



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, November 26, 2024, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to submit a written comment for the Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, November 26, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.cityofguadalupe.org Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:00 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:00 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Whitney Furness
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

2. **PLEDGE OF ALLEGIANCE**

3. **MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.**

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. CEREMONIAL CALENDAR

A. [National Native American Heritage Month – Proclamation.](#)

7. CONSENT CALENDAR (A-H)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending November 15, 2024.](#)
- C. [Approve the Minutes of the City Council regular meeting of November 12, 2024.](#)
- D. [Approve the cancellation of December 24, 2024, City Council regular meeting.](#)
- E. [Adopt on the second reading, Ordinance No. 2024-521 amending Chapter 18.53 of the Guadalupe Municipal Code regarding Accessory Dwelling Units and other amendments from Title 18.](#)
- F. [Adopt Resolution No. 2024-67 authorizing the Police Department to execute the agreement between the City of Guadalupe and the State of California, Office of Traffic Safety for the Selective Traffic Enforcement Program \(STEP\) grant in the amount of \\$57,000 dollars for DUI equipment, supplies, training, and community education.](#)
- G. [Adopt Resolution No. 2024-68 approving the fiscal year 2023-2024 Cost Allocation Plan.](#)
- H. [Adopt Resolution No. 2024-69 approving the fiscal year 2024-2025 Cost Allocation Plan.](#)

MANAGEMENT REPORTS

8. **CITY ADMINISTRATOR:** *(Information Only)*
 - A. City Administrator's report for November 26, 2024
9. **DIRECTOR OF PUBLIC SAFETY:** *(Information Only)*
 - A. Director of Public Safety report for November 26, 2024
 - B. Police Department report for October 2024
 - C. Fire Department report for October 2024
 - D. Code Compliance report for October 2024

REGULAR BUSINESS

10. **Granting of Easements to City-owned properties to Caltrans for ADA Compliance and Pedestrian Infrastructure Improvement Project on Hwy 1 and Hwy 166.**

Written report: Philip F. Sinco, City Attorney

Recommendation: That the City Council adopt Resolution No. 2024-70 approving a request from Caltrans to acquire from the City, one (1) permanent easement, six (6) temporary easements, and six (6) permits to enter and construct, as part of its project for ADA compliance and to improve pedestrian infrastructure on Hwy 1 and Hwy 166.

11. **New Employment Agreement between the City of Guadalupe and Todd Bodem as City Administrator.**

Written report: Sylvia Estrada, Human Resources Manager

Recommendation: That the City Council adopt Resolution No. 2024-71 approving a new employment agreement with Todd Bodem as City Administrator and authorizing the Mayor to sign the agreement on behalf of the City of Guadalupe.

12. **FUTURE AGENDA ITEMS**

13. **ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

14. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 21st day of

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, December 10, 2024, at 6:00 p.m. / Regular Meeting			
Certification of November 5, 2024, General Municipal Election Results			
Oath of Office – Newly Elected Officials		Ceremonial Calendar	
Correction to the Agreement and Mortgage EDA	City Attorney	Consent Calendar	
Gann Limit FY 24/25	Finance Department	Consent Calendar	
Master Fee Schedule annual Consumer Price Index (CPI)	Finance Director	Regular Business	
California Historic Tax Credits Available for the Royal Theater	Tom Brandeberry	Regular Business	
Tentative Parcel Map – 4513 11 th Street, Guadalupe	Planning Department	Public Hearing	
Tuesday, January 14, 2025, at 6:00 p.m. / Regular Meeting			
Human Trafficking Awareness Month Proclamation		Ceremonial Calendar	
AGD Royal Theater Redesign Presentation (50% Complete)	Thomas Brandeberry	Presentation	
Tuesday, January 28, 2025, at 6:00 p.m. / Regular meeting			
Other Unscheduled Items			
	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Social Host Ordinance		City Attorney	New Business
Personnel Manual Update			New Business
Pasadera Development Annual Update	Dec. 2024	City Engineer	
Food Trucks		City Planner	New Business
AGD Royal Theater Redesign Presentation(100 % Complete)	Feb 11, 2025	Thomas Brandeberry	