



City of Guadalupe

AGENDA

Regular Meeting of the Recreation and Parks Commission

Tuesday, November 5, 2024

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

The Recreation and Parks Commission meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the Recreation and Parks Commission meeting but wish to submit a written comment for the Community Participation Forum or on a specific agenda item, please submit via email to abarajas@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, November 5, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Recreation and Parks Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:00 pm, and posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Recreation Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:00 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Recreation Office at (805) 356.3906 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Commissioner Chair Joseph Harris
Commissioner Enrique Ortiz
Commissioner Emily Dreiling
Commissioner Michael Jimenez
Commissioner Arnulfo Navarro

2. PLEDGE OF ALLEGIANCE

3. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent Calendar items or matters not otherwise scheduled on this agenda. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. The Recreation and Parks Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

4. CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda item in order to expedite the meeting. Should a Member of the Recreation and Parks Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. [Approve the Minutes of the Recreation & Parks Commission regular meeting of October 1, 2024](#)

REGULAR BUSINESS

- 5. [BGC Monthly Update](#)
- 6. Jack O'Connell Turf Project and Grants Update
- 7. [Las Mujeres Park Update](#)
- 8. Zumba
- 9. Soccer Classes/League
- 10. Dunes Hike
- 11. Movie Nights
- 12. Poetry Jam
- 13. Art Class Series
- 14. Fall Festival
- 15. Christmas Home Decorating Contest
- 16. Guadalupe Non-Profit Organizations Joint Meeting
- 17. **COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS.**

18. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 29th day of October 2024.

Annis Barajas

Annis Barajas, Recreation Services Manager

MINUTES

CITY OF GUADALUPE
REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION
TUESDAY, OCTOBER 1, 2024

Call to Order: Recreation Commission Chair- Joe Harris called the meeting to order at 6:04 p.m.

1. Roll Call: Recreation Manager, Annis Barajas, noted the Commissioner attendance as follows:

Commission Chair: Joseph Harris- Present
Commissioner: Enrique Ortiz- Present
Commissioner: Emily Dreiling- Present
Commissioner: Michael Jimenez- Absent
Commissioner: Arnulfo Navarro- Present

2. Pledge of Allegiance

Commissioner Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

3. Community Participation Forum

No participation.

4. Consent Calendar

A. Motion was made by **Ortiz**, seconded by **Navarro** to approve the September 3, 2024, regular meeting minutes. All ayes, 4/0. Motion passed.

Regular Business

5. BGC Monthly Update

Teen Night Kickoff: We had a teen night for all of our teens and any teens that wanted to join in. We had an art competition, nail art station, basketball, food and prizes. We had over 20 teens show up and a lot of them were new faces. It was a great way to start off the school year.

Snake Guy: We have a group of volunteers that come in daily to help all of our members with their homework and reading. Most of these volunteers are former teachers or professors. Well one of the volunteers is known as “the Snake Guy” , he goes around relocating snakes in the central coast and wants to share videos and stories about how to be safe around snakes with our members. He came in and gave a whole presentation on snake safety and awareness and our members loved it.

Basketball league: Our winter basketball league is starting to take in registrations and it’s free for all Guadalupe kids.

-Programs being offered:

- Torch Club
- DIY Stem

- Myfuture.net
- National Art
- Photography
- Triple Play
- Ultimate Journey

6. Jack O'Connell Turf Project & Recreation Grants Update

Commissioner Dreiling updated the commission on the status of the grants. Art in California Parks grants was denied on the first round. California Youth Access Grant, pending moving to phase 2. California Natural Resource Grant, on hold pending state budget shortfall. Whale Tail Grant in the works.

7. Las Mujeres Park Update

Recreation Services Manager, Annis Barajas informed the commission that at the Las Mujeres Park meeting they gave her the mockup for the signage to the park. The Commissioners was asked to vote on option 1 or 2 concerning the color. Option 2 was picked.

8. Pickleball

Recreation Services Manager, Annis Barajas requested that the commissioners vote to have Pickleball be added to the drop-in sports offered in the month of October. The commission did not feel pickle ball was needed in Guadalupe and didn't feel like we have the demographic community that would use it enough to invest time and money into it. They felt that maybe that time and money could be better spent updating some of the facilities that are outdoors that are already being used, for example the horseshoe pits that they say get a lot of use and are very popular. They also felt that since all the surrounding communities have Pickleball courts people that really like Pickleball could easily use those. Regardless they decided to give it a shot for 30 days and asked that Recreation Services Manager, Annis Barajas report back to them after 30 days with the attendance numbers.

9. Soccer Classes

Recreation Services Manager, Annis Barajas informed the commission that Youth Soccer Classes are being offered in Guadalupe by Youth Evolution in the month of October. Registrations are being excepted until October 9th.

10. Dunes Hike

Recreation Services Manager, Annis Barajas informed the commission that City Council member Christina Hernandez requested to lead a Dunes Hike at Rancho Guadalupe Preserve on October 12th at 9am.

