



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, March 11, 2025, at 6:00 pm

City Hall, Council Chambers, 918 Obispo Street, Guadalupe CA 93434

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to submit a written comment for the Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, March 11, 2025.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.cityofguadalupe.org Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:00 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:00 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Eugene Costa Jr.
Council Member Whitney Furness
Council Member Amelia M. Villegas
Mayor Pro Tempore Christina Hernandez
Mayor Ariston Julian

2. **PLEDGE OF ALLEGIANCE**

3. **MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.**

4. **AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. **CEREMONIAL CALENDAR**

- A. [Women's History Month Proclamation](#)

7. **PRESENTATIONS**

- A. [Natural Resources Defense Council \(NRDC\) – California Marine Protected Areas \(MPA\) Petition Process Update: Presentation by Sandy Aylesworth and Bella Sullivan](#)

8. **CONSENT CALENDAR** (A-E)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending February 28, 2025.](#)
- C. [Approve the Minutes of the City Council regular meeting of February 25, 2025.](#)
- D. [Adopt Resolution No. 2025-16 authorizing the Mayor to sign documents associated with the USDA funding for the Le Roy Park Phase II Project.](#)
- E. [Adopt Resolution No. 2025-17 approving Amendment No. 3 to the agreement with Michael K. Nunley and Associates \(MKN\) to provide ongoing engineering services during the construction of the Highway 1 Lift Station Project.](#)

MANAGEMENT REPORTS

9. **CITY ADMINISTRATOR:** *(Information Only)*

- A. City Administrator's report for March 11, 2025
- B. [Planning Department report for February 2025](#)
- C. [Building Department report for February 2025](#)

- 10. **DIRECTOR OF PUBLIC SAFETY:** *(Information Only)*
 - A. Director of Public Safety report for March 11, 2025
- 11. **HUMAN RESOURCES MANAGER:** *(Information Only)*
 - A. Human Resources report for February 2025
- 12. **PUBLIC WORKS DIRECTOR:** *(Information Only)*
 - A. Public Works/Engineering report for February 2025

REGULAR BUSINESS

- 13. **Review of a conceptual site plan (2025-003-PA) proposing to establish four (4) short-term rental cabins and a brewery in addition to an existing single-family house on a 14,480 square-foot property at the northwest corner of Ninth Street and Olivera Street (4575 Ninth Street) APN 115-720-009.**

Written report: Bill Scott, Contract City Planner

Recommendation: That the City Council:

- A. Receive a presentation from staff; and
- B. Accept public comments, including: 1) an opportunity for the applicant to present the proposed project; and
- C. Provide staff with general non-binding comments on the proposed project.

- 14. **Informational report from Public Safety staff on the feasibility of amending Guadalupe Municipal Code Section 6.04.210 – Prohibition of fowl, livestock, and wild animals.**

Written report: Michael Cash, Director of Public Safety

Recommendation: That the City Council:

- A. Receive a presentation from staff; and
- B. Accept public testimony; and
- C. Deliberate and file the report; or
- D. Direct staff to return to Council when a draft ordinance is ready for consideration; or
- E. Continue to another Council meeting for further discussion and deliberation.

- 15. **Request by Ms. Beverly A. Taylor, Coordinator from the Guadalupe’s National Day of Prayer Task Force, to use the Veteran’s Memorial Plaza parking lot (aka Downtown Parking Lot) for a National Day of Prayer.**

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council approve a request to use the Veteran’s Memorial Plaza parking lot for the National Day of Prayer on May 1, 2025, from 11:00 a.m. to 1:30 p.m.

- 16. **FUTURE AGENDA ITEMS**

- 17. **ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

18. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 6th day of March 2025.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, March 25, 2025, at 6:00 p.m. / Regular Meeting			
2023-2031 Housing Element Approval	Planning Department	Public Hearing	
Cross Connections Control Ordinance	City Attorney	Regular Business	
Farmers Market	City Administrator	Regular Business	
Tuesday, April 8, 2025, at 6:00 p.m. / Regular Meeting			
Donate Life Proclamation		Ceremonial Calendar	
Healthy People Trails Month Proclamation		Ceremonial Calendar	
Child Abuse Awareness and Prevention Month Proclamation		Ceremonial Calendar	
Other Unscheduled Items			
	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Social Host Ordinance		City Attorney	New Business
Personnel Manual Update			New Business
Pasadera Development Annual Update		City Engineer	
Water and Sewer Rate Study		City Administrator	New Business
MOU for the Guadalupe Community Action Coalition (GCAC) to serve as the fiscal sponsor for the Royal Theater capital campaign		City Attorney	
Royal Theater Funding Gap (Project Cost / Available Funding).		Tom Brandeberry	