MINUTES

City of Guadalupe

Regular Meeting of the Guadalupe City Council Tuesday, February 27, 2024, at 6:00 pm City Hall, 918 Obispo Street, Council Chambers

1. ROLL CALL:

Council Member Christina Hernandez Council Member Gilbert Robles Council Member *Vacant* Mayor Pro Tempore Eugene Costa Jr. Mayor Ariston Julian

Mayor Julian called the meeting to order at 6:00 p.m. All members were present. (Note: The abbreviation, "CM", for "Council Member", will be used in these minutes.)

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

CM Robles mentioned the passing of a long-time Guadalupe resident, Rick Quintana, who was 60 years old. Condolences were offered to his family. CM Robles asked for a moment of silence.

4. AGENDA REVIEW

Mayor Julian asked that Item #13. Council Seat Vacancy, be moved right after Item #11. Implementation of various programs from the 2042 General Plan.

5. PRESENTATION

Waste Management

Ms. Liz Gomez gave a brief summary regarding changes in services. She said that last August, the agreement with the City was extended making sure that all services were being provided to all customers, residential and commercial. The green container is collected weekly. Customers must have all three (3) containers, gray, blue and green. Waste Management will audit on a regular basis. 125 residential customers did not have green containers. Arrangements were made to have the green containers delivered at no extra charge.

For Cal Recycle, she is the contact for Guadalupe. Customers were picked at random to see if they had all three (3) containers. If customer doesn't produce much waste, they can sign a waiver. They want to ensure that customers are compliant with AB1383 and Guadalupe is taken care of. Looking

to add another recycling coordinator in Guadalupe to educate what waste/recycle goes in what container. A newsletter will be sent out. Customers can dispose of food scraps in green container. She said if anyone had questions or concerns to contact her.

Mayor Julian asked, "When did the green waste start?" Ms. Gomez said, "At the time of the new agreement. Waste Management will start monitoring. State requires us to take a certain percentage of residential and commercial customers to change behavior to ensure that each container is used correctly. It's an ongoing educational program." The mayor asked, "Every week is green waste?" Ms. Gomez said, "Yes, it's in place now...now that food waste can go into the green container."

A member of the audience, Grace Bubulka, asked to speak. She said, "I've lived here for two (2) years now. I got three (3) bins right when I moved here. My first reaction was 'I'm only 5'2"...the containers are tall. I contacted Waste Management, asked and got a smaller gray bin but not a green one. It takes me about three (3) months to fill the green and blue containers. I'm paying for large containers when I need smaller ones." Ms. Gomez said, "We'll work on it to see what we can do about that."

6. COMMUNITY PARTICIPATION FORUM

Deek Segovia, Chapter 982, Vietnam Veterans of America. Mr. Segovia said, "I have three (3) things I want to talk about:

- 1. At the Veterans Building, the rack of tables is gone. Did the City use them?
- 2. Two (2) television sets are gone from there, too. Things are missing out of the hall. I want to make sure that the City knows about all of this. At the Veterans Memorial Plaza, would look to see if a trash receptacle could be placed there. We have benches there but no trash can.
- 3. There are still untruths going on in Guadalupe about the City Council being anti-veterans. People still have that misconception. I tell them the truth. The City Council, even before this one, has always been veteran friendly. I don't know how to stop it...just do it individually. We've always been treated above board.

Mayor Julian said, "The City Council supports veterans. Rumors fly around like flies. Our commitment is strong. Keys...the City, American Legion and Vietnam Vets should have. Nothing should be missing." Mr. Segovia said, "If someone had receipts for the televisions, then 'ok' to go to the City to say they're taking them. The City is being taken advantage of. Somebody is feeling entitled." The mayor said, "This information is new to me. We'll look into all of it.

Mr. Jerry Kaufman said, "Again concerning the Veterans Building. We've taken on a project of cleaning the floor there, buffed it. Not saying they're not clean. There are locked cabinets and the door to the lounge in the back is locked. We're not having access. Reminder, the lounge could be a big addition to renters. He also mentioned that there is a small freezer in the kitchen and that maybe the City has some use for it. It's in the way...was in storage." Mayor Julian said, "I thought 982 has access to the lounge. The City has to have access to the whole facility. Still working on issues on the building." Mr. Kaufman acknowledge that.