11. Movie Nights

Recreation Services Manager, Annis Barajas informed the commission that the next Movie Night is October 25th! The Huskies Basketball Team will be running the concession stand as a fundraiser. More youth groups are being encouraged to reach out to use the movie night concession stand as a fundraiser.

12. Poetry Jam

Commissioner Navarro informed the commission that the Poetry Jam was held Friday, September 23rd at 6:30pm. It was hosted at the Vets Hall. Next one will be in November.

13. Line Dancing Class

Recreation Services Manager, Annis Barajas informed the commission that the last Line Dancing class was held on September 26th. The current instructor Yolanda no longer wants to volunteer to offer the classes, and a new instructor is being looked into.

14. Skate Day Event

Recreation Services Manager, Annis Barajas informed the commission that the last Skate Day Event of this year was held on September 28th. More Skate Classes are to come starting in January!

15. Glow Dance Party

Recreation Services Manager, Annis Barajas informed the commission that the Glow Party took place September 14th from 1-3pm at the City Hall Auditorium. There was a dance class along with an ice cream sundae bar. 44 people were in attendance.

16. Art Class Series

Recreation Services Manager, Annis Barajas informed the commission that the four-month Art Class Series will have its second class on October 5th from 10-12pm in the Auditorium. The kids will be taught how to paint a fall pumpkin on canvas with step-by-step instruction.

17. Guadalupe Non-Profit Organizations Joint Meeting

This item was postponed to the November meeting.

18. Commission Requests, Comments, and Meeting Reports

None

19. Adjournment

At 8:13 p.m. a **Motion** was made by Commissioner **Navarro**, seconded by Commissioner **Ortiz** for adjournment. The unanimous vote resulted in the meeting's closure.

Annis Barajas

Recreation Services Manager, Annis Barajas

Recreation Chair, Joe Harris



MONTHLY REPORT

Boys & Girls Clubs of Mid Central Coast

Josue Rojo

Ron Estabillo Date: 10-28-24

ADA for this Month

58

Monthly Highlight

- **Torch Club Walk:** Torch Club is a leadership development club for our Jr High kids. Part of the club is to do volunteer work that helps our community. Last Thursday Erica and the torch club went to Oso Flaco to go pick up trash. They had a great time and were able to pick up three bags full of trash. Afterwards they went to king falafel.
- **Pumpkin Give Away:** A local farm donated more than 100 pumpkins to our club. Each of our kids was able to take some home and we even had left over for a Pumpkin painting contest with our members.
- **Cheer Club:** Our girls here at the club wanted to start a cheer club after a lot of them noticed they all love to dance. They practice chants and cheers and will be participating in our basketball leagues.

Programs being conducted.

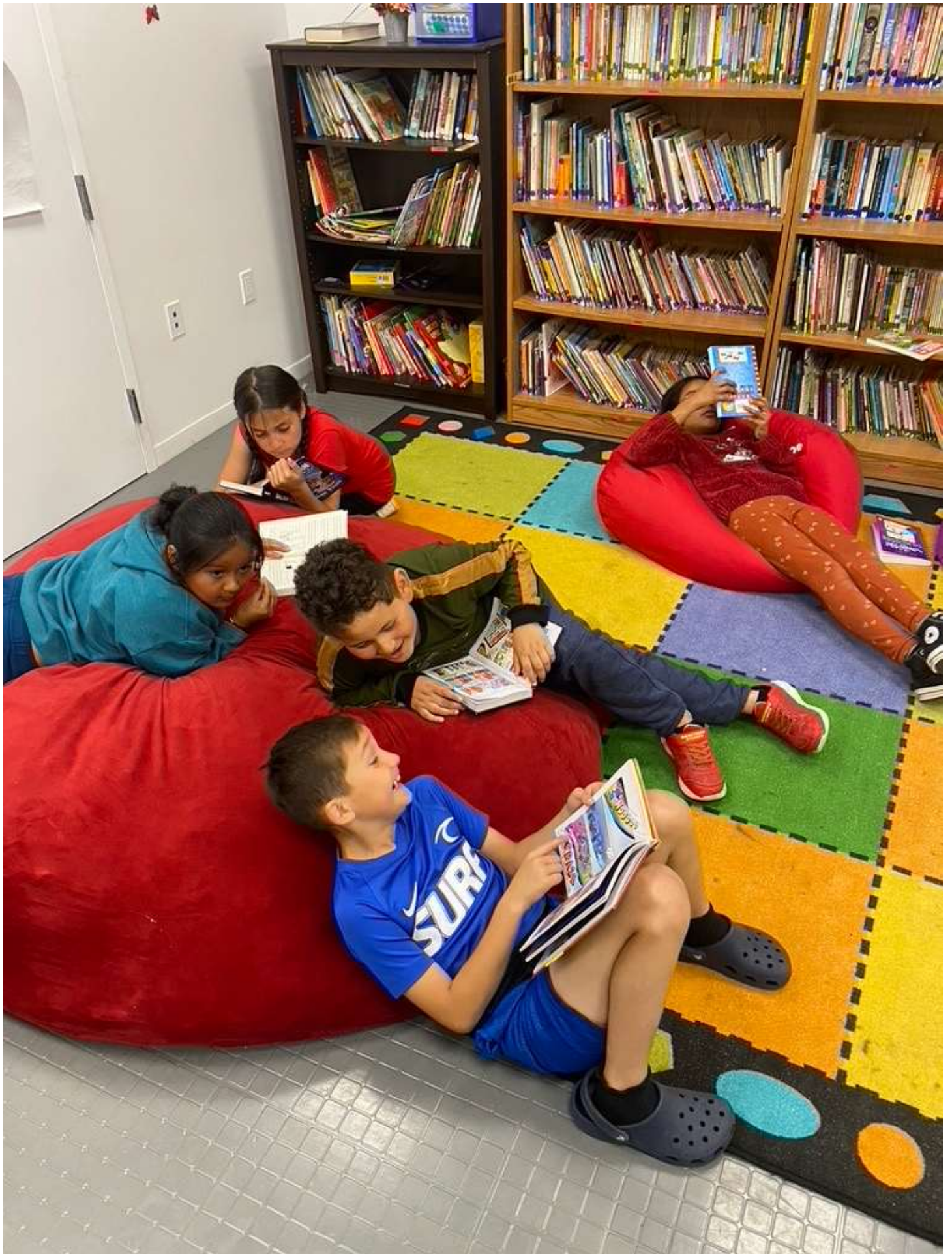
- Torch Club
- DIY Stem
- Myfuture.net
- National Art
- Photography
- Triple Play
- Ultimate Journey

