents of the artwork do not reflect the official views or policies of **CALTRANS**.
- e. Avoidance of Infringement: In performing work under this RGA, **AGENCY** and its employees agree to avoid designing or developing any items that infringe one or more patents or other intellectual property rights of any third party. If **AGENCY** or its employees becomes aware of any such possible infringement in the course of performing any work under this RGA, **AGENCY** or its employees shall immediately notify **CALTRANS** in writing.
- f. **Contractors, Subcontractors, and Subrecipients**: Through contract with its sub-recipients, contractors, and subcontractors, **AGENCY** shall affirmatively bind by contract all of its

contractors, subcontractors, subrecipients, and service vendors (hereinafter "**AGENCY's Contractor/Subcontractor/Subrecipient**") providing services under this RGA to conform to the provisions of paragraphs 31-33 of this RGA. In performing services under this RGA, **AGENCY's Contractor/Subcontractor/Subrecipient** shall agree to avoid designing or developing any items that infringe one (1) or more patents or other intellectual property rights of any third party. If **AGENCY's Contractor/Subcontractor/Subrecipient** becomes aware of any such possible infringement in the course of performing any work under this RGA, **AGENCY's Contractor/Subcontractor/Subrecipient** shall immediately notify the **AGENCY** in writing, and **AGENCY** will then immediately notify **CALTRANS** in writing.

34. Visual Art Located on California State Right-of-Way

AGENCY agrees if Project involves visual art located on California State right-of-way, Project must be submitted and adhere to **CALTRANS'** most current Transportation Art Proposal process, policies, guidelines, and requirements. Information regarding **CALTRANS'** Transportation Art program can be found at <https://dot.ca.gov/programs/design/lap-landscape-architecture-and-community-livability/lap-liv-j-transportation-art>. **AGENCY** bears sole responsibility for ensuring that any Project will be timely submitted through **CALTRANS'** Transportation Art Proposal process, approved, and installed prior to any deadlines as required by this RGA.

- a. **AGENCY** acknowledges that funds provided by **CALTRANS** under this RGA shall not be used for maintenance outside of the project time limits as provided in this RGA.
- b. **AGENCY** acknowledges that the **CALTRANS'** Transportation Art Proposal process requires, among other things, **CALTRANS** ownership of any tangible visual final artwork, an unlimited, irrevocable copyright assignment to **CALTRANS** of the final artwork, and waiver of moral rights under California Civil Code § 987 (the California Art Preservation Act) and 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA") of the final artwork.
- c. **AGENCY** acknowledges that any submittal to the **CALTRANS'** Transportation Art Proposal process includes restrictions on the type of work that can be located on California State right-of-way.

35. Assumption of Risk and Indemnification Regarding Exposure to Environmental Health Hazards

In addition to, and not a limitation of, **AGENCY's** indemnification obligations contained elsewhere in this Agreement, **AGENCY** hereby assumes all risks of the consequences of exposure of **AGENCY's** employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, to any and all environmental health hazards, local and otherwise, in connection with the performance of this Agreement. Such hazards include, but are not limited to, bodily injury and/or death resulting in whole or in part from exposure to infectious agents and/or pathogens of any type, kind, or origin. **AGENCY** also agrees to take all appropriate safety precautions to prevent any such exposure to **AGENCY's** employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement. **AGENCY** also agrees to indemnify and hold harmless **CALTRANS**, the State of California, and each and all of their officers, agents, and employees, from any and all claims and/or losses accruing or resulting from such exposure. Except as provided by law, **AGENCY** also agrees that the provisions of this

paragraph shall apply regardless of the existence or degree of negligence or fault on the part of **CALTRANS**, the State of California, and/or any of their officers, agents and/or employees.

36. Mandatory Organic Waste Recycling

It is understood and agreed that pursuant to Public Resources Code Sections 42649.8 et seq., if proposed contractor generates two (2) cubic yards or more of organic waste or commercial solid waste per week, **AGENCY** shall ensure that the proposed contractor arrange for organic waste or commercial waste recycling services that separate/source organic waste for organic waste recycling. Proposed contractor shall provide **AGENCY** proof of compliance, i.e., organic waste recycling services or commercial waste recycling services that separate/source organic waste recycling. **AGENCY** must be able to provide this proof upon request from **CALTRANS** District Grant Manager.

37. Project Close Out/Closeout Report

a. **AGENCY** will provide a final close out report to the **CALTRANS** District Grant Manager no later than November 1, 2026.

CALTRANS reserves the right to inspect the project location prior to approving the final invoice and closeout report.

b. **CALTRANS** reserves the right to withhold final payment to **AGENCY** pending receipt and approval of the final closeout report by the **CALTRANS** District Grant Manager.

c. Payments shall be forfeit if invoices are submitted after November 1, 2026.

38. ADA Compliance

All entities that provide electronic or information technology or related services that will be posted online by **CALTRANS** must be in compliance with Government Code Sections 7405 and 11135 and the Web Content Accessibility Guidelines (WCAG) 2.0 or subsequent version, published by the Web Accessibility Initiative of the World Wide Web Consortium at a minimum Level AA success. All entities will respond to and resolve any complaints/deficiencies regarding accessibility brought to their attention.

39. Prevailing Wages and Labor Code Compliance

AGENCY shall comply with any and all applicable labor and prevailing wage requirements in Labor Code Sections 1720 through 1815 and implementing regulations for any public works or maintenance contracts and subcontracts executed for the **AGENCY**'s work on or for the Project.

40. In the event of any inconsistency between the provisions which constitute this RGA, the following order of precedence shall apply:

- I. This Restricted Grant Agreement (as amended);
- II. The **CALTRANS** Local Grant Program Guidelines;
- III. Approved Indirect Cost Rate (if applicable);
- IV. Approved Grant Application (as amended); and
- V. **AGENCY** Resolution.

41. Survival

AGENCY's representations, the indemnification provisions in paragraph 21, intellectual property provisions in paragraphs 30, 31, 32, and 33, and all other provisions which by their inherent character

establish ongoing obligations shall remain in full force and effect, regardless of any expiration and/or termination of this RGA.

42. Sanctions

No agreements under this RGA shall be made with individuals and/or entities that are determined to be a target of sanctions by the State of California while such sanctions are in effect.

Section IV

Attachments:

The following attachments are incorporated into, and are made a part of this RGA by this reference and attached hereto.

- I. Grant Program Guidelines
- II. Approved Indirect Cost Rate (if applicable)
- III. Approved Grant Application and Amendment(s) to Grant Application (if applicable)
- IV. **AGENCY** Resolution

In Witness Whereof, the parties hereto have executed this RGA on the day and year first herein above written:

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION**

THE CITY OF GUADALUPE

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Gretchen Chavez

Title: _____

Title: _____

Office Chief
Office of Innovative Programs
Division of Local Assistance

Date: _____

Date: _____

By: _____

Printed Name: _____

Title: _____

Date: _____

**Clean California Local Grant Program
 (State)**

Amendment to Grant Agreement

**Amendment
 Number 1 ("Amendment")**

This Amendment will commence on September 15, 2023, or upon approval by CALTRANS, whichever occurs later, and it amends the Grant Agreement submitted by the **CITY OF GUADALUPE**, hereinafter referred to as **AGENCY**, as set forth below:

Agreement or Application Section	Original Text	Amended Text	Reason for Change
Main application form, Total Project Cost row	\$1,310,000	\$1,310,553	Application entry error.
Main application form, Minimum required local match value \$ row	\$487,500	\$306,000	Application entry error.
Scope, Cost, and Schedule, Total CCLGP Participating Project Cost row	\$1,310,000	\$1,310,553	Application entry error.

In Witness Whereof, the parties hereto have executed this Amendment Number 1 to the Grant Agreement on the day and year first herein above written:

**STATE OF CALIFORNIA
 DEPARTMENT OF TRANSPORTATION**

CITY OF GUADALUPE

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Gretchen Chavez

Title: _____

Title: _____

Office Chief
 Office of Innovative Programs
 Division of Local Assistance

Date: _____

Date: _____

By: _____

Printed Name: _____

Title: _____

Date: _____



CITY ADMINISTRATOR'S REPORT

February 13, 2024

(Information below may be subject to change)

1. **Central Coast Processing (CCP) Tours and Schedules**

Mayor Ariston Julian, Councilmember Gilbert Robles and City Administrator Todd Bodem will tour the Central Coast Processing Plant on **Tuesday, February 20th at 11:30 a.m.**

Here are some additional dates and times that CCP can do tours for the remaining city council members:

2/26-3/1	10am-5pm
3/4-3/7	10am-5pm
3/11-3/14	10am-5pm

Council, please let the City Administrator know if you are interested in a tour of the facility based on the available times above.

2. **February 2024 Storm All City Meeting**

On February 5th, the Mayor, Finance Director, Public Safety Director, and City Administrator met to discuss the need to have an All-CITY STAFF gathering post storm (held: Staff met on **February 7th Noon**) to talk about how we all have weathered another epic storm and through the collective teamwork, preparedness, and quick response the city has managed to come through with minimal problems.

For us to better understand what happened, how we will respond in the future, and what each department is doing, we had an open group and roundtable discussion.

Each department head gave a short update on what is new in their department, what their role would be in any emergency, and what they are planning for future projects.

The Public Safety Director and City Administrator gave an overall city update and talked about the recently awarded state funding we have received for addressing our City Hall infrastructure.

3. **January 2024 Interest**

Smile: January 31st Interest: \$50,396.27

Total since October 15th when the account opened \$166,002.27.

4. Central Park Project

City staff continues to work on the Central Park project submitted a signed Progress Status Report to Omar Shafqat, Project Officer of the Office of Grants and Local Services for California Department of Parks and Recreation before the deadline of **February 9, 2024**. The progress status report was signed by the Mayor.

5. Santa Barbara County Sales History 2023 Q4 (Attachment 1)

While California’s statewide median price slightly decreased from November, it posted its largest year-over-year gain since May 2022. December’s statewide median home price was \$817,740, down 0.3 percent from November and up 6.4 percent from a year ago. 2023 was a tough year as a shortage of homes for sale and high costs of borrowing continued to have a negative impact on housing inventory and demand. With mortgage rates expected to decline in the next 12 months, home sales will bounce back as buyers and sellers return to a more favorable housing market. Home prices should see a moderate increase in 2024 as well.

Please see the chart below for sales and price activity by region.

State/Region/County	Median Sold Price of Existing Single-Family Homes					Sales	
	Dec. 2023	Nov. 2023	Dec. 2022	Price MTM% Chg	Price YTY% Chg	Sales MTM% Chg	Sales YTY% Chg
Calif. Single-family home	\$819,740	\$822,200	\$770,490	-0.30%	6.40%	0.00%	-7.10%
Calif. Condo/Townhome	\$635,000	\$660,000	\$587,000	-3.80%	8.20%	-3.70%	-0.20%
Los Angeles Metro Area	\$760,000	\$785,000	\$716,500	-3.20%	6.10%	2.50%	-3.50%
Central Coast	\$979,500	\$955,000	\$869,860	2.60%	12.60%	-2.70%	-4.00%
Central Valley	\$462,000	\$474,800	\$438,000	-2.70%	5.50%	4.00%	-14.80%
Far North	\$364,500	\$375,000	\$350,000	-2.80%	4.10%	-6.20%	-8.20%
Inland Empire	\$570,000	\$567,500	\$535,000	0.40%	6.50%	8.00%	1.30%
San Francisco Bay Area	\$1,182,000	\$1,250,000	\$1,050,000	-5.40%	12.60%	-14.60%	-11.40%
Southern California	\$790,000	\$824,500	\$743,180	-4.20%	6.30%	1.10%	-6.20%

(Regional and condo sales data not seasonally adjusted)

6. Pasadera Budgets/Rail Prehearing

The City Administrator had a zoom call with Craig Smith, Pasadera Project Manager, Lori Speer, Civil Engineer for Pasadera, and Alexander Popovici of O.G. Engineering to talk about prehearing with the courts on the bridges over the tracks in the Pasadera development. Here are thoughts to discuss at the hearing scheduled for **February 13**.

Project Status:

Context - UPRR owns ROW and railroad track, SMVRR operates & maintains railroad (lease from UPRR).

Bridge plans approved by the railroads (UPRR & SMVRR). C&M Agreements for both bridges are issued and signed by the City, pending railroads' signature - SMVRR needs to sign first, UP will sign second. SMVRR refuses to sign until specific improvements are made to the railroad track (reimbursement agreement in process of being drafted by Developer). Specific railroad project construction maintenance costs and ownership are being negotiated between the Developer and SMVRR; not a fast-moving or an easy process.

CPUC Process:

Pre-hearing - City and the CPUC Staff Attorney are presenting the pre-hearing conference statement to the ALJ (Administrative Law Judge) on February 13th, to provide the ALJ with parties' position on the proposed project, the scope of the project, and to determine the schedule for the further proceedings on the case. This procedural matter is just an overall presentation of the project and is an opportunity to answer any questions the ALJ may have on the project in preparation for the hearing.

The typical timeline for scheduling a pre-hearing and hearing is 12 months from the time of the application as it includes the time necessary for CPUC Staff to prepare their report on the project (field investigation, review of the application, etc.). This application was submitted in December 2023, a quick turnaround from the Commission signifies that the CPUC Staff and the ALJ are aware, to a degree, of the urgency and the importance of the project for the City and the community. The initial Staff Report was completed on February 1st, 2024, and is in support of the project, highlighting what appears to be a favorable view of the project by the CPUC.

Several months after completion of the pre-hearing, the Evidentiary Hearing will be conducted. The ALJ may request a Public Hearing if the project warrants it (usually this happens on Utility Rates setting - gas, electricity, or such; not expected here); these hearings are typically conducted in-person. Based on CPUC's responses to this point, Mr. Popovici expects a quick scheduling of the hearing(s) (his guess is 2-4 months, but this is just a guess) followed by an expediting ruling/proposed decision by the ALJ. The last step is the vote by the 5 Commissioners for the Final Decision and Order.

7. Measure A Cycle 4 Competitive Grant. School Sidewalk - Pre-Application submitted Dec. 15.

On **February 2** Christine Rose, Townsend Public Affairs, City Administrator, Dena Boertz (GUSD), and Jeff van den Eikhof, City Engineer met to go over projects and determine which tasks should be handled by whom for the deadline for final submittal on **February 16**.

On January 11, the City and School District received the application checklist for Measure A Cycle 4, with items that the Grant Writer will need from us. Now Townsend (grant firm) has a better understanding of the project, so that they can work on the rest of the narrative questions.

8. Public Records Training

This month, Assistant City Attorney Wendy Stockton will be providing training to key employees who manage Public Records Request in Public Safety and Administration. This type of training will help ensure that city staff are properly handling Public Records Requests.

Training Schedule: Mid-February (day/time to be determined).

9. Coastal Stories Project

The purpose of the Coastal Stories Project is to share the local stories – past and present – of the diverse people of Guadalupe and their relationship to the natural wonders of the nearby Guadalupe Dunes Complex. The Grantee will accomplish this through community-led creation of interpretive signage posted around the city of Guadalupe, a community mural, website, and documentary video content featuring community elders.

What they are looking for is:

A cost estimate for the installation of six (6) interpretive signs by City Staff (Eddie and/or Juan). The signs will be full color 2' x 3' and would be located at the following locations:

1. LeRoy Park
2. Central Park
3. O'Connell Park
4. City Hall
5. "Esperanza Park" on the Paseo side of Pasadera
6. "Cielo Park" on the Cielo side of Pasadera

Additionally, there will be a 6' x 40' mural on the wall near the Orca at O'Connell Park. There is NO cost to the city for these items as the materials are already budgeted for within the grant. They also have budgeted money to hire the city staff for the sign installation. Getting the blessing from the City in writing for the signs/mural at the aforementioned locations as well as an OFFICIAL cost for the sign installation would be greatly appreciated by this group.

10. Office of Traffic Safety Grant Application

On January 31, the City submitted the OTS grant requesting funds for radar equipment and PAS devices was submitted in the amount of **\$25,117.80**.

Application Description:

This application for the Guadalupe Police Department is for funds to purchase four (4) Preliminary Alcohol Screening (PAS) devices (with printers) and four (4) in-car DUAL band radar systems. The Department's current equipment is outdated and becoming inefficient; the current radar devices are more than 15 years old, and the PAS tools are over 10 years old. Focus of Application: Alcohol-Impaired Driving. More to come on this.....

11. Guadalupe School Reunion Planning – Summer 2024

The Mayor informed the City Administrator that there are upcoming plans for the All-Guadalupe School reunion scheduled for this coming Summer.

The event will be sponsored by the Guadalupe Sports Hall of Fame, the non-profit tie into the planning process, which will also include a GSHF induction to bring more people to the event. The event is planned for August 3rd.

12. LeRoy Park Phase I. State of California Department of Parks and Recreation – Reimbursement

The city received a grant reimbursement check in the amount of **\$177K** for Le Roy Park Phase which should be the last stipend.

13. Guadalupe ROPS 2024-25 Received by Department of Finance

The Guadalupe ROPS 2024-25 was approved by the Successor Agency on January 23.

The Department of Finance will review the submitted ROPS documents for completion. The Agency will receive a separate e-mail notification if the ROPS is rejected. If rejected, the Agency will have to resubmit the required ROPS documents through the RAD App. If our ROPS is accepted, a Finance analyst will contact us to request documentation and ask follow-up questions.

14. Guadalupe – OB 24-03 – Initiation Long Range Property Management Disposition – Als Union

The Department of Finance (DOF) is in receipt of the Oversight Board (OB) Resolution No. 24-03 approving the transfer of property for Future Development by the Successor Agency to the Redevelopment Agency of the City of Guadalupe to the City of Guadalupe in accordance with Health and Safety Code Section 34181(a). Pursuant to Health and Safety Code section 34179 (h), the California Department of Finance (Finance) may request a review of the submitted Oversight Board actions.

Finance is statutorily obligated to operate within a 40-day review period. Therefore, they may contact the City to obtain further clarification and/or supporting documentation to resolve any questions within the specified time frame.

15. Electric Bus (EV Bus 160) Update

The City Administrator has been in constant contact with SMOOTH staff regarding the EV Bus. The initial diagnosis of the transit bus has been completed; the message below is an excerpt from our Driver Trainer & Fleet Lead (Chuck) about what they think they found:

'I just spoke with the service technician at Phoenix. The engineers were able to diagnose the fault and they confirmed the motor will have to be replaced'.

Obviously, this is expected to be a warranty issue. Repairs are expected to be conducted at their vendor shop in Santa Maria, PC Mechanical, under the supervision of the Phoenix Motors service technician. PC Mechanical shop staff participated in the technician training offered as part of the Proterra (now Phoenix Motors) bus purchase agreement.

No timetable yet and the groundwork has just started but they will keep me, and Dayanira apprised as this plays out.

16. Santa Barbara County Public Health – Animal Services Administration Update 10/1/23 – 12/31/23 – Kennel Service

Attachment 2 shows the Santa Barbara County – Animal Kennel Services from 1-31 through 12-31-2023.

17. Pointe Sal Dunes Marine Protected Sanctuary

The City Administrator met with the Natural Resources Defense Council (NRDC) who is looking to connect with the City of Guadalupe to discuss a petition to create a new Marine Protected Area (MPA) in the coastal waters off Point Sal, which is just south of the City of Guadalupe.

To provide some quick context, the Fish and Game Commission concluded their 10-year evaluation - aka the “Decadal Management Review” - of the Marine Protected Area (MPA) network in 2022 and shortly thereafter opened the opportunity for the public to submit petitions to make changes to the existing network. The Decadal Management Review found that California's MPA network of 124 protected areas is working -- protected ecosystems are doing well, there are also more and bigger fish within protected areas that are believed to be spilling over into nonprotected areas. But the network needs more time to continue protecting important habitats and certain changes need to be made to strengthen it as it currently only covers 12% of the state's total coastal waters in fully or highly protected areas.

NRDC submitted two petitions for consideration by the Fish and Game Commission: 1) designate a new State Marine Reserve off Point Sal, and 2) designate a new State Marine Conservation Area off the coast of Carpinteria. The Commission is currently reviewing the petitions that NRDC submitted along with about 20 other petitions that other organizations submitted. All the petitions submitted to the Commission are now publicly available.

They want to share this information with the city because they think all stakeholders should be aware and because the new protected area would deliver many benefits to the local community. The City Administrator met to discuss further, and they answered questions about supporting their proposal. The City Administrator referred to our County Supervisor(s) for input, or at least transparency reasons. The Fish and Game Commission will evaluate petitions at their meeting on **February 14**, so there will be an opportunity for the city to voice support if interested.

18. California Volunteers Local and Regional Government: Connecting Neighbor to Neighbor Grant.

This is a rather last-minute grant announcement, but the City Administrator and the Public Safety Director wanted to make you aware of the Neighbor-to-Neighbor program which offers a minimum of **\$500,000** to disadvantaged communities for community events such as block parties, training/education events, disaster mitigation/preparedness, etc. Last year was the first round and it was undersubscribed, so this could be a good shot at getting the community a decent chunk of change that’s flexible. At the January 23rd CC meeting, Council approved the implementation of the volunteer Guadalupe Safety Support Team (GSST) and to equip and support the program with uniforms and training under the direction of the Department of Public Safety. The City Team has submitted this information to the Grant Writing firm (Townsend Public Affairs) as a basis for the grant application.

See **Attachment 3** for more details about the grant.

19. Staff Team Building – JPIA Training

The Joint Powers Insurance Agency (JPIA) provides specialized training on **TEAM building** for employees, at no cost to the City as a member City. They work with a consulting firm called 34th street Consultants who provide a series of offers, including the following:

- The Maxims of Change: Four Keys to Positive Sustained Change.
- Effective Communication for Workplace Success
- Customer Service for Public Agencies: Effective Strategies for Success
- The Wedge: A Simple metaphor to Improve all your Work Relationships
- Building and Rebuilding Trust with your co-workers and community stakeholders
- Revitalizing a Resilient Workforce: Mitigating Burnout
- Understanding your Role as Leader Vs. Manager

The City Administrator plans on conducting this **TEAM building** meeting with all employees in **March 2024**.

20. Progress Highway 166/Black Road Project

Construction of the Highway 166/Black Road Traffic Signal and Safety Improvement Project will begin this Spring/Summer following unforeseen delays identified in pre-construction such as work to get utilities relocated, traffic signal equipment, and a permit from the California Department of Fish and Wildlife. PG&E has begun pre-construction work starting mid-January to relocate utilities helping to pave the way for the upcoming start of construction. The lead times related to fabrication, inspection and delivery of traffic signal poles is expecting longer delays than originally anticipated, with an estimated delivery date in April. In addition, the California Department of Fish and Wildlife (CDFW) permit has placed restrictions, indicating that work in the area (drainage ditches along Highway 166) cannot begin before July 1. The project team re-submitted a permit application seeking a start date of May 1, with a response expected from CDFW in March. Overall, project construction will be 100-days (five months) including a brief closure of Black Road for four weeks at the start of construction. The project team is grateful for the ongoing support of neighboring property owners and despite initial delays is making progress toward a safer and more efficient roadway.

21. 928 Gaudalupe Street Building Permit – SLOCAL ROOT Cannabis Retail

The building permit for SLOCAL ROOT is ready to be issued. Building permit payment must be made and two full-size sets of the plans submitted on 12/11/23 by email, so that they can be stamped approved. Once the remodel is inspected and completed, the Fire department will need to conduct an inspection of the business. Once your business license is signed off by the Fire Department, the City will issue you a Certificate of Occupancy and your business license. **Tentative opening date: March/April 2024.**

22. City of Guadalupe Special Tax Districts

The City Administrator touched on this idea before with the City Council but with all the activity lately, this idea was paused. Over the years the City has made significant improvements to its financial conditions. The fact that the City had reserves sufficient to cover

the costs of storm impacts is a testament to these improvements. Looking at the General Fund, it has been subsidized during the last two years with ARPA funding. These funds will no longer be available after the fiscal year 2024. The Public Services provided by the General Fund that seem to be most critical to the public are Public Safety Services and Parks and Recreation Facilities and Programming. These combined services account for 67% of the General Fund Budget. Cutting costs of other Departments to ensure the maintenance of Public Safety/Parks and Recreation program is not viable. Revenues from the Cannabis industry will deliver but have been slow to materialize and are not likely to contribute the full amount of revenues needed to meet the Cost demands of delivering critical services.

The City Administrator would recommend the City seriously look at augmenting the General Fund with either a parcel tax or the implementation of a Mello Roos Community Service Facilities District with proceeds from these sources used to augment the General Fund specifically for the delivery of Public Safety/Parks and recreation services. This recommendation deserves a detailed review. It would be a heavy lift. Both alternatives would require a 2/3 majority at the poll. Keep in mind that the recent ballot measure to raise the Transient Occupancy Tax failed but by only 4 votes. The success of such a ballot measure would be dependent on the level of public education regarding the necessity of augmenting existing funding sources. In the event one of these revenue-raising options is successful it would sole source the funding for critical services leaving the remainder of General Fund revenues to fund other core services.

