



# City of Guadalupe

## AGENDA

### Regular Meeting of the Guadalupe City Council

Tuesday, April 23, 2024, at 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us) no later than 2:00 pm on Tuesday, April 23, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.cityofguadalupe.org](http://www.cityofguadalupe.org) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

#### 1. ROLL CALL:

Council Member Christina Hernandez  
Council Member Gilbert Robles  
Council Member Whitney Furness  
Mayor Pro Tempore Eugene Costa Jr.  
Mayor Ariston Julian

#### 2. PLEDGE OF ALLEGIANCE

**3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.**

**4. AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

**5. CEREMONIAL CALENDAR**

- [DMV / Donate Life Month Proclamation](#)

**6. PRESENTATION**

- [Master Plan for Aging in Guadalupe – Margaret Weiss, Project Coordinator](#)
  - [Aging Well Executive Summary Handout](#)
  - [AARP Livability Index Handout](#)
  - [Infographic Handout](#)

**7. COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**8. CONSENT CALENDAR (A-F)**

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending April 15, 2024.](#)
- C. [Approve the Minutes of the City Council regular meeting of April 9, 2024.](#)
- D. [Adopt on the second reading, Ordinance No. 2024-518 adding Chapter 2.10 to Title 2 of the Guadalupe Municipal Code regarding the additional duties and obligations of the Mayor’s office.](#)
- E. [Accept the March 2024 Financial Report.](#)
- F. [Adopt Resolution No. 2024-30 authorizing the execution of the certifications and assurances and authorized agent forms for the Low Carbon Transit Operations Program \(LCTOP\) for additional funding for the Transit Hub Renovation Project at the Amtrak Station.](#)

## **MANAGEMENT REPORTS**

9. **CITY ADMINISTRATOR REPORT:** *(Information Only)*

A. City Administrator report for April 23, 2024

10. **DIRECTOR OF PUBLIC SAFETY REPORT:** *(Information Only)*

A. Police Department report for March 2024

B. Fire Department report for February and March 2024

C. Code Compliance report for March 2024

## **PUBLIC HEARING**

11. **Approval of the revised draft 6<sup>th</sup> Cycle Housing Element for review by Housing and Community Development (HCD) and adoption of Resolution No. 2024-31.**

Written report: Larry Appel, Contract Planning Director

Recommendation: That the City Council:

- a. Receive a presentation from staff and consultant; and
- b. Conduct a public hearing; and
- c. Adopt Resolution No. 2024-31 directing staff to make any revisions based on input from the Council and transmit the Revised Draft 6<sup>th</sup> Cycle Housing Element to HCD for a required 90-day review.

## **REGULAR BUSINESS**

12. **Fee waiver policy for use of City-owned facilities by non-profit organizations.**

Written report: Philip F. Sinco, City Attorney

Recommendation: That the City Council consider a proposed policy for fee waivers for the use of City-owned facilities and the procedure for requesting such fee waivers from the City Council, and thereafter, provide direction to staff for a final policy to be considered at a future City Council meeting.

13. **FUTURE AGENDA ITEMS**

14. **ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

15. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 19<sup>th</sup> day of April 2024.

Todd Bodem

Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject	Department	Agenda Category	
<b>Tuesday, May 14, 2024, at 6:00 pm / Regular Meeting</b>			
Fentanyl Awareness Day Proclamation	Fighting Back Santa Maria	Ceremonial Calendar	
Cost Allocation Plan FY 23-24	Finance Department	Consent Calendar	
IAFF MOU	Human Resources	Regular Business	
<b>Tuesday, May 28, 2024, at 6:00 pm / Regular Meeting</b>			
Human Resources report for March & April 2024	Human Resources	Management Reports	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Social Host Ordinance		City Attorney	New Business
Joint Meeting with the School Board			New Business
SBCAG Update on Black Road/166 Construction	May 2024	SBCAG	Presentation
CAL OES Grant		Finance Department	New Business
November 2024 General Election Resolutions		City Attorney	
Budget FY 24-25	May 2024	Finance Department	
Personnel Manual Update			New Business