



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, May 28, 2024, at 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, May 28, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.cityofguadalupe.org Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Whitney Furness
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

2. PLEDGE OF ALLEGIANCE

3. **MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.**

4. **AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. **PRESENTATIONS**

- A. [Guadalupe Wastewater Treatment Plant Performance and Available Grant by Central Coast Regional Water Quality Control Board – Jennifer Epp, Kathy Truong, Cecile Blancarte](#)
- B. [Guadalupe Safety Support Team by Michael Cash, Director of Public Safety](#)

6. **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

7. **CONSENT CALENDAR (A-D)**

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending May 20, 2024.](#)
- C. [Approve the Minutes of the City Council regular meeting of May 14, 2024.](#)
- D. [Accept the final version of the Fee Waiver Policy \(for information only\).](#)

MANAGEMENT REPORTS

8. **CITY ADMINISTRATOR REPORT:** *(Information Only)*

9. **DIRECTOR OF PUBLIC SAFETY REPORT:** *(Information Only)*

- A. [Police Department report for April 2024](#)
- B. [Fire Department report for April 2024](#)
- C. [Code Compliance report for April 2024](#)

10. HUMAN RESOURCES MANAGER REPORT (Information Only)

A. [Human Resources report for March and April 2024](#)

REGULAR BUSINESS

11. [Approving the classification and job description for the regular, full-time Firefighter position.](#)

Written report: Amelia M. Villegas, Interim Human Resources Manager

Recommendation: That the City Council adopt Resolution No. 2024-35 approving the job description for Firefighter for the City of Guadalupe Fire Department.

12. [Amending the Master Fee Schedule for Commercial Cannabis Business related fees.](#)

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council adopt Resolution No. 2024-36 amending the Master Fee Schedule by increasing the pre-license inspection and annual regulatory fees for commercial cannabis businesses.

13. [Amending the City's Commercial Cannabis Business Ordinance \(Guadalupe Municipal Code Chapter 9.22\).](#)

Written report: Philip F. Sinco, City Attorney

Recommendation: That the City Council waive full reading and introduce Ordinance No. 2024-519 by title only, and continue to the meeting of June 11, 2024, for second reading and adoption.

14. [Fiscal Year 2024-2025 proposed budget workshop.](#)

Written report: Janice Davis, Finance Director

Recommendation: That the City Council review and interactively discuss the proposed budget for the fiscal year 2024-2025, along with the Capital Improvement Projects Budget, Capital Facilities Program of Projects, and American Rescue Plan Act (ARPA) allocation of funds.

15. FUTURE AGENDA ITEMS

16. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

17. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 23rd day of May 2024.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, June 11, 2024, at 6:00 pm / Regular Meeting			
Cost Allocation Plan FY 23-24	Finance Department	Consent Calendar	
Second Reading Ordinance No. 2024-519 Commercial Cannabis Business Ordinance	City Attorney	Consent Calendar	
Resolution determining necessity for General Obligation Bond	Jones Hall	Regular Business	
Ordinance ordering submission of General Obligation Bond (First Reading)	Jones Hall	Regular Business	
November 2024 General Election Resolutions	City Attorney	Regular Business	
Request of the Planning Department to oppose three new bills in Sacramento dealing with housing	Planning Director	Regular Business	
Public Employment, City Administrator	City Attorney	Closed Session	
Tuesday, June 18, 2024, at 6:00 p.m. / Special Meeting			
Royal Theater Update	Tom Brandeberry	Regular Business	
Royal Theater Presentation	Andrew Goodwin Design	Regular Business	
Tuesday, June 25, 2024, at 6:00 pm / Regular Meeting			
SBCAG Update on Black Road/166 Construction	SBCAG	Presentation	
Second Reading of an ordinance ordering submission of General Obligation Bond (Second Reading)	Jones Hall	Consent Calendar	
Resolution placing a Measure on the ballot and requesting consolidation	Jones Hall	Regular Business	
Tuesday, July 9, 2024, at 6:00 p.m. / Regular Meeting			
Other Unscheduled Items			
	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Social Host Ordinance		City Attorney	New Business
Joint Meeting with the School Board			New Business
Personnel Manual Update			New Business