On **January 31**, the City Administrator and the Finance Director met with a fiscal agent and bond counsel to discuss these types of special assessment taxing districts to see how they could assist city staff in its implementation.

In an upcoming City Council meeting, staff would like to have the consultants define needs/goals and determine what services are needed and how this program can support it. More to come...

Attachments 4 is a summary and introduction to Community Facilities Districts.

23. Bren Program – Climate Action Plan Project

City staff had a good meeting in late January with the Guadalupe-Lompoc Initiative (GLI), maybe 40 minutes long. It looks like they will be in the running for \$250,000 to get the Climate Action Plan (CAP) prepared and then perhaps some other Programs from the General Plan Update. Work will primarily be carried out by the Bren School of Planning with oversight from the County's Sustainability Division.

The Contract Planning Director will review the 43 Programs of the 2042 General Plan Update and see if there are any other ones that the group can work on as part of the funding. One interesting thing said by the Program Coordinator that when he reviewed the greenhouse gas (GHG) studies that were prepared for Guadalupe a few years ago, he said that our emissions were already in a range where they hope other cities would be able to attain. In other words, we could skip the plan and know that we were right where we needed to be. But that's not

good enough, so we will spend money on a program that will tell us what we need to change in the city to be even greener.

24. Central Coast Processing - Community Benefit Agreement

The City entered into a Community Benefit Agreement (CBA) with Central Coast Processing (CCP). The agreement has several provisions but for purposes of this discussion is pertaining to financial updates. CCP total sales from **October to December 2023** were **\$1,349,820.03**, but they haven't received all that money yet. From this total amount, they received **\$1,068,945.15**. They have accounts receivable of **\$280,874.88** that the clients will probably pay before the end of the 1st quarter of 2024. This amount, when paid, will be reflected in the next 3% tax payment.

The City Administrator received a sales report for the invoices received (cash basis) and the sales report, including the unpaid invoices (accrual basis).

When owner Chris Bellamy gave the City Administrator the number, he looked at the accrual basis. He didn't check the box for cash basis and calculated the 3% on top of the invoices not paid yet.

CCB haven't filed any IRS or FTB tax returns yet since they started the business in October 2023. Their CPA elected to use a cash basis with the IRS, since they don't believe our revenue will exceed **\$10,000,000** per year, but something close to that number is possible.

Here is the definition of cash basis vs accrual basis according to the IRS:

- Under the cash method, you generally report income in the tax year you receive it and deduct expenses in the tax year in which you pay the expenses. Under the accrual method, you generally report income in the tax year you earn it, regardless of when payment is received.

The City received a check in the amount of **\$32,068** based on sales of **\$1,068,945.15**. CCB must donate 1% for financial support to local nonprofits or **\$10,689** (see **Attachment 5**, list of nonprofits). The other 2% or **\$21,379** is a revenue source to support the general fund. The cannabis industry fluctuates, but the CCP owners project higher sales than this each quarter forward and the City could received anywhere from \$160,000 to \$240,000 per year in sales revenue and donations to non-profits.

The City Administrator Request Council to discuss a process on who and how much of the 1% shall be divided between the list of nonprofits.

25. City/County MOA Program to establish appropriate Sphere of Influence – Feb. 13th Meeting

LAFCO is excited to embark on the opportunity to work with each City and County on developing meaningful Memorandum of Agreements between each City to advance an agreed upon Sphere of Influence boundary (SOI) for each City including Guadalupe. Under Section 56425 of the Cortese-Knox-Hertzberg Act a City and a County may enter into an

agreement that establishes the boundaries of the Sphere of Influence, as well as the development standards and zoning requirements for the area.

LAFCO has put together a brief outline of what, why, and who should participate in this MOA Program. The City Administrator will have attended a “Kick-Off” meeting via Zoom on **February 13, 2024, at 11:30 am** to discuss the program and the benefits of adopting an MOA.

Developing an MOA could clearly articulate the commitments of both the County and Cities and identify the process for evaluating future development. It’s intended to bring together the City and the County to proactively address issues, clarify the intentions, increase the level of trust and coordination between the City and County. LAFCO would act as facilitator and encourage all parties to participate in developing an MOA that best fits our city’s needs.

The City Administrator’s Statements at the meeting are going to be as follows:

That the City of Guadalupe is not interested in expanding our city boundary where our Sphere of Influence (SOI) is also our city boundary. We are not interested in expanding the SOI for the following reasons:

- A. When preparing our 2042 General Plan, the City Council chose a growth rate that allows the city to expand its population to around 12,000 residents without expanding the boundaries.
- B. In order to expand in the future, since we are surrounded by prime agriculture, we would for sure require preparation of an EIR to address the Class I impacts to agriculture.
- C. We are meeting our 6th Cycle RHNA numbers without any expansion of the city's boundaries.

26. Townsend Public Affairs February Grants Memo

Attachment 6 please find this month’s grants memo. Let the City Administrator know if you would like to chat about any of them.

27. Caltrans Public Meeting in Guadalupe Regional Transportation Projects – 1-31-2024 – City Auditorium

Below is a nice message from the Mayor which summarizes the Caltrans Public Meeting held on January 31, 2024:

Good Morning:

To all of you, and more, the venue last night with CalTrans and the community, was perfect, thanks to your help in hosting all those who attended. I was impressed with the crowd turnout as well as the layout provided by Caltrans to inform all of us, the projects about to happen in and around Guadalupe. As I have mentioned previously, the projects highlighted last night will have a price tag of over 85 Million dollars. Most of this impacting Guadalupe.

In your various departments and within office space, there were police officers, disaster staff, Parks and Recreation staff, HR, City Administration and probably another hand full of helpers setting up the food and auditorium.

The auditorium, PA system, seating, all the GOODIES, was perfect. Hopefully, city staff and other snacking individuals, take advantage of the items remaining after the meeting.

Thank you all for highlighting the fact that this community is a welcoming community. With your help, you made this positive event happen for the many visitors.

To CalTrans staff, Great Job.....The City of Guadalupe is excited to partner with you all to improve all that was presented. The discussions between your staff and the community, was very welcoming. Thank all of your CalTrans staff for this excellent presentations, feedback and discussions.

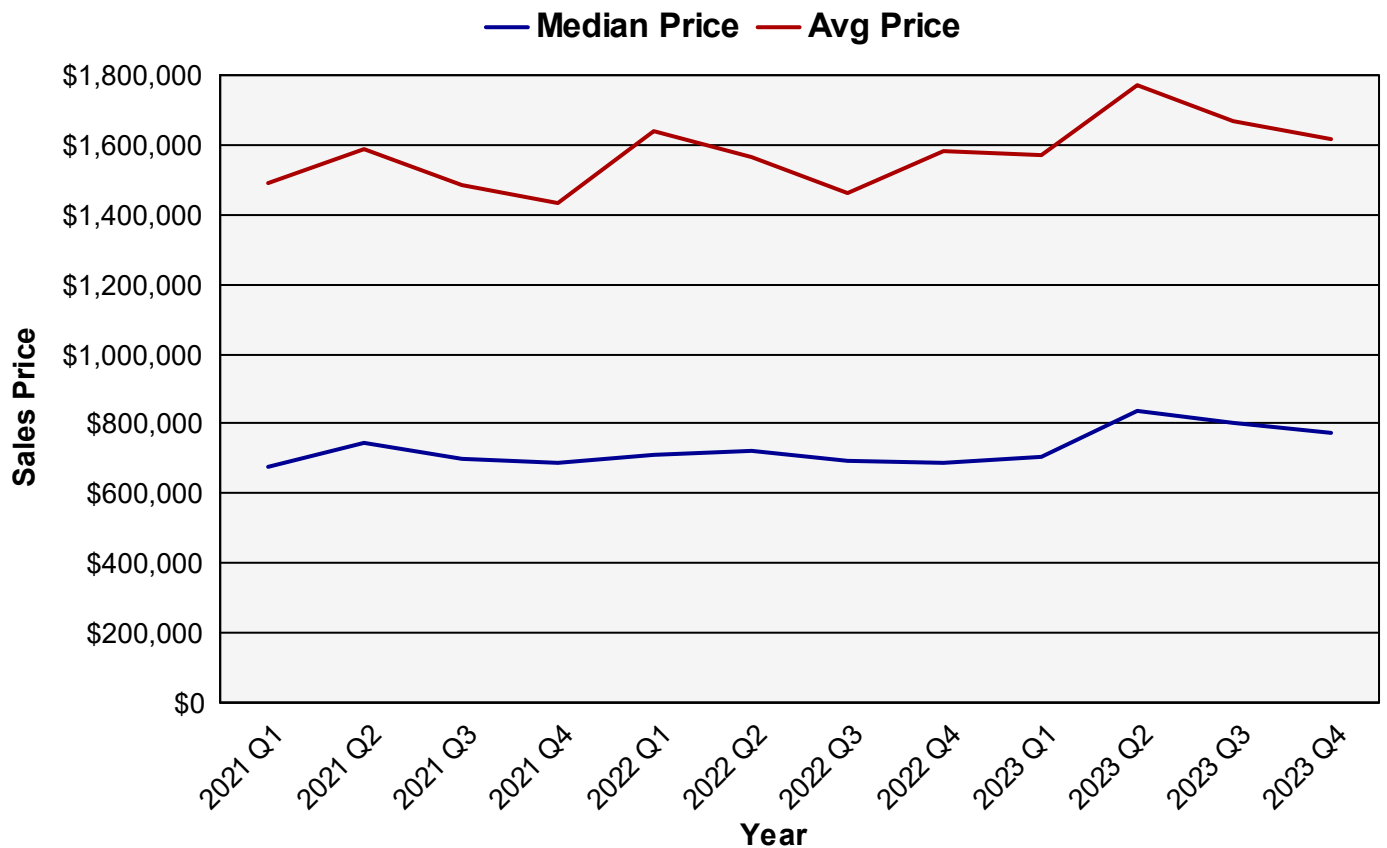
End of Report



THE COUNTY OF SANTA BARBARA SALES VALUE HISTORY

Detached Single Family Residential Full Value Sales 01/01/2021 - 12/31/2023)

Year	Full Value Sales	Average Price	Median Price	Median % Change
2021 Q1	850	\$1,492,397	\$678,000	
2021 Q2	1,001	\$1,585,873	\$742,500	9.51%
2021 Q3	962	\$1,484,717	\$701,500	-5.52%
2021 Q4	813	\$1,434,594	\$690,000	-1.64%
2022 Q1	746	\$1,641,314	\$710,000	2.90%
2022 Q2	768	\$1,567,031	\$722,500	1.76%
2022 Q3	645	\$1,462,777	\$692,000	-4.22%
2022 Q4	492	\$1,584,390	\$690,750	-0.18%
2023 Q1	416	\$1,572,505	\$704,500	1.99%
2023 Q2	524	\$1,773,727	\$835,500	18.59%
2023 Q3	515	\$1,665,662	\$800,000	-4.25%
2023 Q4	451	\$1,614,159	\$775,000	-3.13%



* Multiparcel transfers, quitclaim deeds, trust transfers, timeshares, and partial sales are excluded from this analysis.

Data Source: Santa Barbara County Recorder

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone

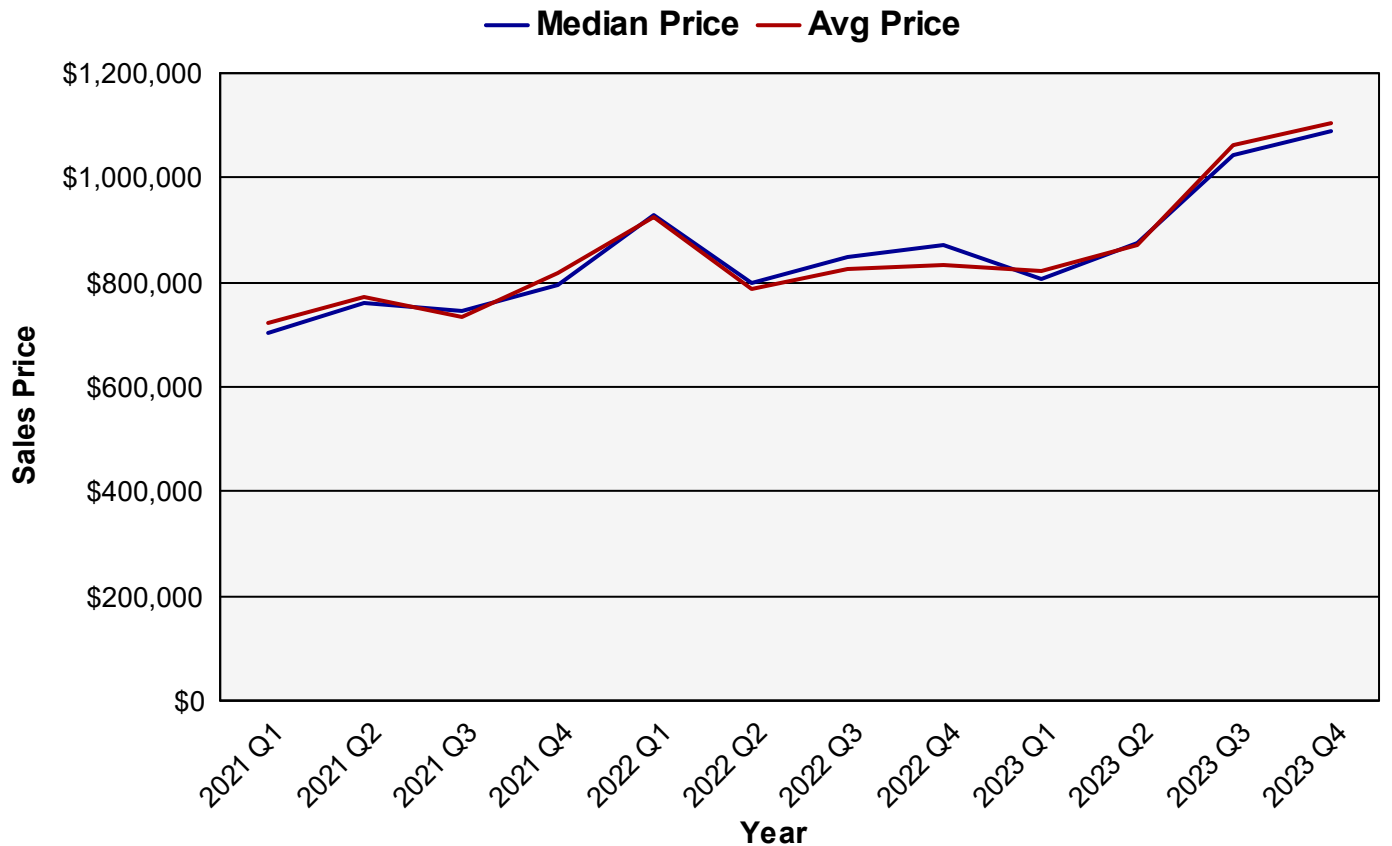


THE CITY OF BUELLTON

SALES VALUE HISTORY

Detached Single Family Residential Full Value Sales 01/01/2021 - 12/31/2023)

Year	Full Value Sales	Average Price	Median Price	Median % Change
2021 Q1	9	\$720,611	\$702,500	
2021 Q2	14	\$772,964	\$760,500	8.26%
2021 Q3	14	\$732,143	\$747,000	-1.78%
2021 Q4	14	\$818,750	\$796,750	6.66%
2022 Q1	14	\$926,250	\$929,750	16.69%
2022 Q2	13	\$785,885	\$800,000	-13.96%
2022 Q3	13	\$824,115	\$850,000	6.25%
2022 Q4	8	\$833,188	\$871,250	2.50%
2023 Q1	3	\$822,667	\$808,000	-7.26%
2023 Q2	9	\$872,722	\$875,000	8.29%
2023 Q3	5	\$1,064,000	\$1,045,000	19.43%
2023 Q4	4	\$1,103,875	\$1,090,000	4.31%



* Multiparcel transfers, quitclaim deeds, trust transfers, timeshares, and partial sales are excluded from this analysis.

Data Source: Santa Barbara County Recorder

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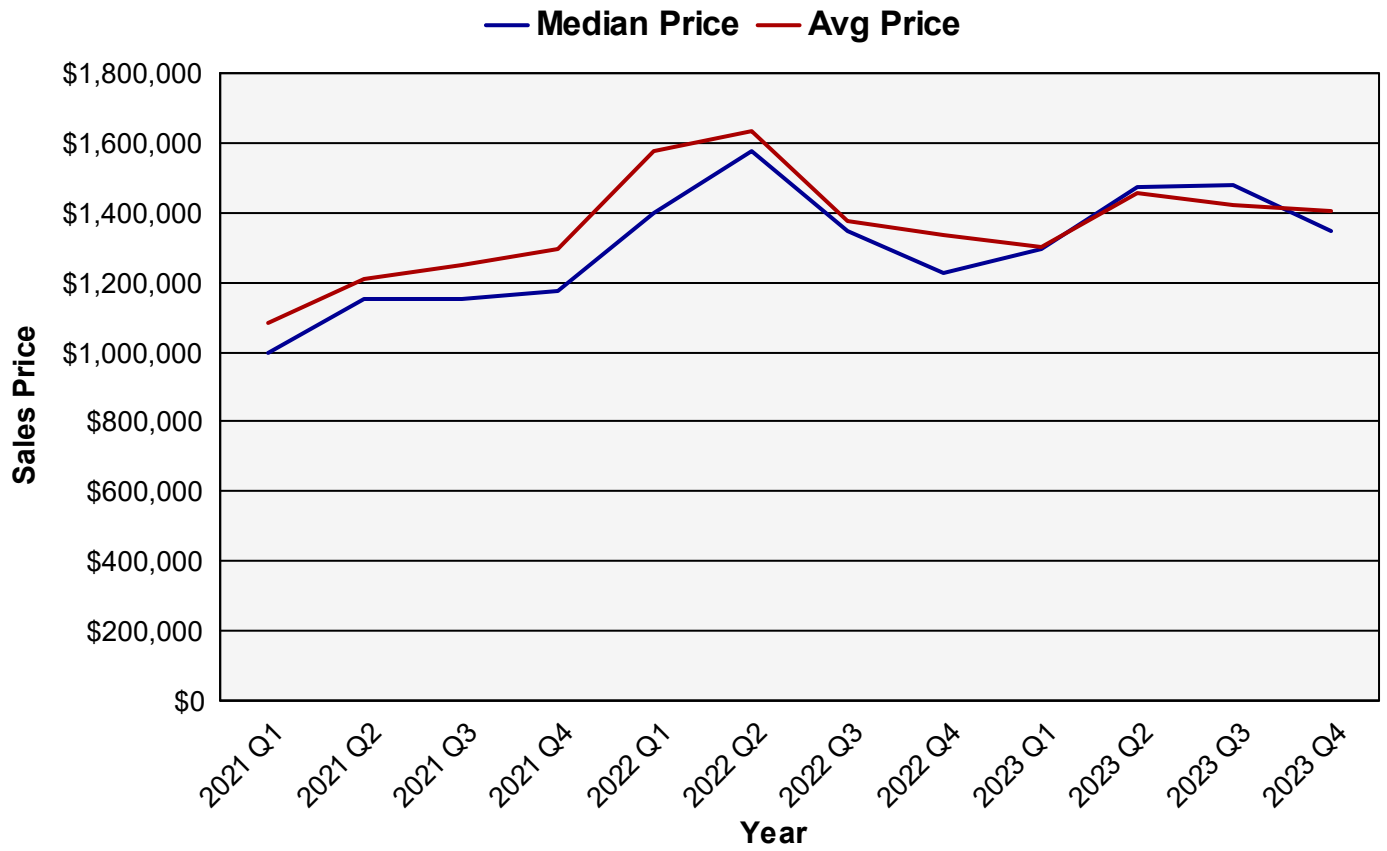


THE CITY OF GOLETA

SALES VALUE HISTORY

Detached Single Family Residential Full Value Sales 01/01/2021 - 12/31/2023)

Year	Full Value Sales	Average Price	Median Price	Median % Change
2021 Q1	41	\$1,082,171	\$1,000,000	
2021 Q2	44	\$1,210,784	\$1,150,000	15.00%
2021 Q3	57	\$1,250,789	\$1,154,000	0.35%
2021 Q4	36	\$1,296,597	\$1,177,500	2.04%
2022 Q1	45	\$1,578,767	\$1,400,000	18.90%
2022 Q2	31	\$1,631,919	\$1,575,000	12.50%
2022 Q3	27	\$1,374,241	\$1,350,000	-14.29%
2022 Q4	26	\$1,336,596	\$1,225,500	-9.22%
2023 Q1	22	\$1,300,932	\$1,297,500	5.88%
2023 Q2	24	\$1,455,896	\$1,472,500	13.49%
2023 Q3	22	\$1,424,023	\$1,481,250	0.59%
2023 Q4	20	\$1,402,075	\$1,350,000	-8.86%



* Multiparcel transfers, quitclaim deeds, trust transfers, timeshares, and partial sales are excluded from this analysis.

Data Source: Santa Barbara County Recorder

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THE CITY OF GUADALUPE

SALES VALUE HISTORY

Detached Single Family Residential Full Value Sales 01/01/2021 - 12/31/2023)

Year	Full Value Sales	Average Price	Median Price	Median % Change
2021 Q1	34	\$418,802	\$445,250	
2021 Q2	28	\$454,446	\$473,500	6.34%
2021 Q3	17	\$483,088	\$495,000	4.54%
2021 Q4	13	\$492,615	\$545,000	10.10%
2022 Q1	40	\$512,819	\$526,500	-3.39%
2022 Q2	32	\$550,563	\$563,250	6.98%
2022 Q3	33	\$547,904	\$578,500	2.71%
2022 Q4	21	\$585,167	\$590,000	1.99%
2023 Q1	12	\$470,458	\$490,000	-16.95%
2023 Q2	15	\$514,000	\$545,000	11.22%
2023 Q3	12	\$494,167	\$505,000	-7.34%
2023 Q4	10	\$534,750	\$571,500	13.17%



* Multiparcel transfers, quitclaim deeds, trust transfers, timeshares, and partial sales are excluded from this analysis.



THE CITY OF LOMPOC SALES VALUE HISTORY

Detached Single Family Residential Full Value Sales 01/01/2021 - 12/31/2023)

Year	Full Value Sales	Average Price	Median Price	Median % Change
2021 Q1	80	\$421,213	\$415,000	
2021 Q2	92	\$457,815	\$462,500	11.45%
2021 Q3	102	\$456,324	\$470,000	1.62%
2021 Q4	93	\$482,000	\$475,000	1.06%
2022 Q1	83	\$540,898	\$530,000	11.58%
2022 Q2	80	\$531,200	\$535,000	0.94%
2022 Q3	71	\$496,486	\$509,000	-4.86%
2022 Q4	54	\$491,435	\$500,000	-1.77%
2023 Q1	57	\$474,114	\$470,000	-6.00%
2023 Q2	53	\$537,585	\$549,000	16.81%
2023 Q3	55	\$538,245	\$536,000	-2.37%
2023 Q4	47	\$540,436	\$535,000	-0.19%



* Multiparcel transfers, quitclaim deeds, trust transfers, timeshares, and partial sales are excluded from this analysis.

