



City of Guadalupe

AGENDA

Regular Meeting of the Recreation and Parks Commission

Tuesday, July 2, 2024

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

The Recreation and Parks Commission meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the Recreation and Parks Commission meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to abarajas@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, July 2, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Recreation and Parks Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:30 pm, and posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Recreation Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Recreation Office at (805) 356.3906 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Commissioner Chair Joseph Harris
Commissioner Enrique Ortiz
Commissioner Emily Dreiling
Commissioner Michael Jimenez
Commissioner Arnulfo Navarro

2. PLEDGE OF ALLEGIANCE

3. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent Calendar items or matters not otherwise scheduled on this agenda. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. The Recreation and Parks Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

4. CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda item in order to expedite the meeting. Should a Member of the Recreation and Parks Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. [Approve the Minutes of the Recreation & Parks Commission regular meeting of June 4, 2024](#)

REGULAR BUSINESS

- 5. BGC Monthly Update
- 6. Jack O’Connell Turf Project Update
- 7. [Las Mujeres Park Update](#)
- 8. Art in the Park
- 9. Skate Day Event
- 10. Movie Nights
- 11. Color Run

12. COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS

13. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 26th day of June 2024.

Annis Barajas

Annis Barajas, Recreation Services Manager

MINUTES

CITY OF GUADALUPE
REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION
TUESDAY, June 4, 2024

Call to Order: Recreation Commission Chair- Joe Harris called the meeting to order at 6:00 p.m.

1. Roll Call: Recreation Manager, Annis Barajas, noted the Commissioner attendance as follows:

Commission Chair: Joseph Harris- Present
Commissioner: Enrique Ortiz- Absent
Commissioner: Emily Dreiling- Present
Commissioner: Michael Jimenez - Present
Commissioner: Arnulfo Navarro – Absent

2. Pledge of Allegiance

Commissioner Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

*6:01pm Enrique Ortiz present.

3. Community Participation Forum

No participation.

4. Consent Calendar

A. Motion was made by **Jimenez**, seconded by **Dreiling** to approve the May 7, 2024, regular meeting minutes. All ayes, 4/0. Motion passed.

Regular Business

5. BGC Monthly Update

Boys and Girls Club did not show up or provide their monthly report that is required by their contract.

6. Jack O'Connell Turf Project Update

Commissioner Dreiling updated the commission on the status of the turf project grants she has had in Sacramento. From the meeting she was also provided two more grants for community projects. One for the grand opening for the Las Mujeres Park and one to get the kids into nature.

*6:09pm Enrique Ortiz present.

7. Las Mujeres Park Update

Recreation Services Manager, Annis Barajas informed the commission that after the Las Mujeres Park meeting, she attended May 2nd she was informed that the future of the project is hinging on the legal

negotiations with Verizon. Verizon is the only cellular carrier out of three that will not take their equipment off the water tower long enough for the maintenance and painting to get done. Once an agreement can be reached the water tower project can be done in an estimated 5 months and the park renovation will follow with an estimated 6-month construction timeline. If all goes well the park is estimated to open summer of 2025 but that all depends on the negotiations with Verizon.

8. Guadalupe Adult Softball League

Recreation Services Manager, Annis Barajas let that commission know that the league got cancelled due to not enough registrations.

9. Skate Day Event

Recreation Services Manager, Annis Barajas informed the commission that the Skate Day Event is planned for Saturday, June 15th 12-2pm. It will be located at Jack O’Connell Park. There will be free skates and skating instruction. There will be food

10. Movie Nights

Recreation Services Manager, Annis Barajas informed the commission that the next two months of community movie nights are scheduled. Friday, June 21st and Friday, July 12th are the dates for the first 2 months of movie nights. The movie will be shown inside the LeRoy Park Community Center and start at 6pm. The movies that will be shown are based on community voting that will be done on the recreation social media pages two weeks prior to the movie date.

11. Art in the Park

Recreation Services Manager, Annis Barajas informed the commission that she is in the process of planning an Art in the Park event on June 30th. The event would include Vendors, Food Vendors, Art Class, Craft booths, and games.