(At the 1/23/24 City Council meeting, a proclamation recognizing January as "Human Trafficking Month" was read.) Griselda Vega said, "I am the Outreach Presenter with the North County Rape Crisis and Child Protection Center. Ms. Allison Wales was unable to attend your last meeting, and I'm here tonight in her place. January was National Human Trafficking Awareness Month. Recognizing January as National Human Trafficking Awareness Month is a significant step in promoting understanding and mobilizing efforts against trafficking. I am here to remind everyone that trafficking does exist in our community and more often than we want to admit, our children that attend our schools are trafficked and victimized. In Santa Barbara County, victims are often trafficked by the 'boyfriend or family member'.

For the last 50 years, the Center has focused on education and advocacy. It is important to raise awareness about human trafficking, and initiatives like the Santa Barbara County Human Trafficking Task Force that play a crucial role in addressing this issue. The Center has been involved since 2013 with this collaborative. We are a partner at this table because CSEC, (Commercially Sexually Exploited Child), and sex trafficking are a sexual trauma that survivors must learn to cope with over time. Trafficking is not a new phenomenon, but the efforts to educate our community as well the professionals that serve these survivors — such as law enforcement, medical personnel — reflect a sustained effort to combat trafficking and the myths that surround it. The vast majority of victims that are sold for their bodies are from our county and those that are buying them are from here as well.

While our young women are vulnerable, it is important to remember that men and boys, as well as LGBTQ individuals, foster care youth, and those with domestic violence backgrounds are vulnerable to trafficking and this fact simply emphasizes the diverse range of victims. Thank you for this recognition and your continued support of the Center."

Mr. John Watanabe and Mr. Jeremy Gomez, from 'Touch of Style' spoke saying, "The Touch of Style car club would like to thank the City of Guadalupe for the continuous support of events sponsored by our car club here in this great community. Our biggest event is our annual 'Show and Shine' toy drive. As you know, this event not only brings smiles to our members but also to many needy children at Christmas time. This event is supported by countless community members and it supplies many toys for many children in need. Hopefully, we will be able to continue this for many years to come.

Touch of Style was formed in June of 1974 as a family-oriented car club so that members would be able to spend quality time with family, friends and also provide a platform to show off their custom cars at shows. This also gave many in the club a chance to get involved in activities that support the City of Guadalupe such as the 'Show and Shine' toy drive.

This year, 2024, makes our 50th anniversary as a club and we are hosting a celebration with car club member families here at the Guadalupe YMCA facility. The car club will be responsible for setup and clean-up of the facility and, therefore, we would like to ask the City Council for a waiver or reduction of fees required for the rental of the facility."

Mayor Julian said, "It's the 'Boys & Girls Club' facility. We'll work with the Boys and Girls Club. We'll talk with them. The Council has no problem. What's the date of the celebration?" Mr. Gomez said that it is June 22nd. CM Hernandez asked, "How are the toys distributed?" Mr. Watanabe said, "Through the ACES Program, Police Department, El Padrecito...they're spread throughout the City."

7. **CONSENT CALENDAR** (A-E)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- **B.** Approve payment of warrants for the period ending February 19, 2024, and ratify payment of warrants for the period ending February 5, 2024.
- **C.** Approve the Minutes of the City Council regular meeting of February 13, 2024.
- **D.** Adopt second reading of Ordinance No. 2024-515 making technical (nonsubstantive or minor) amendments to the Guadalupe Municipal Code (GMC).
- E. Adopt Resolution No. 2024-17 accepting a grant deed from the Successor Agency to the Guadalupe Redevelopment Agency of the City of Guadalupe for a parcel located at 303 Obispo Street and authorizing the granting of an easement deed to Pacific Gas and Electric Company (PG&E) to allow service to the new electric vehicle charging station at 303 Obispo Street.

Mayor Julian said that City Attorney Sinco requested that Items #7.D. and 7.E. be pulled.

Motion was made by Council Member Hernandez and seconded by Council Member Robles to approve the balance of the Consent Calendar. 4-0 Motion passed.