Data Source: Santa Barbara County Recorder

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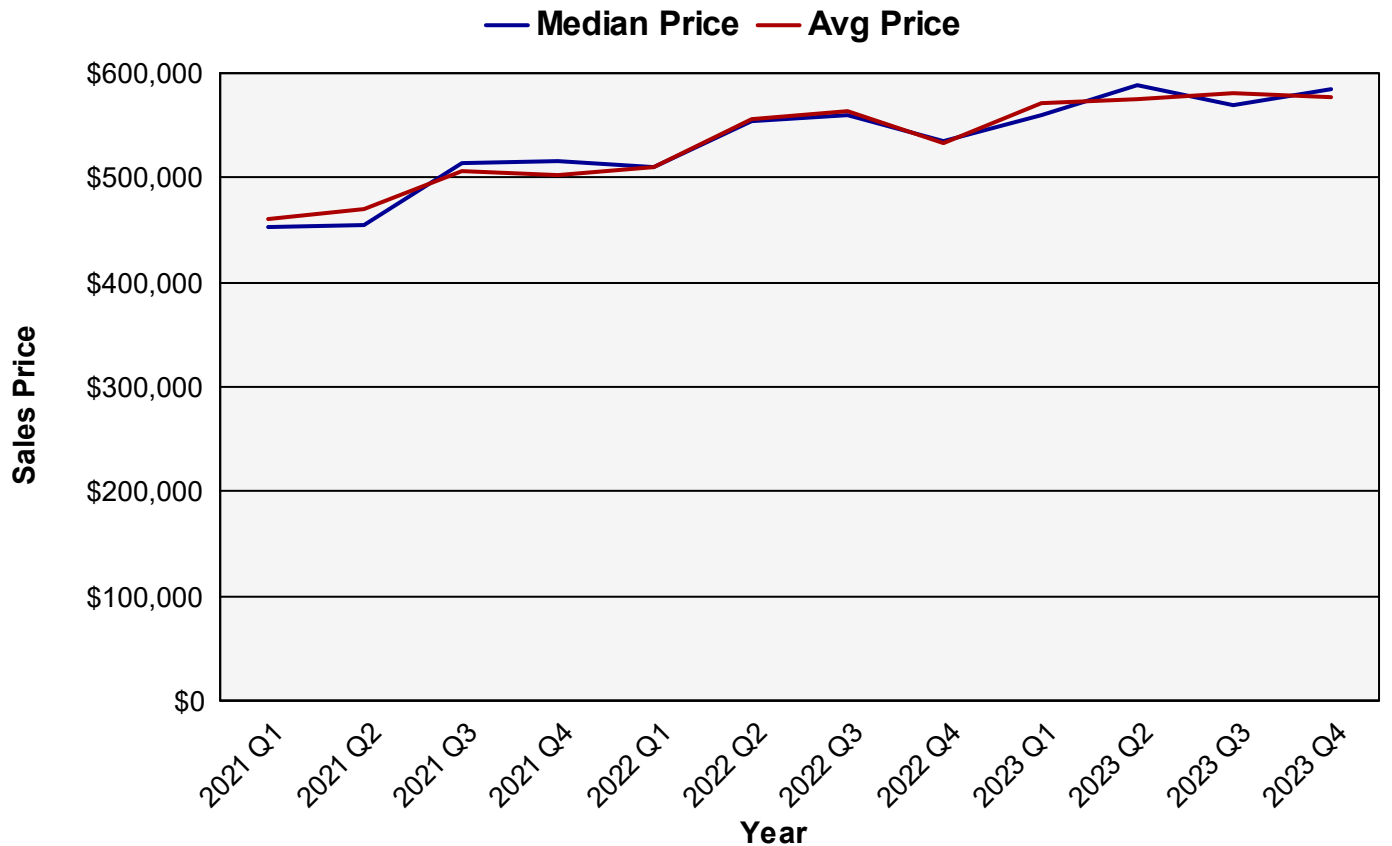


THE CITY OF SANTA MARIA

SALES VALUE HISTORY

Detached Single Family Residential Full Value Sales 01/01/2021 - 12/31/2023)

Year	Full Value Sales	Average Price	Median Price	Median % Change
2021 Q1	154	\$459,721	\$453,250	
2021 Q2	189	\$470,037	\$455,000	0.39%
2021 Q3	203	\$506,227	\$514,000	12.97%
2021 Q4	172	\$502,878	\$515,000	0.19%
2022 Q1	136	\$509,658	\$510,000	-0.97%
2022 Q2	162	\$556,364	\$553,500	8.53%
2022 Q3	142	\$563,523	\$559,500	1.08%
2022 Q4	117	\$532,723	\$535,000	-4.38%
2023 Q1	81	\$571,383	\$560,000	4.67%
2023 Q2	94	\$574,973	\$588,500	5.09%
2023 Q3	109	\$581,574	\$570,000	-3.14%
2023 Q4	102	\$576,559	\$585,500	2.72%



* Multiparcel transfers, quitclaim deeds, trust transfers, timeshares, and partial sales are excluded from this analysis.

Santa Barbara County - Animal Services

Report Run: 01-17-2024

Kennel Service For: **GUADALUPE**

Page 1 of 1

For Period: From: 10/1/2023 To: 12/31/2023

Animal ID	Tag Number	Intake Date	Outcome Date	Days Boarded	Disposal	-----Euthanasia-----			Animal Type	Animal Disposition
						Dog	Cat	Other		
GUADALUPE										
A525751		12/21/2023	In Kennel	11					DOG	
A525749	091069446	12/21/2023	In Kennel	11					DOG	
A525750	020045061	12/21/2023	In Kennel	11					DOG	
A430144	020011859	10/20/2023	10/20/2023	1	1		1		DOG	EUTH
A517672		6/9/2023	In Kennel	92					OTHER	
A517673		6/9/2023	10/3/2023	3					OTHER	ADOPTION
A517675		6/9/2023	10/3/2023	3					OTHER	ADOPTION
A517676		6/9/2023	In Kennel	92					OTHER	
A441325	020027492	12/2/2023	1/13/2024	30					DOG	ADOPTION
A525085		12/3/2023	12/3/2023	1	1			1	CAT	EUTH
A525127	000028149	12/5/2023	12/8/2023						DOG	RTO
A517530	000028164	6/7/2023	In Kennel	92					CAT	
A525762	000028150	12/22/2023	In Kennel	10					DOG	
A423157	113001434	12/26/2023	12/26/2023	1					DOG	ADOPTION
A520660	000028164	8/25/2023	10/27/2023	27					CAT	ADOPTION
A521669	000028152	9/13/2023	10/25/2023	25					CAT	ADOPTION
A522578		10/6/2023	10/6/2023	1	1				CAT	DIED
A522851		10/13/2023	11/21/2023	40	1				CAT	DIED
A522852		10/13/2023	11/20/2023	39	1				CAT	DIED
A522853		10/13/2023	11/20/2023	39	1				CAT	DIED
A522854	000028149	10/13/2023	12/6/2023	55					CAT	TRANSFER
A522855		10/13/2023	11/23/2023	42	1				CAT	DIED
A522856	000028149	10/13/2023	12/6/2023	55					CAT	TRANSFER
A522877	000028148	10/14/2023	10/14/2023						DOG	RTO
A523171		10/21/2023	10/30/2023	10					DOG	TRANSFER
A523261	000028147	10/24/2023	1/6/2024	69					CAT	ADOPTION
A523740		11/2/2023	In Kennel	60					CAT	
A523845		11/4/2023	12/24/2023	51					CAT	TNR
A523846		11/4/2023	12/24/2023	51					CAT	TNR
A523847		11/4/2023	12/24/2023	51					CAT	TNR
A523848	000028149	11/4/2023	12/23/2023	50					CAT	ADOPTION
A524218		11/13/2023	In Kennel	49					DOG	
A459817		12/1/2023	12/5/2023						DOG	RTO
A477475	020029331	12/1/2023	12/5/2023						DOG	RTO
A457485	000002145	12/1/2023	12/5/2023						DOG	RTO

Total Boarded Days: 1,072

Total Animals per Kennel Service: 35 7 1 1 0

Average Board Days per Animal: 31

California Volunteers Local and Regional Government: Connecting Neighbors to Neighbors	
Program	The Neighbor-to-Neighbor program seeks to build on evidence-based practices to create strong networks in and across neighborhoods that support one another as well as jointly tackle shared community challenges. The Neighbor-to-Neighbor program is built on a framework that puts the neighborhood in the lead to drive activity and connections.
Deadline	February 9, 2024, 5pm
Eligible Applicants	Local governments in partnership with: <ol style="list-style-type: none"> 1. Non-profits and CBO's 2. Neighborhood Associations 3. Third Places (eg. Libraries, Parks, Community Centers) 4. Disaster and Climate Response Organizations
Project Eligibility	<ol style="list-style-type: none"> 1. Projects must run from March 4, 2024 through January 2026. 2. Must be located in designated Disadvantaged Communities. 3. Projects involving local neighborhood and community partners will be prioritized. Activities can include: <ol style="list-style-type: none"> 1. Block Parties 2. Education and Trainings 3. Climate Action activities 4. Disaster Mitigation or Preparedness Activities 5. Other activity that meets a local community need *Crime prevention is not eligible Projects must occur in neighborhoods or third places.
Project Amounts	Minimum: \$500,000 (\$250,000 awards may be available) Maximum: \$1,000,000 Applicants must apply in increments of \$250,000. Request amounts determine the number of monthly projects to be conducted, please see page 10 of the RFA for project quantity breakdowns. \$5.6 Total Grant Funding Available
Match Requirements	None
Website	Guidelines: https://californiavolunteers.app.box.com/s/nw3roj2onvl56wcp3kcg2avvslw1daky



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Introduction to Community Facilities Districts

 civicmic.com/introduction-to-community-facilities-districts/

April 16, 2021

Background

What are Community Facilities Districts?

Community Facilities Districts (“CFDs”), also known as Mello-Roos Districts, are special tax districts that were created in 1982 through the Mello-Roos Community Facilities Act of 1982 as a means of obtaining additional public funding and financing for various services and infrastructural improvements in California by imposing special taxes on property.

They were created by and named after Senator Henry Mello and Assemblyman Mike Roos, who authored the legislation, in response to Prop 13, which limited local government entities and special districts from being able to access certain funding opportunities for new facilities. Prop 13 restricted property taxes to be 1% of the assessed value and limited the rate of increase on the assessment of property to 2% per year.

The CFD special tax, by contrast, is assessed against the property but is not based on the assessed value of the property. This makes it a viable option to secure funding despite the limitations imposed by Prop 13.

Application

Who Can Form Community Facilities Districts?

Any public agency with the authority to provide public services and facilities may form a Community Facilities District. Cities, counties, school districts, and special districts are common users of this avenue. Thousands of CFDs are formed in California to fund billions in public infrastructure.

Over 482 municipalities, 58 counties, 4000 estimated special districts, 2300 independent special districts, and approximately 1000 school districts can utilize CFD funding in California.

Formation Process

There is a 7-step process that is required in order to form a viable Community Financial District:

Step 1 Initiation of CFD: It begins with an initiation process where a property owner or government entity begins the process of establishing a CFD.

Step 2 Adoption of Local Goals and Policies: Local goals and policies must be adopted by the agency proposing this special tax district. These are effectively the rules that must be followed by participants for the prospective CFD. Following this stage, the Rate and Method of Apportionment must be developed and determined. The Rate and Method of Apportionment outlines how a tax will be levied or charged, on which property, under what conditions, for how long, and at what rate.

Step 3 Proposal of Resolution of Intention: If there are no objections to the rules and policies proposed in the previous stage, a CFD is then formally proposed.

Step 4 Public Hearing: A public hearing is held and if there are no majority objections by the participants, then the CFD formation process continues.

Step 5 Adoption of Resolution of Formation: This step is a resolution to incur debt if applicable.

Step 6 Election: An election is held amongst the residents or property owners. In order to establish a CFD, a two-thirds affirmative vote of property owners is required if there are no more than 12 registered voters living within the proposed district. However, if more than 12 registered voters are living in the district, a two-thirds vote of registered voters is required.

Step 7 Issue Debt: If applicable, the last step in the formation process is to issue any debt necessary such as land-secured municipal bonds or bank loans.

Once the formation process is complete, a special tax is imposed on all property within the Community Facilities District. This tax is not a property tax. It is in addition to the standard property tax that exists in that region.

Things Community Facilities Districts Can Fund Annually or Finance Over Time

Community Facilities Districts can fund various services and finance a multitude of capital projects.

Services (Funded Annually)

- Police protection services.
- Fire protection and suppression services, and ambulance and paramedic services.
- Recreation program services, library services, and maintenance services for elementary and secondary school sites and structures, and the operation and maintenance of museums and cultural facilities.
- Maintenance and lighting of parks, parkways, streets, roads, and open space.

- Flood and storm protection services.
- Services concerning removal or remedial action for the cleanup of any hazardous substance.
- Maintenance and operation of any real property or other tangible property with an estimated useful life of five or more years that is owned by the local agency or by another local agency.

Capital Projects (Lifespan of Over 5 Years)

- Park, recreation, and open space facilities.
- School facilities.
- Libraries.
- Childcare facilities.
- Infrastructural improvements, such as but not limited to roads, bridges, water systems, and sewage systems.

Advantages

Why Use Community Facilities Districts?

1. **Versatility:** A CFD is versatile and can fund a variety of services and finance virtually any infrastructural improvements that a local agency manages using special taxes.
2. **Flexibility in Financing:** The taxes are flexible in the way that they can be charged and the Rate and Method of Apportionment (RMA), which determines the breadth and scope of taxes used in financing the CFD, is not subject to the strict principles of benefit assessment engineering. Additionally, if bonds are required, CFD taxes are often a favored approach because these taxes are commonly bonded. The financial markets are familiar with this revenue stream and are willing to lend against it.
3. **More and Quicker Development in Region Where CFD Exists:** Since CFDs allow for considerable flexibility and versatility in project development and do not require as much private market financing, developers are incentivized to develop more projects and more frequently in CFD regions. This results in high growth and improvement to public services, facilities, and other infrastructural goals.
4. **Community Facilities Districts May Be Appealing to Homebuyers:** CFD financing encourages development so it often results in many improvements to the services and infrastructure in the participating communities. The capital is often used towards public schools, hospitals, museums, police stations, fire stations, highway construction, and sewer maintenance. These amenities may be appealing to homebuyers who are looking to live in a well-maintained neighborhood with growing property value potential.

Disadvantages

What are the Drawbacks of Community Facilities Districts?

1. **Administrative Burden:** A CFD can be complex to administer over time due to many moving parts. The annual tax needs to be calculated and billed annually, parcels need to be tracked, payment delinquencies need to be monitored, specialized reports need to be created, and bond administration and reporting are needed. Therefore, the use of specialized consultants may be crucial to the management of CFDs.
2. **Higher Taxes:** CFDs are special tax districts that result in additional taxes for the participants involved. This can sometimes be undesirable if the taxes are substantially higher than in adjacent communities.
3. **Penalties if Property Owner Fails to Pay Tax:** Since the bond issued by a CFD, when applicable, is considered a lien against a property, failure to pay the tax may result in foreclosure. CFDs are notably subject to accelerated foreclosure laws.

Conclusion

Is a Community Facilities District Special Tax Option Right for Your District?

A CFD may be the most optimal financing structure to meet the construction, services, and maintenance goals in neighborhoods where a high level of development is desirable to either improve upon outdated public services and facilities or in newly developing areas that need to secure capital in order to build out the necessary services and infrastructure.

The flexibility of a CFD allows for unlimited opportunities in shaping and reshaping neighborhoods through a special tax levied against the property of residents living in a CFD district.

Click here to learn more about CivicMic's community outreach and engagement efforts in the Kelseyville Fire Protection District service area for the proposed formation of a CFD to fund fire services.

Want to receive updates?

Subscribe to receive updates via email and get our free publications!

[Click Here to Subscribe](#)

Please visit CivicMic often as additional information will be posted. In the meantime, please use the "Share this:" buttons below to share this announcement with your neighbors.



Version Two

City Facility and Parks Use Fee Schedule

***All non-profit organizations must provide a copy of heir California non-profit status certificate or proof of their affiliation to such an entity.**

Some of the current designated Non-profits, Fraternal and Social Organizations are as follows:

Kiwanis Club of Guadalupe

Senior Advisory Committee/Board

Guadalupe Catholic Church

Vietnam Veterans of America Post #982

Guadalupe Wrestling Club

Area Agency on Aging

Community Changers

Central Coast Commission for Seniors

CAC Senior Nutrition Center

Guadalupe Bulldogs Football Club

Guadalupe Unified School District

Lions Club of Guadalupe

Guadalupe Senior Organizations

Knights of Columbus

American Legion Post #371

Dunes, Education and Cultural Arts Center

Little House by The Park (Family Service Agency)

Guadalupe Hall of Fame

Comité Cívico Mexicano de Guadalupe

Filipino American National Historical Society

Boys and Girls Club of the Mid Coast

El Padrecito Ministries



MEMORANDUM

To: Todd Bodem, City Administrator, City of Guadalupe

From: Cori Takkinen, Vice President, Townsend Public Affairs, Inc.
Alex Gibbs, Grants Manager, Townsend Public Affairs, Inc.
Christine Rose, Senior Associate, Townsend Public Affairs, Inc.

Date: February 3, 2024

Subject: Grants and Funding Monthly Report

Overview

The purpose of this memo is to provide a monthly outline of upcoming funding opportunities and grant programs that could potentially meet the City's funding needs in the near future. This memo is not a comprehensive list of all grants that are currently available, but ones that you may be able to submit competitive applications for relevant priority projects.

Future Opportunities

January kicked off the State's budget negotiation process, which began with the Governor's budget proposal release on January 10. Key takeaways from the Administration's budget proposal included a \$37+ billion projected deficit and discussions about declaring a budget state of emergency in order to draw down on budget reserves. While the budget proposal serves as an important benchmark for the state's fiscal health predictions, it is important to know that formulating a final budget agreement is an iterative process that will require negotiations and concessions between both houses of the Legislature and the Governor.

Over the next few weeks, the Legislature will hold informational hearings to discuss various parts of the Governor's proposal before releasing the text of their budget bills and priorities. Typically, the Legislature has advocated for creative methods to maintain existing spending levels such as drawing from reserves, passing short term taxes, and passing statewide revenue bond measures. The Governor, on the other hand, has typically advocated for fiscal prudence, modest cuts, and maintaining cash reserves in case budget conditions worsen. Overall, the Legislature and the Governor will have until July to enact a budget, with revisions that can carry on into the summer months. Additionally, the budget situation is always subject to change, should April tax revenues come in higher than expected.

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Looking Ahead: Grant Program Highlights

Transportation

Name	Awards & Match	Description	Timeline
<p>US Department of Transportation (USDOT)</p> <p><u>Rebuilding America with Sustainability and Equity (RAISE)</u></p>	<p>Funding Available: \$1.5 billion</p> <p>Planning Grants</p> <ul style="list-style-type: none"> • No Min Award • Max Award: \$25 million <p>Capital Grants</p> <ul style="list-style-type: none"> • Min Award for Urban Areas: \$5 million • Min Award for Rural Areas: \$1 million • Max Award: \$25 million <p>20% Match Required (unless located in a rural or underserved area)</p>	<p>The RAISE grant program funds are awarded on a competitive basis for surface transportation infrastructure projects that will have a significant local or regional impact. Eligible projects may include highways, bridges, roads, public transportation, passenger and freight rail, port infrastructure, and intermodal transportation.</p>	<p>Application Deadline: February 28, 2024</p> <p>Awards Announced by June 27, 2024</p>
<p>California Energy Commission</p> <p><u>Charging Infrastructure for Government Fleets</u></p>	<p>Available Funds: \$30 million</p> <p>Max Award: \$6 million or 70% of total project cost, whichever is less</p> <p>30% Match Required</p>	<p>The Charging Infrastructure for Government Fleets program provides electric vehicle charging infrastructure for light-duty government fleets. The purpose of the program is to support electrification of government fleets in California by providing reliable and readily accessible electric vehicle charging infrastructure, support local government goals of sustainability and/or climate action plans, and reduce vehicle emissions in disadvantaged and/or low-income communities.</p>	<p>Application Deadline: April 5, 2024</p>

<p>California Transportation Commission (CTC)</p> <p>Active Transportation Program (ATP)</p>	<p>Expected Available Funds: \$555 million</p> <p>Total Funds:</p>	<p>The Active Transportation Program was created to encourage increased use of active modes of transportation, such as walking and biking. The goals of the ATP include increasing the safety and mobility of non-motorized users, advancing efforts of regional agencies to achieve greenhouse gas reduction goals, enhancing public health, and providing a broad spectrum of projects to benefit many types of users including disadvantaged communities.</p>	<p>Application Expected to open March 21, 2024</p> <p>Expected Application Deadline: June 17, 2024</p>
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Public Safety

Name	Awards & Match	Description	Timeline
<p>CalRecycle</p> <p>Legacy Disposal Site Abatement Partial Grant Program</p>	<p>Available Funding: \$1,500,000</p> <p>Maximum Award: \$750,000</p> <p>50% Match Required</p>	<p>The purpose of the grant is to assist public entities in accelerating the pace of cleanup, restoring sites, and protecting public health and safety and the environment. The program funds a wide range of remediation projects to clean up solid waste sites and solid waste codisposal sites where the responsible party either cannot be identified or is unwilling or unable to pay for timely remediation and where cleanup is needed to protect public health and safety and/or the environment.</p>	<p>Application Deadline: February 14, 2024</p> <p>Awards Expected April 2024</p>
<p>California Governor's Office of Emergency Services (Cal OES)</p> <p>Hazard Mitigation Grant Program (HMGP)</p>	<ul style="list-style-type: none"> • Max Award for Single Jurisdiction: \$165,000; • Max Award for Multiple Jurisdictions: \$225,000-\$375,000 <p>25% Match Required</p>	<p>This opportunity provides funding for communities to implement mitigation activities that reduce risk to life, property, and infrastructure from natural hazards. Natural hazards include wildfire, earthquake, drought, extreme heat, flooding, and other natural hazards as defined in the State Hazard Mitigation Plan. HMGP funding can support the development of hazard mitigation planning, project scoping activities (i.e., Advance</p>	<p>NOI Deadline: February 16, 2024</p>

		Assistance), and mitigation projects.	
<p>California Highway Patrol (CHP)</p> <p><u>Cannabis Tax Fund Grant Program (CTFGP) – Law Enforcement</u></p>	<p>Available Funding: \$13 million</p> <p>Maximum Award: <ul style="list-style-type: none"> •\$500,000 for Small to Mid-Size applicants •\$1 million for Large applicants </p> <p>No Match Required</p>	<p>The purpose of the Cannabis Tax Fund Grant Program (CTFGP) is to utilize tax funds from the voter approved Proposition 64 Control, Regulate, and Tax Adult Use of Marijuana Act (AUMA) to reduce impaired driving, crashes, and increase public awareness about the dangers of impaired driving through grants to local governments and qualifying non-profits.</p>	<p>Application Deadline: February 23, 2024</p>
<p>U.S. Department of Transportation</p> <p><u>Safe Streets and Roads for All (SS4A)</u></p>	<p>TBA</p>	<p>The SS4A program funds regional and local initiatives through grants to prevent roadway deaths and serious injuries. The SS4A program provides funding for two types of grants: Planning and Demonstration Grants provide Federal funds to develop, complete, or supplement a comprehensive safety action plan; Implementation Grants provide Federal funds to implement projects and strategies identified in an Action Plan to address a roadway safety problem. Projects and strategies can be infrastructure, behavioral, and/or operational activities. Implementation Grants may also include demonstration activities, supplemental planning, and project-level planning, design, and development.</p>	<p>The next Notice of Funding Opportunity (NOFO) for SS4A is expected to open in February 2024.</p>
<p>Federal Emergency Management Agency (FEMA)</p> <p><u>Assistance to Firefighters Grant (AFG)</u></p>	<p>Max Award \$3.2 million (based on population)</p> <p>5–15% Match Required (based on population)</p>	<p>The AFG program provides funding to help fire departments with critically needed resources to protect the public, to train emergency personnel, and to foster interoperability and support community resilience, as well as enhance the safety of the public through direct financial assistance and to provide a continuum of support for emergency responders regarding fire, medical, and all hazard events.</p>	<p>Application Deadline: March 8, 2024</p>

<p>Federal Emergency Management Agency (FEMA)</p> <p><u>Staffing for Adequate Fire and Emergency Response (SAFER)</u></p>	<p>No Award Maximum</p> <p>35% Match Required</p>	<p>The FEMA SAFER grant program assists local fire departments with staffing and deployment capabilities to respond to emergencies and assure that communities have adequate protection from fire and fire-related hazards.</p>	<p>Expected Program Opening: February 2024</p> <p>Anticipated Deadline: March 2024</p>
<p>Firehouse Subs</p> <p><u>Firehouse Subs Grant Program</u></p>	<p>Average Award: \$10,000 to \$25,000</p> <p>No Match Required</p>	<p>The Firehouse Subs Program provides funding to purchase equipment or provide training for firefighters in areas where the restaurant chain operates.</p>	<p>Applications accepted quarterly. The next application is due: April 4, 2024</p> <p>(First 600 applications accepted)</p>
<p>Department of Homeland Security (DHS) via CalOES</p> <p><u>State and Local Cybersecurity Grant Program</u></p>	<p>TBA</p> <p>Match Required</p>	<p>The goal of SLCGP is to assist SLT governments with managing and reducing systemic cyber risk.</p> <ul style="list-style-type: none"> • CalOES is submitting their cybersecurity plan to FEMA/DHS by the end of September. • CalOES will then publish information on how local governments can apply for funding. • Email the program officer at Eric.Nehls@CalOES.ca.gov to be added to their listserv for updates on the program. 	<p>CalOES continues to publish updates through their listserv.</p> <p>Guidance for applicants has not been posted to the CalOES website as of January 30, 2024.</p>

Parks and Recreation

Name	Awards & Match	Description	Timeline
<p>MLB-MLBPA Youth Development Fund (YDF)</p> <p><u>MLB-MLBPA Youth Development Fund (YDF) Grant</u></p>	<p>The foundation does not set a funding range for grant requests.</p> <p>Grants for construction require 50% minimum match.</p>	<p>MLB-MLBPA Youth Development Foundation (YDF) is a joint initiative by MLB and MLBPA to support efforts that focus on improving the caliber, effectiveness and availability of amateur baseball and softball programs across the United States and internationally. The program supports capital</p>	<p>Ongoing</p>

		projects (field lighting, renovations, and construction), baseball and softball programs, education initiatives, and school/school club infrastructure equipment.	
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Water

