



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, October 28, 2025, at 6:00 pm

City Hall, Council Chambers, 918 Obispo Street, Guadalupe CA 93434

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to submit a written comment for the Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, October 28, 2025.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.cityofguadalupe.org Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:00 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:00 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Eugene Costa Jr.
Council Member Whitney Furness
Council Member Amelia M. Villegas
Mayor Pro Tempore Christina Hernandez
Mayor Ariston Julian

2. **PLEDGE OF ALLEGIANCE**

3. **MOMENT OF THANKS, APPRECIATION OR CONDOLENCES**

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. CONSENT CALENDAR (A-G)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending October 17, 2025.
- C. Approve the Minutes of the City Council regular meeting of October 14, 2025.
- D. Adopt Resolution No. 2025-58 authorizing the Director of Public Works, David Trujillo, as the authorized agent and signatory for Guadalupe transit grants, documents, and related periodic reports, effective immediately.
- E. Adopt Resolution No. 2025-59 approving a Contractor Services Agreement with SW Construction, Inc. for las Mujeres Park Renovation Project; and Adopt Resolution No. 2025-60 approving a Consultant Services Agreement with Cannon Corporation for construction management and inspection services for Las Mujeres Park Renovation Project.
- F. Adopt Resolution No. 2025-61 approving a Contractor Services Agreement with The J.F. Will Company, Inc. for the Guadalupe Transit Hub Project; and Adopt Resolution No. 2025-62 approving a Consultant Services with Filippin Engineering (FE) for construction and inspection services for the Transit Hub Project.
- G. Approval of need for continuing emergency regarding Supervisory Control and Data Acquisition (SCADA) system.

MANAGEMENT REPORTS

7. **CITY ADMINISTRATOR:** *(Information Only)*
 - A. City Administrator's report for October 28, 2025
8. **DIRECTOR OF PUBLIC SAFETY:** *(Information Only)*
 - A. Director of Public Safety report for October 28, 2025
 - B. [Police Department report for September 2025](#)
 - C. [Fire Department report for September 2025](#)
 - D. [Code Compliance report for September 2025](#)
9. **HUMAN RESOURCES MANAGER:** *(Information Only)*
 - A. [Human Resources report for September 2025](#)
10. **RECREATION SERVICES MANAGER:** *(Information Only)*
 - A. [Recreation and Parks report for September 2025](#)

REGULAR BUSINESS

11. [Appointment to fill a vacancy on the Recreation and Parks Commission.](#)

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council appoint one of the three interested applicants to the Recreation and Parks Commission to fill the current vacancy. The selected individual will serve a four-year term beginning October 30, 2025, and ending October 29, 2029.

12. [Appointment of Interim City Administrator.](#)

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council adopt Resolution No. 2025-63 approving the appointment of Public Works Director, David Trujillo as Interim City Administrator effective December 1, 2025.

13. [Resolution implementing Government Code Section 21221\(h\) regarding the appointment of Annette Munoz as Interim Finance Director.](#)

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council adopt Resolution No. 2025-64 appointing Annette Munoz as Interim Finance Director pursuant to Government Code Section 21221(h) of the Public Employees' Retirement Law.

14. Approval of Executive Salary Schedules.

Written report: Sylvia Estrada, Human Resources Manager

Recommendation: That the City Council adopt Resolution No. 2025-65 approving the Executive Salary Schedules for all unrepresented management and executive positions, for the years 2019 through 2026, in compliance with the requirements of the California Public Employees' Retirement System (CalPERS) rules and statutes.

15. Approval of Employment Agreement with Michael Cash, Director of Public Safety.

Written report: Sylvia Estrada, Human Resources Manager

Recommendation: That the City Council approve a new Employment Agreement with Michael Cash as Director of Public Safety and authorize the Mayor to sign on behalf of the City.

16. FUTURE AGENDA ITEMS

17. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

18. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 24th day of October 2025.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category
Tuesday, November 11, 2025, at 6:00 p.m. / Regular Meeting – CANCELLED		
Tuesday, November 25, 2025, at 6:00 p.m. / Regular Meeting		
Guadalupe Climate Action Plan Update	Dr. Cornelius Nuworsoo	Presentation
Building Code Update	JAS Building Official	Regular Business
MOU between the City of Guadalupe and Guadalupe Business Association regarding operation of a Farmers Market at Le Roy Park.	City Attorney	Regular Business

Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Social Host Ordinance		City Attorney	New Business
Personnel Manual Update			New Business
Pasadera Development Annual Update		City Engineer	
Water and Sewer Rate Study		City Administrator	New Business
Master Fee Schedule Update		Finance Director	
Food Truck Regulations		Planning Department	
SLO CAL Root One –Community Benefit Fee		Administration Dept	
Royal Theater and Additional Funding		Thomas Brandeberry	
Cost Allocation Plan			