Item #7.D. Adopt second reading of Ordinance No 2024-515. City Attorney Sinco said that there was a clerical error on the first line under the ordinance heading. It reads: "The City Council of the City of Santa Maria...". It's been corrected on the copy I signed."

Item #7.E. Adopt Resolution No. 2024-17 regarding parcel located at 303 Obispo Street — City Attorney Sinco began to explain that there were changes to be made to the resolution and grant deed. He explained those changes then asked if the Council wanted to make a motion to approve the resolution with the stated changes or did the Council want to have this item brought back with a clean copy. Council asked to have the item brought back.

Motion was made by Council Member Robles and seconded by Council Member Costa, Jr. to approve Item #7.D. 4-0 Motion passed.

Item #7.E. – No action taken. This item will be brought back to the next meeting, per the request of the City Council.

MANAGEMENT REPORTS

8. <u>CITY ADMINISTRATOR REPORT</u>: (Information Only)

Mr. Bodem mentioned a few items: 1) Thursday, 2/29, Wendy Stockton, Assistant City Attorney, will do Public Records training for key staff who handled such requests; 2) Tuesday, 3/5, 34th Street Consulting Group will have a two-hour team building training for all city staff. This is done through CJPIA at no cost to the City, and 3) Safe Routes to Schools Grant for sidewalk – 2/16, we submitted our application. Letters were received, such as from the mayor, the School District Superintendent and Assemblyman Gregg Hart provided a letter.

9. **DIRECTOR OF PUBLIC SAFETY REPORT**: (Information Only)

- A. Police Department report for January 2024
- B. Fire Department report for January 2024

Chief Cash said, "After input, the Police Department developed a refrigerator magnet which shows the number to call after hours for police assistance. With the help of Finance, approximately 2,000 magnets will be put with the water bill. If successful, the magnet can be distributed to the community. The water bills will go out this Friday, 3/1."

10. INTERIM HUMAN RESOURCES MANAGER (Information Only)

A. Human Resources report for January 2024

Ms. Villegas reported that four (4) new employees were hired in January: two (2) in the Police Department and two (2) in the Wastewater Department. Interviews were held for the Recreation Services Manager vacancy with no decision to date. The HR Manager position has been filled with the individual to start on March 18, 2024. Ms. Villegas said there would be a brief transition period. The Public Works Director position has been posted with several resumes received to date. The Maintenance Worker position had a large applicant response. Interviews were held early in February. A decision has yet to be made. There is one police officer candidate currently going through backgrounds.

A new job description, Senior and Community Center Activities Coordinator, was approved and is posted. Another new job description, Grants Administrator, is being developed and targeted for the 3/12/24 agenda.

REGULAR BUSINESS

11. Implementation of various programs from the 2042 General Plan.

Written report:

Larry Appel, Contract Planning Director

Recommendation:

That the City Council provide direction to staff to begin implementing the

2042 General Plan Programs.

Mr. Appel said, "Earlier this month, I asked the Council to review the 43 programs identified in the approved 2042 General Plan and to identify priority programs. The staff report identifies those prioritized programs. I now need direction on the identified programs." CM Hernandez asked, "Timelines. How do they work?" Mr. Appel said, "The consulting firm had timeframes, such as six months, one year, five years. I changed to three-year timeframes. So just to be safe, three (3) years."

12. Compensation increases for City officials.

Written report:

Philip F. Sinco, City Attorney

Recommendation:

That the City Council consider compensation increases for City officials and

provide appropriate direction to City staff.

City Attorney Sinco gave a brief background on this item: At the November 8, 2022 Council Meeting, the City Council considered an item to increase the monthly salary of \$150 per month paid to the City elected officials. That amount had been set in 1986 and had not been increased since that time. There was also discussion then of a stipend for the Recreation and Parks Commission members. The motion to increase salaries for all elected City officials failed on a 2-3 vote. The stipend was not discussed. In 2023, Governor Newsom signed legislation (SB 329) effective as of January 1, 2024, authorizing salaries for elected and appointed officials to be adjusted for inflation.

The discussion tonight was whether salaries should be increased and, if so, by how much. Before SB 329 was passed, the maximum amount for council member salaries was \$300 per month. Under SB 329, the City Council is authorized to increase its salary up to the maximum amount of \$950 per month. Any salary increase for a city council member may only take effect when at least one member of the city council commences a new term. In the City's case, that date would be mid-December 2024 before a salary increase would take effect.