Name	Awards & Match	Description	Timeline
Bureau of Reclamation: Water Resources and Planning Office WaterSMART Water and Energy Efficiency Grant	No Min Award Max Award: \$5 million 50% Match Required	This Water and Energy Efficiency Grants Notice of Funding Opportunity (NOFO) provides funding for projects that result in quantifiable water savings, implement renewable energy components, and support broader sustainability benefits. These projects conserve and use water more efficiently; increase the production of renewable energy; mitigate conflict risk in areas at a high risk of future water conflict; and accomplish other benefits that contribute to sustainability in the Western United States.	Applications will be accepted until February 22, 2024 by 4:00 PM MDT
Bureau of Reclamation: Water Resources and Planning Office WaterSMART Planning and Project Design Grants For FY 2023 and FY 2024	No min award amount Max Award: \$400,000 Match 0-50% Depending on Project	Through Planning and Project Design Grants, Reclamation provides funding for collaborative planning and design projects to support water management improvements. This includes funding for: (1) Water Strategy Grants to conduct planning activities to improve water supplies (e.g., water supplies to disadvantaged communities that do not have reliable access to water, water marketing, water conservation, drought resilience, and ecological resilience); (2) Project Design Grants to conduct project-specific design for projects to improve water management; and (3) comprehensive Drought Contingency Plans. Note that funding to develop a water marketing strategy is now available through (1) Water Strategy Grants.	May 21, 2024

Community Development

Name	Awards & Match	Description	Timeline
<p>Housing and Community Development</p> <p><u>Permanent Local Housing Allocation (PLHA)</u></p>	<p>Awards are formulaic. See NOFO for agency's award amount.</p>	<p>PLHA provides funding to local governments in California for housing-related projects and programs that assist in addressing the unmet housing needs of their local communities. Funding will:</p> <ul style="list-style-type: none"> • Increase the supply of housing for households at or below 60% of area median income • Increase assistance to affordable owner-occupied workforce housing • Assist persons experiencing or at risk of homelessness • Facilitate housing affordability, particularly for lower- and moderate-income households <p>There are two types of assistance under PLHA: formula grants and competitive grants.</p>	<p>Application Deadline for Formula Allocation: February 29, 2024</p>
<p>U.S. Department of Housing and Urban Development (HUD)</p> <p><u>Choice Neighborhoods-Implementation Grants</u></p>	<p>Available Funds: \$259,000,000</p> <p>Max. Award: \$50,000,000</p> <p>No Match</p>	<p>The Choice Neighborhoods program supports locally driven strategies that address struggling neighborhoods with distressed public or HUD-assisted housing through a comprehensive approach to neighborhood transformation. The program helps communities transform neighborhoods by revitalizing severely distressed public and/or assisted housing and catalyzing critical improvements in the neighborhood, including vacant property, housing, businesses, services and schools.</p>	<p>Application Deadline: Mar 4, 2024, at 11:59 PM Eastern Time</p>

<p>AARP</p> <p><u>Community Challenge Grant</u></p>	<p>Max Award \$50,000</p> <p>No Match Required</p>	<p>AARP’s Community Challenge Grants funds quick-action projects that help make communities great places to live for people of all ages — especially those 50 and older.</p>	<p>Application Deadline: March 6, 2024</p>
<p>California Public Utilities Commission (CPUC)</p> <p><u>California Advanced Services Fund (CASF) Adoption Account</u></p>	<p>Total Available: \$20.024 million for FY 2023–24</p>	<p>Moneys in the CASF Adoption Account are available award grants to increase publicly available or after-school broadband access and digital inclusion, such as grants for digital literacy training programs and public education to communities with limited broadband adoption. The Commission is required to give preference to programs and projects in communities with demonstrated low broadband access, including low-income communities, senior citizen communities, and communities facing socioeconomic barriers to broadband adoption. Eligible projects include digital literacy and broadband access projects.</p>	<p>Application Cycle Deadlines: July 1, 2024 January 1, 2025</p>
<p>Environmental Protection Agency</p> <p><u>Community Change Grants Program</u></p>	<p>Average Award: \$10-20 million</p> <p>*Some smaller awards of \$1-3 million will be awarded for projects focused on driving engagement in disadvantaged communities.</p> <p>No Match Required</p>	<p>Local governments must partner with a community-based non-profit organization to apply. \$2 billion dollars in Inflation Reduction Act funds in environmental and climate justice activities to benefit disadvantaged communities through projects that reduce pollution, increase community climate resilience, and build community capacity to address environmental and climate justice challenges. These place-based investments will be focused on community-driven initiatives to be responsive to community and stakeholder input. They are designed to deliver on the transformative potential of the IRA for communities most adversely and disproportionately impacted by climate change, legacy pollution, and historical disinvestments.</p>	<p>Application Deadline: November 21, 2024</p>

<p>Governor’s Office of Planning and Research</p> <p><u>ICARP Adaptation Planning Grant Program</u></p>	<p>TBA</p>	<p>This program provides funding to help fill local, regional, and tribal planning needs, provides communities the resources to identify climate resilience priorities, and supports the development of a pipeline of climate resilient infrastructure projects across the state.</p>	<p>Application Expected to Open February 2024</p> <p>Expected Deadline: Spring 2024</p>
<p>Economic Development Administration (EDA)</p> <p><u>FY 2023 EDA Public Works and Economic Adjustment Assistance (PWEAA) Programs</u></p>	<p>Min Award: \$100,000</p> <p>Max Award: \$30,000,000</p> <p>No Match</p>	<p>EDA supports bottom-up strategies that build on regional assets to spur economic growth and resiliency. EDA encourages its grantees throughout the country to develop initiatives that present new ideas and creative approaches to advance economic prosperity in distressed communities. Through this NOFO EDA intends to advance general economic development in accordance with EDA’s investment priorities, but also to pursue projects that, where practicable, incorporate specific priorities related to equity, workforce development, and climate change resiliency so that investments can benefit everyone for decades to come.</p>	<p>Ongoing</p>
<p>WalMart</p> <p><u>Local Community Grant Program</u></p>	<p>Min Award: \$250</p> <p>Max Award: \$5,000</p> <p>No Match</p>	<p>The Local Community Grant program funds projects in the areas of Community/Economic Development, Diversity/Inclusion, Education, Environmental Sustainability, Health and Human Service, Hunger Relief, Public Safety, Quality of Life. Organizations may submit a total number of 25 applications and/or receive up to 25 grants within the 2023 grant cycle.</p>	<p>Ongoing</p>



PLANNING DEPARTMENT

City of Guadalupe
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Tel (805) 356-3903

To: Mr. Mayor and City Councilmembers
From: **David Swenk**, Contract City Planner
Date: February 1, 2024
RE: **Planning Report Covering January 2024**

MINISTERIAL PROJECTS

Zoning Clearances Approved	7
Zoning Clearances Denied	0
Zoning Verification Letters	0
Business Licenses Approved	1
Business Licenses Denied	0
ADUs approved	5
AUP for short-term rental	0

DISCRETIONARY PROJECTS

Please refer to the next page for specific projects and their current status.

If you have any questions regarding any projects listed in this report, please contact me at david@urbanplanningconcepts.com call (805) 714-1422.

Ministerial Permit Report– January 2024
(reported 02/01/24)

Zoning Clearance Applications Submitted

2024-001-ZC	Martin Patio Cover	145 Egret Lane
2024-002-ZC	Rivas Concrete	5194 Surbird Lane
2024-003-ZC	Pereyra ADU	240 Pacific Dunes Way
2024-005-ZC	Cabanas Concrete	5205 La Purisima
2024-006-ZC	Guzman ADU/JADU	4491 Fir Street

Zoning Clearances Approvals

2024-ZC-001	Martin Patio Cover	145 Egret Lane
2023-084-ZC	Diaz Detached ADU	4670 2 nd Street
2023-083-ZC	Ramirez Detached ADU	330 Tognazzini
2023-081-ZC	Ramos ADU & Garage	216 Campodonic Ave
2023-078-ZC	Lopez ADU	4656 Fifth Street
2023-057-ZC	4778 Third Street Attached ADU	4778 Third Street
2024-002-ZC	Rivas Concrete	5194 Surbird Lane

Zoning Clearances Denied

None

Business License Approvals

Childcare Facility	Arreaga Family Childcare	640 Guadalupe Street
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Business License Denials

None

Administrative Use Permits

None

**GUADALUPE CITY PLANNING DEPARTMENT
PLANNING PROCESS SUMMARY FOR JANUARY 2024**

Case No.	Name/Location	Submittal Date	Comp. Date	Status	OK for Bldg Permit Issuance
2024-004-LS\$	Alvarez Lot Split	01/29/24		30 day review of application	NO
2023-080-DR	Zakour Multi Family	11/15/23	Inc. 12/13/23	Incomplete Letter sent 12/13/23, awaiting response	NO
2023-047-LLA\$	Alvarez 11 th Street	07/11/23	NA	Planning review completed. Submitted to County Surveyor for recordation 12/28/23	NO
2023-013-LS SB-9 Split\$	Reed Lot Split	03/07/23		Review was completed by All City depts. Need revised map with updated City Engineer info and cover letter to complete packet which was forwarded to him. Once provided, will send to County Surveyor for review and recordation	NO
2022-093-LS Residential Lot Split\$	Lupe Alvarez	12/19/22		Review was completed by All City depts. Applicant to provide materials and fees needed for the County Surveyor review and fees paid for recordation	NO
2022-088-LM Voluntary Lot Merger\$	Trudy Brands	12/05/22		Under review by City Engineer	NO
2022-063-LM Voluntary Lot Merger \$	Mahoney Lot Merger	08/11/22	Inc. 09/11/22	Incomplete letter sent 09/11/22. Applicant has not responded to letter. Intent to Close Letter being sent	NO
2022-016-GPZ 2022-017-DR 2022-018-VTTM\$	Snowy Plover	03/10/22	Inc. 04/09/22	Resubmitted 02/24/23, 2 nd Incomplete letter sent 03/24/23. Applicant was attempting to contact neighboring property for permission to access. No responses, or resubmittals. Sending Intent to Close Application Letter	NO
6 th Cycle Housing Element	Mandatory Update	Fall 2002	NA	City Consultant reviewing revised comments from HCD, coordinate response with City Planning Director. Comments from the consultant are expected by the end of March.	

ADU Ordinance Update	Mandatory Update	Fall 2022	NA	City Planning Director amended Chapter 18.53 to incorporate all revisions to the State Statutes, adopted by City Council and is effective 02/08/24	
Zone Mapping Project	Zone Map Update	NA	NA	The new zoning map has been updated and reflects the revised zoning. The map has been posted in several locations of City Hall, consultant offices, and to the city website.	



**CITY OF GUADALUPE
BUILDING DEPARTMENT**

STATUS REPORT

MONTH: January 2024

	This Month	Last Month	Year to Date	Last Year
Visitors	35	24	35	31
Inspections	284	288	284	132
Building Permits Issued	15	29	15	15
Certificate of Occupancy	1	4	1	2

VISITORS: Permits, planning application submittals, submitted plan updates, general information

Building Inspections Log - January 2024

1/2/2024	AD 9	Scheduling, records update, office support in Alices's absence.	x	David, 4.5 hrs
1/2/2024	F 1	879 Guadalupe, Final building, demo and repair construction, lath,	x	1 inspection, 2 site visits
1/2/2024	F 1	stucco, scaffold removal is complete.	x	few clouds, no wind, warm
1/2/2024	AD 4	4241 La Guardia, Site meeting with super Mr. Cobb.	x	1/2/2024
1/2/2024	AD 4	Escalante Meadows, Site meeting with supers Tyler and Clayton,	x	
1/2/2024	AD 4	22,000 sf community center nearly complete with shear.	x	
1/3/2024	AD 9	Scheduling and records update.	x	David,
1/3/2024	FR 5	4581 10th, Rough framing.	x	4 inspections
1/3/2024	FR 3	4581 10th, Rough mechanical, very minor new installation, former	x	2 site visits
1/3/2024	FR 3	owner of site has existing roof mount hvac units, minor new duct	x	1/3/2024
1/3/2024	FR 3	installation is complete.	x	
1/3/2024	FR 1	4581 10th, Rough electrical.	x	
1/3/2024	FR 4	4581 10th, Rough plumbing.	x	
1/3/2024		Above inspections are for all units in this building, 11 bedrooms,	x	
1/3/2024		4 bathrooms, 1 group kitchen.	x	
1/3/2024	MS 4	4627 10th, Site visit with plumber and electrician for plans to	x	
1/3/2024	MS 4	access apartments with tenants inside.	x	
1/4/2024	AD 9	Scheduling and records update.	x	David,
1/4/2024	FR 5	795 Guadalupe, Framing complete for front entry termite damage.	x	33 inspections
1/4/2024	FR 2	4240 Gualarte, Roof strip.	x	1/4/2024
1/4/2024	SC 6	251 Blue Heron Circle, Wall, ceiling insulation.	x	
1/4/2024	FR 1	4609 10th, Rough electrical.	x	
1/4/2024	FR 4	4609 10th, Rough plumbing.	x	
1/4/2024	FR 1	4611 10th, Rough electrical.	x	
1/4/2024	FR 4	4611 10th, Rough plumbing.	x	
1/4/2024	FR 1	4613 10th, Rough electrical.	x	
1/4/2024	FR 4	4613 10th, Rough plumbing.	x	
1/4/2024	FR 1	Escalante Meadows, 5A, Rough electrical, unit 101.	x	
1/4/2024	FR 3	Escalante Meadows, 5A, Rough mechanical, unit 101.	x	
1/4/2024	FR 4	Escalante Meadows, 5A, Rough plumbing, unit 101.	x	
1/4/2024	FR 1	Escalante Meadows, 5A, Rough electrical, unit 102.	x	
1/4/2024	FR 3	Escalante Meadows, 5A, Rough mechanical, unit 102.	x	
1/4/2024	FR 4	Escalante Meadows, 5A, Rough plumbing, unit 102.	x	
1/4/2024	FR 1	Escalante Meadows, 5A, Rough electrical, unit 103.	x	
1/4/2024	FR 3	Escalante Meadows, 5A, Rough mechanical, unit 103.	x	
1/4/2024	FR 4	Escalante Meadows, 5A, Rough plumbing, unit 103.	x	
1/4/2024	FR 1	Escalante Meadows, 5A, Rough electrical, unit 104.	x	
1/4/2024	FR 3	Escalante Meadows, 5A, Rough mechanical, unit 104.	x	
1/4/2024	FR 4	Escalante Meadows, 5A, Rough plumbing, unit 104.	x	
1/4/2024	FR 1	Escalante Meadows, 5A, Rough electrical, unit 201.	x	
1/4/2024	FR 3	Escalante Meadows, 5A, Rough mechanical, unit 201.	x	
1/4/2024	FR 4	Escalante Meadows, 5A, Rough plumbing, unit 201.	x	
1/4/2024	FR 1	Escalante Meadows, 5A, Rough electrical, unit 203.	x	
1/4/2024	FR 3	Escalante Meadows, 5A, Rough mechanical, unit 203.	x	
1/4/2024	FR 4	Escalante Meadows, 5A, Rough plumbing, unit 203.	x	
1/4/2024	FR 1	Escalante Meadows, 5A, Rough electrical, unit 204.	x	
1/4/2024	FR 3	Escalante Meadows, 5A, Rough mechanical, unit 204.	x	
1/4/2024	FR 4	Escalante Meadows, 5A, Rough plumbing, unit 204.	x	
1/5/2024	AD 9	Scheduling and records update.	x	David,
1/5/2024	F 11	4240 Gualarte, Asphalt shingle reroof is complete.	x	8 inspections, 2 site visits
1/5/2024	SC 2	288 Guadalupe, Etag issued, email PG+E, car crash job.	x	1/5/2024
1/5/2024	F 2	288 Guadalupe. Final electrical, car crash electrical repairs	x	
1/5/2024	F 2	complete.	x	
1/5/2024	MS 4	5124 Sandpiper, Site visit with owner for new ADU sewer install.	x	
1/5/2024	FR 9	Escalante Meadows, Community Bldg, shear is complete, this	x	
1/5/2024	FR 9	structure approx. 20,000 square feet and 2 stories tall.	x	
1/5/2024	MS 4	4778 3rd, Site visit with owners for sewer install for ADU in rear.	x	
1/5/2024	SC 1	Escalante Meadows, 4C, Insulation + rc channel, unit 101.	x	
1/5/2024	SC 1	Escalante Meadows, 4C, Insulation + rc channel, unit 102.	x	
1/5/2024	SC 1	Escalante Meadows, 4C, Insulation + rc channel, unit 201.	x	
1/5/2024	SC 1	Escalante Meadows, 4C, Insulation + rc channel, unit 201.	x	
1/8/2024	AD 9	Scheduling and records update.	x	David,
1/8/2024	SC 6	Escalante Meadows, 4C, Wall, ceiling insulation, rc channel unit 103.	x	10 inspections
1/8/2024	SC 6	Escalante Meadows, 4C, Wall, ceiling insulation, rc channel unit 104.	x	1/8/2024
1/8/2024	SW 6	449 Tognazinni, Conduit on roof, wall.	x	
1/8/2024	FN 2	449 Tognazinni, Grounding electrode ok.	x	
1/8/2024	FR 1	449 Tognazinni, Rough electrical.	x	
1/8/2024	F 2	449 Tognazinni, Final electrical pv.	x	
1/8/2024	F 5	449 Tognazinni, Roof pv fanning attachments.	x	
1/8/2024	SC 1	Escalante Meadows, 4C, Drywall nailing, lid only, unit 101.	x	
1/8/2024	SC 1	Escalante Meadows, 4C, Drywall nailing, lid only, unit 102.	x	
1/8/2024	FR 2	954 Olivera, Roof strip, north side ok, south side previously done.	x	
1/9/2024	AD 9	Scheduling and records update.	x	David,
1/9/2024	FR 5	795 Guadalupe, Framing complete inside front entry door, termite	x	10 inspections
1/9/2024	FR 5	damage to this area.	x	1/9/2024
1/9/2024	FR 1	4615 10th, Rough electric.	x	
1/9/2024	FR 4	4615 10th, Rough plumbing.	x	
1/9/2024	FR 1	4619 10th, Rough electric.	x	
1/9/2024	FR 4	4619 10th, Rough plumbing.	x	
1/9/2024	FR 4	4611 10th, Rough plumbing.	x	
1/9/2024	SC 1	Escalante Meadows, 4C, Wall, ceiling insulation, unit 203.	x	
1/9/2024	SC 1	Escalante Meadows, 4C, Wall, ceiling insulation, unit 204.	x	
1/9/2024	SC 1	Escalante Meadows, 4C, Wall, ceiling insulation, rc, unit 101.	x	
1/9/2024	SC 1	Escalante Meadows, 4C, Wall, ceiling insulation, rc, unit 102.	x	
1/10/2024	AD 9	Scheduling and records update.	x	David,
1/10/2024	F 3	4800 Chapman, Final mechanical, fau replacement.	x	17 inspections,
1/10/2024	FR 2	4419 Fir, Roof framing and nailing.	x	
1/10/2024	FR 5	4419 Fir, Rough framing.	x	
1/10/2024	FR 9	4419 Fir, Shear nailing.	x	
1/10/2024	SC 1	4231 La Guardia, Bldg A, Wall, ceiling insulation, unit 1.	x	
1/10/2024	SC 1	4231 La Guardia, Bldg A, Wall, ceiling insulation, unit 2.	x	
1/10/2024	SC 1	4231 La Guardia, Bldg A, Wall, ceiling insulation, unit 3.	x	
1/10/2024	FR 2	117 Julia, Roof strip complete.	x	
1/10/2024	SW 3	Escalante Meadows, Site drainage 37" 24" drain pipe near rear of	x	

1/10/2024	SW 3	property, close to drainfield.	X					
1/10/2024	SC 9	Escalante Meadows, 1C, Scratch coat, unit 101.	X					
1/10/2024	SC 9	Escalante Meadows, 1C, Scratch coat, unit 102.	X					
1/10/2024	SC 9	Escalante Meadows, 1C, Scratch coat, unit 103.	X					
1/10/2024	SC 9	Escalante Meadows, 1C, Scratch coat, unit 104.	X					
1/10/2024	SC 9	Escalante Meadows, 1C, Scratch coat, unit 201.	X					
1/10/2024	SC 9	Escalante Meadows, 1C, Scratch coat, unit 202.	X					
1/10/2024	SC 9	Escalante Meadows, 1C, Scratch coat, unit 203.	X					
1/10/2024	SC 9	Escalante Meadows, 1C, Scratch coat, unit 204.	X					
1/11/2024	AD 9	Scheduling and records update.	X				David,	
	UN 1	1057 Gularte, Underslab drain plumbing.	X				4 inspections, 2 site visits.	
	FR 1	4621 10th, Rough electric.	X					
	FR 1	4623 10th, Rough electric.	X					
	FR 1	4625 10th, Rough electric.	X					
	SW 3	La Guardia apatments, parking lot grading, partial.	X					
	MS 4	Escalante Meadows, Site visit with super Clayton.	X					
1/12/2024	AD 9	Scheduling and records update.	X				David,	
1/12/2024	F 11	117 Julia, Asphalt shingle reroof is complete.	X				22 inspections	
1/12/2024	SC 9	Escalante Meadows, 2A, Scratch coat, unit 101.	X				1/12/2024	
1/12/2024	SC 9	Escalante Meadows, 2A, Scratch coat, unit 102.	X					
1/12/2024	SC 9	Escalante Meadows, 2A, Scratch coat, unit 103.	X					
1/12/2024	SC 9	Escalante Meadows, 2A, Scratch coat, unit 104.	X					
1/12/2024	SC 9	Escalante Meadows, 2A, Scratch coat, unit 201.	X					
1/12/2024	SC 9	Escalante Meadows, 2A, Scratch coat, unit 202.	X					
1/12/2024	SC 9	Escalante Meadows, 2A, Scratch coat, unit 203.	X					
1/12/2024	SC 9	Escalante Meadows, 2A, Scratch coat, unit 204.	X					
1/12/2024	SC 1	Escalante Meadows, 4C, Drywall lid, unit 103.	X					
1/12/2024	SC 1	Escalante Meadows, 4C, Drywall lid, unit 104.	X					
1/12/2024	SC 1	251 Blue Heron Circle, Drywall nailing.	X					
1/12/2024	SC 7	251 Blue Heron Circle, Shower pan.	X					
1/12/2024	FR 8	Escalante Meadows, 7B, DWV test ok, unit 101.	X					
1/12/2024	FR 8	Escalante Meadows, 7B, DWV test ok, unit 102.	X					
1/12/2024	FR 8	Escalante Meadows, 7B, DWV test ok, unit 103.	X					
1/12/2024	FR 8	Escalante Meadows, 7B, DWV test ok, unit 104.	X					
1/12/2024	FR 8	Escalante Meadows, 7B, DWV test ok, unit 201.	X					
1/12/2024	FR 8	Escalante Meadows, 7B, DWV test ok, unit 202.	X					
1/12/2024	FR 8	Escalante Meadows, 7B, DWV test ok, unit 203.	X					
1/12/2024	FR 8	Escalante Meadows, 7B, DWV test ok, unit 204.	X					
1/12/2024	SW 4	Escalante Meadows, 7B, Sewer line, 4", all 8 apartments.	X					
1/16/2024	AD 9	Scheduling and mostly records update.	X				David,	
1/16/2024	FR 1	4627 10th, Rough electrical.	X				11 inspections	
1/16/2024	FR 1	4629 10th, Rough electrical.	X				warm, some clouds.	
1/16/2024	FR 1	4629 10th, Rough electrical.	X				1/16/2024	
1/16/2024	F 4	4615 10th, Final water heater replaement.	X					
1/16/2024	FR 2	4620 2nd, Roof strip, partial this afternoon, return tomorrow.	X	X				
1/16/2024	F 11	4419 3rd, Final building, backyard shed complete.	X					
1/16/2024	SW 6	4443 3rd, Conduit on roof, wall.	X					
1/16/2024	FN 2	4443 3rd, Grounding electrode ok.	X					
1/16/2024	FR 1	4443 3rd, Rough electrical.	X					
1/16/2024	F 2	4443 3rd, Final electrical pv.	X					
1/16/2024	F 5	4443 3rd, Roof pv faming attachments.	X					
1/17/2024	AD 9	Scheduling and records update.	X				David, 5.5 hrs	
1/17/2024	SC 2	4443 3rd, Etag issued, email PG+E.	X				34 inspections	
1/17/2024	FR 2	4460 2nd, Roof sheathing complete.	X				breeze, cloudy then fog	
1/17/2024	SC 6	Escalante Meadows, 5A, Wall, ceiling insulation + rc, unit 101.	X				1/17/2024	
1/17/2024	SC 6	Escalante Meadows, 5A, Wall, ceiling insulation + rc, unit 102.	X					
1/17/2024	SC 6	Escalante Meadows, 5A, Wall, ceiling insulation + rc, unit 103.	X					
1/17/2024	SC 6	Escalante Meadows, 5A, Wall, ceiling insulation + rc, unit 104.	X					
1/17/2024	SC 6	Escalante Meadows, 5A, Wall, ceiling insulation, unit 201.	X					
1/17/2024	SC 6	Escalante Meadows, 5A, Wall, ceiling insulation, unit 202.	X					
1/17/2024	SC 6	Escalante Meadows, 5A, Wall, ceiling insulation, unit 203.	X					
1/17/2024	SC 6	Escalante Meadows, 5A, Wall, ceiling insulation, unit 204.	X					
1/17/2024	FR 5	Escalante Meadows, 6A, Rough framing, unit 101.	X					
1/17/2024	FR 1	Escalante Meadows, 6A, Rough electrical, unit 101.	X					
1/17/2024	FR 3	Escalante Meadows, 6A, Rough mechanical, unit 101.	X					
1/17/2024	FR 5	Escalante Meadows, 6A, Rough framing, unit 102.	X					
1/17/2024	FR 1	Escalante Meadows, 6A, Rough electrical, unit 102.	X					
1/17/2024	FR 3	Escalante Meadows, 6A, Rough mechanical, unit 102.	X					
1/17/2024	FR 5	Escalante Meadows, 6A, Rough framing, unit 103.	X					
1/17/2024	FR 1	Escalante Meadows, 6A, Rough electrical, unit 103.	X					
1/17/2024	FR 3	Escalante Meadows, 6A, Rough mechanical, unit 103.	X					
1/17/2024	FR 5	Escalante Meadows, 6A, Rough framing, unit 104.	X					
1/17/2024	FR 1	Escalante Meadows, 6A, Rough electrical, unit 104.	X					
1/17/2024	FR 3	Escalante Meadows, 6A, Rough mechanical, unit 104.	X					
1/17/2024	FR 5	Escalante Meadows, 6A, Rough framing, unit 201.	X					
1/17/2024	FR 1	Escalante Meadows, 6A, Rough electrical, unit 201.	X					
1/17/2024	FR 3	Escalante Meadows, 6A, Rough mechanical, unit 201.	X					
1/17/2024	FR 5	Escalante Meadows, 6A, Rough framing, unit 202.	X					
1/17/2024	FR 1	Escalante Meadows, 6A, Rough electrical, unit 202.	X					
1/17/2024	FR 3	Escalante Meadows, 6A, Rough mechanical, unit 202.	X					
1/17/2024	FR 5	Escalante Meadows, 6A, Rough framing, unit 203.	X					
1/17/2024	FR 1	Escalante Meadows, 6A, Rough electrical, unit 203.	X					
1/17/2024	FR 3	Escalante Meadows, 6A, Rough mechanical, unit 203.	X					
1/17/2024	FR 5	Escalante Meadows, 6A, Rough framing, unit 204.	X					
1/17/2024	FR 1	Escalante Meadows, 6A, Rough electrical, unit 204.	X					
1/17/2024	FR 3	Escalante Meadows, 6A, Rough mechanical, unit 204.	X					
1/17/2024	SW 3	Escalante Meadows, Site drainage, rear of property and near	X					
1/17/2024	SW 3	drainage basin, 8' 18" drain, 10' 12" drain.	X					
1/18/2024	AD 9	Scheduling and records update.	X				David,	
1/18/2024	FR 9	Escalante Meadows, 5A, Shear nailing, unit 101.	X				28 inspections	
1/18/2024	FR 9	Escalante Meadows, 5A, Shear nailing, unit 102.	X				some clouds, breeze	
1/18/2024	FR 9	Escalante Meadows, 5A, Shear nailing, unit 103.	X				1/18/2024	
1/18/2024	FR 9	Escalante Meadows, 5A, Shear nailing, unit 104.	X					
1/18/2024	FR 9	Escalante Meadows, 5A, Shear nailing, unit 201.	X					
1/18/2024	FR 9	Escalante Meadows, 5A, Shear nailing, unit 202.	X					
1/18/2024	FR 9	Escalante Meadows, 5A, Shear nailing, unit 203.	X					

