

ORDINANCE NO. 2024-518

AN ORDINANCE OF THE CITY OF GUADALUPE ADDING CHAPTER 2.10 TO TITLE 2 OF THE GUADALUPE MUNICIPAL CODE REGARDING THE ADDITIONAL DUTIES AND OBLIGATIONS OF THE MAYOR'S OFFICE

WHEREAS, as a result of a longstanding, historic, practice, the Mayor had performed certain duties and obligations in addition to those applicable to all members of the City Council, and some of these additional duties and obligations have not been described in a policy statement or in the Guadalupe Municipal Code; and

WHEREAS, the City Council recently recognized that the Mayor has additional and further responsibilities compared to the members of the City Council of the City of Guadalupe when it voted to increase Council members' salaries from \$150 to \$500 per month, and also, provided an additional \$250 per month for the Mayor's office; and

WHEREAS, the City Council wishes to identify at least some of the additional responsibilities of the Mayor's office so that anyone holding this office will be informed as to the expectation and a description of these additional duties and obligations placed upon the Mayor in addition to the duties and obligations for all members of the City Council.

NOW, THEREFORE, the City Council of the City of Guadalupe does hereby ordain as follows:

SECTION 1. Chapter 2.10 entitled "Additional Duties and Obligations of the Mayor" is hereby added to the Guadalupe Municipal Code as follows:

Section 2.10.010. Purpose.

In the City of Guadalupe, the Mayor performs certain additional duties and obligations established by long, historic, practice, but which have not been described in a policy statement or in the Guadalupe Municipal Code. The purpose of this Chapter is to describe some of the additional duties and obligations of the Mayor established by past practice both as a way of supporting the additional salary provided to the Mayor above the salary provided to all council members, and also, so that future occupants of this office will be informed about these additional duties and obligations.

Section 2.10.020. Additional Duties and Obligations of the Mayor.

In addition to all of the duties and obligations applicable to all council members, the Mayor has additional duties and obligations, including but not limited to the following:

(a) The Mayor is responsible for presiding over council meetings as the chair.

(b) The Mayor may represent the City as its official leader in both ceremonial and other occasions.

(c) The Mayor is authorized to request that the City Administrator place an item or items on a Council's agenda.

(d) The Mayor is responsible for approval of all administrative and official Proclamations of the City Council and is authorized to sign them.

(e) The Mayor is authorized to name one of the other Councilmembers as the *Mayor Pro Tem*, subject to ratification by the City Council, who shall have all of the powers and duties of the Mayor, including presiding at meetings of the City Council, if the Mayor is absent or unable to act, pursuant to Government Code section 36802.

(f) The Mayor must sign all ordinances and resolutions that have been passed by the City Council and must sign all contracts unless the Council has designated other City officers to do so.

SECTION 2. The City Council declares that each section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance is severable and independent of every other section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance. If any section, subsection, paragraph, subparagraph, sentence, clause, or phrase of this Ordinance is held invalid, the City Council declares it would have adopted the remaining provisions of this Ordinance irrespective of the portion held invalid, and further declares its express intent that the remaining portions of this Ordinance should remain in effect after the invalid portion has been eliminated.

SECTION 3. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

INTRODUCED at a regular meeting of the City Council on the 9th day of April 2024, by the following roll call vote:

MOTION: EUGENE COSTA JR. / CHRISTINA HERNANDEZ

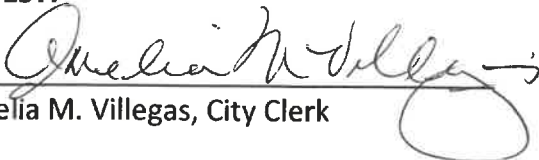
AYES: 5 Councilmembers: Costa Jr., Hernandez, Julian, Furness, Robles
NOES: 0
ABSENT: 0
ABSTAINED: 0

PASSED AND ADOPTED at a regular meeting of the City Council of the 23rd day of April 2024, by the following roll call vote:

MOTION: EUGENE COSTA JR. / CHRISTINA HERNANDEZ

AYES: 5 Councilmembers: Costa Jr., Hernandez, Julian, Furness, Robles
NOES: 0
ABSENT: 0
ABSTAINED: 0

ATTEST:


Amelia M. Villegas, City Clerk


Ariston Julian, Mayor

APPROVED AS IS TO FORM:

Philip F. Sinco
Philip F. Sinco, City Attorney