Currently, the Mayor, Council Members, City Clerk and City Treasurer all receive the same salary amount, \$150. It is legal that the mayor may receive more than the council members. The City Clerk's and City Treasurer's salaries are determined by the City Council. Staff assumes that any increase the Council approves for itself will also be given to the City Clerk and City Treasurer. No decision is required tonight. This is an open discussion. An increase can go as high as \$950 or decline to increase salaries at this time.

At this time, Mayor Julian noted the council members have four-year terms that are staggered as follows:

CM Robles: term is up in December 2024 CM Costa, Jr.: term is up December 2026 CM Hernandez: term is up December 2026 Mayor Julian: term is up in December 2024 Vacant Seat: term is up in December 2024

The mayor reiterated that any salary increase change would be in December 2024.

CM Costa, Jr. suggested \$500 for CMs, City Clerk and City Treasurer with \$750 for the Mayor. He said, "The mayor should always have been higher than the others." Chief Cash said, "For some of the people here...my schedule is 24/7. The mayor's position works alongside me. I saw that during the flooding and storm. It's disheartening because I get to see others in the County. They don't do things that the mayor does here. People don't see the behind-the-scenes support. That work should be recognized with compensation."

CM Hernandez said, "I voted 'no' before but I see what the City Clerk and City Treasurer do." CM Costa, Jr. said, "It's not about the money. It's about doing what's right for the City. Making changes for the better for our community." CM Hernandez then asked, "What about Santa Maria?" City Attorney Sinco said, "It was \$1,706.90 in 2022. Even at \$500, in 2022, city that paid less was Carpinteria...some others on the Central Coast." Mr. Bodem said, "Some cities pay health insurance." Mayor Julian said, "Solvang pays PERS retirement."

Mayor Julian then asked, "How much do we have in the bank?" Ms. Davis said, "Wasn't in budget. A couple things we weren't accounting for, like interest, but there were the increases with SEIU and POA. If this happens next year, yes, it will be in the budget." City Attorney Sinco said, "Based on \$950, it would have been another \$5,000 per month. Will come back with numbers for another meeting at \$500 for CMs, City Clerk and City Treasurer and \$750 for the Mayor."

Mayor Julian asked, "What about a stipend for the Recreation and Parks Commissioners?" CM Robles said, "When I was on that commission for eight (8) years, it was \$25. We shot it down last time. We should compensate them for their troubles. And whoever is in the mayor's seat should be compensated well."

Mayor Julian said, "If I run and lose...this is what the mayor should be doing." He then read "Mayor or, when required, Council Responsibilities" some of which are:

- Presides at regular and special council meetings
- Represents the city in intergovernmental and community relationships
- Facilitates communication and understanding between elected and appointed officials
- Assists the council in setting goals and advocating policy decisions
- Signs most resolutions, ordinances and other legal documents required of the City of Guadalupe
- Reviews and may assign agenda items for regular and special meetings
- Participates in Guadalupe Senior and Community Center Advisory Committee

City Attorney Sinco said, "In Santa Maria...recognized the mayor's responsibilities. An ordinance drafted the Mayor's responsibilities. Not everyone as mayor would do all of that."

CM Hernandez said, "\$50 or \$100 for the Recreation and Parks Commission members." Both CM Robles and CM Costa, Jr. said, "\$100 per meeting attended." This item will be brought back to the next meeting.

13. Council Seat Vacancy.

Written report: Philip F. Sinco, City Attorney

<u>Recommendation</u>: That the City Council make an appointment to the City Council to fill the current vacancy from the list of persons who applied for a previous Council vacancy in December 2022.

City Attorney Sinco mentioned the process followed when CM Tony Ramirez gave his resignation from the City Council on October 25, 2022, with a resignation date of November 29, 2022. The City Council directed staff to solicit letters of interest from City residents no later than December 6, 2022 for the Council to consider at the December 13, 2022 Council meeting.

