



## City of Guadalupe

### AGENDA

#### Regular Meeting of the Recreation and Parks Commission

Tuesday, October 1, 2024

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

The Recreation and Parks Commission meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the Recreation and Parks Commission meeting but wish to submit a written comment for the Community Participation Forum or on a specific agenda item, please submit via email to [abarajas@ci.guadalupe.ca.us](mailto:abarajas@ci.guadalupe.ca.us) no later than 2:00 pm on Tuesday, October 1, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Recreation and Parks Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:00 pm, and posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Recreation Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:00 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Recreation Office at (805) 356.3906 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

#### 1. ROLL CALL:

Commissioner Chair Joseph Harris  
Commissioner Enrique Ortiz  
Commissioner Emily Dreiling  
Commissioner Michael Jimenez  
Commissioner Arnulfo Navarro

#### 2. PLEDGE OF ALLEGIANCE

### **3. COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent Calendar items or matters not otherwise scheduled on this agenda. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. The Recreation and Parks Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

### **4. CONSENT CALENDAR**

The following items are presented for the Commission approval without discussion as a single agenda item in order to expedite the meeting. Should a Member of the Recreation and Parks Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Approve the Minutes of the Recreation & Parks Commission regular meeting of September 3, 2024.**

### **REGULAR BUSINESS**

- 5. [BGC Monthly Update](#)**
- 6. Jack O'Connell Turf Project and Grants Update**
- 7. [Las Mujeres Park Update](#)**
- 8. Pickleball**
- 9. Soccer Classes/League**
- 10. Dunes Hike**
- 11. Movie Nights**
- 12. Poetry Jam**
- 13. Line Dancing**
- 14. Skate Day Event**
- 15. Glow Dance Party**
- 16. Art Class Series**
- 17. Guadalupe Non-Profit Organizations Joint Meeting**

**18. COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS.**

**19. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 26<sup>th</sup> day of September 2024.

*Annis Barajas*

Annis Barajas, Recreation Services Manager

MINUTES

CITY OF GUADALUPE  
REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION  
TUESDAY, September 3, 2024

**Call to Order:** Recreation Commission Chair- Joe Harris called the meeting to order at 6:00 p.m.

**1. Roll Call:** Recreation Manager, Annis Barajas, noted the Commissioner attendance as follows:

Commission Chair: Joseph Harris- Present  
Commissioner: Enrique Ortiz- Present  
Commissioner: Emily Dreiling- Present  
Commissioner: Michael Jimenez - Present  
Commissioner: Arnulfo Navarro – Absent

**2. Pledge of Allegiance**

Commissioner Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

**3. Community Participation Forum**

No participation.

**4. Consent Calendar**

A. Motion was made by **Dreiling**, seconded by **Ortiz** to approve the August 20, 2024, regular meeting minutes. All ayes, 4/0. Motion passed.

**Regular Business**

**5. BGC Monthly Update**

Boys and Girls Club staff member Josue Rojo presented the following report:

- **Color Run:** during our second week of summer, we had a color rush week. We had kids do tie-dye, they brought white T-shirts and got to dye their shirts. We also had a “fun run” in which we told all our members to wear white and they ran around the track in the back. Staff threw color powder on them and their white shirts turned into a colorful display.
- **Hawaiian Summer Kickoff:** at the beginning of summer, we had a Luau party to kick off the summer. We invited all the kids to wear Hawaiian or beach attire to celebrate. We had a Tiki coloring contest, we had lays for all the kids to wear, we had a hula hoop contest, and a limbo contest. We decorated the club with Hawaiian theme decor and had beach music playing.
- **Cooking Class:** Every Monday afternoon Erica Lopez, one of our long-time YDP, runs a cooking class for all the members to take. They learn about the benefits of eating healthy, how to make better choices in snacks and eating, and how to make quick safe snacks. Some of the snacks they have already made are Yogurt parfaits, wraps, and quick small pizza bites. Some of the snacks they are also making include Tuna, Fruit salads, smoothies, ice cream, and burritos.
- **Trinity Reading volunteers:** Dan Chernow and the Trilogy volunteer group have been coming into the library and reading with our members. They have been coming weekly on Mondays,

Wednesdays, and Fridays. They read to all our members or help them choose a book for them to read. The Volunteers include former education personnel, former teachers, and current community members.

