



## City of Guadalupe

### AGENDA

#### Regular Meeting of the Recreation and Parks Commission

Tuesday, June 4, 2024

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

The Recreation and Parks Commission meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHwD9JkmvKnGFU8BAYQQ>

If you choose not to attend the Recreation and Parks Commission meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to [abarajas@ci.guadalupe.ca.us](mailto:abarajas@ci.guadalupe.ca.us) no later than 2:00 pm on Tuesday, June 4, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Recreation and Parks Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:30 pm, and posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Recreation Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Recreation Office at (805) 356.3906 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

#### 1. ROLL CALL:

Commissioner Chair Joseph Harris  
Commissioner Enrique Ortiz  
Commissioner Emily Dreiling  
Commissioner Michael Jimenez  
Commissioner Arnulfo Navarro

#### 2. PLEDGE OF ALLEGIANCE

### **3. COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent Calendar items or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Recreation and Parks Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

### **4. CONSENT CALENDAR**

The following items are presented for the Commission approval without discussion as a single agenda item in order to expedite the meeting. Should a Member of the Recreation and Parks Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. [Approve the Minutes of the Recreation & Parks Commission regular meeting of May 7, 2024.](#)

### **REGULAR BUSINESS**

- 5. BGC Monthly Update
- 6. Jack O'Connell Turf Project Update
- 7. [Las Mujeres Park Update](#)
- 8. Guadalupe Adult Softball League
- 9. Skate Day Event
- 10. Movie Nights
- 11. Art in the Park
- 12. **COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS.**
- 13. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 31<sup>st</sup> day of May 2024.

*Annis Barajas*

Annis Barajas, Recreation Services Manager

**MINUTES**

**CITY OF GUADALUPE  
REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION  
TUESDAY, May 7, 2024**

**Call to Order:** Recreation Commission Chair- Joe Harris called the meeting to order at 6:03 p.m.

**1. Roll Call:** Recreation Manager, Annis Barajas, noted the Commissioner attendance as follows:

Commission Chair: Joseph Harris- Present  
Commissioner: Enrique Ortiz- Absent  
Commissioner: Emily Dreiling- Present  
Commissioner: Michael Jimenez - Present  
Commissioner: Arnulfo Navarro – Absent

**2. Pledge of Allegiance**

Commissioner Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

**3. Community Participation Forum**

No participation.

**4. Consent Calendar**

A. Motion was made by **Jimenez**, seconded by **Dreiling** to approve the April 2, 2024, regular meeting minutes. All ayes, 3/0. Motion passed.

**Regular Business**

**5. BGC Monthly Update**

The manager of Boys and Girls Club of Guadalupe, Josue Rojo presented his report. In May at Ron Estabillo we finished wrestling up. We had 55 5th-8th graders in the team. They would practice here daily and had 8 duels with the last one being at City Hall this past Sunday. We also continued our Teen Nights every Friday 5pm-8pm, where we have open gym for all of our teens and crafts going on in the Art Room. Daily Programs running are SMART Girls, Passport to Manhood, Fine Arts, Triple Play (PE) and Photography. We had an average daily attendance of 44 members last month. We also surveyed 31 of our members in our Yearly National Youth Outcome Initiative Survey. This survey helps us learn how our youth feels and what we can improve on. The survey is completely anonymous and all online. We also were open this Spring Break for all GUSD kids and teens for free. Our hours ran from 7:30am-5:30pm. The school district provided breakfast and lunch for all of our participating members. On the last day of Spring Break, we were able to take 45 kids to go see Kung Fu Panda 4 at the movie theater in Santa Maria. Our Flag football League also started up this month, with teams from Santa Maria, Orcutt and Guadalupe. It runs Co-ed and from 1st-8th grade. Practices for the Guadalupe teams are run daily in Leroy Park. We have over 80 Guadalupe teens and kids signed

up. Also our Basketball League for summer and our Volleyball League for Fall are open for registrations. The Basketball League is Co-ed from Kinder-7th grade and our Volleyball League is 5th-8th grades.

\*6:06 Commissioner Enrique Ortiz came in and was marked present.

#### **6. Jack O'Connell Turf Project Update**

Commissioner Dreiling updated the commission on the status of the turf project. She has many meetings setup to continue looking for grants.

#### **7. Central Park Update**

Recreation Services Manager, Annis Barajas informed the commission that after the central park meeting, she attended in April 4<sup>th</sup> and the meeting she attended last week on May 2<sup>nd</sup> she was informed that the future of the project is hinging on the legal negotiations with Verizon. Verizon is the only cellular carrier out of three that will not take their equipment off the water tower long enough for the maintenance and painting to get done. Once an agreement can be reached the water tower project can be done in an estimated 5 months and the park renovation will follow with an estimated 6-month construction timeline. If all goes well the park is estimated to open summer of 2025 but that all depends on the negotiations with Verizon.

\*Recreation Commission requested that I notify the team involved in the Central Park project to refer to it as Las Mujeres Park from now on.

#### **8. Fashion Show – FSA/Community Changers/Little House**

Recreation Services Manager, Annis Barajas informed the commission that the Guadalupe Fashion Show was successful. The event was a collaboration with the City of Guadalupe Recreation Department. The event was held at City Hall on Saturday, April 20<sup>th</sup> from 10:30am to 1:30pm. Several models and designers showed up and all had fun participating in the farmers market themed runway. The press also came out to interview Arnulfo on his vision and concept behind this event.