At the December 13, 2022 meeting, it was noted that there were five (5) residents who had submitted letters of interest: Courtney Cazenave, Justin Martin, Jesus Gomez, Clemente Moreno and Megan Lizalde. However, Mr. Martin had withdrawn prior to the meeting and Mr. Gomez did not attend the meeting. The remaining three (3) residents were interviewed with Megan Lizalde being selected to the fill the vacancy.

Mr. Bodem, City Administrator, received an email on February 9, 2024 from Ms. Lizalde stating she was resigning her position on the City Council effective immediately. There wasn't sufficient time to have this item placed on the February 13, 2024 council agenda. Mayor Julian felt that those who had applied previously should be considered to fill the vacancy.

Both City Attorney Sinco and Mr. Bodem discussed the matter and recommended choosing from the four (4) people on the list for the previous vacancy. Four (4) people were contacted; one (1) didn't reply. This vacancy's term ends in December 2024. The person selected to fill this vacancy would need to file papers for the upcoming election, etc.

City Attorney Sinco said that the City Council is not required to make an appointment from this list. He said there are two (2) options: 1) do as staff has recommended or 2) start the process all over again by following the prior process." The timeframes for the prior process were then discussed. City Attorney Sinco said, "The last time it took about six (6) weeks from start to finish. Having it completed now in less than four (4) weeks is tight." Mr. Bodem said, "I received a call from CM Hernandez who thought that it would be more than just the list. After looking at the tape, it seemed there was a consensus just to do the list. I also received a call from another person expressing interest who is here tonight. Her name is Judy."

Mayor Julian said, "My recollection, out of courtesy to contact the people on the list but to open it to others, too. It would be our shortcoming if we didn't open it up. It's been over a year since the process to fill the last vacancy occurred." City Attorney said, "My mistake is that there wasn't an alternative given. Five (5) coming back. Have Council give direction."

Mayor Julian then said, "Three (3) people submitted letters of interest. There were six (6) hands that went up in the audience here showing interest. We need to make sure we're fair to everyone. We would have a list of questions for those who applied."

City Attorney Sinco said, "If noticed on February 28th, receive letters of interest by March 7th. That would be eight (8) days. Give two (2) weeks to submit letters by March 15th or give three (3) weeks to submit letters by March 19th or March 20th. Have the applicants appear at the March 26th council meeting."

Mayor Julian asked those in the audience who expressed an interest if they had time to submit a letter. The response was, "Yes". City Attorney Sinco then said, "We'd need the letters...March 7th would be the date but we'd probably need by March 6th to be able to get the agenda out in time." Mayor Julian said, "Do it. March 6th is the last date to get a letter submitted."

CM Hernandez asked, "Is there a public hearing forum?" The mayor said, "Create a letter and submit to organizations explaining the process and distribute via email." City Sinco then said, "So I understand the direction. One week deadline, seven (7) days from tomorrow. Send email to organizations. Post website. Deadline passes...will have agenda item at the March 12th meeting and appoint then." CM Robles asked if at the March 12th meeting, we could have those who applied given five (5) minutes or so to have them at the podium?" Mayor Julian said that there would be a list of questions to ask them at the meeting.

Ms. Courtney Cazenave asked, "This appointment is then just until December. You'd have to run for the seat again?" The mayor said, "Yes, the term for this vacant seat is up in December 2024. You'd have to run a campaign to be elected."

CM Hernandez said, "I want to acknowledge and thank everyone who came tonight. It's really important for our community. It's an important conversation to have." Mayor Julian said, "There are a ton of projects going on in the City. We need to have a full Council and those who are thinking outside the box in terms of what the City of Guadalupe needs." CM Costa, Jr. said, "I'd like to piggyback on what CM Hernandez said. It's good to see that people in our community who haven't seen a flyer or anything but came to the meeting tonight."

14. Approve a policy for external links on City of Guadalupe website that will be included in a more comprehensive "City of Guadalupe Website Policy".

Written report:

Philip F. Sinco, City Attorney

<u>Recommendation</u>: That the City Council, by motion, approve a policy for external links on the City of Guadalupe website (set forth in full in this staff report) which will eventually be included in a more comprehensive policy for the City's website.

City Attorney Sinco mentioned that Chief Cash was the initiator of this. There was a non-profit organization that wanted to post on the City website. He said that he told Chief Cash that we don't have a policy to allow for that, no website policy. He said, "I want a policy that would cover the whole City website. Didn't want the organization to post on our website."