12. Commission Requests, Comments, and Meeting Reports

13. Adjournment

At 6:48 p.m. a **Motion** was made by Commissioner **Jimenez**, seconded by Commissioner **Ortiz** for adjournment. The unanimous vote resulted in the meeting’s closure.

Annis Barajas
Recreation Services Manager, Annis Barajas

Recreation Chair, Joe Harris



Monthly Progress Meeting Minutes Guadalupe Central Park

DATE: Meeting date: 6/06/2024

LOCATION: Virtual meeting

ATTENDEES: City of Guadalupe- Jeff van den Eikhof; PCLD- Brooke McDonnell

A. 100% Construction Documents

- Brooke said that the design team continues to work on the 100% construction documents.
- Some clarification questions have arisen:
 - Brooke asked if the city has preference for the detailed concrete section of the main sidewalk from 9th to 10th street? The current detail is of 4" concrete on 4" base, unreinforced. Would the city like it to be reinforced concrete? She noted that the city maintenance vehicles can have access to the park via locking bollards on either side, but it isn't anticipated that they are driving large vehicles that would cause any damage.
 - Jeff said that he has observed the cell providers using the fenced area around their equipment for their vehicles and not the park. He stated that with the locking bollards at either end of the park he's confident that the cell provider trucks won't drive onto the sidewalk. If they do, they can have them sign an agreement that they would repair/replace any damaged sidewalks. PCLD will keep the detail section for pedestrian concrete unreinforced, which will be a cost savings.
- Does the city have a preference on the backflow enclosures? Brooke asked if they have a parks standards, cage or box?
 - Jeff didn't know if they have a preference but would like to match what was installed in LeRoy Park. Brooke will email Eddie Shubert and cc Jeff to ask if the parks department has a preference on a cage or box enclosure.
- Alan Noelle, the electrical engineer, is recommending that the security cameras be wifi and is asking where to pull the telephone connection to set up wifi in the park.
 - Brooke explained that the EE would need to install a panel in the park to run all the cables for the security cameras that the police department sent as their preference. The CAT5 cable has a maximum run of 300' and can't be spliced. Adding another panel in the park would add cost to the project. Brooke said the security cameras aren't listed under the grant funding but were identified by the city and public as a priority for safety. Early on the design team worked with Shannon to identify Lighting district funds to be used to help cover the costs. Jeff asked if the manufacturer the police department is using has a wifi option? Brooke will work with Alan on a wifi option and getting some costed options for each scenario to the city to decide upon. It may require a separate meeting between Alan, Jeff, Brooke and PD to find a solution. Brooke will reach out to Jeff and Eddie to see where Alan can pull telephone for wifi for the park (needed for the irrigation controller, at the least).

B. Water Tower- AP Wireless schedule

- Brooke asked if there are any updates on the water tower/cell providers from the city attorney?
 - Jeff stated that Verizon still won't pay to remove their equipment for painting/maintenance of the water tower. The city attorney is still working on the matter. They may swap the equipment to a different site in the city and then perform the maintenance on the tower or another idea is to leave Verizon's equipment in place and paint around it, if at all feasible. Jeff will meet with the attorney to discuss options. The design team will continue with the construction documents for the park and decisions on the water tower will be made prior to bidding out the park.

C. Other Business

- No other business was discussed.

Action Items:

RED = City of Guadalupe

BLUE = Design Consultant Team

100% Construction Documents

1. PCLD will reach out to Eddie Shubert and cc Jeff to ask about the backflow enclosure preference.
2. PCLD will work with the design team electrical engineer on costed options for the security camera system and set up a meeting to review/discuss further.
3. PCLD will reach out to Eddie/Jeff to locate telephone cable to pull in the park for wifi for the irrigation controller and possibly the security cameras.

Water Tower- AP Wireless schedule

1. The city will continue their negotiations with AP Wireless/Verizon and the updates to the tank rehabilitation plans.
2. Jeff will meet with the city attorney to review options and next steps.

Respectfully submitted by:

Brooke McDonnell, Senior Associate