



City of Guadalupe

AGENDA

Regular Meeting of the Recreation and Parks Commission

Tuesday, March 5, 2024

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

The Recreation and Parks Commission meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the Recreation and Parks Commission meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to hsanchez@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, March 5, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Recreation and Parks Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:30 pm, and posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Recreation Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Recreation Office at (805) 356.3906 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Commissioner Chair Joseph Harris
Commissioner Enrique Ortiz
Commissioner Emily Dreiling
Commissioner Michael Jimenez
Commissioner Arnulfo Navarro

2. PLEDGE OF ALLEGIANCE

3. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent Calendar items or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Recreation and Parks Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

4. CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda item in order to expedite the meeting. Should a Member of the Recreation and Parks Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. [Approve the Minutes of the Recreation & Parks Commission special meeting of February 12, 2024](#)

REGULAR BUSINESS

- 5. BGC Monthly Update
- 6. Jack O’Connell Turf Project Update
- 7. Daddy & Daughter Dance
- 8. 3v3 Basketball Tournament
- 9. Fashion Show – FSA/Community Changers/Little House
- 10. Recreation Services Manager Position Update
- 11. Other matters of importance that the Recreation Services Manager will discuss, if deemed necessary.
- 12. **COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS.**

13. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 29th day of February 2024.

Hannah Sanchez

Hannah Sanchez, Recreation Services Manager

MINUTES

CITY OF GUADALUPE SPECIAL MEETING OF THE RECREATION AND PARKS COMMISSION MONDAY, FEBRUARY 12, 2024

Call to Order: Recreation Commission Chair- Joe Harris called the meeting to order at 6:00 p.m.

1. Roll Call: Recreation Manager, Hannah Sanchez, noted the Commissioner attendance as follows:

Commission Chair: Joseph Harris- Present
Commissioner: Enrique Ortiz- Present
Commissioner: Emily Dreiling- Present
Commissioner: Michael Jimenez - Present
Commissioner: Arnulfo Navarro – Present

2. Pledge of Allegiance

Commissioner Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

3. Community Participation Forum

No participation.

4. Consent Calendar

- A. Motion was made by **Navarro**, seconded by **Dreiling** to approve the December 19, 2023, regular meeting minutes. All ayes, 4/0. Motion passed.

Regular Business

5. BGC Monthly Update

Mr. Josue Rojo was present to update the commission on all the activities and events taking place at LeRoy Park/Ron Estabillo Clubhouse.

- Bobcat Wrestling: He informed the commission that Bobcat wrestling will be practicing Monday, Wednesday, and Thursday at LeRoy. There will be a parent night coming up on January 21st to go over all of the league rules.
- BGC Flag Football: A coed flag football league will start with BGC combining all teams from Orcutt, Santa Maria, and Guadalupe. A grant will be covering all teams fees. It is open to 1st – 8th grade. Guadalupe has the most sign ups so far. They are currently looking for coaches.
- Teen Nights: Teen nights on Friday nights from 6pm – 8pm where boys play pick up basketball and girls do crafts.
- Daily: Around 60-70 children that are bussed from McKenzie and Mary Buren. Fine arts with mixed media as the current focus, Smart Moves, PE with hockey as the current focus, and passport of manhood are some of the activities currently running.

6. Central Park Update



Monthly Progress Meeting Minutes Guadalupe Central Park

DATE: Meeting date: 2/01/2024

LOCATION: Virtual meeting

ATTENDEES: City of Guadalupe- Jeff van den Eikhof, Dayanira Cruz, Hannah Sanchez; PCLD- Brooke McDonnell, Eric Berg

A. 75% Construction Documents- Plan Check Status Update

- Jeff is still reviewing the construction documents.
- Jeff will check with building and safety about the review of the restroom and submit the restroom plans to building and safety if they don't already have them.