We're looking now at external links. The proposed external link policy for the City's website would state: "The City website contains links to local, state, ad federal government agencies and to other, non-government websites. Links to external content on the City's website will be permitted at the City's sole discretion and place appropriately as determined by the City."

Some examples of acceptable sites would be:

- Other governmental agencies
- Public utilities serving the City, like gas, electric, cable television, etc.
- Public schools or educational institutions
- Museums, libraries, historical organizations, bona fide organizations that would provide cultural resources to residents and visitors to the City
- Organizations whose primary purpose is providing resources for businesses in the City
- Entities and organizations whose primary purpose is to provide environmental, social or health care information and resources

City Attorney Sinco said, "The last item listed is the one that we're discussing tonight. A more comprehensive policy will be forthcoming." Mayor Julian said that this external linking will be a good service for our community."

Motion was made by Council Member Costa, Jr. and seconded by Council Member Robles to approve the external link policy on the City of Guadalupe website that will be included in a more comprehensive overall policy. 4-0 Motion passed.

15. FUTURE AGENDA ITEMS

No additional items were added to the Future Agenda Items other than those items noted in these minutes.

16. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

<u>CM Robles</u>: Last week, we toured the Central Coast Processing plant on Obispo Street. They're doing well...trying to get the carbon filtration system. They began at peak and are working with APCD.

We're starting the Bobcat wrestling program. There are 59 kids in the program. Last year there were 23. This is the biggest sports program out of McKenzie. We had a parent meeting last week to give a breakdown of what's to be expected. We're using the Ron Estabillo Clubhouse down at Le Roy Park.

Last Sunday at the Guadalupe Cultural Arts Center, we had our bonsai classes start with Mr. Muranaka. The next meeting will be Sunday, March 17th.

<u>CM Hernandez</u>: Santa Barbara County has a new funding to develop a local Master Plan for Aging. I currently serve on the Committee and will work to share information to the Mayor and Todd. We are a rapidly aging society. In Santa Barbara County we expect one in four people to be over the age of 60 by 2030. Older adults will diversify faster than any other group and will experience significant concerns including:

- 1 in 5 have a chance of developing dementia
- 1 in 3 will live with a disability
- 7 in 10 will need long term care in their lifetime
- 1 in 3 will struggle with poverty

The California Master Plan for Aging (MPA) is a blueprint to address aging across the lifespan. It affirms the priority of the health and well-being of older adults and people with disabilities.

Also, the Food Bank is hosting a Community Emergency Response training on March 1^{st} and 3^{rd} in Goleta. Future dates will be throughout the year.

<u>Mayor Julian</u>: There will be a chicken barbecue at the Senior and Community Center on Saturday, March 9th. There's a reunion this August for those who graduated from Guadalupe Elementary School. Monies from this barbecue will be used for this reunion. There will also be induction of athletes to the Guadalupe Hall of Fame at the reunion. The Food Bank of Santa Barbara County donated 20 cases of chicken for non-profits to use to enhance their programs.

17. ADJOURNMENT TO CITY COUNCIL CLOSED SESSION

Item to be discussed in closed session: Conference with Labor Negotiators

Motion was made by Council Member Costa, Jr. and seconded by Council member Hernandez to adjourn to closed session. 4-0 Motion passed. Meeting adjourned to closed session at 7:35 p.m.

18. CLOSED SESSION AGENDA

Conference with Labor Negotiators (Subdivision (a) of Gov. Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Manager Employee organizations: International Association of Fire Fighters (IAFF), Local 4403

19. ADJOURNMENT TO OPEN SESSION MEETING

Motion was made by Council Member Costa, Jr. and seconded by Council Member Hernandez to adjourn to open session. 4-0 Motion passed.

20. CLOSED SESSION ANNOUNCEMENTS

No reportable action.

21. ADJOURNMENT

Motion was made by Council Member Costa, Jr. and seconded by Council Member Robles to adjourn the meeting. 4-0 Motion passed. Meeting adjourned at 8:07 p.m.

Prepared by:

Amelia M. Villegas, City Clerk-

Approved by:

Ariston Julian, Mayor