#### **9. Cinco de Mayo Celebration**

Recreation Services Manager, Annis Barajas informed the commission that the Cinco De Mayo celebration at LeRoy Park in the Community Center was a great success with an attendance of over 250 people. The event happened on Sunday, May 5<sup>th</sup> from 11-3pm and focused on family fun with many kid activity booths and information booths for the adults. There was two food vendors and an hour long performance by the Righetti High School Marimba Band and Ballet Folklorico.

#### **10. Guadalupe Adult Softball League**

Recreation Services Manager, Annis Barajas reminded the commission that the registration for the Guadalupe Coed Softball Team is open and that the registration closes on May 22. Teams are welcome to join by going to the city website under the Recreation section and registering. The cost per team is \$535 and the price was not raised from last year. Sthe season begins on June 6<sup>th</sup>.

### **11. Movie Nights**

Recreation Services Manager, Annis Barajas informed the commission that the next two months of community movie nights are scheduled. Friday, June 21<sup>st</sup> and Friday, July 12<sup>th</sup> are the dates for the first 2 months of movie nights. The movie will be shown inside the LeRoy Park Community Center and start at 6pm. The movies that will be shown are based on community voting that will be done on the recreation social media pages two weeks prior to the movie date.

### **12. Art in the Park**

Recreation Services Manager, Annis Barajas informed the commission that she is in the process of planning an Art in the Park event on June 30<sup>th</sup>. The event would include Vendors, Food Vendors, Art Class, Craft booths, and games.

### **13. Commission Requests, Comments, and Meeting Reports**

Commissioner Jimenez mentioned a Netflix of centenarians and why they live so long.

Commissioner Ortiz reminded the community about Bulldog signs ups at 10am at the Boys and Girls Club and is registration online.

Council Member Furness who is our Recreation Commission meeting IT spoke about the aging program and invited the commissioners to the brainstorming meeting that will be taking place in the future.

### **14. Adjournment**

At 7:26 p.m. a **Motion** was made by Commissioner **Ortiz**, seconded by Commissioner **Jimenez** for adjournment. The unanimous vote resulted in the meeting's closure.

Annis Barajas  
Recreation Services Manager, Annis Barajas

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Recreation Chair, Joe Harris



## Monthly Progress Meeting Minutes Guadalupe Central Park

**DATE:** Meeting date: 5/02/2024

**LOCATION:** Virtual meeting

**ATTENDEES:** City of Guadalupe- Jeff van den Eikhof, Annis Barajas; PCLD- Eric Berg, Brooke McDonnell

### A. 100% Construction Documents

- Brooke and Eric said that the design team needs to push back the resubmittal date to the end of June.
- PCLD will send out a revised project schedule with this revision.

### B. Stormwater Compliance

- Brooke relayed that the civil engineer on the project is asking who the reviewing agency is for the stormwater compliance. He has been adhering to SB County guidelines for the time being.
- Jeff said the City of Guadalupe has stormwater guidelines and he wrote the technical guidance manual, based on SB County guidelines. They can be found on the city's website.
- Brooke will send a link to the guidelines to the civil.
- Eric stated that the civil engineer is finalizing his sizing of the stormwater basin. He may need more room for it, if so, that means that the dog park may shrink a bit, but not significantly. It hasn't been decided yet. The design team will notify the city if it needs to be revised.

### C. Water Tower- AP Wireless schedule

- The city is still deciding on their next steps with the wireless providers and water department. The city attorney continues to work on this matter.

### D. Overall Project Schedule

- Jeff reached out to the water tower design firm and they stated to estimate approximately 5 months of construction time for the water tower rehabilitation. The designer does need to update the plans prior to being put out to bid by the city.
- Jeff said that the city RFP/award bids timeline should be estimated at about 2 months.
- PCLD will update the project schedule to show approximately 9 months for the water tower rehabilitation work, including RFP and design updates.
- The park construction is estimated to be approximately 6 months + the 2 months for the city RFP/award process.
- It was stressed in the meeting that the work on the water tower should be completed prior to park construction. However, the longer we wait the more inflation is affecting costs.

### E. Other Business

- Annis asked about the overall timeline for the project, so that she can update the Recreation & Parks Commission.
- Brooke told her that she is free to reach out with any other questions about the project and it's history.

## Action Items:

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RED = City of Guadalupe

BLUE = Design Consultant Team

100% Construction Documents

1. PCLD will provide the city with an updated submittal schedule.

Stormwater Compliance

1. PCLD will send the civil engineer a link to the city website stormwater guidelines. *(Note: emailed to civil 5/3/24).*

Water Tower- AP Wireless schedule

1. The city will continue their negotiations with AP Wireless/Verizon and the updates to the tank rehabilitation plans.
2. The city will inform PCLD about a schedule of when those plans will be ready to bid AND/OR other next steps.

Overall Project Schedule

1. PCLD will revise the project schedule with the timelines provided by Jeff for the water tower and city RFP process and estimate a final decision deadline for the water tower to keep with the grant deadline. PCLD will also include an estimated inflation/cost escalation percentage. *(Note: revised project schedule included in the email with the meeting minutes, 5/9/24).*

**Respectfully submitted by:**

Brooke McDonnell, Senior Associate