- **JR CEO:** Yuliana Nelson from the Santa Maria Chamber has been coming in every Monday and Thursday to run a program called “Jr CEO”. Jr CEO teaches members from the age of 10 and up about how to open and run a business. It goes through all the steps small businesses take to open a business. Then at the end of the course, all members open a small booth, where we invite the community of Guadalupe to come and sell a product of their choice. Some members are selling bracelets, candles, slime, candy, and baked goods.

- **Next Gen CEO Launch Day:** On July 22nd we had our launch day for all our members that were participating in Jr CEO. We had a total of 11 small businesses that were 100% member ran. They prepped all summer long for their business launch day. We had members sell candles, crystals, handmade bracelets, handmade corn in a cup, handmade chamoy candy, drinks etc. It was such a successful time. We decorated the gym and had all their businesses spread out; we opened the event up to the whole community. Some members made up to \$200!!

- **Olympics:** On the opening day of the Olympics, we held an Olympics-like competition at Ron. All of our members were split into three Countries: Germany, France and Mexico. With Two staff leading each team. Throughout the day we had a number of games and competitions all members participated in. After each game the winner was given a certain amount of points. At the end of the day, we announced the winner of the Olympics with the winning team getting an Ice Cream party. This year’s winning team was Germany!

- **Field Trips:** To finish off an exciting summer, we did a Field trip Week! We had all members choose between Regal Cinemas, Paul Nelson Aquatic Center or Boomers. All members got to choose which field trip they like to sign up for. We took over 60 members on three different trips. We watched Inside out 2, had fun swimming and had a blast at Boomers!

- **Zulu Dance:** Zulu dance was able to come in every Wednesday for the month of July to teach our kids Hip Hop dance. We had over 30 kids every single class and all of our members loved it. They were taught about the history of hip hop and different styles of dance. With each class teaching them a different dance routine.

- **Start of School year:** At that start of the 2024-2025 School year, we had an ADA of 56 kids coming. We’ve been having Volunteers from Trilogy Coming everyday help our members read and help with their Homework too.

- **End of Summer Teen Festival:** We partnered up with Fighting Back Santa Maria and local community organizations to have an end of the year festival here at Leroy. The event was completely free and open to all the teens of Guadalupe. There were bounce houses and many different activities for the teens to participate in. Also, free pizza and drinks. A lucky teen also got a free pair of airpods.

#### **Facility Usage**

- **Friday June 21st Rec Department- Movie Night**
- **Friday July 12th Rec Department- Movie Night**
- **Bulldog Sign-ups/ Clinics**
- **June 1st,8th,22nd, 29th,**
- **August 3rd**
- **August 26th**
- **August 29th (Board Meeting)**

#### **Upcoming Events:**

- August 30th Rec Department- Movie Night
- September 14th Teen Night
- September 27th Rec Department- Movie Night
- October 27 Rec Department- Movie Night
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**Average Daily Attendance:**

**June:** 64

**July:** 57

**August:** 56

**6. Jack O’Connell Turf Project & Recreation Grants Update**

Commissioner Dreiling updated the commission on the status of the grants. Art in California Parks is projected to announce in September. California Youth Access Grant, pending moving to phase 2. California Natural Resource Grant, on hold pending state budget shortfall.

**7. Las Mujeres Park Update**

Recreation Services Manager, Annis Barajas informed the commission that at the Las Mujeres Park meeting they informed her that the plans for the park have been 100% submitted.

