



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, February 11, 2025, at 6:00 pm

City Hall, Council Chambers, 918 Obispo Street, Guadalupe CA 93434

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to submit a written comment for the Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, February 11, 2025.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.cityofguadalupe.org Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:00 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:00 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Eugene Costa Jr.
Council Member Whitney Furness
Council Member Amelia M. Villegas
Mayor Pro Tempore Christina Hernandez
Mayor Ariston Julian

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. CEREMONIAL CALENDAR

- A. [Recognizing Guadalupe Firefighters Proclamation](#)
- B. [February 2025 Black History Month Proclamation](#)

7. CONSENT CALENDAR (A-D)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending January 31, 2025.](#)
- C. [Approve the Minutes of the City Council regular meeting of January 28, 2025.](#)
- D. [Approve the Notice of Completion for the Le Roy Park Parking Lot Project and authorize the City Clerk to file the Notice of Completion with the County Recorder immediately.](#)

MANAGEMENT REPORTS

8. CITY ADMINISTRATOR: *(Information Only)*

- A. City Administrator's report for February 11, 2025
- B. [Planning Department report for January 2025](#)
- C. [Building Department report for January 2025](#)
- D. [City Engineer's report for January 2025](#)

9. DIRECTOR OF PUBLIC SAFETY: *(Information Only)*

- A. [Director of Public Safety report for February 11, 2025](#)

10. HUMAN RESOURCES MANAGER: (Information Only)

- A. [Human Resources report for January 2025](#)

PUBLIC HEARING

11. [Consider an appeal of the Planning Department’s decision to deny zoning clearance application 2024-053-ZC to allow an enclosed addition on property located in the R-1 zoning district at 5000 Sandpiper Lane \(APN 113-380-037\).](#)

Written report: Bill Scott, Contract City Planner

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Conduct a public hearing, including: 1) an opportunity for the appellant to present the proposed project; 2) receive any comments from the public; and
- c. Adopt Resolution No. 2025-12 upholding the Director’s decision to deny zoning clearance application 2024-053-ZC for an unpermitted patio enclosure at 5000 Sandpiper Lane (APN 113-380-037).

REGULAR BUSINESS

12. [Capital Campaign Committee and request to the Guadalupe Community Action Coalition to serve as fiscal sponsor for the campaign.](#)

Written report: Tom Brandeberry, Project Manager

Recommendation: That the City Council:

- a. Determine the size of the Capital Campaign Committee and appoint members from those who express interest in joining by completing an application and appoint a Chairperson to help establish the committee and facilitate coordination between the committee and the City; and
- b. Approve making a formal request to the Guadalupe Community Action Coalition (GCAC), the nonprofit corporation formed by the City, to serve as the fiscal sponsor for the capital campaign.

13. [Raising community awareness about illegal fireworks.](#)

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council:

- a. Authorize Public Safety staff to create a new flyer urging City residents not to use illegal fireworks, and spend additional City funds to print it and insert it into the utility bills for mailing in March 2025; or
- b. Direct Public Safety staff to revise or amend the information on the current illegal fireworks flyer already included in a utility bill mailing on an annual basis ; or
- c. Authorize both (a) and (b); or
- d. Take none of these actions; and
- e. Additionally, consider approving an external link on the City’s website to the website for the Guadalupe Illegal Fireworks Team (G.I.F.T.) if the Council’s concludes it is consistent with the City’s External Linking Policy.

14. FUTURE AGENDA ITEMS

15. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

16. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 6th day of February 2025.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, February 25, 2025, at 6:00 p.m. / Regular Meeting			
AGD Royal Theater Redesign Presentation (100%)	AGD	Presentation	
Tuesday, March 11, 2025, at 6:00 p.m. / Regular Meeting			
Women’s History Month – March 2025 Proclamation		Ceremonial Calendar	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Social Host Ordinance		City Attorney	New Business
Personnel Manual Update			New Business
Pasadera Development Annual Update	Jan. 2025	City Engineer	
Cross Connections Control Ordinance		City Attorney	New Business
Council roles and responsibilities			New Business
Water and Sewer Rate Study		City Administrator	New Business
Donate Life Proclamation	April 8, 2025		