1/18/2024	FR 9	Escalante Meadows, 5A, Shear nailing, unit 204.	x								
1/18/2024	SC 10	Escalante Meadows, 1C, Stucco brown coat, unit 101.	x								
1/18/2024	SC 10	Escalante Meadows, 1C, Stucco brown coat, unit 102.	x								
1/18/2024	SC 10	Escalante Meadows, 1C, Stucco brown coat, unit 103.	x								
1/18/2024	SC 10	Escalante Meadows, 1C, Stucco brown coat, unit 104.	x								
1/18/2024	SC 10	Escalante Meadows, 1C, Stucco brown coat, unit 201.	x								
1/18/2024	SC 10	Escalante Meadows, 1C, Stucco brown coat, unit 202.	x								
1/18/2024	SC 10	Escalante Meadows, 1C, Stucco brown coat, unit 203.	x								
1/18/2024	SC 10	Escalante Meadows, 1C, Stucco brown coat, unit 204.	x								
1/18/2024	FN 1	1057 Gularte, Holdowns, straps.	x								
1/18/2024	FN 2	1057 Gularte, Grounding electrode, #4 rebar.	x								
1/18/2024	FN 5	1057 Gularte, Footings.	x								
1/18/2024	FN 5	1057 Gularte, Forms, steel, garage and house mono pour.	x								
1/18/2024	F 11	4620 2nd, Asphalt shingle reroof complete, rake walls that	x								
1/18/2024	F 11	separate apts not complete with flashing, will check tomorrow.	x								
1/18/2024	SC 6	4231 La Guardia, B, Wall, ceiling insulation, unit 101.	x								
1/18/2024	SC 6	4231 La Guardia, B, Wall, ceiling insulation, unit 102.	x								
1/18/2024	SC 6	4231 La Guardia, B, Wall, ceiling insulation, unit 103.	x								
1/18/2024	SC 6	4231 La Guardia, B, Wall, ceiling insulation, unit 104.	x								
1/18/2024	F 4	4621 10th, Water heater final.	x								
1/18/2024	FR 1	4633 10th, Rough electrical.	x								
1/18/2024	FR 1	4635 10th, Rough electrical.	x								
1/18/2024	F 11	954 Olivera, asphalt shingle reroof complete for entire apartment	x								
1/18/2024	F 11	complex and the detached gaage,	x								
1/19/2024	AD 9	Scheduling, records update, office support in Alice's absence.	x						Dsvid,		
1/19/2024	MS 4	4470 Elm, Site visit with house owner Esperanza for ducting info.	x						19 inspections		
1/19/2024	SC 1	4231 La Guardia, A, Drwall nailing, unit 101.	x						1 site visit		
1/19/2024	SC 1	4231 La Guardia, A, Drwall nailing, unit 102.	x						1/19/2024		
1/19/2024	SC 1	4231 La Guardia, A, Drywall nailing, unit 103, not ready	x			x					
1/19/2024	FR 9	Escalante Meadows, 6A, Shear nailing, unit 101.	x								
1/19/2024	FR 9	Escalante Meadows, 6A, Shear nailing, unit 102.	x								
1/19/2024	FR 9	Escalante Meadows, 6A, Shear nailing, unit 103.	x								
1/19/2024	FR 9	Escalante Meadows, 6A, Shear nailing, unit 104.	x								
1/19/2024	FR 9	Escalante Meadows, 6A, Shear nailing, unit 201.	x								
1/19/2024	FR 9	Escalante Meadows, 6A, Shear nailing, unit 202.	x								
1/19/2024	FR 9	Escalante Meadows, 6A, Shear nailing, unit 203.	x								
1/19/2024	FR 9	Escalante Meadows, 6A, Shear nailing, unit 204.	x								
1/19/2024	SC 10	Escalante Meadows, 2A, Stucco brown coat, unit 101.	x								
1/19/2024	SC 10	Escalante Meadows, 2A, Stucco brown coat, unit 102.	x								
1/19/2024	SC 10	Escalante Meadows, 2A, Stucco brown coat, unit 103.	x								
1/19/2024	SC 10	Escalante Meadows, 2A, Stucco brown coat, unit 104.	x								
1/19/2024	SC 10	Escalante Meadows, 2A, Stucco brown coat, unit 201.	x								
1/19/2024	SC 10	Escalante Meadows, 2A, Stucco brown coat, unit 202.	x								
1/19/2024	SC 10	Escalante Meadows, 2A, Stucco brown coat, unit 203.	x								
1/19/2024	SC 10	Escalante Meadows, 2A, Stucco brown coat, unit 204.	x								
1/19/2024	F 11	4640 2nd, Roof final.	x								
1/22/2024	AD 9	Scheduling and mostly records update.	x						David, 4.75 hrs		
1/22/2024	AD 6	323 Las Flores, Plan check 2.8 roof mount pv system.	x						11 inspections, 1 pv plan check		
1/22/2024	FR 9	Escalante Meadows, 7B, Shear nailing, unit 101.	x						cool, cloudy, breeze, showers		
1/22/2024	FR 9	Escalante Meadows, 7B, Shear nailing, unit 102.	x						1/22/2024		
1/22/2024	FR 9	Escalante Meadows, 7B, Shear nailing, unit 103.	x								
1/22/2024	FR 9	Escalante Meadows, 7B, Shear nailing, unit 104.	x								
1/22/2024	FR 9	Escalante Meadows, 7B, Shear nailing, unit 201.	x								
1/22/2024	FR 9	Escalante Meadows, 7B, Shear nailing, unit 202.	x								
1/22/2024	FR 9	Escalante Meadows, 7B, Shear nailing, unit 203.	x								
1/22/2024	FR 9	Escalante Meadows, 7B, Shear nailing, unit 204.	x								
1/22/2024	SW 3	Escalante Meadows, Erosion control ok after storm, street clean.	x								
1/22/2024	SW 3	La Guardia Apts, Erosion control ok after storm, street clean.	x								
1/22/2024	SC 1	4231 La Guardia, A, Drywall nailing, unit 3.	x								
1/23/2024	AD 9	Scheduling and records update.	x						David, 2.75 hrs		
1/23/2024	SC 9	4231 La Guardia, A, Scratch coat, unit 1	x						14 inspections		
1/23/2024	SC 9	4231 La Guardia, A, Scratch coat, unit 1	x						1/23/2024		
1/23/2024	SC 9	4231 La Guardia, A, Scratch coat, apt 3.	x								
1/23/2024	SC 3	4231 La Guardia, B, Lath nailing, unit 1.	x								
1/23/2024	SC 3	4231 La Guardia, B, Lath nailing, unit 2.	x								
1/23/2024	SC 3	4231 La Guardia, B, Lath nailing, unit 3.	x								
1/23/2024	SC 3	4231 La Guardia, B, Lath nailing, unit 4.	x								
1/23/2024	SC 1	Escalante Meadows, 5A, Drywall lid, unit 1.	x								
1/23/2024	SC 1	Escalante Meadows, 5A, Drywall lid, unit 2.	x								
1/23/2024	SC 1	Escalante Meadows, 5A, Drywall lid, unit 3.	x								
1/23/2024	SC 1	Escalante Meadows, 5A, Drywall lid, unit 4.	x								
1/23/2024	FR 1	4643 10th, Rough electrical.	x								
1/23/2024	FR 1	4639 10th, Rough electrical.	x								
1/23/2024	FR 1	4641 10th, Rough electrical.	x								
1/23/2024	FR 1	4641 10th, Rough electrical.	x								
1/24/2024	AD 9	Scheduling and records update.	x						David, 5.5 hrs		
1/24/2024	SW 6	4537 Del Mar, Conduit on roof, wall.	x						21 inspections		
1/24/2024	FN 2	4537 Del Mar, Grounding electrode ok.	x						1/24/2024		
1/24/2024	FR 1	4537 Del Mar, Rough electrical.	x								
1/24/2024	F 2	4537 Del Mar, Final electrical pv.	x								
1/24/2024	F 5	4537 Del Mar, Roof pv framing attachments.	x								
1/24/2024	F 11	4443 3rd, Final ADU, detached cert of occupancy issued.	x								
1/24/2024	F 2	4443 3rd, Final electrical.	x								
1/24/2024	F 3	4443 3rd, Final mechanical.	x								
1/24/2024	F 4	4443 3rd, Final plumbing.	x								
1/24/2024	F 6	4443 3rd, Smokies and carbon monox alarms tested.	x								
1/24/2024	SC 9	4231 La Guardia, B, Scratch coat, unit 1.	x								
1/24/2024	SC 9	4231 La Guardia, B, Scratch coat, unit 2.	x								
1/24/2024	SC 6	Escalante Meadows, 6A, Walls, ceiling insulation, unit 101.	x								
1/24/2024	SC 6	Escalante Meadows, 6A, Walls, ceiling insulation, unit 102.	x								
1/24/2024	SC 6	Escalante Meadows, 6A, Walls, ceiling insulation, unit 103.	x								
1/24/2024	SC 6	Escalante Meadows, 6A, Walls, ceiling insulation, unit 104.	x								
1/24/2024	SC 6	Escalante Meadows, 6A, Walls, ceiling insulation, unit 201.	x								
1/24/2024	SC 6	Escalante Meadows, 6A, Walls, ceiling insulation, unit 202.	x								
1/24/2024	SC 6	Escalante Meadows, 6A, Walls, ceiling insulation, unit 203.	x								
1/24/2024	SC 6	Escalante Meadows, 6A, Walls, ceiling insulation, unit 204.	x								
1/24/2024	SE 3	4241 La Guardia, ADU, recompaction to lower section ok.	x								



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City Engineer Report January 2024

The following is a list of projects in various construction, design, or planning stages.

- **Various Caltrans Projects** – Caltrans held an Open House at City Hall on January 31, 2024. Caltrans staff presented six projects in various design and planning stages. These projects include the Hwy 1/166 Signalization Project, the ADA Improvement Project, the Santa Maria River Bridge Project, the Pavement Project through Guadalupe, and two shoulder widening projects on Hwy 1 both north and south of the City. Public attendance was high, and the City of Guadalupe provided refreshments.
- **Amtrak Station Improvements (Transit Hub)** – The City has received a Clean California Grant from the State of California. Once the City Council approves the agreement and the funding is secured, a request for proposals will be sent out to local firms to provide design services for the project. Depending on the project costs, the project may include public restrooms, electric vehicle charging infrastructure, bicycle amenities, pervious pavers, improved signage, and site beautification upgrades. The total project funding is \$1.3 million.
- **Central Park Renovation Project** – The design team for the Central Park Renovation Project has submitted 70% plans for review by the City. Recent meetings have focused on drainage and fencing for the project. The design team has presented three options for fencing, including chain link, composite fencing, and concrete block. Discussions are ongoing with cell providers for temporarily removing antennas for recoating the elevated tank.
- **Leroy Park Phase II Improvements** – Andrew Goodwin Design (AGD) is currently preparing plans for the multipurpose room project.
- **308 Obispo Street Site Improvements** – The design of the 208 Obispo Street Site Improvements is ongoing. City staff holds bi-weekly meetings with PG&E and the design team regarding the project. The project includes charging facilities for future electric buses and electric fleet vehicles.
- **Highway 1 and Pioneer Lift Stations** – In March 2023, the City awarded a Contract with WM Lyles to replace the aging lift station on Highway 1. After the project award, the Public Works Director identified available CDBG funding for the project. The project was suspended pending the outcome of the grant funding request. On January 11, 2024, the City was notified that the grant funding was awarded and could be expended. The City Engineer, Staff, Contractor, and Construction Management team recently met to discuss the project. Due to the project suspension, the costs have increased. Additionally, the electrical components to operate the lift station have a 52-week lead time. The Pioneer Lift Station cannot be constructed until the Highway 1 Lift Station is completed. The City Engineer is trying to determine the best time to send the Pioneer Lift Station out to bid.

Development

The following developments, which require engineering review/oversight, are in various phases.

- Pasadera
 - The Lot 1 South Final Map is being reviewed.
- 849 Pioneer Street
 - Plans have been resubmitted for staff review
- 12th Street Apartment
 - Plans have been submitted and are under review



Recreation and Parks
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 Ph: 805.356.3906
 Fax: 805.343.5512
 Email: hsanchez@ci.guadalupe.ca.us

RECREATION AND PARKS MONTHLY REPORT
For December 2023

Summary of Rentals/Usage for City Facilities & Parks - December

FACILITY	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR- TO-DATE (FY 23/24)	LAST YEAR- TO-DATE (FY 22/23)
Auditorium/Gym	20	16	120	99
O'Connell Park	1	0	15	58
LeRoy Park	2	4	19	22
Senior Center	26	6	164	44
Veterans Memorial Plaza	0	0	4	5
Council Chambers	5	9	62	46
Central Park	0	0	0	0
Veterans Hall	4	4	30	29

MINUTES

CITY OF GUADALUPE SPECIAL MEETING OF THE RECREATION AND PARKS COMMISSION TUESDAY, DECEMBER 19, 2023

Call to Order: Recreation Commission Chair- Joe Harris called the meeting to order at 6:00 p.m.

- 1. Roll Call:** Recreation Manager, Hannah Sanchez, noted the Commissioner attendance as follows:

Commission Chair: Joseph Harris- Present
Commissioner: Enrique Ortiz- Present
Commissioner: Emily Dreiling- Present
Commissioner: Michael Jimenez - Present
Commissioner: Arnulfo Navarro – Present

- 2. Pledge of Allegiance**

Commissioner Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

- 3. Community Participation Forum**

No participation.

- 4. Consent Calendar**

- Motion was made by **Ortiz**, seconded by **Jimenez** to approve the November 16, 2023, regular meeting minutes. All ayes, 4/0. Motion passed.

Regular Business

5. BGC Monthly Update

GREAT FUTURES START HERE.



BOYS & GIRLS CLUBS
OF MID-CENTRAL COAST
Atascadero | Guadalupe | Paso Robles
Santa Maria | Shandon

MONTHLY REPORT

Boys & Girls Clubs of Mid Central Coast

Employee Name: Josue Rojo Sites: Ron Estabillo Date: November 2023

ADA at Each Site for this Month (I need ADA for each of your sites)

Site:	ADA
Ron Esabillo	35

Monthly Highlight by Site (I need a highlight for each of your sites individually)

- ★ At Ron this month we've been very busy. With our partnership with the Guadalupe Union School District, we have 18 new Club members who are starting to come daily with their fees covered by the school district. Also, our Teens started off teen nights again here at Ron every Friday from 6-8 pm. They run STEAM activities and have an open Gym for Basketball games and volleyball. We also had our Kindness is Free Graduation for our 3rd and 4th-grade members who completed a week-long program that showed them how to be nice and respectful to everyone around them. We also had a Friendsgiving with all of our members where we all had minutes to win games and a big dinner for everyone. We were also open Thanksgiving break 7:30 am -5:30 pm Monday Tuesday and Wednesday.

Programs being conducted. (Make certain that these programs are being conducted for this reporting month)

- ★ Youth for unity
- ★ Power Hour
- ★ Be a Star
- ★ Smart moves
- ★ Kindness is free
- ★ Triple Play
- ★ National Fine Arts

Overall Member Highlight (This needs to be completed as it will be part of the board report)

Please include club photos (I need to add them to the board report)

- ★ Elias Soto: Elias Soto is our youth of the month this month, Elias has been an amazing friend to everyone here at Ron. Elias has been super helpful to everyone around him and has been a great role model to all the new members we have this month. He's been a member for two years and has always been super engaged and ready to help in any way he can.

6. Central Park Update

The design team for Central Park attended the meeting to give an update on the Central Park project. Mayor Ariston Julian was also in attendance. After brief discussion it was decided that a joint meeting between the City Council and Recreation and Parks Commission needed to be held. At that time the design team will attend to give a presentation and answer any questions that the council, commission, and community may have.

7. Jack O'Connell Turf

Commissioner Dreiling gave an update on the Jack O'Connell Park turf project. The first grant proposal was submitted on November 20, 2023, for the State of California Urban Greening Grant. Awarding of the grant last year was during the month of February so Commissioner Dreiling hopes to hear back around that time this year. Commissioner Dreiling met and spoke with Senator Limon's office as well as Assembly Member Hart's office to inquire about letters of support. After reviewing the documents for the proposal, they will send draft letters back to Commissioner Dreiling.

8. Holiday Home Decorating Competition

Ms. Sanchez updated the commission on the competition. She informed them that there were six submissions, however, there is still the ability to send submissions or to nominate others. Judging will take place on Friday, December 22, 2023, at 5:30pm. Everyone was instructed to meet at City Hall. Individuals that would like to attend were asked to plan to carpool with others in order to minimize the number of cars caravanning to the houses.

9. Daddy & Daddy Dance

Ms. Sanchez updated the commission on the Daddy & Daughter Dance. It is currently set to happen on Saturday, February 24th, however, the date is not finalized yet. FSA, Little House by the Park, and Community Changers will be collaborating with the Recreation Department for this event. The event will include dancing, catered appetizers and desserts, a photobooth, a craft table, and games.

10. 3v3 Basketball Tournament

Ms. Sanchez updated the commission on the plans for the potential basketball tournament. The original plan was to have the tournament take place over Veteran's Day weekend. The plan moving forward is to hold it during March to have a March Madness theme. Ms. Sanchez asked the commission if they would like to have separate divisions for ages. The commission suggested doing a competitive league and a recreational league. The commission recommended that the referee fee be factored into the registration fee. They also requested that there be EMS presence. The public safety department will be asked if they have anyone interested in working this event. Their cost would be included in the overall cost.

11. Recreation Services Manager Position Update

There was an individual that was offered conditional employment, however, the individual was unable to accept after all. Ms. Sanchez will be staying until the end of March in order to allow more time to recruit a replacement and hopefully allow for a cross training period. The current education recruitment is to have at least an Associate's degree.

12. Other matters of importance that the Recreation Services Manager will discuss, if deemed necessary.

13. Commission Requests, Comments, and Meeting Reports

14. Adjournment

At 8:00 p.m. a **Motion** was made by Commissioner **Jimenez**, seconded by Commissioner **Ortiz** for adjournment. The unanimous vote resulted in the meeting's closure.

Monthly Progress Meeting Minutes Guadalupe Central Park

DATE: Meeting date: 12/07/2023

LOCATION: Virtual meeting

ATTENDEES: City of Guadalupe- Todd Bodem, Hannah Sanchez, Dayanira Cruz; PCLD- Eric Berg, Brooke McDonnell

A. 75% Construction Documents- Plan Check Status Update

- Dayanira will check in with Dwayne on the plan check comment progress and let PCLD know when to expect comments.
- Dayanira will check in with Dwayne to see if the restroom was submitted to building & safety for review.
- Moving forward, Todd said that the city has hired a new City Engineer (firm), Jeff van den Eikhof, who should be reviewing the plans moving forward.

B. Existing Fencing Exhibit

- PCLD is still working on providing options for the property line fencing:
 - Block wall
 - Wood fence
 - Chain link with privacy slats

C. Water Tower- AP Wireless schedule

- Todd said that the city, including Dwayne, are still working with the cell providers regarding the staging plans.
 - Verizon continues to refuse to produce staging plans.
 - The city is consulting with a legal firm, BBK, which specializes in cellular/communication work to review the existing contract with the cell providers and all the city's options.

D. Other Business

- One outstanding invoice will be forwarded to Todd for processing. Moving forward, Brooke will send invoices to Todd and cc Hannah and Dayanira, until notified otherwise. (Note: per email dated 12/11/23, Brooke will send all invoices to Juana Escobar and cc Todd Bodem).
- Hannah informed the team that the City Council and Recreation & Parks Commission have been provided with the monthly meeting minutes and are concerned about the discussions regarding value engineering. They are concerned that the design is changing without their knowledge or input.
 - Eric and Brooke reminded the team that nothing has changed on the design. The only decision made is to reduce the thickness of the main sidewalk, which will be incorporated into the 100% CDs, as a cost savings measure that will not impact the design of the park, nor be noticeable to anyone.
 - Eric and Brooke noted that they understand that this stage of the design process can be frustrating for the public, because we essentially "go dark" in order to produce the construction documents. This stage was/is highlighted in all the meetings/public outreach. The council and commission don't review the CDs, and therefore it seems like nothing is happening. Eric and Brooke encouraged Hannah to remind them that trusting their staff to make informed, technical decisions is necessary.
 - Eric and Brooke stated that they are more than willing to give a status update to the council and commission to assuage any fears and show

- o that the construction documents match the approved design development plans.
 - o Brooke asked Hannah if the meeting in October to review the cost estimate and value engineering list is what triggered the concerns of the council and commission and she said it was.
 - o Brooke reminded Hannah and the team that no changes have been made, and that the list of VE items is a running list that was made at Shannon's direction, to keep in our back pocket, so to speak. In the October meeting, the consensus was that the plans would remain as is, and to see what the bids received look like, before any VE efforts are made.
 - o Eric and Brooke agreed to present a status update on the project to the Rec & Parks Commission meeting on December 19th.
 - Todd said that PCLD's time for this meeting could be paid for from the general fund.
- Dayanira stated that Fire was asking about access to the fire pits, Brooke corrected this to BBQs/Grills, and asked if they could tap into an irrigation quick coupler?
 - o Eric said that we'd have to check and see if the master valve for the irrigation system is listed as normally closed or open. If it's open, then yes, however, it's common practice to have the MV normally closed to prevent any leaks should part of the system break.
 - o The team reviewed the plans and noted that there is a fire hydrant on 9th street at the parking lot and the fire department could access it and use the parking lot and be close to the BBQs should they need.
 - o Brooke also mentioned that the design provides an ash bin for proper disposal of used charcoal in the BBQs to help prevent any problems.