**8. Movie Nights**

Recreation Services Manager, Annis Barajas informed the commission that the next Movie Night is September 27<sup>th</sup>! The last movie night in August had 144 people attend and the Bulldog Cheer Team raised \$500 at their concession stand. More youth groups are being encouraged to reach out to use the movie night concession stand as a fundraiser.

\*Arnulfo walked in at 6:15pm

**9. Poetry Jam**

Commissioner Navarro informed the commission that the next Poetry Jam is this Friday, September 23<sup>rd</sup> at 6:30pm. They are hosted at the Vets Hall and light refreshments will be served.

**10. Line Dancing Class**

Recreation Services Manager, Annis Barajas informed the commission that the next Line Dancing classes are on September 19<sup>th</sup> and 26<sup>th</sup>.

**11. Skate Day Event**

Recreation Services Manager, Annis Barajas informed the commission that the Skate Day Event planned for August 24<sup>th</sup> from 12-2pm went well and had 30+ attendees at the instructed class! The next Skate Day Event is planned for September 28<sup>th</sup>.

**12. Glow Dance Party**

Recreation Services Manager, Annis Barajas informed the commission that the Glow Party is planned for September 14<sup>th</sup> from 1-3pm at the City Hall Auditorium. There will be a dance class along with an ice cream sundae bar.

### **13. Art Class Series**

Recreation Services Manager, Annis Barajas informed the commission that the four-month Art Class Series will start with its first-class September 21<sup>st</sup> 11-1pm. The Art Class will teach the youth how to apply grip tape to a real skateboard and then allow them to do custom artwork on the back side.

### **14. Guadalupe Non-Profit Organizations Joint Meeting**

Commissioner Jimenez was speaking about the desire to get the local nonprofits together to communicate with each other on the events and roles they play. The commissioners have agreed to all come back to the next meeting with a list of non-profits they know of to then put together a master list.

### **15. Commission Requests, Comments, and Meeting Reports**

Recreation Services Manager, Annis Barajas informed the commission of the offer to tour the Taylor Farms factory has been extended to the Commissioners.

Commissioner Navarro mentioned that on September 19<sup>th</sup> at 6:30pm there will be a Guadalupe Reading Festival.

Commissioner Jimenez asked if we have Gang Intervention in Guadalupe.

### **16. Adjournment**

At 7:10 p.m. a **Motion** was made by Commissioner **Jimenez**, seconded by Commissioner **Ortiz** for adjournment. The unanimous vote resulted in the meeting's closure.

Annis Barajas  
Recreation Services Manager, Annis Barajas

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Recreation Chair, Joe Harris



# MONTHLY REPORT

## Boys & Girls Clubs of Mid Central Coast

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Josue Rojo

Ron Estabillo Date: 9-24-224

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ADA for this Month

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72

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### Monthly Highlight

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- **Teen Night Kickoff:** We had a teen night for all of our teens and any teens that wanted to join in. We had an art competition, nail art station, basketball, food and prizes. We had over 20 teens show up and a lot of them were new faces. It was a great way to start off the school year.
- **Snake Guy:** We have a group of volunteers that come in daily to help all of our members with their homework and reading. Most of these volunteers are former teachers or professors. Well one of the volunteers is known as “the Snake Guy”, he goes around relocating snakes in the central coast and wants to share videos and stories about how to be safe around snakes with our members. He came in and gave a whole presentation on snake safety and awareness and our members loved it.
- **Basketball league:** Our winter basketball league is starting to take in registrations and it’s free for all Guadalupe kids.

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### Programs being conducted. (Make certain that these programs are being conducted for this reporting month)

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- Torch Club
- DIY Stem
- Myfuture.net
- National Art
- Photography
- Triple Play
- Ultimate Journey



















## Monthly Progress Meeting Minutes Guadalupe Central Park

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**DATE:** Meeting date: 9/06/2024

**LOCATION:** Virtual meeting

**ATTENDEES:** City of Guadalupe- Jeff van den Eikhof, Annis Barajas; PCLD- Eric Berg, Brooke McDonnell

### A. 100% Construction Documents

- Brooke said that the design team submitted plans for city plan review on July 25<sup>th</sup>, 2024.
  - The plans are also being reviewed by the design team's CASp reviewer and the geotechnical engineer.
- Jeff does not have a target date for returning comments.