B. Existing Fencing Exhibit

- PCLD sent the revised exhibit with costing and fence type options for the property line fencing on 1/31/24.
- Eric and Brooke reviewed the fencing types and existing conditions and options with the group.
 - PCLD costed the base option of black vinyl chainlink fencing with privacy slats, composite wood look fencing and CMU block wall.
 - There was some discussion about the options available for the property at 942 Olivera Street. Their fence lies within their property and therefore has many options. It can remain, remain and be painted, be replaced or have new fencing installed in front of it on park property.
 - The group discussed the pros and cons of multiple fencing types in the project and agreed that, aesthetically, it would be best to have as few as possible.
 - The property at 954 Olivera Street would keep its block wall and the ADU will have a block wall. The property at the northside, closest to 10th Street, fencing will remain. Giving the park a minimum of 3 fence types.
 - Brooke noted that shrubs are proposed at the property line to eventually grow and screen the fences.
- Jeff said the different options would be reviewed internally and they would get back to PCLD with direction.

C. Water Tower- AP Wireless schedule

- Jeff said the negotiations with the cell providers are being handled by the city attorney and a consultant law firm.
 - Verizon continues to refuse to produce staging plans.

D. Other Business

- Hannah asked Brooke to invite Edward Schubert from Parks maintenance staff to the monthly check in meetings.

Action Items:

RED = City of Guadalupe

BLUE = Design Consultant Team

75% Construction Documents

1. Jeff is reviewing the 75% CDs.
2. Jeff will check in with building & safety to see if the restroom was submitted for review and if not, submit the plans.

Existing Fencing Exhibit

1. The city will review the fencing options and provide feedback to PCLD.

Water Tower- AP Wireless schedule

1. The city will continue their negotiations with AP Wireless/Verizon and the updates to the tank rehabilitation plans.
2. The city will inform PCLD about a schedule of when those plans will be ready to bid AND/OR other next steps.

Other Business

1. Brooke will invite Edward Schubert from Parks maintenance to the monthly check-in meetings (completed 2/2/24).

Respectfully submitted by:

Brooke McDonnell, Senior Associate

7. Jack O’Connell Turf

Commissioner Dreiling gave an update on the Jack O’Connell Park turf project. The first grant proposal was submitted on November 20, 2023, for the State of California Urban Greening Grant. The awarding of the grant last year was during the month of February so Commissioner Dreiling hopes to hear back around that time this year. Commissioner Dreiling met and spoke with Senator Limon’s office as well as Assembly Member Hart’s office to inquire about letters of support. After reviewing the documents for the proposal, they will send draft letters back to Commissioner Dreiling.

8. Daddy & Daddy Dance

Recreation Services Manager, Hannah Sanchez, updated the commission on the Daddy & Daughter Dance. The date was set for Friday, February 23rd with the registration deadline set for Friday, February 16th. There are currently close to 80 RSVPs. Lobo Butcher Shop and A Sweet Affair will be catering, Central Coast Photobooth, A Class Act, and NexGen Ballroom will also be present to provide their services at the event.

9. 3v3 Basketball Tournament

Ms. Sanchez updated the commission on the plans for the potential basketball tournament. The tournament is being advertised as an open league for anyone 16+. Teams must have at least 3 people to register. The registration fee is \$45 per team. Ms. Sanchez is currently working on procuring EMS for the event, however, is waiting to get a few registrations prior to contracting anyone to work it as there are currently no registrations.

10. Recreation Services Manager Position Update

Interviews will be taking place in a week with a new pool of candidates.

11. Other matters of importance that the Recreation Services Manager will discuss, if deemed necessary.

12. Commission Requests, Comments, and Meeting Reports

13. Adjournment

At 8:00 p.m. a **Motion** was made by Commissioner **Jimenez**, seconded by Commissioner **Ortiz** for adjournment. The unanimous vote resulted in the meeting’s closure.

Hannah Sanchez

Recreation Services Manager, Hannah Sanchez

Recreation Chair, Joe Harris