- Thanksgiving: **Open Monday-Wednesday (Closed Friday and Thursday) Free for All GUSD kids**
- Basketball season Starting. Practices Start October 28th. Games December 7th
- Clean Air Fair Nov. 8th 5-8pm in Gym











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MAX GROSS	30 480 kg
TARE	67 200 lb
PAYLOAD	2 030 kg
	4 480 lb
	28 450 kg
	62 720 lb

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Monthly Progress Meeting Minutes Guadalupe Central Park

DATE: Meeting date: 10/10/2024

LOCATION: Virtual meeting

ATTENDEES: City of Guadalupe- Jeff van den Eikhof, Eddie Schubert; PCLD- Eric Berg, Brooke McDonnell

A. Final Bid Set Construction Documents

- Brooke stated that the design team is working on revisions to the 100% CDs per city and CASp comments.
- Eric shared the revised project schedule which shows the design team submitting the revised plans at the beginning to mid-November for final city review and approval.
 - Jeff noted that he'll be out of the country and back to work on 11/21.
- Review of the schedule final bid set and bid process indicated that it would run into the end of year holidays.
 - Jeff and PCLD agree that it would be better to release the PS&E for bid at the beginning of January, 2025.
- PCLD anticipates coordination and back and forth with Jeff to edit and finalize the technical specifications and bid schedule before release of the PS&E for bidding.

B. Cost Estimate/Bid Schedule

- The team reviewed the draft bid schedule.
 - Demolition should be lump sum, not listed as the individual line items; Eric noted that those items will be listed in the technical specifications.
 - Irrigation will also be bid at lump sum with the individual line items listed in the technical specifications.
 - Brooke will work with ECG to get a list of scope items included in the site drainage line item. This will be changed from 'allowance' to lump sum.
 - PCLD will continue to revise any line items with allowances to lump sum totals and add in any missing items, such as the monument signage.

C. Remaining Coordination Items

- Brooke explained the design team is still working on the security cameras for the park and will work on using either a wifi bridge from the senior center across the street or see what the cost implications will be for a hard-wired system.
- Brooke stated that PCLD will send Jeff the proposition 68 signage for him to submit to the State for review/approval.
- Jeff stated that he is working on updating the State Grantor about the status of the project.

D. Other Business

- No other business was discussed.

Action Items:

RED = City of Guadalupe

BLUE = Design Consultant Team

Final Bid Set Construction Documents

1. PCLD and the design team will continue to revise the plans per comments to get the final bid set of plans to the City for approval.
2. PCLD will send the city the revised project schedule. *(Note: emailed 10/10/24)*

Cost Estimate/Bid Schedule

1. PCLD will continue revise the bid schedule per the discussion.

Monument Sign exhibit review

1. PCLD will continue to the feasibility of a wifi bridge from the Senior Center or City Hall to get wifi in the park for the security cameras and irrigation controller and also get costs for a hardwired system.
2. PCLD will send the proposition 68 signage exhibit to the city for submittal to the State for review/approval. *(Note: emailed 10/10/24)*

Respectfully submitted by:

Brooke McDonnell, Senior Associate