### B. Cost Estimate

- Brooke would like to review the cost estimate with Jeff, she'll set up a separate meeting to review it along with the bid schedule, and technical specifications.

### C. Remaining Coordination Items

- Brooke explained the design team is still working on the security cameras for the park and is having difficulty finding the location of the data utility in the park to use for the irrigation controller wifi.
  - Brooke let Jeff know that Annis had suggested trying to use the wifi at the Senior Center across the street from the park.
  - Jeff asked if a Wifi bridge could be installed from the senior center and/or city hall?
    - PCLD will research it and talk to the design teams Electrical engineer about it.

### D. Water Tower- AP Wireless schedule

- Brooke asked if there are any updates on the water tower/cell providers from the city attorney?
- Jeff stated that both the City Attorney and City Manager have decided to remove the water tower from the park plans. After numerous negotiations and attempts to work with Verizon to remove their equipment, they have determined that it would be best to move forward with the construction park without the water tower.
- Brooke and Eric stated that the city needs to talk with the State grantor about the reallocation of the scope monies for the painting/public art on the water tower to use to meet the inflated costs of the remainder of the park.
- The City staff will keep PCLD updated on what feedback the grantor has about the money. Will it mean more public art or just be used to cover rising construction costs in the park?

### E. Monument Sign exhibit review

- Brooke reviewed the signage exhibit for the monument sign on 10<sup>th</sup> street, the grant sign on 9<sup>th</sup> street and the temporary construction signage and the requirements from the state regarding the use of the Prop. 68 logo and language requirements.
- Brooke will email the exhibit to Annis and Jeff for review/comments. PCLD is asking city staff to choose a monument sign from the 2 options for 10<sup>th</sup> street and provide any feedback on the 9<sup>th</sup> street sign. PCLD will make the revisions and



then send the revised exhibit to Annis to present to the Recreation & Park Commission for their approval.

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**F. Other Business**

- No other business was discussed.

**Action Items:**

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RED = City of Guadalupe

BLUE = Design Consultant Team

100% Construction Documents

1. The City will continue their plan review of the 100% construction documents.
2. PCLD will follow up with the CASp reviewer and geotechnical engineer about their review.

Remaining Coordination Items

1. PCLD will continue to work with the city on locating the data utility for the wifi for the park (security cameras and irrigation controller) and/or the feasibility of a wifi bridge from the Senior Center or City Hall to get wifi in the park.
2. PCLD will coordinate with the city regarding the bid schedule, technical specifications, and cost estimate in a separate meeting.

Monument Sign exhibit review

1. PCLD will send the signage exhibit to the city for review. (Note: emailed 9/6/24 to Jeff and Annis).
2. City staff will review the signage and provide feedback to PCLD.

**Respectfully submitted by:**

Brooke McDonnell, Senior Associate



**LEGEND:**

- ① FONT TO MATCH MONUMENT SIGN
- ② OFFICIAL PROP 68 LOGO - MIN 24" HEIGHT
- ③ WHITE VINYL SIGN
- ④ STANDARD CITY OF GUADALUPE SEAL

**NOTES:**

- 1. CONTRACTOR TO INSTALL SIGN ON CONSTRUCTION FENCING FOR DURATION OF CONSTRUCTION ACTIVITIES.

