



# City of Guadalupe

## AGENDA

### Regular Meeting of the Guadalupe City Council

**Tuesday, October 22, 2024, at 6:00 pm**  
**City Hall, 918 Obispo Street, Council Chambers**

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to submit a written comment for the Community Participation Forum or on a specific agenda item, please submit via email to [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us) no later than 2:00 pm on Tuesday, October 22, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.cityofguadalupe.org](http://www.cityofguadalupe.org) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:00 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:00 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

#### 1. **ROLL CALL:**

Council Member Christina Hernandez  
Council Member Gilbert Robles  
Council Member Whitney Furness  
Mayor Pro Tempore Eugene Costa Jr.  
Mayor Ariston Julian

#### 2. **PLEDGE OF ALLEGIANCE**

#### 3. **MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.**

**4. AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

**5. CEREMONIAL CALENDAR**

- A. Oath of Office – Rudy Alvara, Police Officer
- B. Michael Kuhbander – Guadalupe Police Officer of the Year

**6. COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**7. CONSENT CALENDAR (A-G)**

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending October 11, 2024.](#)
- C. [Approve the Minutes of the City Council regular meeting of October 8, 2024.](#)
- D. [Adoption of Guadalupe/SMOOTH Drug and Alcohol Testing Program Manual.](#)
- E. [Adopt Resolution No. 2024-62 authorizing the City to enter into an agreement with Mr. William Bill Scott for independent planning services.](#)
- F. [Adopt Resolution No. 2024-63 authorizing the City to enter into an agreement with Mr. Larry Appel, Integrity Planning for planning services commencing on January 1, 2025.](#)
- G. [Adopt Resolution No. 2024-64 authorizing the City to enter into a three-year agreement with Eikhof Design Group, Inc. for professional City Engineering services.](#)

**MANAGEMENT REPORTS**

**8. CITY ADMINISTRATOR: *(Information Only)***

- A. City Administrator’s report for October 22, 2024

9. **DIRECTOR OF PUBLIC SAFETY:** *(Information Only)*
- A. Director of Public Safety report for October 22, 2024
  - B. Police Department report for September 2024
  - C. Fire Department report for September 2024
  - D. Code Compliance report for September 2024

**REGULAR BUSINESS**

10. **ARPA Allocation of Funds.**

Written report: Janice Davis, Finance Director

Recommendation: That the City Council review requested changes to the American Rescue Plan Act (ARPA) allocation previously approved at the June 11, 2024, Council meeting.

11. **Amendment to the Fee Waiver Policy.**

Written report: Annis Barajas, Recreation Services Manager

Recommendation: That the City Council approve an amendment to the Fee Waiver Policy to exempt rentals that have a total cost under \$650.00 from having to be approved by the City Council.

12. **FUTURE AGENDA ITEMS**

13. **ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

14. **ADJOURNMENT TO CLOSED SESSION**

15. **CLOSED SESSION AGENDA**

A. **Public Employment Performance Evaluation**  
(Pursuant to Government Code Section 54957(b))  
Title: Director of Public Safety

B. **Public Employment Performance Evaluation**  
(Pursuant to Government Code Section 54957(b))  
Title: City Administrator

C. **Public Employment**  
(Pursuant to Government Code Section 54957(b))  
Title: City Administrator

16. **ADJOURNMENT TO OPEN SESSION MEETING**

17. **CLOSED SESSION ANNOUNCEMENTS**

18. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 18<sup>th</sup> day of October 2024.

Todd Bodem

Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject	Department	Agenda Category	
<b>Tuesday, November 12, 2024, at 6:00 p.m. / Regular Meeting</b>			
Cost Allocation Plan FY 23-24	Finance Department	Consent Calendar	
<b>Tuesday, November 26, 2024, at 6:00 p.m. / Regular Meeting</b>			
Cancellation of the December 24 <sup>th</sup> CC Regular Meeting	Administration Dept.	Consent Calendar	
<b>Tuesday, December 10, 2024, at 6:00 p.m. / Regular meeting</b>			
Certification of November 5, 2024, General Municipal Election			
Oath of Office - Newly Elected Officials			
<b>Other Unscheduled Items</b>	<b>Proposed Date of Item</b>	<b>Department</b>	<b>Agenda Category</b>
Gift Policy		City Attorney	New Business
Social Host Ordinance		City Attorney	New Business
Personnel Manual Update			New Business
Pasadera Development Annual Update	Nov. 2024	City Engineer	