



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, February 24, 2026, at 6:00 pm

City Hall, Council Chambers, 918 Obispo Street, Guadalupe CA 93434

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to submit a written comment for the Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, February 24, 2026.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.cityofguadalupe.org Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:00 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:00 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Eugene Costa Jr.
Council Member Whitney Furness
Council Member Amelia M. Villegas
Mayor Pro Tempore Christina Hernandez
Mayor Ariston Julian

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. PRESENTATION

A. [Enterprise Fleet Management – Presentation by Phillip Samuelson](#)

7. CONSENT CALENDAR (A-G)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.

B. [Ratify payment of warrants for the period ending February 6, 2026 and February 13, 2026.](#)

C. [Approve the Minutes of the City Council regular meeting of February 10, 2026.](#)

D. [Approval of need for continuing emergency regarding Supervisory Control and Data Acquisition \(SCADA\) system.](#)

E. [Adopt Resolution No. 2026-06 approving Amendment No. 4 to the Agreement with Michael K. Nunley to provide ongoing engineering services during the construction of the Highway 1 Lift Station.](#)

F. [Adopt Resolution No. 2026-07 approving the Guadalupe Urban Forest Management Plan.](#)

G. [Adopt Resolution No. 2026-08 changing the existing retired annuitant appointment of Annette Muñoz to serve in an Extra Help capacity pursuant to Government Code Section 21224.](#)

MANAGEMENT REPORTS

8. INTERIM CITY ADMINISTRATOR: *(Information Only)*

A. Interim City Administrator’s report for February 24, 2026

9. **DIRECTOR OF PUBLIC SAFETY:** *(Information Only)*

- A. Director of Public Safety report for February 24, 2026
- B. [Police Department report for January 2026](#)
- C. [Fire Department report for January 2026](#)
- D. [Code Compliance report for January 2026](#)

10. **RECREATION SERVICES MANAGER:** *(Information Only)*

- A. [Recreation and Parks report for January 2026](#)

PUBLIC HEARING

11. **Public hearing to consider adding Chapter 18.59 to the Guadalupe Municipal Code to regulate food trucks.**

Written report: Larry Appel, Contract Planning Director

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Conduct a public hearing and 1) confirm that CEQA does not apply to preparation of Ordinance No. 2026-526; and 2) introduce by title only and waive the first reading of Ordinance No. 2026-526 adding Chapter 18.59 to the Guadalupe Municipal Code; and
- c. Continue Ordinance No. 2026-526 to March 10, 2026, for second reading and adoption.

12. **Public hearing to consider a Tentative Parcel Map 29,073 (2025-053-TPM) to adjust the lot lines between five parcels resulting in four (4) lots on a 0.87-acre site in the Downtown Mixed-Use zoning district and the R-3 (High Density) Residential zoning district at 868 - 878 Guadalupe Street (APN 115-101-014).**

Written report: Bill Scott, Associate Planner

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Conduct a public hearing, including: 1) an opportunity for the applicant to present the proposed project, 2) receive any comments from the public; and
- c. Adopt Resolution No. 2026-09 approving Tentative Parcel Map 2025-053-TPM, including the requisite findings, a CEQA Class 5 General Exemption, and the Conditions of Approval.

13. **Public hearing to consider the review of a Design Review Permit (2025-058-DR) to construct two new greenhouses totaling 33,768 square feet on the 8-acre campus of Pan American Seed Company. The property is in the G-I General Industrial zoning district at 400 Obispo Street (APN 115-040-014).**

Written report: Bill Scott, Associate Planner

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Conduct a public hearing, including: 1) an opportunity for the applicant to present the proposed project, 2) receive any comments from the public; and
- c. Adopt Resolution No. 2026-10 approving Design Review Permit 2025-058-DR, including the requisite findings, a CEQA 15601(b)(3)(General Exemption), and the Conditions of Approval.

REGULAR BUSINESS

14. Informational report regarding the Insurance Services Office (ISO) and Public Protection Classification (PPC) Summary Report and Guadalupe Department of Public Safety's corrective actions.

Written report: Michael Cash, Director of Public Safety

Recommendation: That the City Council:

- a. Receive presentation from staff; and
- b. Consider any comments from the public; and
- c. Deliberate and file the report; or
- d. Continue to another Council meeting for further discussion and deliberation.

15. Royal Theatre Expenditure Report.

Written report: Annette Muñoz, Interim Finance Director

Recommendation: That the City Council accept the Royal Theatre expenditure report.

16. Establishing of the Royal Theatre Oversight Committee.

Written report: David Trujillo, Interim City Administrator

Recommendation: That the City Council provide direction regarding the preferred structure for advisory oversight of the Royal Theatre project. While staff does not see a significant operational advantage to establishing an oversight committee, if the Council desires advisory support, staff recommends either:

- a. Establishing the Oversight Committee discussed at the July 22, 2025, Council meeting, consisting of approximately five (5) members subject to the Brown Act by adopting Resolution No. 2026-04, and also, appoint the five (5) members to the committee by motion; or
- b. Establishing, by motion, a temporary advisory committee composed solely of two City Council members, which would be exempt from the Brown Act, and also, appointing the two City Council members.

17. FUTURE AGENDA ITEMS

18. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

19. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 20th day of February 2026.

David Trujillo

David Trujillo, Interim City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, March 10, 2026, at 6:00 p.m. / Regular Meeting			
Biodiversity Proclamation		Ceremonial Calendar	
Second Reading Ordinance No. 2026-526	Planning Department	Consent Calendar	
Root One Fee Reduction	City Attorney	Regular Business	
Capital Campaign Update	Thomas Brandeberry	Regular Business	
Tuesday, March 24, 2026, at 6:00 p.m. / Regular Meeting			
International Dark Sky Week (IDSW) April 13-20 th Proclamation		Ceremonial Calendar	
Other Unscheduled Items			
	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Social Host Ordinance		City Attorney	New Business
Personnel Manual Update			New Business
Pasadera Development Annual Update		City Engineer	
Water and Sewer Rate Study		City Administrator	New Business
Master Fee Schedule Update		Finance Director	
SLO CAL Root One –Community Benefit Fee		Administration Dept	
Royal Theater and Additional Funding		Thomas Brandeberry	
Cost Allocation Plan		Finance Director	
Vacant Commercial Building		City Attorney	
Donate Life Month Proclamation	April 14, 2026	W. Scott Burns	Ceremonial Calendar
Sexual Assault Awareness and Child Abuse Prevention Month Proclamations	April 14, 2026	Ann McCarty	Ceremonial Calendar