**C** PROP 68 TEMPORARY CONSTRUCTION SIGN

SCALE: 1" = 1'-0"



**LEGEND:**

- ① VACKER 32" X 48" RECTANGULAR (9) ROUTED BI-COLOR HDPE PARK ENTRANCE SIGN COLOR TBD
- ② PROP 68 LOGO PANEL INSERT TO BE MIN 24" H
- ③ FONT TO MATCH MONUMENT SIGN
- ④ CITY OF GUADALUPE SEAL
- ⑤ 4"X4"X6' POSTS

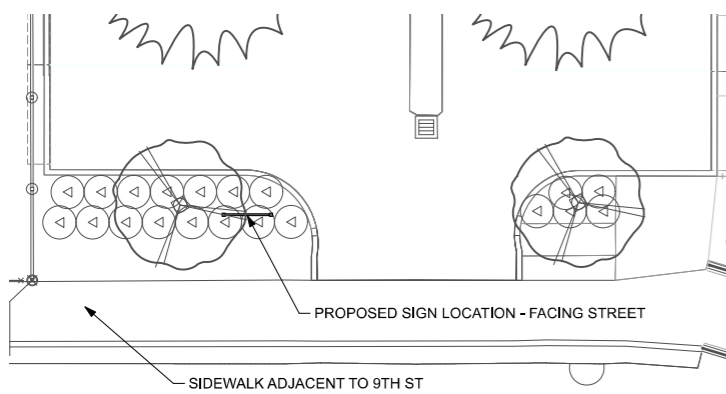
**NOTES:**

- 1. CONTRACTOR SHALL PROVIDE POSTS, FOOTINGS AND NECESSARY HARDWARE.



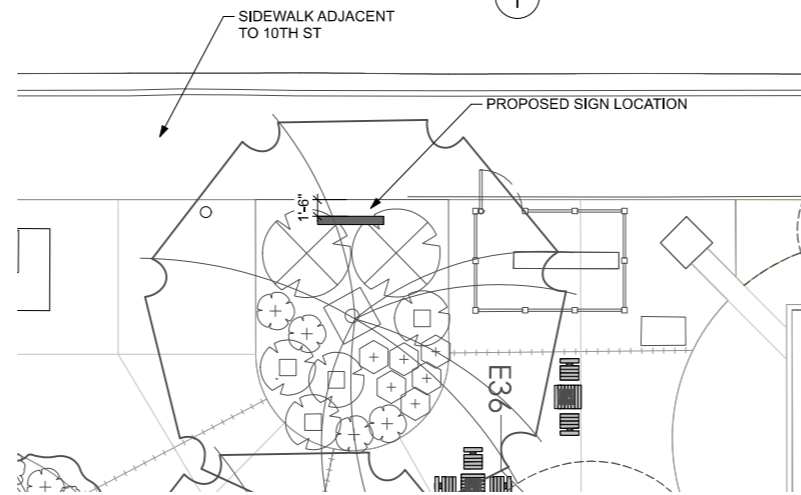
**D** 9TH STREET SINGLE-SIDED PERMANENT SIGN

SCALE: 1" = 1'-0"