Action Items:

RED = City of Guadalupe
 BLUE = Design Consultant Team

75% Construction Documents

1. Dayanira will check in with Dwayne on the plan check comment progress and let PCLD know when to expect comments.
2. Dayanira will check in with Dwayne to see if the restroom was submitted to building & safety for review.

Existing Fencing Exhibit

1. PCLD will provide design examples and cost per lineal foot for the various wall/fence options along the west property line.

Water Tower- AP Wireless schedule

1. The city will continue their negotiations with AP Wireless/Verizon and the updates to the tank rehabilitation plans.
2. The city will inform PCLD about a schedule of when those plans will be ready to bid.

Other Business

1. PCLD will present a project status update to the Recreation & Parks Commission on December 19th.
2. The city will process the missing invoice. Brooke will forward it to Todd and cc Hannah and Dayanira. (Sent 12/8/23).

Respectfully submitted by:

Brooke McDonnell, Senior Associate

Recreation

- **Holiday Home Decorating Contest:** The contest was advertised November 27, 2023 with the deadline to submit applications on Friday, December 15th. There was no fee to participate. Residents could apply to be considered for the following categories:

- Home Spun Holiday: Best depiction of traditional holidays at home
- California Dreamin': For spectacular lights display with music and motion
- Simply Christmas: Simple, yet filled with Christmas spirit

Judging took place on Friday, December 22nd with the Recreation & Parks Commission, Council Member Megan Lizalde, and the Recreation Services Manager as the judges. The following houses were the winners:

- Home Spun Holiday: 5082 Sandpiper Lane
- California Dreamin': 296 Tognazzini Avenue
- Simply Christmas: 718 Guadalupe Street

- **Christmas Movie Night in the Park:** The movie Elf was played for Christmas Movie Night in the Park. Because of the weather conditions there was a low attendance. Since that time, the Boys and Girls Club has asked to collaborate in the future for movie nights. They offered on cold nights to play the movie inside the gymnasium. In addition they offered on nights when the movie is played outside to staff the community center to allow kids to come in and out as needed.

RECREATION AND PARKS MONTHLY REPORT
For January 2024

Summary of Rentals/Usage for City Facilities & Parks - January

FACILITY	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR- TO-DATE (FY 23/24)	LAST YEAR- TO-DATE (FY 22/23)
Auditorium/Gym	31	20	151	119
O'Connell Park	0	0	15	58
LeRoy Park	0	14	19	36
Senior Center	30	26	194	70
Veterans Memorial Plaza	0	0	4	5
Council Chambers	7	9	69	55
Central Park	0	0	0	0
Veterans Hall	3	1	33	30

Monthly Progress Meeting Minutes Guadalupe Central Park

DATE: Meeting date: 1/11/2024

LOCATION: Virtual meeting

ATTENDEES: City of Guadalupe- Todd Bodem, Dayanira Cruz; PCLD- Brooke McDonnell

A. 75% Construction Documents- Plan Check Status Update

- Dayanira will make sure that Jeff van den Eikhof receives a copy of the plans for plan review.
 - Brooke will also send a link to the digital plans to Dayanira to forward to Jeff if he prefers digital review.
- Dayanira will review Dwayne's notes and check with building and safety to see if the restroom plans were submitted for plan check.

B. New City Engineer

- Brooke reiterated that PCLD can bring the new engineer up to date on the project and its history.

C. Existing Fencing Exhibit

- PCLD is still working on providing options for the property line fencing:
 - Block wall
 - Wood fence
 - Chain link with privacy slats

D. Water Tower- AP Wireless schedule

- Todd said that the city is still working with the cell providers regarding the staging plans.
 - Verizon continues to refuse to produce staging plans.
 - The city is consulting with a legal firm to review the existing contract with the cell providers and all the city's options.

E. Other Business

- Brooke was going to ask if PCLD needed to present to City Council with the same status update presentation made to the Recreation & Parks Commission in December, but Hannah had already emailed about it the morning of the check in meeting.
- Brooke will respond to Hannah about the presentation.

Action Items:

RED = City of Guadalupe

BLUE = Design Consultant Team

75% Construction Documents

1. Dayanira will send the plans and digital link to Jeff for plan check of the 75% CDs.
2. Dayanira will check in with building & safety to see if the restroom was submitted to for review.

Existing Fencing Exhibit

1. PCLD will provide design examples and cost per lined foot for the various wall/fence options along the west property line.

Water Tower- AP Wireless schedule

1. The city will continue their negotiations with AP Wireless/Verizon and the updates to the tank rehabilitation plans.

"P:\Pacific Coast Land Design, Inc\PROJECTS - Documents\22-013 GUADALUPE CENTRAL PARK\DOCS\Communication\Monthly Check-In Meetings\2024-01 January\2024-01-15_January ProgressMtg -Minutes.docx"

2. The city will inform PCLD about a schedule of when those plans will be ready to bid.

Other Business

1. PCLD will present a project status update to a special meeting of City Council and the Recreation & Parks Commission on January 16th, 2024.

Respectfully submitted by:

Brooke McDonnell, Senior Associate

Recreation

- January Recreation & Parks Commission Meeting: The Recreation & Parks Commission meeting was cancelled due to staff being under the weather.
- City Council & Recreation & Parks Joint Meeting: A joint meeting to cover Central Park was held on Tuesday, January 16, 2024. Those minutes will be placed on the city council consent calendar for approval.
- Daddy & Daughter Dance: The documents that need to be filled out and turned back into the Rec Department to register for the Daddy & Daughter Dance can be found on the city website under the Recreation tab or can be asked for via email.

After filling out the registration form, please take a hard copy of the form to the finance department located in City Hall. Their hours are 8:30am - 5:30pm. Once they have stamped/signed the form confirming your payment, you can either turn the hard copy into the Recreation Office in person or scan it and email it to this email address.

The payment per couple is \$40 and an additional \$15 for each additional young lady attending. Payment can be made out to the City of Guadalupe.

Along with the registration form, please fill out the liability waivers. The adult liability waiver needs to be filled out and signed by whoever the father figure that will be attending is. The minor liability waiver needs to be filled out and signed by the parent/legal guardian of the young lady attending. Both liability waivers once filled out and signed can be brought into the Rec Office or scanned and emailed back to this email.

Guadalupe Recreation & Parks presents

Daddy & Daughter Dance

Fathers, step fathers, grandfathers, and father figures are invited to escort a special girl in their life to this enchanting evening. This enchanted night will include appetizers, desserts, corsage & boutonniere making, a photobooth, and of course dancing. Formal attire recommended. RSVP by emailing cityofguadalupecreation@gmail.com.

Date: Friday, February 23rd
Location: City Hall Auditorium
918 Obispo Street
Time: 7pm - 9pm

Registration Deadline: Friday, February 16th @ 5pm

In collaboration with

Lobo Butcher Shop

A Sweet Affair

tsa FAMILY SERVICE AGENCY

Coast Plate Beach

The little known by the park

Questions? Call (805) 356-3906

Guadalupe Recreation & Parks presenta

Baile de Papa y Hija

Padres, padrastros, abuelos y figuras paternas estan invitados a acompañar a una niña especial en su vida a esta encantadora noche. Esta noche incluirá aperitivos, postres, confección de ramilletes y boutonnières, un fotomatón y, por supuesto, baile. Se recomienda vestimenta formal. Confirme su asistencia enviando un correo electrónico a cityofguadalupecreation@gmail.com.

Fecha: 23 de Febrero
Lugar: City Hall Auditorium
Calle Obispo 918
Hora: 7pm - 9pm

Regístrate antes del Friday, February 16th @ 5pm

En colaboracion con

Lobo Butcher Shop

A Sweet Affair

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Coast Plate Beach

The little known by the park

Preguntas? Llama (805) 356-3906

Upcoming Programs & Events

Drop-in Sports for ages 16+

Free Drop-in volleyball and basketball for ages 16+ are currently taking place. The location/day of drop-in basketball varies depending on the availability of the auditorium. Participants ages 16 & 17 must provide a permission slip/liability waiver signed by a parent/legal guardian in order to participate. This form can be found on the Recreation Page of the city website. Go to <https://ci.guadalupe.ca.us/recreation/>

February Drop In Schedule



**BASKETBALL
&
VOLLEYBALL**

FEBRUARY SCHEDULE

VOLLEYBALL

Sunday 4th: 6-8pm

Wednesday 7th: 6:30-8:15pm

Wednesday 14th: 6:30-8:15pm

Wednesday 21st: 6:30-8:15pm

Wednesday 28th: 6:30-8:15pm

BASKETBALL

Friday 2nd: 6-8pm

Sunday 11th: 6-8pm

Thursday 15th: 6-8pm

Sunday 25th: 6-8pm

Thursday 29th: 6-8pm

CITY HALL AUDITORIUM 918 OBISPO STREET

- **Daddy & Daughter Dance:** The documents that need to be filled out and turned back into the Rec Department to register for the Daddy & Daughter Dance can be found on the city website under the Recreation tab or can be asked for via email.

After filling out the registration form, please take a hard copy of the form to the finance department located in City Hall. Their hours are 8:30am - 5:30pm. Once they have stamped/signed the form confirming your payment, you can either turn the hard copy into the Recreation Office in person or scan it and email it to this email address.

The payment per couple is \$40 and an additional \$15 for each additional young lady attending. Payment can be made out to the City of Guadalupe.

Along with the registration form, please fill out the liability waivers. The adult liability waiver needs to be filled out and signed by whoever the father figure that will be attending is. The minor liability waiver needs to be filled out and signed by the parent/legal guardian of the young lady attending. Both liability waivers once filled out and signed can be brought into the Rec Office or scanned and emailed back to this email.

Guadalupe Recreation & Parks presents

Daddy & Daughter Dance

Fathers, step fathers, grandfathers, and father figures are invited to escort a special girl in their life to this enchanting evening. This enchanted night will include appetizers, desserts, corsage & boutonniere making, a photobooth, and of course dancing. Formal attire recommended. RSVP by emailing cityofguadaluperecreation@gmail.com.

Date: Friday, February 23rd
Location: City Hall Auditorium
 918 Obispo Street
Time: 7pm - 9pm

Registration Deadline: Friday, February 16th @ 5pm

Guadalupe Recreation & Parks presenta

Baile de Papa y Hija

Padres, padrastros, abuelos y figuras paternas estan invitados a acompañar a una niña especial en su vida a esta encantadora noche. Esta noche incluirá aperitivos, postres, confección de ramilletes y boutonnieres, un fotomatón y, por supuesto, baile. Se recomienda vestimenta formal. Confirme su asistencia enviando un correo electrónico a cityofguadaluperecreation@gmail.com.

Fecha: 23 de Febrero
Lugar: City Hall Auditorium
 Calle Obispo 918
Hora: 7pm - 9pm

Regístrate antes del Friday, February 16th @ 5pm

In collaboration with

\$40 per couple

Questions? Call (805) 356-3906

En colaboracion con

\$40 costo por pareja

Preguntas? Llama (805) 356-3906

- 3v3 Basketball Tournament: A 16+ 3v3 basketball tournament is tentatively scheduled for Saturday, March 23rd. Please check social media and the city website's Recreation page for updates.

Respectfully,

Hannah Sanchez
Recreation Services Manager



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of February 13, 2024

Todd Bodem

Prepared by:
Todd Bodem, City Administrator

SUBJECT: Resolution ratifying and proclaiming the existence of a Local State of Emergency

RECOMMENDATION:

That the City Council adopt Resolution No. 2024-14 ratifying and proclaiming the existence of a local state of emergency.

BACKGROUND:

Governor Newsom declared a state of emergency in California on February 4, 2024, for Los Angeles, Orange, Riverside, San Bernardino, San Diego, San Luis Obispo, Santa Barbara, and Ventura counties. On that same date, the County of Santa Barbara also proclaimed the existence of a local state of emergency. Both of these proclamations were made due to the February 2024 storm which began on January 31, 2024. This powerful, slow moving, atmospheric river storm system struck many places in California including Santa Barbara County. The February 2024 Storm series posed serious risks of rock falls, flooding, landslides, debris flows, severe winds, and coastal flooding throughout the County.

DISCUSSION:

Proclaiming a local state of emergency is an essential step for local governments dealing with significant incidents.

Government Code section 8630 provides:

- (a) A local emergency may be proclaimed only by the governing body of a city, county, or city and county, or by an official designated by ordinance adopted by that governing body.
- (b) Whenever a local emergency is proclaimed by an official designated by ordinance, the local emergency shall not remain in effect for a period in excess of seven days unless it has been ratified by the governing body.
- (c) The governing body shall review the need for continuing the local emergency at least once every 60 days until the governing body terminates the local emergency.

(d) The governing body shall proclaim the termination of the local emergency at the earliest possible date that conditions warrant.

Section 2.32.050 of the Guadalupe Municipal Code (GMC) created the Office of Emergency Services in the City of Guadalupe and designated the City Administrator as the Director of Emergency Services. GMC section 2.32.050.A authorizes the City Administrator to: “[r]equest the City Council to proclaim the existence or threatened existence of an emergency or a disaster and the termination thereof, if the City Council is in session, or to issue such proclamation if the City Council is not in session, subject to confirmation by the City Council at the earliest possible time.”

In light of the County of Santa Barbara’s proclamation of a local public health emergency, as well as the Governor’s proclamation, City Administrator/Director of Emergency Services, Todd Bodem, on February 7, 2024, issued a “Proclamation OF Existence of a Local Emergency by the City Administrator/Director of Emergency Services of the City of Guadalupe” as a result of February 2024 storm, and the continuing impacts from this severe weather. A copy of this Proclamation is attached to Resolution No. 2024-xx as Exhibit “A.”

City staff is recommending that the City Council adopt the attached Resolution No. 2024-xx to proclamation of the existence of a local state of emergency as of February 4, 2024. Due to the ongoing nature of the emergency, staff is recommending that the emergency declaration be extended up to a 60-day period with intermittent reviews at regular scheduled council meetings. The Council will thus have the ability to terminate the declaration during the 60-day period when and if conditions improve.

FISCAL IMPACT:

If the City Council does not adopt Resolution No. 2024-14, the City will incur potentially significant costs as a result of having to respond to the directives of federal, state, and county governments concerning, and otherwise respond to, the impacts of the February 2024 storm as these costs will not be subject to possible reimbursement. Adoption of the resolution will permit the City to seek reimbursement for its costs in responding to this public health emergency.

ATTACHMENT:

1. Resolution No. 2024-14 entitled “A Resolution of the City Council of Guadalupe Proclaiming the Existence of a Local State of Emergency.”

RESOLUTION NO. 2024-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE RATIFYING AND PROCLAIMING THE EXISTENCE OF A LOCAL STATE OF EMERGENCY

WHEREAS, Government Code section 8630 provides:

- (a) A local emergency may be proclaimed only by the governing body of a city, county or city and county, or by an official designated by ordinance adopted by that governing body.
- (b) Whenever a local emergency is proclaimed by an official designated by ordinance, the local emergency shall remain in effect for a period in excess of seven days unless it has been ratified by the governing body.
- (c) The governing body shall review the need for continuing the local emergency at least 60 days until the governing body terminates the local emergency.
- (d) The governing body shall proclaim the termination of the local emergency at the earliest possible date that conditions warrant; and

WHEREAS, Section 2.32.020 of the Guadalupe Municipal Code defines “emergency” as “the actual or threatened existence of conditions of emergency or of extreme peril to the safety of persons and property within this City caused by such conditions as air pollution, fire, flood, storm, epidemic, riot, earthquake, hazardous materials or conditions resulting from war or imminent threat of war;” and

WHEREAS, Section 2.32.050 of the Guadalupe Municipal Code declares that the City Administrator shall be the Director of Emergency Services and may request that “the City Council to proclaim the existence or threatened existence of an emergency or a disaster and the termination thereof, if the City Council is in session, or to issue such proclamation if the City Council is not in session, subject to confirmation by the City Council at the earliest possible time;” and

WHEREAS, Section 2.32.060 of the Guadalupe Municipal Code provides that the City Administrator/Director of Emergency Services may “[m]ake and issue rules and regulations on matters reasonably related to the protection of life and property, as affected by such disaster; provided, however, such rules and regulations must be confirmed at the earliest practical possible time by the City Council” and

WHEREAS, Governor Newsom declared a state of emergency in California on February 4, 2024, for Los Angeles, Orange, Riverside, San Bernardino, San Diego, San Luis Obispo, Santa Barbara, and Ventura counties; and

WHEREAS, on that same date, the County of Santa Barbara also proclaimed the existence of a local state of emergency; and

WHEREAS, both of these proclamations were made due to the February 2024 storm which began on January 31, 2024, which was a powerful, slow moving, atmospheric river storm system that struck many places in California including Santa Barbara County; and

WHEREAS, the February 2024 Storm series posed serious risks of rock falls, flooding, landslides, debris flows, severe winds, and coastal flooding throughout the County; and

WHEREAS, the City Administrator/ Director of Emergency Services determined that the severe weather that began on January 31, 2024, negatively affected City of Guadalupe, and continues to present a threat to the health, safety, and welfare of the general public in the City of Guadalupe; and

WHEREAS, pursuant to Section 2.32.060 of the Guadalupe Municipal Code in light of the continuing threats to the health, safety, and welfare of the general public in the City of Guadalupe, the City Administrator/Director of Emergency Services took the action to proclaim a local emergency when the City Council was not in session; and

WHEREAS, the City Council concurs with the Director of Emergency Services' determination that the severe weather created a threat to the public health, safety, and welfare that warranted and necessitated the proclamation of the existence of a local emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GUADALUPE THAT:

SECTION 1. The City Council of the City of Guadalupe hereby proclaims that a local emergency existed when the County of Santa Barbara declared a local emergency on February 4, 2024.

SECTION 2. The above-described Proclamation by the Director of Emergency Services, a copy of which is attached hereto as Exhibit A, is hereby ratified and adopted by reference as if fully set forth herein.

SECTION 3. During the existence of the local emergency, the powers, functions, and duties of the Director of Emergency Services and the emergency organization of this City shall be those prescribed by state law, the ordinances, and resolutions of this City, and by the City's Emergency Plans, including, but not limited, to the City's SEMS Multi-hazard Functional Plan.

SECTION 4. The local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council and that the need for continuing the local emergency shall be reviewed by the City Council intermittently at a regular Council meeting. The City Council may terminate the declaration at any time during the 60-day period, as required by Government Code Section 8630.

SECTION 5. In addition to the powers enumerated in Guadalupe Municipal Code sections 2.32.050 and 2.32.060, the Director of Emergency Services and/or his designee is hereby authorized to adopt supplemental proclamations and orders which are necessary to respond to the local emergency, provided that actions which would

otherwise require City Council approval shall be reported to the City Council at the next regularly scheduled City Council meeting.

SECTION 6. A copy of this resolution shall be forwarded to the Director of California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with state law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Guadalupe; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs; and that the Governor approve, pursuant to Government Code section 8633, the cost of any extraordinary services incurred by political subdivisions in executing mutual aid agreements as a legal charge against the State.

SECTION 7. The Director of Emergency Services, or his designee, is hereby designated as the authorized representative for public assistance and individual assistance of the City for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain available local, State, and Federal assistance.

SECTION 8. This Order is effectively immediately upon adoption.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of February 2024, by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2024-14**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held February 13, 2024, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

**PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY BY THE CITY
ADMINISTRATOR/DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF GUADALUPE**

WHEREAS, Section 2.32.020 of the Guadalupe Municipal Code defines “emergency” as “the actual or threatened existence of conditions of emergency or of extreme peril to the safety of persons and property within this City caused by such conditions as air pollution, fire, flood, storm, epidemic, riot, earthquake, hazardous materials or conditions resulting from war or imminent threat of war;” and

WHEREAS, Section 2.32.050 of the Guadalupe Municipal Code declares that the City Administrator shall be the Director of Emergency Services and may request that “the City Council to proclaim the existence or threatened existence of an emergency or a disaster and the termination thereof, if the City Council is in session, or to issue such proclamation if the City Council is not in session, subject to confirmation by the City Council at the earliest possible time;” and

WHEREAS, Section 2.32.060 of the Guadalupe Municipal Code provides that the City Administrator/Director of Emergency Services may “[m]ake and issue rules and regulations on matters reasonably related to the protection of life and property, as affected by such disaster; provided, however, such rules and regulations must be confirmed at the earliest practical possible time by the City Council” and

WHEREAS, Government Code section 8630 provides:

- (a) A local emergency may be proclaimed only by the governing body of a city, county or city and county, or by an official designated by ordinance adopted by that governing body.
- (b) Whenever a local emergency is proclaimed by an official designated by ordinance, the local emergency shall remain in effect for a period in excess of seven days unless it has been ratified by the governing body.
- (c) The governing body shall review the need for continuing the local emergency at least 60 days until the governing body terminates the local emergency.
- (d) The governing body shall proclaim the termination of the local emergency at the earliest possible date that conditions warrants; and

WHEREAS, Governor Newsom declared a state of emergency in California on February 4, 2024, for Los Angeles, Orange, Riverside, San Bernardino, San Diego, San Luis Obispo, Santa Barbara, and Ventura counties; and

WHEREAS, on that same date, the County of Santa Barbara also proclaimed the existence of a local state of emergency; and

WHEREAS, both of these proclamations were made due to the February 2024 storm which began on January 31, 2024, which was a powerful, slow moving, atmospheric river storm system that struck many places in California including Santa Barbara County; and

WHEREAS, the February 2024 Storm series posed serious risks of rock falls, flooding, landslides, debris flows, severe winds, and coastal flooding throughout the County; and

WHEREAS, the City Administrator/ Director of Emergency Services finds that the severe weather that began on January 31, 2024, negatively affected City of Guadalupe, and continues to present a threat to the health, safety, and welfare of the general public in the City of Guadalupe; and

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AND ORDERED: By the City Administrator/Director of Emergency Services of the City of Guadalupe that a local emergency exists throughout the City of Guadalupe, and shall be deemed to continue to exist for a period of at least seven (7) days or until the City Council takes action to ratify or terminate the proclamation of local emergency; and

IT IS FURTHER ORDERED that during the existence of this local emergency that the powers, functions, and duties of the City of Guadalupe will be those prescribed by state law, state executive orders, ordinances, and resolutions of the City of Guadalupe; and

IT IS FURTHER ORDERED that during the existence of this local emergency that the powers, functions, and duties of the City of Guadalupe will be those prescribed by state law, state executive orders, city ordinances, and resolutions of the City of Guadalupe, including specifically the City Administrator/Director of Emergency Services may promulgate orders and regulations necessary to provide for protection of life and property as set forth in the Guadalupe Municipal Code and California Government Code section 8634; and

IT IS FURTHER ORDERED that a copy of this Proclamation be forwarded to the Governor of California with the request that the Governor proclaim the existence of a State of Emergency throughout the City of Guadalupe; and

IT IS FURTHER ORDERED that a copy of this Proclamation be forwarded to the State Director of the Office of Emergency Services.

Date: February 7, 2024



Todd Bodem

City Administrator/Director of Emergency Services



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of February 13, 2024

Amelia M. Villegas

Todd Bodem

Prepared by:
Amelia M. Villegas, Interim HR Manager

Approved by:
Todd Bodem, City Administrator

SUBJECT: Senior and Community Center Activities Coordinator

RECOMMENDATION:

That the City Council adopt Resolution No. 2024-15 approving the position description Senior and Community Center Activity Coordinator and authorizing the recruitment process.

BACKGROUND:

The building known previously as “the Senior Center,” now “the Senior and Community Center” (Center) was built in the late 1980s. Its focus and use have varied over the many years since. At one point, the former Community Action Commission (now known as CommUnify), Area Agency on Aging (AAA), and the City initially cooked food in the Center’s kitchen to be delivered to seniors in Santa Maria, Lompoc, and Guadalupe. AAA funded a part-time Service Coordinator for this program but, subsequently, the City lost funding.

