

# CITY OF GUADALUPE

DATE: August 8, 2024

PROJECT: Transit Hub Renovation Project Design Services

**ADDENDUM NO.: 1**

RFP SUBMITTAL DATE: Friday, August 30, 2024 by 5:00 PM

## **NOTICE TO ALL ENGINEERS/ARCHITECTS SUBMITTING PROPOSALS:**

You are hereby notified of the following changes, clarifications, or modifications to the Request for Proposal (RFP) documents. This addendum shall supersede the original contract documents and subsequent addenda. Wherein this addendum contradicts the original contract documents and previous addenda, this addendum shall take precedence. All other conditions shall remain unchanged. The change specified below shall become a legal part of the original contract documents.

### **1. CHANGES AND/OR CLARIFICATIONS TO THE RFP:**

The Preliminary RFP Timetable has changed. Please see below.

#### **PRELIMINARY RFP TIMETABLE**

RFP Announced	July 19, 2024
Deadline for RFP Questions	August 21, 2024, by 5:00 P.M.
Responses to RFP Questions	August 26, 2024 by 5:00 P.M.
Proposals Due	August 30, 2024, by 5:00 P.M.
Council Approval	September 24, 2024
Notice to Proceed	October 8, 2024

Please submit all questions via email to [jeff@eikhofdesigngroup.com](mailto:jeff@eikhofdesigngroup.com).

### **2. QUESTIONS RECEIVED:**

Q: Is solar desired?

A: Solar is not anticipated for this project

Q: Are any security measures needed (cameras, alarms, etc.)

A: Yes

Q: Will existing utility plans be made available?

A: Yes

Q: Are there any known easements on/under/over the property?

A: There are no known easements. The property was previously owned by UPRR.

Q: Are there any traffic reports available? If not, should procuring this be included in our scope of work?

- A: No traffic reports will be required. The site is fully developed, and the traffic patterns are not expected to change.
- Q: What is the existing structure size? Are there existing record drawings?  
A: The existing building is 40'x20'. Record drawings are available.
- Q: Does the City anticipate a significant amount of new or replaced impermeable surfaces?  
A: No. The overall project should decrease the amount of impermeable surfaces. This project description calls for replacing the existing pavement with permeable pavers.
- Q: Does the City anticipate that there will be new structures proposed for the site or will all work be within the existing structures?  
A: A new shade structure for bus passengers outside of the existing structure and premanufactured restrooms are anticipated.
- Q: Does the City anticipate the footprint of the existing structure changing in order to accommodate the new restrooms?  
A: No. The City will be installing "Portland Loo" restrooms for the Central Park project (under design) and anticipates using the same for this project.
- Q: Consultants insurance policies do not provide Pollution Liability coverage. Can this requirement be removed from the standard agreement language?  
A: Yes. Indicate any requested contract changes in the proposal.
- Q: Can the 30 day Notice of Cancellation provision be amended to require such Notice come from the Consultant rather than the Insurance carrier?  
A: Indicate any requested contract changes in the proposal.
- Q: The indemnity language in Section 15 of the standard agreement does not appear to fully comply with California Civil Code 2782.8a which limits the liability of the Consultant to their "proportionate percentage of fault". Will City be agreeable to modifications to the standard language to clarify conformance with 2782.8a?  
A: In general, yes. Please, indicate any requested contract changes in the proposal.
- Q: Do you want the architecture firm to hire the tile mural designer or just accommodate the locations? If you want the architecture firm to hire a muralist, do you want their proposal to be included in the submission?  
A: The City Parks and Recreation Commission will choose the artist. The designer will provide a location for the artist's work.
- Q: What is the overall budget?

A: The City has received approximately \$1.6 million in grants to cover A&E, construction, inspection, and administration. The project will be scaled or phased to stay within budget.

Q: Will work occur within the Railroad ROW, and will we need to obtain permits from the railroad jurisdictional agency?

A: No work will be performed in the Railroad ROW. The city will secure any required permits from the railroad.

Q: Does the city anticipate demolition of the existing asphalt parking lot and replacement with pavers?

A: Yes

Q: Should parking lot lighting be included in the proposed improvements?

A: Yes

Q: Is the city planning for level 2 or level 3 EV chargers?

A: The City will use ChargePoint Express 250 station. This same charger is specified for our fleet/bus charging at the corporation yard.

Q: Are we adding floor area or just renovating an existing structure?

A: The project will not add floor area.

Q: Do you have MEP as-builts? Do you have Architectural as-builts?

A: The existing site and building were constructed in 1998. Plans are available, but they may not represent existing conditions.

Q: Will a survey be provided?

A: Yes. A topographic survey of the site was conducted by Gromatici Land Surveying. The AutoCAD drawing will be provided to the design team.

Q: Due to the small size of the existing building, does the city anticipate adding additional square footage or is the required new program to be accommodated within the existing building footprint?

A: The design team will make recommendations to the City. The existing caboose along the Highway 1 frontage will be removed from the site. The original concept was to have a separate premanufactured restroom where the existing caboose is located.

Q: Is there a designated bus drop off area?

A: Currently, busses pull into the Amtrak Station Parking Lot and wait for passengers.

Q: Does the City have a schedule?

A: The project is being funded by multiple grants. The Clean California Grant has specific deadlines. Our current schedule shows the design phase of the project ending in April 2025 and construction starting in July 2025.

If you have any questions, contact Jeff van den Eikhof at (805) 470-1910 or [jeff@eikhofdesigngroup.com](mailto:jeff@eikhofdesigngroup.com).

Sincerely,  
Jeff van den Eikhof, PE  
City Engineer