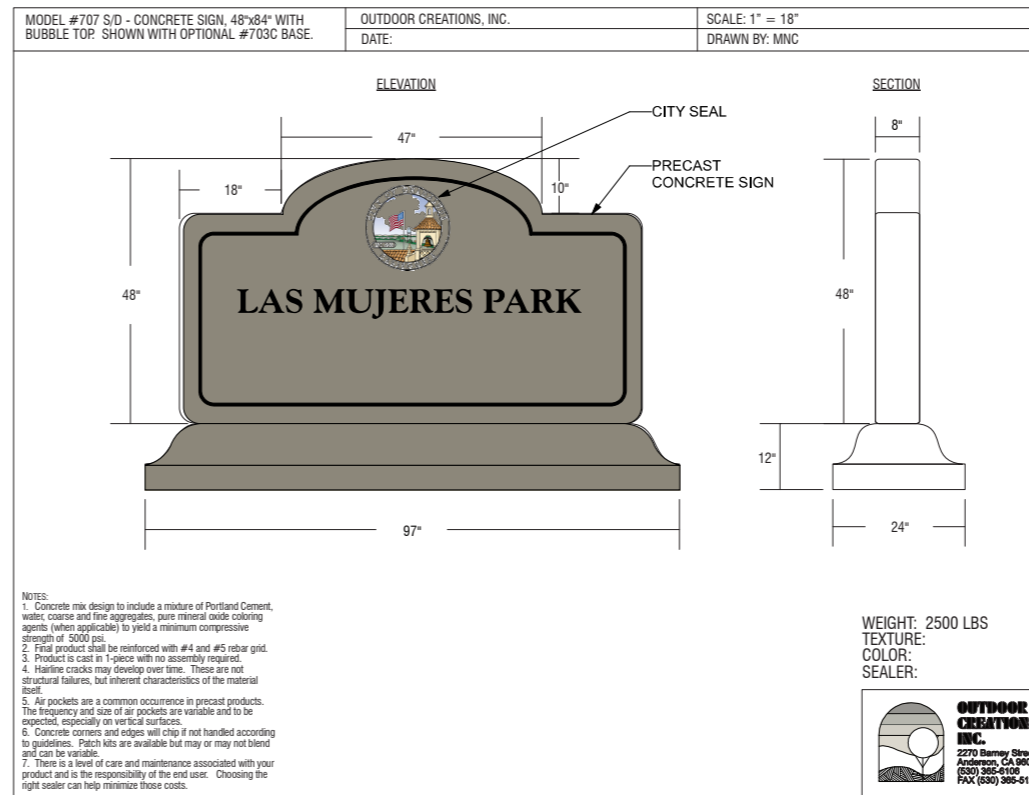
**F** 9TH ST SIGN LOCATION

SCALE: 1/8" = 1'-0"



**E** MONUMENT SIGN LOCATION

SCALE: 1/8" = 1'-0"



- NOTES:**
- 1. Concrete mix design to include a mixture of Portland Cement, water, coarse and fine aggregates, pure mineral oxide coloring agents (when applicable) to yield a minimum compressive strength of 5000 psi.
  - 2. Final product shall be reinforced with #4 and #5 rebar grid.
  - 3. Product is cast in 1-piece with no assembly required.
  - 4. Hairline cracks may develop over time. These are not structural failures, but inherent characteristics of the material itself.
  - 5. Air pockets are a common occurrence in precast products. The frequency and size of air pockets are variable and to be expected, especially on vertical surfaces.
  - 6. Concrete corners and edges will chip if not handled according to guidelines. Patch kits are available but may or may not blend and can be variable.
  - 7. There is a level of care and maintenance associated with your product and is the responsibility of the end user. Choosing the right sealer can help minimize these costs.

WEIGHT: 2500 LBS  
TEXTURE:  
COLOR:  
SEALER:



**A** MONUMENT SIGN - COLOR OPTION 1

SCALE: 3/4" = 1'-0"



**1** MONUMENT SIGN - COLOR OPTION 2

SCALE: 3/4" = 1'-0"



The colors below are the standard integral concrete colors that we offer. Note: any colored concrete will have color variations as both the concrete and the color come from naturally occurring materials. Colors may appear different due to the printing process of this chart and color variations of computer monitors. Please contact your sales representative for more information regarding additional colors. The colors shown below have our standard acrylic sealer applied.



**Textures**



2270 Barney Road • Anderson, California 96007 • (530) 365-6106 Fax (530) 365-5129



PHOTO EXAMPLE OF MONUMENT SIGN



CONCEPTUAL RENDERING OF SIGN

client:  
**CITY OF GUADALUPE**  
918 Obispo St, Guadalupe, CA 93434  
revisions:  
No. Date Revision Notes

issues:  
No. Date Issue Notes

project:  
**LAS MUJERES PARK**

**LAS MUJERES PARK RENOVATION PROJECT**  
(FORMERLY CENTRAL PARK)  
GUADALUPE, CA 93434

date: 07/22/2024  
drawn by: TS  
checked by: BM, EB  
PCLD project #: 22-013  
File Name: 22013\_01project.rvt



CONSTRUCTION  
DETAILS -  
MONUMENT

**LC-2.07**