Approximately three or four years ago, a grant, Community Development Block Grant Coronavirus Response round 1 (CDBG-CV1) was received for a part-time individual to deliver bag lunches to seniors and high-risk individuals in the community. Another grant was received, CDBG-CV2 & CV3, to create a food pantry and make the part-time Service Coordinator a full-time position for a two-year period. However, the Santa Barbara County Food Bank stated that a food pantry would not be allowed as long as the City continued with the food bank distribution days.

The Department of Housing and Community Development (HCD) gave the City approval to use CDBG-CV2 & CV3 to revise the senior meals (congregate and home deliveries) and change Food Bank services to senior services, since seniors are the primary beneficiaries of the Food Bank deliveries. An initial onsite meal program began with cooking occurring onsite. However, that program was changed to a different onsite program where hot lunches are brought into the Center, continually serving the seniors in our community.

DISCUSSION:

When Los Amigos de Guadalupe (LADG) staff left the Center in September 2023, there was no one on site to address any issues relating to the Center. Along with the City looking to expand

the use of the Center and senior services in a variety of ways, there is now the need for regular onsite presence. The Senior and Community Center Activities Coordinator (Coordinator) position would have responsibility for opening and closing the facility, assist those that utilize the Center on a daily basis, such as individual and/or group activities, the daily free meal program, and any other specialized programs/events.

Because this is a somewhat unique position, conducting a salary survey among other cities on the Central Coast proved unsuccessful. However, comparing internal jobs and required skills, etc., it is recommended, and the union concurs, that the position be in the SEIU salary structure as Salary Grade 154, with a minimum of \$20.763 and a maximum of \$27.824.

FISCAL IMPACT:

The General Fund will not immediately be impacted as this position will be funded through the remaining CBDG-CV2 & CV3 grant monies. Other grant funding may be available for this position in the future.

ATTACHMENTS:

1. Resolution No. 2024-15
2. Senior & Community Center Activities Coordinator Job Description

RESOLUTION NO. 2024-15

A RESOLUTION APPROVING THE POSITION DESCRIPTION OF PART-TIME SENIOR AND COMMUNITY CENTER ACTIVITIES COORDINATOR OR AND AUTHORIZING THE RECRUITMENT PROCESS

WHEREAS, the Senior Center was built in the late 1980's to provide services to the community's senior population; and

WHEREAS, over the many years, while the Center's focus has remained on providing senior services, it has gone through a variety of transformations; and

WHEREAS, the Senior Center, now renamed "The Senior and Community Center," has incorporated food bank distribution, onsite meal preparation and distribution, and senior programs; and

WHEREAS, the ongoing growth of the Center now necessitates an onsite presence to ensure not only the smooth operation of the facility, but equally, important, the safety of those utilizing the Center.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1: The new position of Senior and Community Center Activities Coordinator is hereby established as an hourly position represented by the Service Employees International Union (SEIU).

SECTION 2: The position description for the Senior and Community Center Activities Coordinator is hereby approved. As with all City positions, the City Administrator is authorized to amend the position description in the future, as needed., after consulting with SEIU, if necessary.

SECTION 3: The proposed seven-step hourly salary range, for the part-time, 30 hours per week, Senior and Community Center Activities Coordinator, is the minimum, \$20.763, to maximum, \$27.824, with similar benefits of those offered to other employees represented by the Service Employees International Union. As with all City positions, only the City Council can change the pay and benefits for this position.

SECTION 4: Staff is authorized to begin recruitment for the Senior and Community Center Activities Coordinator.

SECTION 5: The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document

is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED AND ADOPTED at a regular meeting on the 13th day of February 2024 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe, DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2024-15** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held February 13, 2024, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED TO FORM:

Philip F. Sinco, City Attorney



CITY OF GUADALUPE

Senior and Community Center Activities Coordinator

January 2024

DEFINITION:

Under the direction of the Recreation Services Manager, the Senior and Community Center Activities Coordinator position assists in the promotion of events and activities for seniors and other community members to stay healthy, socially connected and avoid “age-in-place.”

ESSENTIAL FUNCTIONS:

- With input from seniors, Senior Center Advisory Committee and community members, help create and implement services focusing on program activities which promote healthy aging as well as reaching out to other age groups to help provide direct service and support to program participants.
- Oversee and manage all services provided on site to ensure activities are scheduled, and coordinated, to ensure optimum consumer service to center participants.
- Provide assistance to: 1) All program/class leaders to reach maximums service output, 2) Volunteers and staff with daily group and individual activities, such as game playing, crafts, etc., and 3) Area Agency on Aging (AAA) and City staff to coordinate center use.
- Participate in Senior Advisory Committee meetings to report updates on senior programs and needs.
- Provide regular and ongoing feedback to City and non-profit organizations focusing on senior and community program operations provided at the center.
- Coordinate presentations from outside agencies, private organizations, and experts on community involvement and services.
- Collaborate and help coordinate local service providers to include Food Bank of Santa Barbara County, health care providers and other programs benefiting the community.
- Ensure the entire facility is maintained in a professional manner and is fully stocked with necessary supplies.
- Immediately report to City staff any concerns relating to the facility or the center participants.

Senior and Community Center Activities Coordinator

January 2024

Page 2 of 3

ESSENTIAL FUNCTIONS (cont'd)

- Provides overall supervision at the center to ensure that individuals entering the center adhere to proper conduct and shall report to public safety personnel should there be a need on site security as needed.

KNOWLEDGE/SKILLS:

- Relevant knowledge of senior populations and their needs.
- Ability to work independently as well as in a team environment.
- Ability to establish effective relationships with the community and non-profit organizations.
- Excellent interpersonal, verbal, and written communication skills.
- Knowledge and techniques for effectively dealing with various age groups, socio-economic and ethnic groups.
- Able to prepare activity reports to Advisory Committee, and Recreation Services Coordinator as required.
- Spanish speaking, highly desirable.
- Knowledge of computer software, e.g., EXCEL, WORD, etc.

EDUCATION & EXPERIENCE:

- HS Diploma or Equivalent required; AA degree in social services or related field is highly desired.
- Minimum of one (1) years' experience working with older adults in a community setting, required.
- Valid California Driver License, Class C, with a clean driving record with own automobile insurance, required.

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to occasionally lift, carry, push, and pull materials and objects up to 15 pounds.

PHYSICAL REQUIREMENTS (cont'd)

- Frequently handle, grip, grasp, and reach above, at, and below shoulder level. Infrequently bend, stoop, crouch, kneel, and extend neck upward, downward, or side-to-side.
- Frequently sit, occasionally stand, or walk.
- Visual acuity which could be corrected sufficiently to perform the essential functions of the position; average depth perception needed.
- Ability to communicate to exchange information effectively verbally in an office environment, to hear and comprehend oral instructions and communications.
- Occasional use of computer and telecommunication equipment

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Primarily works indoors with no exposure to inclement weather, conditions, or hazards.

The noise level in the work environment is usually quiet in the office and moderate during events/activities.

This job description is not intended to be all-inclusive. The employee may also perform other reasonably related duties as assigned. The City of Guadalupe provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression or any other characteristic protected by federal, state, or local laws.



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of February 13, 2024

Philip F. Sinco

Prepared by:
Philip F. Sinco, City Attorney

Todd Bodem

Approved by:
Todd Bodem, City Administrator

SUBJECT: Technical Amendments to the Guadalupe Municipal Code

RECOMMENDATION:

That the City Council introduce on the first reading, and continue to its meeting of February 27, 2024, for second reading and adoption, Ordinance No. 2024-515 making technical (nonsubstantive or minor) amendments to the Guadalupe Municipal Code (GMC).

BACKGROUND:

For the last several years, the City Attorney has been making a list of GMC provisions that require corrections, modifications, or elimination. These GMC provisions that require amendments are not intended to be substantive amendments, but rather, more in the nature of clerical corrections or changes of a minor nature. In addition to correction of errors, these types of changes are often necessary due to changes in State law or in City operations. The City Attorney intends to present future ordinances making similar “technical” amendments to the City’s Municipal Code as needed or as is convenient.

DISCUSSION:

The proposed technical amendments are of two types: clerical corrections and minor changes.

Clerical Corrections:

The proposed clerical corrections are as follows:

- **GMC Section 1.10.040:** Correction of a mistake (reference to Section 8.50.207 should be to Section 8.50.120).
- **GMC Sections 3.24.060 – 3.24.090 (Utility Users’ Tax):** Correction of mistakes (change the rate of the tax from 7% to 5%).

- **GMC Section 18.60.030:** Correction of a mistake. The reference to Section 18.60.070 should actually be to Section 18.60.050.

The clerical corrections for GMC sections 1.10.040 and 18.08.030 do not require additional explanation as they are simply clerical errors in that they each refer to another section of the GMC that is actually the wrong section; however, the changes to GMC sections 3.24.060-3.24.090 do deserve some further explanations.

GMC sections 3.24.060-3.24.090: These sections pertain to the City's Utility Users' Tax (UUT) which was adopted by the City in 1985. UUT imposes a tax on telephone, water, gas, and electric usage within a local jurisdiction. The City's UUT tax rate was set at five percent of the charges made for the use of the particular service, and that rate has remained the same since the tax was enacted. In 1986, state voters approved Proposition 62 which required all general taxes (such as the UUT) or general tax increases to be approved by a majority of voters (and special taxes to be approved by a 2/3 majority). Thereafter, several California appellate court decisions placed the constitutionality of Proposition 62 in doubt, especially its requirement that the voters approve general taxes (and general tax increases). On January 27, 1994, the California Supreme Court accepted review of a case that many believed might result in a decision confirming that Proposition 62's requirement that general taxes be approved by local voters was unconstitutional. Sometime later in 1994, and possibly in response to a favorable decision from the California Supreme Court, the City Council passed an ordinance which increased the UUT tax rate from five percent to seven percent which was not submitted to the City's voters for approval. Although it is unclear why the City's Municipal Code to seven percent, this increase was never actually imposed on City utility users. This may have been because the City wanted to wait until the California Supreme Court had ruled on this case before implementing the increased UUT rate to avoid having to issue refunds if the decision was not favorable. Again, the reasons why the UUT rate increase was not submitted to City voters is not known, but if the goal was to implement this tax increase without approval from the voters, this goal was frustrated. On September 28, 1995, the California Supreme Court issued its decision and held that Proposition 62 *was* constitutional, and therefore, general taxes had to be submitted to a vote of the people to become effective. The UUT increase adopted by the Council never thereafter submitted to the voters, so the tax rate has remained at five percent since 1985 (even though the GMC indicated the UUT rate was seven percent).

In 2014, the City Council approved a measure to submit to the City's voters that would remove the maximum annual utility users tax liability for any single utility user (limited at \$2,250). This measure was intended only to apply to the largest users of utilities in the City, and the vast majority of utility users in the City would see no impact in their tax liability from the measure. Significantly, the staff report for this measure specifically stated that the City's UUT rate had remained at five percent since it was adopted in 1985 (and had never been raised to seven percent) and the 2014 measure did not propose increasing it to seven percent.

For the foregoing reasons, the changes being proposed in the technical amendments to Sections 3.24.060-3.24.090 are nonsubstantive corrections.

Minor Changes:

There are four minor changes being proposed as part of the technical amendments, which are as follows:

- **GMC Section 6.04.390:** To allow a misdemeanor to be charged for violation of Chapter 6.04 (Animals) in the “prosecutorial discretion” of the City rather than only as an infraction.
- **GMC Section 13.08.055:** New section to be added (to clarify City and property owner/occupant responsibility for water lines to and from a water meter).
- **GMC Chapters 18.42 and 18.46:** Repeal of both of these Chapters as they relate to two zoning districts that are no longer (or never were) in use and are not reflected on the City’s official zoning map.
- **GMC Section 18.08.345:** Delete language set forth in the definition of a “garage” stating that minimum interior dimensions for a garage shall be “not less than 11 feet by 20 feet” since the dimensions conflict with other provisions from GMC Chapter 18, and are not required for the definition of a garage.
- **GMC Section 18.60.050:** Change minimum width for two off-street parking spaces in a garage in the single-family zoning district from 9.5 feet to 9 feet (to make this measurement consistent with minimum width for all off-street parking spaces, except in a single car garage in the single-family zoning district, in which case the minimum width will remain at 11 feet).
- **GMC Section 18.75.030:** Removal of language believed to be lawful when enacted, but which subsequent changes in State law have raised the likelihood it would be deemed unlawful. This language concerns a limitation for employee housing that applies only single family parcels.

GMC Section 6.04.390: The GMC has quite a few requirements in Chapter 6.04 related to the keeping of animals as pets (e.g., running at-large, excessing noise from barking, failure to obtain a license, etc.) many of which are typically considered to be minor when violated. For that reason, these violations are punishable as infractions. For such infractions, first violation is a \$50 fine, the second is \$100, and the third is \$500 (when the second or third violations occur within 12 months of the first violation). The only time a misdemeanor charge is authorized in Chapter 6.04 is when three infractions occur within a 12-month period. A misdemeanor is a much more significant deterrent as it is punishable by a fine up to \$1,000 and up to six months in jail, although a jail sentence is very seldom, if ever, imposed by a court. In some instances, it would be of great assistance to the City and to affected residents of the City if a first violation (if significant enough) could be prosecuted as a misdemeanor. For example, while many of the violations in Chapter 6.04 would be considered minor by many, some of them are, or could be, serious violations such as cruelty to an animal or an injury to a person as a result of a dog running at-large off leash. Without the ability for the City to file a misdemeanor complaint in criminal court for a first, but serious, violation, the only option would be for the City (and/or County Animal Services) to issue a citation for an infraction, and if two more violations occurred within 12 months from the first, then file a misdemeanor charge. For this reason, GMC section 6.04.090 is proposed to be amended to allow, but not require, the filing of a misdemeanor charge for a violation of Chapter 6.04, instead of having to issue a citation for an infraction (no matter how serious the violation may be) unless there have been three violations within 12 months. This proposed amendment goes beyond a “non-substantive” change, but staff believes it is a minor change since a misdemeanor charge is the default for *any* violation in the GMC unless the violation is specifically designated as an infraction. (See GMC section 1.08.101). Moreover, the

proposed amendment is not changing the punishment for violations of Chapter 6.04 from infractions to misdemeanors, but rather, merely allowing prosecutorial discretion to charge a violation as either a misdemeanor or an infraction.

GMC Section 13.08.055: The only amendment in the proposed ordinance that is adding an entirely new section is proposed GMC section 13.08.055. Chapter 13.08 in general concerns water meters. Based on what is stated in Chapter 13.08, it appears that prior to 1985, some water users paid a flat rate for water usage (i.e., those who did not have water meters at their properties) while others had been required to install meters at their own cost and were required to pay for the actual amount of water used. Moreover, as the Council's findings as set forth in Chapter 13.08 continue, "[e]xperience has shown that unmetered water users are not as careful to conserve water as are people who have water meters and who pay the full amount for water actually used" which "... contributes to the waste of water, a precious natural resource, it adds unnecessarily to inflows at the wastewater treatment plant causing increased energy costs, and it creates inequities which are not consistent with the American way of life, which calls for cities to provide equal levels of service at equal prices to all segments of the community." For these reasons, the City Council required all unmetered properties receiving City water service to have water meters installed so that all water users paid the same rates, based upon the actual amount of water used and to reduce energy costs at the sewer treatment plant by reducing the flow of water into the plant. At the time Ordinance no. 85-256 was enacted, there were 797 unmetered locations in the City, and all of them were required to have meters installed and approved by City inspectors within 90 days from November 25, 1985 (which was the date the ordinance was adopted).

Unfortunately, this ordinance did not include any statement as to who was responsible for ownership and maintenance of the water lines leading from the water meter to the particular occupancy. As a result, City Public Works staff has occasionally had difficulties with property owners or occupants about who is responsible for maintaining the portion of the water service line from the water meter to the property being serviced. While this has been an infrequent occurrence over the years, Public Works staff requested that a clear statement that the property owner or occupant is the owner of the portion of the water line from the water meter to the particular occupancy and is, therefore, responsible for all maintenance costs.

This is the rule in all (or the vast majority) of cities in California. This allocation of responsibilities with the City being responsible for maintenance of water service lines from the City mains to a water meter, including the water meter, and the property owner or occupant being responsible for the line after the meter to the occupancy is not only standard practice, it is fair to all concerned. The proposed new Code section makes this allocated maintenance responsibility clear. For the foregoing reasons, while this is a new addition to the GMC, it is a very minor one, and therefore, qualifies as a "technical" amendment.

GMC Chapters 18.42 and 18.46: Chapters 18.42 and 18.46 of the GMC are being proposed to be repealed in their entirety. The reason for this is due to the fact that Chapter 18.42 describes the permitted and conditionally permitted uses in the C-R, COMMERCIAL RECREATION DISTRICT and Chapter 18.46 does the same for the UR/I, URBAN RESERVE/LIGHT INDUSTRIAL DISTRICT, but the problem is that these two zoning districts either no longer are used (or they never were in use) and they are not reflected on the City's official zoning map. This is "almost" a clerical correction; however, since it involves eliminating

two entire Chapters of the GMC, staff is describing this as a “minor” amendment. Regardless, the proposed repeal of both of these Chapters is appropriately considered to be a technical amendment.

GMC Sections 18.08.345 and 18.60.050: As part of the Zoning Ordinance update project by the City’s Planning Director Larry Appel, the City Council adopted Ordinance No. 2019-478 which included many new definitions for Chapter 18 of the GMC (the “Zoning Ordinance”). The current definition for a garage (GMC section 18.08.345) was one of the new definitions added. This definition included a minimum interior dimension for a garage of 11 feet by 20 feet. According to the Planning Director, the 20 feet dimension was an error and should have been 19 feet. After some review, the City Attorney agreed that 20 feet was an error. This determination was based on several facts.

First, before the 2019 amendments, GMC section 18.60.020 provided that off-street parking spaces “shall be not less than 19 feet in length and average 8.5 feet in width.” The 2019 amendments included a minor change to this section which was as follows: “... [off-street parking spaces] shall not be less than 19 feet in length and ~~average 8.5~~ 9.0 feet in width.” This particular section applies to all off-street parking spaces, including but not limited to those in garages, but because the new definition of a garage included a minimum interior dimension of 11 feet by 20 feet, this created some confusion as to whether these dimensions were for the interior of the garage itself or the interior dimensions of the parking space(s) within a garage.

Adding to this potential confusion was another change made in the 2019 Zoning Ordinance amendments. This change was the addition of a new section (GMC section 18.060.050(a)(1)) applicable only in the single-family zoning district that required garages with two (2) parking spaces to have a minimum width of 9.5 feet by 19 feet in length for each space, and a minimum of 11 feet by 19 feet if a garage only provided one parking space.

The Planning Director believes that some minor changes can eliminate the potential confusion arising from the differing dimensions for off-street parking spaces. The specific changes are to eliminate the reference to “a minimum interior dimension for a garage of 11 feet by 20 feet” in GMC section 18.08.345, and to change “9.5 feet” to “9 feet” in GMC section 18.60.050. Taken together, these two changes will clarify that the correct dimensions for off-street parking spaces are 9 feet in width and 19 feet in length, except when an off-street parking space is being provided in a single car garage in the single family zoning district, in which case, the correct dimensions for the parking space shall be 11 feet in width and 19 feet in length.

GMC Section 18.75.030: GMC Chapter 18.75 is the City’s employee housing ordinance. This section essentially provides that any use of any dwelling unit in the City for housing of six (6) or fewer employees may be used as employee housing (as that term is defined and used under California law) but requires a conditional use permit if seven (7) or more employees are housed in a single dwelling unit. Currently, this section has a limitation for single-family parcels that staff believed was lawful at the time it was enacted; however, with changes in state law since this time, this limitation no longer appears to be consistent with state law.

The specific limitation was to require a conditional use permit (CUP) for housing of seven (7) or more employees on a “single parcel” if there was an accessory dwelling unit (ADU) or a junior ADU on the

property in addition to the “primary” dwelling (assumed at the time to be a single-family dwelling). (Although the particular section refers to a “single parcel” and not a “single-family parcel,” it is clear from the context that these terms are synonymous). The intent was to treat all single-family parcels the same with respect to the number of employees that could be housed on a “single parcel” regardless of the number of dwelling units. However, in light of the state legislature’s expansion and promotion for ADUs (including junior ADUs), staff no longer believes it is consistent with the trend of state law to limit the number of employees that can be housed on a single-family parcel without requiring a CUP based on the number of dwelling units on the parcel.

ALTERNATIVES:

The Council may decline to introduce the Ordinance, or may direct staff to revise it.

FISCAL IMPACT:

None.

ATTACHMENTS:

1. Ordinance No 2024-515 making “technical” amendments to various sections of the Guadalupe Municipal Code.

ORDINANCE NO. 2024-515

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, MAKING NONSUBSTANTIVE OR MINOR AMENDMENTS TO VARIOUS SECTIONS OF THE GUADALUPE MUNICIPAL CODE TO MAKE CLERICAL CORRECTIONS, TO ALLOW VIOLATIONS RELATED TO ANIMALS TO BE MISDEMEANORS OR INFRACTIONS, TO REMOVE TWO ZONING DESIGNATIONS THAT ARE NOT ON THE CITY'S ZONING MAP, TO CLARIFY THE DIMENSIONS FOR OFF-STREET PARKING SPACES IN GARAGES, TO CLARIFY OWNERSHIP AND MAINTENANCE RESPONSIBILITIES FOR WATER LINES TO AND FROM A WATER METER, AND TO REMOVE A LIMITATION RELATED TO EMPLOYEE HOUSING ON A SINGLE-FAMILY PARCEL

The City Council of the City of Santa Maria, State of California, does ordain as follows:

SECTION 1. Section 1.10.040 of Chapter 1.10 of the Guadalupe Municipal Code is hereby amended as follows:

§1.10.040 Methods of service.

All notices required by this chapter shall be served pursuant to the provisions of Section 8.50.~~207~~120.

SECTION 2. Section 3.24.060 of Chapter 3.24 of the Guadalupe Municipal Code is hereby amended as follows:

§ 3.24.060. Electricity users' tax.

- A. There is hereby imposed a tax upon every person in the City, other than an electrical corporation or a gas corporation, using electrical energy in the City. The tax imposed by this section shall be at the rate of ~~7%~~ 5% of the charges made for such energy, and shall be paid by the person paying for such energy.
- B. As used in this section, the words "using electrical energy" shall not be construed to mean the use of such energy from a storage battery; provided, however, that the term shall include the receiving of such energy for the purpose of using it in the charging of storage batteries.
- C. As used in this section, the words "using electrical energy" shall not be construed to mean the receiving of such energy by an electrical corporation or a governmental agency at a point within the City, for resale.
- D. The tax imposed in this section shall be collected from the service user by the person selling such electrical energy. The amount of tax collected in one month shall be remitted to the Tax Administrator on or before the last day of the following month.

SECTION 3. Section 3.24.070 of Chapter 3.24 of the Guadalupe Municipal Code is hereby amended as follows:

§ 3.24.070. Gas users' tax.

- A. There is hereby imposed a tax upon every person in the City, other than a gas corporation or an electrical corporation, using gas in the City which is delivered through mains or pipes. The tax imposed by this section shall be at the rate of ~~7%~~ 5% of the charges made for such gas, and shall be paid by the person paying for such gas.
- B. As used in this section, the word "charges" shall include minimum charges for such services, including customer charges, service charges and annual and monthly charges.
- C. As used in this section, the word "charges" shall not include charges made for gas used in the generation of electrical energy by a public utility or a governmental agency.
- D. As used in this section, the words "using gas" shall not be construed to mean the receiving of such gas by a gas corporation or governmental agency at a point within the City, for resale.
- E. The tax imposed in this section shall be collected from the service user by the person selling the gas. The amount collected in one month shall be remitted to the Tax Administrator on or before the last day of the following month, or at such other time as the Tax Administrator and the service supplier may from time to time agree by administrative agreement.

SECTION 4. Section 3.24.080 of Chapter 3.24 of the Guadalupe Municipal Code is hereby amended as follows:

§ 3.24.080. Telephone users' tax.

- A. There is hereby imposed a tax on the amounts paid for any intrastate telephone communication services, by any person in the City other imposed by this section shall be at the rate of ~~7%~~ 5% of all charges made for such services, and shall be paid by the person paying for such services.
- B. As used in this section, the term "charges" shall not include charges for services paid for by inserting coins in coin-operated telephones, except where such coin-operated telephone service is furnished for a guaranteed amount, the amounts paid under such guarantee plus any fixed monthly or other periodic charge shall be included in the base for computing the amount of tax due; nor shall the term "charges" include charges for any type of service or equipment furnished by a service supplier subject to Public Utility regulation during any period in which the same or similar services or equipment are also available for sale or lease from persons other than a service supplier subject to Public Utility regulation; nor shall the term "telephone communications services" include land mobile services or maritime mobile services as defined in Section 2.1 of Title 47 of the Code of Federal

Regulations. The term “telephone communication services” refers to that service which provides access to a telephone system and the privilege of telephone- quality communication, with substantially all persons having telephone stations which are part of such telephone system. The telephone users tax is intended to, and does, apply to all charges irrespective of whether a particular communication service originates and/or terminates within the City.

- C. The tax imposed in this section shall be collected from the service user by the person providing the intrastate telephone communication services, or the person receiving the payment for such services. The amount of tax collected in one month shall be remitted to the Tax Administrator on or before the last day of the following month, or, at the option of the person required to collect and remit the tax, an estimated amount of tax collected, measured by the Tax Administrator on or before the last day of each month.
- D. Notwithstanding the provisions of subsection A of this section, the tax imposed under this section shall not be imposed upon any person for using intrastate telephone communications services to the extent that the amounts paid for such services are exempt from or not subject to the Taxation Code or the tax imposed under Section 4251 of Title 26 of the United States Code.

SECTION 5. Section 3.24.090 of Chapter 3.24 of the Guadalupe Municipal Code is hereby amended as follows:

§ 3.24.090. Water users’ tax.

- A. There is hereby imposed a tax upon every person within or without the City, other than a water corporation, using water supplied by the City which is delivered through mains or pipes. The tax imposed by this section shall be at the rate of ~~7%~~ 5% of the charges made for such water, and shall be paid by the person paying for such water.
- B. The tax imposed in this section shall be collected from the service user by the person selling the water. The amount collected in one month shall be remitted to the Tax Administrator on or before the last day of the following month.

SECTION 6. Section 6.04.390 of Chapter 6.04 of the Guadalupe Municipal Code is hereby amended as follows:

§ 6.04.390. Penalties.

- A. Except as otherwise provided in Section 6.04.370 of this chapter, any person violating any provision of this chapter shall be deemed guilty of a misdemeanor, however, the City shall have the prosecutorial discretion to cite any misdemeanor violation of this Chapter as an infraction, and if cited as an infraction, ~~and~~ shall be subject to the following fines:

1. \$50.00 upon the first offense.

2. \$100.00 upon the second offense in a 12-month period.
3. \$250.00 upon the third offense in a 12-month period.

B. If any violation is continued, each day's violation shall be deemed a separate violation. Any person found guilty of more than 3 violations of this chapter within a 12-month period shall be deemed guilty of a misdemeanor and fined up to \$1,000.00 or imprisoned for a term not to exceed 30 days for each misdemeanor conviction. The person shall also pay any and all expenses, including shelter, food, veterinarian expenses for identification or certification or boarding associated with the seizure of the animal.

SECTION 7. Section 13.08.055 is hereby added to Chapter 13.08 of the Guadalupe Municipal Code as follows:

§ 13.08.055. Connections – Ownership and Maintenance.

All connections up to and including the meter shall at all times remain the property of the City, and all connections beyond the meter toward the occupancy shall be the sole responsibility of the property owner or occupant, both as to the original installation and as to maintenance and upkeep.

SECTION 8. Section 18.08.345 of Chapter 18.08 of the Guadalupe Municipal Code is hereby amended as follows:

§ 18.08.345. Garage.

An accessory building or part of a main building ~~of not less than 11 by 20 feet interior dimension,~~ designed for the shelter and storage of a motor vehicle or vehicles and enclosed on 3 or more sides. Garages must be open and usable for the parking of vehicles to satisfy the parking requirements of this Code.

SECTION 9. Chapter 18.42 of the Guadalupe Municipal Code (C-R, COMMERCIAL RECREATION DISTRICT) is hereby repealed in its entirety:

~~**§ 18.42.010. Purpose of district.**~~

~~The purpose of the C-R district is to accommodate businesses who cater to the recreation and traveling needs of the community and visitors.~~

~~**§ 18.42.020. Permitted uses.**~~

~~Uses permitted in the C-R zone include:~~

~~A. Amusement arcades;~~

~~B. Athletic clubs, fitness centers;~~

~~C. Bowling alleys;~~

~~D. Commercial recreation activities, such as batting cages, roller skating and swimming pools;~~

~~E. Golf course, driving range and club house;~~

~~F. Hot tubs as a commercial use;~~

~~G. Pool halls and billiards;~~

~~H. Restaurants;~~

~~I. Retail sale of sporting goods and athletic equipment, including bicycles.~~

~~**§ 18.42.030. Conditional uses.**~~

~~A. Uses permitted subject to obtaining a conditional use permit, including:~~

~~1. Bed and breakfast inns;~~

~~2. Motels/hotels;~~

~~3. Retail (storefront) commercial cannabis business.~~

~~4. Hostels.~~

~~B. The following uses are allowed by a conditional use permit provided that: (1) the gross floor area of each establishment shall not exceed 2,000 square feet; and (2) the combined floor area of such establishments within a shopping center shall not exceed 25% of the total floor area:~~

~~1. Bars and taverns;~~

~~2. Restaurants;~~

~~3. Retail sale and rentals of specialty items, such as video rental, clothing stores, books, records, toys and stationery;~~

~~4. Retail sale of groceries and liquor (<2,000 square feet).~~

SECTION 10. Chapter 18.46 of the Guadalupe Municipal Code (UR/I, URBAN RESERVE/LIGHT INDUSTRIAL DISTRICT) is hereby repealed in its entirety:

~~§ 18.46.010. Purpose of district.~~

~~The purpose of the UR/I district is to provide locations for light manufacturing, trucking and other industrial related land uses, as well as to serve as a holding zone which may be redesignated to meet the changing need for land.~~

~~§ 18.46.020. Permitted uses.~~

~~Uses permitted in the UR/I zone include:~~

- ~~A. Advertising and related services;~~
- ~~B. Auto repair and related services;~~
- ~~C. Building and landscape maintenance;~~
- ~~D. Carwash;~~
- ~~E. Contractor's yard;~~
- ~~F. Delivery and private postal services;~~
- ~~G. Equipment rental;~~
- ~~H. Feed stores and farm supply stores;~~
- ~~I. Laundries;~~
- ~~J. Photocopy services;~~
- ~~K. Photofinishing, blueprinting;~~
- ~~L. Printing and publishing services;~~
- ~~M. Repair services;~~
- ~~N. Retail sale of auto parts, tires and batteries;~~
- ~~O. Retail sale of autos, boats, mobile homes;~~
- ~~P. Retail sale of building and landscape materials;~~
- ~~Q. Retail sale of furniture and appliances;~~
- ~~R. Service stations;~~

~~S. Warehousing/wholesaling, ministorage, moving companies.~~

~~§ 18.46.030. Conditional uses.~~

~~Uses permitted subject to obtaining a conditional use permit, including manufacturing, and commercial cannabis businesses involving distribution, manufacturing, testing labs, cultivation, processing, and/or microbusiness (non-cultivation).~~

SECTION 11. Section 18.60.030 of Chapter 18.60 of the Guadalupe Municipal Code is hereby amended as follows:

§ 18.60.030. Construction specifications and access standards.

Off-street parking facilities shall meet the following standards:

- A. Every off-street parking space shall be accessible by a driveway from a public street or alley.
- B. Each parking space shall be not less than 19 feet in length and 9.0 feet in width or as otherwise noted in Section ~~18.60.070~~ 18.60.050.
- C. Where 3 or more parking spaces are provided in one area, driveways shall be designed to allow forward movement of a vehicle between the street and the parking spaces.
- D. Driveways shall have a clear width of not less than 10 feet, and a paved width of not less than 8 feet.
- E. Driveways providing for 2 lanes of vehicular traffic in opposite directions shall have a width of not less than 20 feet.
- F. Off-street parking areas shall be designed to permit the operator of a vehicle to maneuver from one aisle of the off-street parking area to another aisle without driving upon any portion of a public street.
- G. Entrances and exits shall be provided at locations approved by the City Engineer.
- H. If the parking area is illuminated, lighting shall be deflected away from abutting streets and residential sites so as to prevent dangerous or annoying glare.
- I. A required off-street parking space shall not be located in the required front yard setback, or in a required side yard adjoining a street.
- J. All driveways and parking areas shall be surfaced so as to provide a durable and dustless surface, and shall be graded and drained to dispose of all surface water accumulated within

the area, and shall be arranged and marked to provide for orderly and safe parking and movement of vehicles. Drainage of driveways and parking areas shall comply with current National Pollution Discharge Elimination System (NPDES) and Regional Water Quality Control Board standards for stormwater runoff including low impact development (LID) standards.

SECTION 12. Subdivision A of Section 18.60.050 of Chapter 18.60 of the Guadalupe Municipal Code is hereby amended as follows:

§ 18.60.050. Off-street parking spaces required.

A. Residential.

1. Dwelling, Single-Family.

a. New construction of single-family residential dwellings shall provide 2 off-street parking spaces within a garage or carport, and where preengineered, uniform carport and garage designs are approved through a design review permit. Off-street parking spaces within a garage or carport shall be a minimum of ~~9.5~~ 9 feet by 19 feet; except that single-car garages and carports with side walls shall be 11 feet by 19 feet. These spaces shall be free and clear of any appliances, cabinets, structures or material which could make the space unusable for the parking of automobiles.

b. Single-family residential units which existed or were under construction prior to approval of this ordinance amendment and where additional living area is added after adoption of this ordinance amendment shall provide 2 off-street parking spaces, one of which must be within a garage or carport and one of which must be on a flat, paved pad accessible directly from the driveway or the public way and located outside the front yard setback. The requirement of this paragraph for existing structures shall not apply when additions are made to the unit that do not constitute an increase in living area. This section in no case will prohibit the addition of living area to a single-family residence when there is no accessible space available for the required additional parking space, subject to all other provisions of the zoning regulations being complied with.

2. Two-family/duplex dwellings or multifamily dwellings shall provide 2 spaces per unit, one of which shall be covered.

3. Condominium developments require 2 covered parking spaces per dwelling unit, plus one guest parking space for each 2 dwelling units. The guest parking spaces shall be distributed throughout the development at locations approved by the Planning Department.

4. Mobile home parks shall provide 2 spaces per unit, plus one guest space for each 4 mobile home sites in the park.

5. Senior Housing Units.

a. Where the square footage per unit does not exceed 600 square feet, shall provide one space for each 3 units, plus one space per each staff member.

b. Units exceeding 600 square feet shall provide one space per dwelling unit, plus one space per each staff member.

6. Boardinghouses. One covered parking space is required per habitable room as determined by the Building Official. For the purpose of this section, bathrooms and kitchens are not habitable rooms.

SECTION 13. Section 18.75.030 of Chapter 18.75 of the Guadalupe Municipal Code is hereby amended as follows:

§ 18.75.030. Applicability of requirements.

A. The requirements set out in this chapter apply to and are conditions of all employee housing facilities within the City. Failure of an operator of an employee housing facility to comply with the provisions of this chapter is a public nuisance and is subject to the administrative penalties, citations, fines and hearing procedures of the City of Guadalupe.

B. Frequent or an unusual number of calls for service or public complaints for an employee housing facility, as determined by the Director of Public Safety, may lead to review and imposition of additional conditions or revocation of the conditional use permit issued for the facility.

C. Pursuant to California Health and Safety Code Section 17021.5, employee housing providing accommodations for 6 or fewer employees in a dwelling unit ~~(or on a single parcel if there is also an accessory dwelling unit and/or a junior accessory dwelling unit in addition to the primary dwelling unit on the parcel)~~ is a residential use of property, and therefore, is not subject to the provisions of this chapter.

D. All employee housing facilities shall comply with the processing procedures for a conditional use permit as provided in Chapter 18.72.

SECTION 14. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA guidelines, and has been found to be exempt pursuant to §15601(b)(3) (general rule) of the CEQA Guidelines because it does not have the potential to create a physical environmental effect.

SECTION 15. The City Council declares that each section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance is severable and independent of every other section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance. If any section, subsection, paragraph, subparagraph, sentence, clause, or phrase of this Ordinance is

held invalid, the City Council declares it would have adopted the remaining provisions of this Ordinance irrespective of the portion held invalid, and further declares its express intent that the remaining portions of this Ordinance should remain in effect after the invalid portion has been eliminated.

SECTION 16. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

INTRODUCED at a regular meeting of the City Council on the 13th day of February 2024, by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

PASSED AND ADOPTED at the regular meeting of the City Council on the 27th day of February 2024, by the following roll call vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS IS TO FORM:

Philip F. Sinco, City Attorney



Tom Brandeberry

Agenda Item No. 16

REPORT TO THE GUADALUPE CITY COUNCIL Agenda of February 13, 2024

Todd Bodem

Prepared by:
Tom Brandeberry, Project Manager

Approved by:
Todd Bodem, City Administrator

SUBJECT: Approval of the final composition of board of directors for the nonprofit corporation to be formed by the City and change funding granted to the nonprofit to a forgivable loan.

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2024-16 to approve three community members to the board of directors for the nonprofit corporation to be formed by the City; approve changing the appointment of the Mayor as President to the City Administer as President; and make the \$10,000 grant to GCAC a forgivable loan.

BACKGROUND:

The City Council has approved many steps to bring the Royal Theatre to historic status, to bring the theatre to shovel ready status, and to apply for funding from both the Economic Development Administration (EDA) and the State Legislative budget process, which was approved and administrated via the California Arts Council (CAC). The City was successful in obtaining funding for the construction phase of the project from the federal Economic Development Administration (EDA) in the amount of \$4,889,121. Additional funding was received as part of the 2021/22 State Budget and the City has received \$5M from the California Arts Council. The project was successful in being recognize as a historic building from both the state and federal governments.

The project, for the complete design, has a financial gap, at approximately \$3 million. This is based on an estimate of what the construction bid will come in at, using the high estimate. Therefore, the City staff, with council's prior approval have been working with tax credit attorney and tax credit consultant to apply for both Federal Historic Tax Credits (HTC) and New Market Tax Credits (NMTC) to fill the remaining gap in funding.

The City is unable to accept tax credit investments directly under both the HTC and NMTC programs. Additionally, each type of tax credits requires different type of entities to accept tax credits investments. HTC requires that the entity be a for-profit while the NMTC requires the entity be a nonprofit. Also, while the City can create a nonprofit, it has been determined that the City cannot create a Limited Liability Corporation (LLC) or any other form of for-profit corporation. To be able to apply for both tax credit programs, the City must create a nonprofit to accept NMTC, and the

nonprofit would create a for-profit LLC to accept HTC. In doing this process, the Royal Theater project could receive anywhere from \$4M to \$5M in tax credits from both tax credit allocations for use in the rehabilitation of the Royal Theatre, new construction of the three-story performing art center, the amphitheater, and the plaza and possible fund reserves.

To start this process City staff asked the Council for authorization to create a City nonprofit, at the January 9, 2024, Council meeting, and to hire a nonprofit attorney (Thomas Wrobel) to complete the incorporation process and to apply for IRS nonprofit status. At that same meeting City staff indicated they would return to the Council to review the basic rules that would become part of the by-laws for the nonprofit.

To continue the process of forming a City nonprofit, staff at the January 23, 2024, Council meeting, requested the approval of the Mayor and the City's Financial Director as President and Treasurer/Secretary, respectively, and presented some of the key Bylaws for the proposed organization. Finally, staff requested a startup grant for the new nonprofit in the amount of \$10,000. The Council expressed its support for the key Bylaws and the proposed mission statement, which is: "We serve the residents and businesses of Guadalupe through community support and economic development activities based on identified community needs and in partnership with the City of Guadalupe." The Council expressed support for not limiting the nonprofit to just assisting with funding efforts for the Royal Theater project, but also, for other purposes.

DISCUSSION:

After the January 23, 2024, Council meeting, a nonprofit organizing group (Mayor, Finance Director, City Attorney, City Administrator, and Tom Brandeberry) meeting was held to discuss the ramifications of the Bylaws as written on the nonprofit's legal obligations. The City Attorney informed the group that the appointing of the Mayor by the City Council to the board of directors combined with the providing of funds to the new nonprofit would likely result in the new entity being subject to the Brown Act, as well as the California Public Records Act, and possibly, subject to the reporting requirements of the Political Reform Act. While important for legislative bodies acting on behalf of the public, the requirements imposed by these laws would be very burdensome on a small, largely volunteer, nonprofit corporation.

To avoid this result, the City Attorney recommended that staff return to City Council to request that its previous appointment of the Mayor as President of the Board be rescinded, and instead, that the City Administrator be appointed as the President. The City Attorney also recommended that the \$10,000 grant to the new nonprofit be changed to a forgivable loan that would be required to be paid back if sufficient tax credit (or other) funding were secured, but would otherwise be forgiven.

Finally, as the Mayor had announced at the January 27, 2024, Council meeting, three individuals from the community had offered to volunteer to serve on the board of directors of the new nonprofit once it has been formed. The bylaws will have a provision to require the City Council to approve all nominees to the board of directors. Although the nonprofit organization has not yet been formed, in order to save time, staff is recommending that the City Council approve the appointment of the three community members (as well as the City Administrator) to the board at this time. The three community members proposed to be appointed to the board are:

Dr. Emilio Handall, from the Guadalupe Union School District.

Garret Matsurra, affiliated with the Guadalupe Business Association.

Michael Jiminez, representing a non-profit providing services to Guadalupe.

Should the City Council approve Resolution No. 2024-16, the nonprofit, once formed, will be empowered to meet on their own and begin their work. City staff will begin negotiations with the new nonprofit on a Memorandum of Understanding concerning how the nonprofit and the City will work together on community needs and economic development opportunities in addition to the Royal Theater project.

Finally, if the Council agrees to change the \$10,000 in startup funds granted to the new nonprofits into a forgivable loan, City staff will develop a loan agreement for this purpose. City staff will bring this agreement to the City Council for its approval after it has been created.

FISCAL IMPACT:

If the Council's approves the \$10,000 as a forgivable loan to support the startup costs for the nonprofit, rather than as a grant, these funds could be reimbursed if the nonprofit is successful in recruiting NMTC investors, or other funding. If the nonprofit is unsuccessful in obtaining such funding, in which case, it is likely that the nonprofit would dissolve, the loan could be forgiven, in which case the City would lose the benefit of these funds.

ATTACHMENTS:

1. Resolution No. 2024-16

RESOLUTION NO. 2024-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE RESCINDING THE APPOINTMENT OF THE MAYOR AS PRESIDENT OF A NEW NONPROFIT CORPORATION TO BE FORMED BY THE CITY, APPOINTING THE CITY ADMINISTRATOR AS PRESIDENT OF THE BOARD, APPOINTING THREE MEMBERS OF THE COMMUNITY TO THE BOARD OF DIRECTORS, AND CHANGING THE \$10,000 IN STARTUP FUNDS FOR THE NEW ENTITY FROM A GRANT TO A FORGIVABLE LOAN

WHEREAS, the City Council authorized the creation of a nonprofit corporation at its meeting on January 13, 2024, in part, to assist with obtaining New Market Tax Credit (NMTC) funding for the Royal Theater renovation project, which requires additional funds to complete construction; and

WHEREAS, the Council authorized the creation of the new entity because the City is unable to obtain NMTC funding nor can it exercise control over any nonprofit corporation that does obtain such funding; and

WHEREAS, the City Council was presented with the proposed mission statement for the new entity (“We serve the residents and businesses of Guadalupe through community support and economic development activities based on identified community needs and in partnership with the City of Guadalupe”) as well as some of the key proposed bylaws, such as the composition of the board of directors (minimum of five and maximum of seven directors) with City representation being less than 50%, that the President would be the Mayor of Guadalupe, and the Treasurer will be the Finance Director of the City of Guadalupe, and that the three remaining members will come from community groups, and that all potential directors would require approval by the City Council; and

WHEREAS, at the January 27, 2024, Council meeting, the Council appointed the Mayor as the President of the board of directors, and appointed the Finance Director as the Secretary/Treasurer of the board of directors of the new entity, and also, authorized granting of \$10,000 in startup funding for the new entity, and also, expressed support for the new nonprofit corporation to engage in other community support and economic development efforts that may be beneficial to the City in addition to seeking tax credit funding for the Royal Theater project; and

WHEREAS, thereafter, upon further review and consideration, it was determined that by having the City Council appoint a member of the City Council to the new nonprofit entity and by providing funding to it, the new entity would be subject to the Brown Act, the California Public Records Act, and possibly, the Political Reform Act; and

WHEREAS, these laws are beneficial for legislative bodies acting on behalf of the public, they create onerous and burdensome requirements, which would make it more costly and difficult for the new nonprofit to engage in its activities as well as potentially discouraging qualified persons from serving on the board of directors; and

WHEREAS, to avoid the new nonprofit entity required to be subject to the Brown Act, the California Public Records Acts, and possibly, the Political Reform Act, it is sufficient to rescind the appointment of the Mayor to the board of directors, and to instead appoint the City Administrator as President; and

WHEREAS, it is also advisable to change the \$10,000 grant for startup costs for the new entity into a forgivable loan; and

WHEREAS, three qualified members of the community have volunteered to serve on the board of directors for the new nonprofit entity, and to save time so that the new nonprofit corporation can commence on its activities as soon as possible, the Council wishes to consider the appointment of these three persons to the board of directors: Dr. Emilio Handall, Garrett Maturra, and Michael Jimenez.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GUADALUPE THAT:

SECTION 1. The appointment made at its January 27, 2024, Council meeting, of Mayor Ariston Julian as the President of the Board of Directors of the new nonprofit corporation the City intends to form, is hereby rescinded.

SECTION 2. The appointment of City Administrator, Todd Bodem, as the President of the Board of Directors of the new nonprofit corporation the City intends to form, is hereby approved.

SECTION 3. The City Council has considered, and hereby approves, the appointments of the following individuals to the Board of Directors of the new nonprofit corporation the City intends to form: Dr. Emilio Handall, Garrett Maturra, and Michael Jimenez.

SECTION 4. The City Council's previous unrestricted grant in the amount of \$10,000 as startup funds for the new nonprofit corporation the City intends to form is hereby changed into a forgivable loan, a written agreement for which will be prepared by City staff and submitted to the City Council for approval at a future Council meeting.

SECTION 5. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of February 2024, by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2024-16**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held February 13, 2024, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

MINUTES

City of Guadalupe Special Meeting of the Successor Agency to the Guadalupe Redevelopment Agency Board

Tuesday, January 23, 2024

(Following the City Council Regular Meeting that begins at 6:00 p.m.)

City Hall, 918 Obispo Street, Council Chambers

1. **ROLL CALL:**

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Megan Lizalde
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

Mayor Julian called the meeting to order at 8:27 p.m. All but CM Lizalde were in attendance.

2. **PLEDGE OF ALLEGIANCE**

3. **COMMUNITY PARTICIPATION FORUM**

There were no requests to speak.

REGULAR BUSINESS

4. **Recognized Obligation Payment Schedule and Administrative Budget for the July 1, 2024, through June 30, 2025, Period.**

Written Report: Joy Otsuki, Special Counsel to the Successor Agency

Recommendation: That the Successor Agency adopt SA Resolution No. 2024-02 approving the Recognized Obligation Payment Schedule for the July 1, 2024, through June 30, 2025 period.

Ms. Joy Otsuki said, "You will recall that two weeks ago, you agreed to the Recognized Obligation Payment Schedule (ROPS) that was presented to the Countywide Oversight Board on January 17th. Unfortunately, the Countywide Oversight Board felt that the requested administrative costs were too high and directed that those costs be lowered. And that the revised ROPS with lowered administrative costs allowance be approved by the Successor Agency Board. Then be resubmitted to the Countywide Oversight Board. They will then finance and sign their resolution and permit the Successor Agency to submit the ROPS to the State Department of Finance.

The State Department of Finance has been cracking down on administrative costs for everybody. The County-wide Oversight Board did an analysis of Guadalupe, Lompoc and Goleta which are the last

three (3) successor agencies. Guadalupe's requested administrative costs were at 54% of RPTTF (Redevelopment Property Tax Trust Fund) as compared to Goleta at 2% of RPTTF and Lompoc at 13% of RPTTF. They are allowed to usurp this board so they directed that the original request of \$197,484.00 be reduced to \$127,970.00. Janice (Davis) has gone through and allocated that amount between the various components that make up the administrative costs. The ROPS has now been revised to reflect the lower administrative costs allowance of \$127,970, which is now 35% of RPTTF.

Motion was made by Council Member Costa, Jr. and seconded by Council Member Hernandez to approve Successor Agency Resolution No. 2024-02 approving the Recognized Obligation Payment Schedule for the July1, 2024 through June 30, 2025 period. Roll Call: Ayes: 4 Absent: Lizalde 4-0 Motion passed.

5. ADJOURNMENT

Motion was made by Council Member Costa, Jr. and seconded by Council Member Hernandez to adjourn the meeting. 4-0 Absent: Lizalde Motion passed. The meeting adjourned at 8:32 p.m.

Prepared by:

Approved by:

Amelia M. Villegas, Secretary
Successor Agency of the Redevelopment
Agency of the City of Guadalupe

Ariston Julian, Chair
Successor Agency of the Redevelopment
Agency of the City of Guadalupe